

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING HELD ON TUESDAY, JUNE 12, 2012 AT 7:00 PM
IN THE RDN BOARD CHAMBERS**

Present:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Alternate	
Director J. McLeod	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach
Alternate	
Director J. De Jong	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Alternate	
Director B. McKay	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director T. Greves	City of Nanaimo
Director G. Anderson	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
N. Avery	Gen. Mgr., Finance & Information Services
P. Thorkelsson	Gen. Mgr., Strategic and Community Development
J. Finnie	Gen. Mgr., Regional & Community Utilities
T. Osborne	Gen. Mgr., Recreation & Parks Services
D. Trudeau	Gen. Mgr., Transportation & Solid Waste Services
M. O'Halloran	Legislative Coordinator
N. Hewitt	Recording Secretary

Regrets:

Director A. McPherson	Electoral Area A
Director B. Dempsey	District of Lantzville
Director J. Kipp	City of Nanaimo

CALL TO ORDER

The Chairperson welcomed Alternate Directors McLeod, De Jong and McKay to the meeting.

DELEGATIONS

Cheryl Zapotichny, Nanaimo RCMP Victim Services, re Overview of Victim Services Program.

Ms. Zapotichny provided a visual and verbal overview on the Nanaimo RCMP Victim Services Program.

Cory Vanderhorst, Myers Norris Penny, Re Regional District of Nanaimo Audited Financial Report.

Mr. Vanderhorst provided a visual and verbal overview of the Regional District of Nanaimo audited financial report for the year ended December 31, 2011.

LATE DELEGATIONS

MOVED Director Holme, SECONDED Director Anderson, that a late delegation be permitted to address the Committee.

CARRIED

Duane Round, re Proposed New Water Intake on the Englishman River.

Mr. Round spoke in opposition to the proposed Englishman River Water Intake.

MINUTES

MOVED Director Johnstone, SECONDED Director Bestwick, that the minutes of the regular Committee of the Whole meeting held Tuesday, May 8, 2012 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Mike Squire, Arrowsmith Water / Englishman River Water Service, re Concerns about the Proposed Englishman River Water Intake.

MOVED Director Young, SECONDED Director Anderson, that the correspondence from the Arrowsmith Water / Englishman River Water Service, be received for information.

CARRIED

FINANCE AND INFORMATION SERVICES

FINANCE

Regional District of Nanaimo 2011 Annual Financial Report, Board & Committee Member Expenses, and Remuneration and Statement of Financial Information.

MOVED Director Brennan, SECONDED Director Bestwick, that the 2011 Annual Financial Report, Statement of Board and Committee Members Expenses and Remuneration and the Statement of Financial Information be received and approved as presented.

CARRIED

Nanaimo Regional Hospital District 2011 Audited Financial Statements.

MOVED Director Brennan, SECONDED Director Veenhof, that the 2011 audited financial statements of the Nanaimo Regional Hospital District be received and approved as presented.

CARRIED

Operating Results for the Period Ending April 30, 2012.

MOVED Director Brennan, SECONDED Director Johnstone, that the summary report of financial results from operations to April 30th, 2012 be received for information.

CARRIED

Approval of Signing Authorities for General Banking and Investments.

MOVED Director Bestwick, SECONDED Director Anderson, that the signing authorities for general banking services and financial instruments reflect the following officer positions:

Chairperson	Joe Stanhope
Deputy Chairperson	Diane Brennan
Chief Administrative Officer	Carol Mason
Director of Finance	Wendy Idema
Manager, Accounting Services	Tiffany Moore

CARRIED

MOVED Director Bestwick, SECONDED Director Anderson, that the foregoing authorizations extend to accounts in the name of the Regional District of Nanaimo and the Nanaimo Regional Hospital District.

CARRIED

Implementation of Wireless Tablets for Elected Members.

MOVED Director Johnstone, SECONDED Director Brennan, that staff be authorized to purchase an appropriate iPad and software for elected member use.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

BUILDING AND BYLAW SERVICES

1588 Rugg Rd., Area 'A' – Unsightly Premises.

This property owner spoke to this item.

MOVED Director Brennan, SECONDED Director Bestick, that the Board directs the Owners of the property, to remove from the premises those items as set out in the attached Resolution within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo's agents at the Owner's cost.

CARRIED

1927 Woobank Rd., Area 'A' - Unsightly Premises.

MOVED Director Bestwick, SECONDED Director Holme, that the Board directs the Owners of the property, to remove from the premises those items as set out in the attached Resolution within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo's agents at the Owner's cost.

CARRIED

2090 Bramley Rd., Area 'C' - Unsightly Premises.

The property owner spoke to this item.

MOVED Director Bestwick, SECONDED Director Willie, that the Board directs the Owners of the property, to remove from the premises those items as set out in the attached Resolution within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo's agents at the Owner's cost.

CARRIED

1633 Morello Rd, Area 'E' - Unsightly Premises.

The property owner spoke to this item.

Director Anderson left the meeting noting a possible conflict of interest with regard to this item.

MOVED Director Holme, SECONDED Director Bestwick, that the Board directs the Owner of the property, to remove from the premises those items as set out in the attached Resolution within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo's agents at the Owner's cost.

CARRIED

Director Anderson returned to the meeting.

387 Dunsmuir Road, Area 'H' - Unsightly Premises.

MOVED Director Veenhof, SECONDED Director Houle, that the Board directs the Owner of the property, to remove from the premises those items as set out in the attached Resolution within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo's agents at the Owner's cost.

CARRIED

72 Bald Eagle Crescent, Area 'H' - Unsightly Premises.

MOVED Director Veenhof, SECONDED Director Anderson, that the Board directs the Owner of the property, to remove from the premises those items as set out in the attached Resolution within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo's agents at the Owner's cost.

CARRIED

1038 Horseshoe Rd, Area 'B' - Unsafe Building (update).

MOVED Director Houle, SECONDED Director Veenhof, that the report on the outcome of the remedial action Order in relation to the unsafe building at 1038 Horseshoe Road, Gabriola Island, be received for information.

CARRIED

LONG RANGE PLANNING

VIHA Grant for Capacity Building - Ending Homelessness.

MOVED Director Brennan, SECONDED Director Lefebvre, that the RDN Board allocate 60% of the VIHA funds to the City of Nanaimo and SOS on behalf of the Oceanside Homelessness Task Force, distributed on the basis of population in District 68 and District 69, to support their specific homelessness projects underway that meet the VIHA criteria of supporting capacity building for homelessness and retain the remainder in a reserve fund for distribution at a later date.

CARRIED

Rural Village Centre Study – Update.

MOVED Director Anderson, SECONDED Director Houle, that this report be received for information.

CARRIED

TRANSPORTATION AND SOLID WASTE SERVICES

SOLID WASTE SERVICES

Landfill Track Loader – Tender Award.

MOVED Director Bestwick, SECONDED Director Ruttan, that Finning (Canada) Ltd. be awarded the supply of a CAT 973D track loader for a purchase price of \$435,000 and guaranteed buy back of \$110,000 and that the Director of Finance be authorized to execute a four year lease to finance this purchase.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

MOVED Director Holme, SECONDED Director Brennan, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Tuesday, May 1, 2012 be received for information.

CARRIED

The Chairperson advised the Committee that the next Agenda recommendation regarding Electoral Area 'A' grants would be considered at the In Camera Committee of the Whole meeting.

MOVED Director Lefebvre, SECONDED Director Veenhof, that the minutes of the Regional Hospital District Select Committee meeting held Tuesday, May 15, 2012 be received for information.

CARRIED

MOVED Director Lefebvre, SECONDED Director Willie, that the list of capital items to be committed against \$565,000 of prior years' unexpended grant funding be approved as presented.

CARRIED

MOVED Director Lefebvre, SECONDED Director Willie, that VIHA be required to complete all purchases no later than December 31, 2013 and submit reimbursement claims no later than March 31, 2014.

CARRIED

MOVED Director Veenhof, SECONDED Director Willie, that the minutes of the District 69 Recreation Commission meeting held Thursday, May 17, 2012 be received for information.

CARRIED

MOVED Director Holme, SECONDED Director Anderson, that the Community and Youth Grant recommendations be approved as follows:

Youth Grants:

Bard to Broadway Theatre Society (Youth Theatre)	\$ 1,000
Bard to Broadway Theatre Society (Education Series)	1,500
District 69 Family Resource Association	1,200
Oceanside BMX (formerly Erik Goetzinger BMX)	1,600
Oceanside Youth Football Association	2,000
Ravensong Aquatic Club	2,500

Community Grants:

Corcan Meadowood Residents Association	\$ 1,500
Lighthouse Recreation Commission	2,700
Oceanside Building Learning Together	1,000
Oceanside Building Learning Together	455
Oceanside Community Arts Council	450
Arrowsmith Community Enhancement Society	1,200
The Old School House	1,800
Parksville Badminton Club	1,250
Parksville and District 69 Team	1,500
Parksville Lions Club	1,500
Qualicum Beach "Beach Day" Organizing Committee	1,000

CARRIED

MOVED Director Holme, SECONDED Director Anderson, that the recommendations of the Fees and Charges report be approved.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Young, that this meeting adjourn to allow for an In Camera meeting.

CARRIED

TIME: 8:25 PM

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION