

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING HELD ON TUESDAY, FEBRUARY 8, 2011 AT 7:00 PM
IN THE RDN BOARD CHAMBERS**

Present:

Director B. Holdom	Chairperson
Director J. Burnett	Electoral Area A
Director G. Rudischer	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director M. Lefebvre	City of Parksville
Director T. Westbrook	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Alternate	
Director F. Pattje	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director L. Sherry	City of Nanaimo
Director M. Unger	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Senior Manager, Corporate Administration
N. Avery	General Manager, Finance & Information Services
J. Finnie	General Manager, Regional & Community Utilities
D. Trudeau	General Manager, Transportation & Solid Waste
P. Thorkelsson	General Manager, Development Services
T. Osborne	General Manager, Recreation & Parks
N. Hewitt	Recording Secretary

CALL TO ORDER

The Chairperson congratulated the Regional District for being awarded the 2011 FCM Sustainability Award for the Zero Waste Program.

MINUTES

MOVED Director Unger, SECONDED Director Haime, that minutes of the regular Committee of the Whole meeting held January 11, 2011 and the Special Committee of the Whole meeting held January 18, 2011 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Laurie Gourlay, Mid Island Sustainability & Stewardship Initiative, re Drinking Water & Watershed Protection Snapshot Report, Area 'A' OCP and Public Comment.

MOVED Director Bartram, SECONDED Director Lefebvre, that the correspondence from Laurie Gourlay of Mid Island Sustainability and Stewardship Initiative be received.

CARRIED

Geoffrey Macaulay, North Cedar Improvement District, re Request to Waive Annual Park Use Permit Fee.

MOVED Director Bartram, SECONDED Director Lefebvre, that the correspondence North Cedar Improvement District be received.

CARRIED

Barbara Steele, UBCM, re UBCM Membership.

MOVED Director Bartram, SECONDED Director Lefebvre, that the correspondence from Barbara Steele of UBCM be received.

CARRIED

CORPORATE ADMINISTRATION SERVICES

2011 Service Area Work Plan Projects.

MOVED Director Holme, SECONDED Director Bestwick, that the Board receive the service area work plan projects list for 2011 for information.

CARRIED

MOVED Director Burnett, SECONDED Director Kipp, that staff provide a report for the Board's consideration to include the Cedar Heritage Centre in the workplan as one of the 2011 Community Works projects due to the need for improving the energy efficiency of the building by replacing the furnace with an energy efficient heating and cooling system, installing solar panels for hot water heating and replacing single pane windows and consider improving other items of the building that would qualify under reducing the greenhouse gas emissions.

CARRIED

FINANCE AND INFORMATION SERVICES

FINANCE

2011 - 2015 Financial Plan.

MOVED Director Bartram, SECONDED Director Bestwick, that the Board receive the report on the 2011 budget as amended and the 2011 to 2015 financial plan and direct staff to prepare the financial plan bylaw on that basis.

CARRIED

2011 Community Works Funds Program.

MOVED Director Holme, SECONDED Director Bartram, that the 2011 Community Works Funds program attached as Schedule A be approved and that staff be authorized to commence work immediately.

CARRIED
MOVED Director Holme, SECONDED Director Bartram, that the report on the use of Community Works Funds in 2010 be received for information.

CARRIED

Community Works Funding Agreement.

MOVED Director Holme, SECONDED Director Burnett, that this report on amendments to the Community Works Fund Agreement be received for information.

CARRIED

Bylaw No. 1611 – Establishes a Call Answer Levy for the District 68 E-911 Call Service.

MOVED Director Burnett, SECONDED Director Johnstone, that "911 Call Answer Levy Bylaw No. 1611, 2010" be referred back to staff to consider other billing options.

CARRIED

Bylaw No. 1625 – Authorizes Expenditures from the Nanoose Bay Bulk Water Service DCC Reserve Fund.

MOVED Director Holme, SECONDED Director Bartram, that "Nanoose Bay Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1625, 2011" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "Nanoose Bay Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1625, 2011" be adopted.

CARRIED

Policy A2.18 - Contributions to Third Party Events.

MOVED Director Rudischer, SECONDED Director Bestwick, that the Board approve Policy A2.18 - Contribution to Third Party Events Policy.

CARRIED

DEVELOPMENT SERVICES

PLANNING

VIHA Grant for Capacity Building – Ending Homelessness.

MOVED Director Lefebvre, SECONDED Director Pattje, that the RDN Board allocate all of the VIHA funds to the municipalities of Parksville and Nanaimo, distributed on the basis of population in District 68 and District 69, to support their specific homelessness projects underway that meet the VIHA criteria of supporting capacity building for homelessness and that staff bring back a report on how the \$100,000 was allocated.

CARRIED

Agricultural Advisory Committee – Attendance of Member at Workshop.

MOVED Director Johnstone, SECONDED Director Burnett, that the Board authorize Community AAC member, Joanne McLeod, to attend the Ministry of Agriculture, Agricultural Advisory Committee Workshop on February 24th, 2011.

CARRIED

Little Qualicum River Village – Land Use Regulation & Covenant Registration.

MOVED Director Bartram, SECONDED Director Lefebvre, that this report be received for information.

CARRIED

Proposed Policy – Groundwater Application Requirements for Rezoning Un-serviced Lands.

MOVED Director Bartram, SECONDED Director Unger, that the “Groundwater – Application requirement for rezoning of un-serviced lands” policy be approved.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WASTEWATER & ENGINEERING

Bylaws No. 813.47, 869.08 & 889.59 – Extend the Boundaries of the French Creek and Northern Community Sewer Services and the Morningstar Streetlighting Service to Include an Area ‘G’ Property (Lot 4 Corner Lowry’s and Wembley Roads).

MOVED Director Holme, SECONDED Director Johnstone, that "French Creek Sewerage Facilities Local Service Boundary Amendment Bylaw No. 813.47. 2011" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that "Morningstar Streetlighting Local Service Area Boundary Amendment Bylaw No. 869.08, 2011" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that "Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.59, 2011" be introduced and read three times.

CARRIED

TRANSPORTATION AND SOLID WASTE SERVICES

SOLID WASTE

Program Update – Regional Residential Food Waste Collection.

MOVED Director Holme, SECONDED Director Young, that the Board receive the Curbside Collection Program Update Report for information.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Electoral Area ‘A’ Parks, Recreation and Culture Commission.

MOVED Director Burnett, SECONDED Director Young, that the minutes of the Electoral Area ‘A’ Parks, Recreation and Culture Commission meeting held January 19, 2011 be received for information.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

North Cedar Improvement District, re Request to Waive Annual Park Use Permit Fee.

MOVED Director Burnett, SECONDED Director Young, that the Regional District of Nanaimo waive the future annual fees of \$500.00 that the North Cedar Improvement District would pay for the Park Use Permit for the Morden Colliery Community Park II lands.

CARRIED

NEW BUSINESS

Electoral Area 'H' Parks and Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director Rudischer, that Josianne Sêguin be appointed to the Electoral Area 'H' Parks & Open Space Advisory Committee and John Keltie be appointed as the alternate for terms ending December 31, 2011.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Unger, that this meeting adjourn to allow for an In Camera meeting.

CARRIED

TIME: 8:10 PM

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION