



6300 Hammond Bay Road, Nanaimo, BC V9T 6N2

## **REQUEST FOR PROPOSALS**

### **Website Services**

#### **Addendum 5 (2 pages)**

**ISSUED: August 15, 2018**

**Closing Date & Time: before 3:00 PM (15:00 hrs) PST on September 14, 2018**

This addendum shall be read in conjunction with and considered as an integral part of the Request for Proposals. Revisions supersede the information contained in the original Proposal or previously issued Addendum. No consideration will be allowed for any extras due to any Proponent not being familiar with the contents of this Addendum. All other terms and conditions remain the same.

#### **Questions & Answers**

Q1. Will we be able to get access to the CMS for these sites for content migration purposes?

<https://www.englishmanriverwaterservice.ca>

<http://rdnwaterbudget.ca/>

<https://www.rdn.bc.ca>

A1. You will have access to the Data, but the current vendor's CMS will not be available.

Q2. Is your budget firm?

A2. Yes.

Q3. Is the budget inclusive of taxes?

A3. If applicable, Provincial Sales Tax (PST) should be included in the budget figure. The Goods & Services Tax (GST) is always excluded from the budget figure.

Q4. Is the RDN is open to migrating the site in phases rather than having it all done in one deadline?

A4. The RDN wants all work completed before April 1, 2019.

Q5. Do you require hosting services including SSL and your domain? If yes, could you provide for more information on your hosting needs (storage, bandwidth, redundancy, failover, backup, etc.)?

A5. Yes, we require hosting including SSL. We have a number of domains that will need to be hosted. The main domain, rdn.bc.ca is managed by the RDN. I do not have exact size requirements, but I was informed that 60GB would be a good estimate for our sites current size. As for bandwidth, we are currently hosted on a 1GB pipe. Redundancy levels should be adequate to provide near 100 percent up time.

Q6. Are there any extraction mechanisms from the current vendor that they have developed or you know of or would you expect content migration to be done by us manually?

A6. Do not know.

Q7. Do you have a preference for a proprietary or open source CMS and do you have a brand or product that you prefer?

A7. No preference.

Q8. Considering we are on the east coast, do you have a local preference that will have an impact on the overall scoring?

A8. No.

End of Addendum 5