



E-MAIL BILL NOTIFICATION

1. I/We acknowledge that it is my/our sole responsibility to notify the REGIONAL DISTRICT OF NANAIMO of any changes to my/our e-mail address.
2. E-mail billing addresses may be changed by telephone, fax or e-mail communication.
3. The REGIONAL DISTRICT OF NANAIMO may terminate this agreement at any time upon written notice (including e-mail notice where applicable). Upon termination, notification of billed charges will be by regular mail. I/We will make payments for billed amounts directly to the REGIONAL DISTRICT OF NANAIMO using methods that may be in effect at that time.
4. Notice of a utility charges billing will be delivered to me at least 10 calendar days before the payment date. I/We recognize and agree that delivery of the billing notice cannot be guaranteed and that delivery is made on a best efforts basis following the normal processing procedures followed by the REGIONAL DISTRICT OF NANAIMO. Failure to deliver a billing notice does not relieve me/us of our obligation to pay the amount owing under this agreement.

Please Print

Service location address:			
Last Name	First Name	Account Number _ _ _ _ _	
Mailing Address			
City	Province/State	Postal Code/ZIP Code	Daytime Telephone Number
E-mail address			

I/We agree to the above noted terms and conditions regarding e-mail billing notification.

Please note:

We will send you an e-mail message confirming that we have activated your account for e-mail billing notification. Once activated you will receive no further paper bills. Please continue to pay any paper bill until we notify you that e-mail billing notification is activated. If you do not receive a confirmation message within 30 days, please contact the Finance Department at (250) 390-4111 or toll free in B.C. at 1-877-607-4111.

Registered Property Owner's Signature

Date