



**REQUEST FOR TENDERS No. 19-004**

**Supply and Delivery of Wastewater Treatment Polymers for the  
Greater Nanaimo Pollution Control Centre**

**ISSUED: February 21, 2019**

**CLOSING DATE AND TIME:**

Proposals are requested to be received at the Closing Location on or before:  
**3:00 PM (15:00 hrs) Pacific Time on March 1, 2019**

**Regional District of Nanaimo (RDN) Contact for Questions:**

Ian Lundman, Superintendent, Wastewater Services 250-758-1157

Email: [ilundman@rdn.bc.ca](mailto:ilundman@rdn.bc.ca)

Questions should be received at least three (3) business days before the closing date.

Tenders will not be opened in public



## **Introduction**

The Regional District of Nanaimo requires polymers for the treatment of wastewater at its Greater Nanaimo Pollution Control Centre. The Regional District is seeking firm pricing for one (1) year for the supply and delivery of the polymers outlined herein. No product substitutions accepted.

## **Instructions to Proponents**

### **Closing Date/Time/Location**

Tenders are to be received on or before the closing time of 3:00 PM (15:00 hrs), Pacific Time, March 1, 2019.

Select one (1) of the Submission Methods below:

1. By Email: With "19-004 Wastewater Treatment Polymers" as the subject line to this email address: [ilundman@rdn.bc.ca](mailto:ilundman@rdn.bc.ca)
2. By hand/courier delivery: One (1) copy of the Tender should be enclosed and sealed in an envelope clearly marked: "19-004 Wastewater Treatment Polymers" delivered to the:

Regional District of Nanaimo  
Main Reception – 2<sup>nd</sup> Floor  
Nanaimo, B.C. V9T 6N2  
Attention: Ian Lundman, Superintendent, Wastewater Services

Tenders received by facsimile are not accepted.

### **Amendments to Tenders**

Tenders may be amended in writing prior to the closing and sent via email to [ilundman@rdn.bc.ca](mailto:ilundman@rdn.bc.ca). Such amendments should be signed by the authorized signatory of the Proponent.

### **Addenda**

The RDN will post any Addenda on the RDN website at ([www.rdn.bc.ca](http://www.rdn.bc.ca)) and the BC Bid website at ([www.bcbid.gov.bc.ca](http://www.bcbid.gov.bc.ca)). Each addendum will be incorporated into and become part of the Tender. No amendment of any kind to the Tender is effective unless a written addendum is issued by the RDN. It is the sole responsibility of the Bidders to check and ensure any and all addenda are included prior to submitting their final Tender submission.

### **Withdrawal of Proposals**

Bidders may withdraw their Tender at any time prior to the closing by submitting a written withdrawal email to [ilundman@rdn.bc.ca](mailto:ilundman@rdn.bc.ca)



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Please provide pricing in Canadian Dollars, including delivery fees, but excluding any taxes, F.O.B. destination to:

**Greater Nanaimo Pollution Control Centre**  
4600 Hammond Bay Road  
Nanaimo, BC V9T 5A8

**Quantity 7 Totes: Superfloc A1883 RS Polymer (liquid) shipped in 1050kg totes.**

Price per Kilogram (kg): \$ \_\_\_\_\_

Order size is typically one (1) tote per order.

**Quantity 504 Bags: Zetag 7557 Dewatering Polymer shipped in 25kg bags (dry granular)**

Price per Kilogram (kg): \$ \_\_\_\_\_

Order size is typically one (1) pallet of thirty six (36) bags per order.

Terms and conditions:

- a) No product substitutions will be accepted. Please bid on only what you can supply otherwise leave blank or enter "N/A".
- b) The quantities provided are estimates only based on historical averages and will be used to compare bids. Actual quantities ordered may be more or less depending on operational need.
- c) The Regional District of Nanaimo reserves the right, in its sole discretion, to award all of the items, some of the items, or, none of the items. The lowest, or any bid, may not necessarily be accepted.
- d) Pricing is in Canadian Dollars and fixed for a period of 1 year from the date of notification of award.
- e) Bidders are responsible for any costs to prepare a Tender.
- f) Bidders shall disclose any actual or potential Conflict of Interest and existing business relationships it may have with the RDN, its elected officials, appointed officials or employees.
- g) The RDN reserves the right in its sole discretion cancel this Tender up until award, for any reason whatsoever, with no compensation.
- h) Bidders will not contact any member of the RDN Board or RDN Staff with respect to this Tender other than the RDN Contact named in this document.
- i) All submissions become the property of the RDN and are subject to the Freedom of Information and Protection of Privacy Act (British Columbia). The successful vendor and value of the award is routinely released.



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**ACCEPTANCE:**

The undersigned has examined Tender 19-004 and having full knowledge of the requirements of the Owner, do hereby agree to be bound by the Terms, Conditions, Statements and Representations contained herein.

Company Name & Mailing Address:

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Phone No: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_