

Oceanside Health and Wellness Network

Circle of Partners Meeting Notes,
October 18th, 2018 - 2:30-4:30 pm at Stanford Place

✓ Sue Abermann (Community representative)	✓ Esther Pace (Island Health)*
✓ Caron Byrne (Community representative)	X Cheryl Rikley (Island Health)*
✓ Marlys Diamond (Perfect Storm Group, FORA)	✓ Courtney Simpson (RDN)*
✓ Virginia Gibberd (Arrowsmith Lodge)	✓ Deanna Smith (Arrowsmith Lodge)
✓ Gerry Herkel (FORA)	✓ Janice Tait (Community representative)
✓ Signy Madden/Melaina Patenaude (United Way)	✓ Sharon Welch (Forward House, LAT)
✓ Susanna Newton (SOS, OTFH)	✓ Lisa Marie Barron (OHWN Coordinator)
X Evelyn Clark (Oceanside Division of Family Practice)	✓ Myra Rogers (Administrative Assistant)

Welcome

Review Minutes and Action Items

- Sue and Lisa Marie to do final adjustments to the Advocacy document and bring it back to CoP – *this will be on the November agenda*
- Discussion on Newsletters to be continued at next CoP meeting – *this will be on the November agenda*
- Lisa Marie to pass the work done on the Evaluation to the Network Development Action Group for them to continue – *Done*
- Lisa Marie to bring information from the other Health Network coordinators – *ongoing*

The Minutes of the September meeting were approved.

Resignation

Sharon read out a letter from Cheryl Rikley informing the CoP of her upcoming retirement and her resignation from CoP. CoP agreed to give Cheryl's seat to her replacement, if Island Health is in agreement.

VIHA Video Status update

Virginia and Janice have edited the material. Signy's niece, Alida, will now go ahead and do a general rough draft, check the audio, insert music, change fonts, etc. There are some short clips and some longer items. Virginia hopes that the video will be done by Christmas.

Coordinator's Report

Lisa Marie submitted her monthly Coordinator Report to the CoP. It was suggested that going forward she includes Activities Planned for the upcoming 2 months rather than 1 month, and that this would also allow CoP members a chance to indicate where they might be able to participate or support her.

Terms of Reference

Courtney and Sharon have completed the finishing touches. CoP approved the finalized Terms of Reference by consensus.

Oceanside Collaborative Services Committee Update

Sue did not bring a report because the meeting was cancelled again this month. Next meeting is scheduled to be on October 30th.

Moving Forward: Evaluation

It was agreed that the Evaluation needs to reflect the Strategic Plan, where OHWN has come from, where we are now and where we are going.

Lisa Marie produced the Evaluation Summaries that were completed for the Child Wellness and Mental Health Action Groups. The Network Development Action Group is satisfied that these summaries meet the mandate for evaluation. The Network Development Group also created an Evaluation Summary for their group. We discussed the Child Wellness Evaluation in detail.

When we look at the Strategic Plan we have Goals, Objectives, Strategies and Measures of Success. Where are we as a CoP on the Strategic Plan? Does the Strategic Plan still reflect what we want to do as a network? Are we looking at the Collective Action piece?

Everything is currently focused on the Action Groups. We need to take the opportunity to look at the role of the CoP within the network. The CoP is the group of experts at the table.

Sharon pointed out that Oceanside has many networks, that tend to function as 'silos' within their networks. As a result there is much overlap. Initiatives are going on that could maybe have much greater impact if people were brought together.

Would bringing people together to integrate them and work together be a part of our role as OHWN? Should we refocus the time/use of CoP? Could OHWN be sitting on these different committees, or could representatives of these committees be at the OHWN table? Could we merge the talent and be more efficient by cutting down the overlap?

Lisa Marie and the Network Development Action Group did a draft Evaluation for CoP which shows that the Collective Action piece is missing. Newer members of CoP have not received training on Collective Impact. It would be helpful to have a presentation on Collective Impact at our next CoP meeting.

Sharon and Lisa Marie met with Analisa of Island Health and discussed how OHWN could move forward, not starting over with our Strategic Plan but working on moving forward with it.

Actions:

- Jennifer Hopewell to be invited to share some information around Collective Impact at our November CoP meeting
- CoP members to bring the documents given out at today's meeting regarding Evaluation and Collective Impact to our next meeting

Sharon did ask that if anyone has frustrations or concerns to please voice them either at the table or to call Sharon and talk with her about them. It is important to be open, especially regarding the direction for CoP.

Round Table Updates

This is Election week. Lisa Marie and Sharon will try to get onto Council/RDN agendas to do presentations about OHWN for new Council members. Individual CoP members could also meet individually with Council members. There are presentations available on Dropbox.

Lisa Marie is to coordinate with Dr Hasselback regarding meeting with Councils. Maybe OHWN presentations could follow his?

Action:

- Lisa Marie to connect with Dr Hasselback

Forward House has received a grant in connection with Island Crisis Care that will provide Outreach workers and peer support workers. This will also include community education and harm reduction initiatives. This project ends August 31, 2019. They will be based in the community, liaising with physicians, service providers, etc.

RDN is looking at creating transit in Area F. Courtney to get more information for the next meeting. SOS get tickets for transit needs from the RDN, could other services access them? Courtney to find this out.

Gerry informed us that Rotary is again collecting coats for kids; this is another initiative that supports Child Wellness in our community.

Meeting times: We will extend the time of our meetings to run till 5pm, as necessary.

Date of next meeting: Thursday November 15th from 2.30 – 5.00pm. We will not have a CoP meeting in December.