

## DISTRICT 69 RECREATION GRANTS PROGRAM

### APPLICATION FORM

Please identify which grant category you are applying for:

**COMMUNITY GRANTS**  
(Projects for families, young children, adults and seniors)

**YOUTH GRANTS**  
(Projects with the majority of beneficiaries between the ages of 11-18 yrs)

#### A. ORGANIZATION INFORMATION

Name of Organization:

Mailing Address:

Postal Code:

Phone Number:

Alternate:

Contact Name:

Email:

Is your organization or your parent organization registered as a non-profit society in BC?

Yes  No

#### B. PROGRAM / PROJECT INFORMATION

1. New Program / Project

2. Expansion/Enhancement of Existing Program / Project

3. Description/purpose of the program:

Please use the space on page 3 of this application form to detail the following information (If more space is needed please attach a separate sheet of information).

- Purpose
- Background
- Goals and objectives
- Type of project – activity, program, event, etc.
- Location of project
- Approximate number of participants to be served
- Ages of participants
- Any other relevant information

**C. FINANCIAL INFORMATION**

1. Amount requested: \$

2. Specify, in general, how funds will be utilized:

3. Copy of organization's financial statement included? Yes  No

Give reason if no:

4. What other effort is your organization undertaking to obtain funds for this program / project?

5. Were any requests for funding granted or in the process of being considered? Yes  No

Granted or being considered by:

**Description of the Program / project:**

[Empty box for description]





**DISTRICT 69 RECREATION GRANTS**

**SUMMARY REPORT**

As per the Recreation Grants Program criteria, grant recipients are required to provide a Summary Report. Reports must be submitted within **30 days** of project completion and within one year of receiving the Recreation Grant. **Failure to provide a summary report may result in the applicant or organization to which the applicant reports to, being declared ineligible for future grant funding.**

Please submit to Cathy MacKenzie, Recreation Programmer, RDN Recreation and Parks, 830 West Island Highway, Parksville, B.C. V9P 2X4.

**Project Information**

Month/Year Recreation Grant was received:

Name of Organization:

Contact Name:

Phone Number:  Email:

**Financial Information**

<b>Total grant awarded</b>	\$
<b>Project dates</b>	Start date: _____ End date: _____
<b>Expenditures</b>	<b>Amount</b>

**Activity Information**

<b>Activity</b>	<b>Details/Timeframe</b>

\_\_\_\_\_  
Signature of Grant Recipient

\_\_\_\_\_  
Date