

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE COMMITTEE OF THE WHOLE  
MEETING HELD ON TUESDAY, MARCH 13, 2012 AT 7:00 PM  
IN THE RDN BOARD CHAMBERS**

**Present:**

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach
Director B. Dempsey	District of Lantzville
Alternate	
Director F. Pattje	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Alternate	
Director B. McKay	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director T. Greves	City of Nanaimo
Director G. Anderson	City of Nanaimo

**Regrets:**

Director J. Ruttan	City of Nanaimo
Director J. Kipp	City of Nanaimo

**Also in Attendance:**

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
N. Avery	Gen. Mgr., Finance & Information Services
P. Thorkelsson	Gen. Mgr., Development Services
J. Finnie	Gen. Mgr., Regional & Community Utilities
T. Osborne	Gen. Mgr., Recreation & Parks Services
D. Trudeau	Gen. Mgr., Transportation & Solid Waste Services
N. Hewitt	Recording Secretary

**CALL TO ORDER**

The Chairperson welcomed Alternate Directors Pattje and McKay to the meeting.

## **DELEGATIONS**

### **Gordon Wyness, Electoral Area 'E', re Human Rights.**

Mr. Wyness spoke in support of creating a burning bylaw.

### **Gordie Robinson, Nanaimo Marine Rescue Society, re Functional Support for Nanaimo Marine Rescue Society.**

Mr. Robinson provided a visual and verbal overview of the Nanaimo Marine Rescue Society and requested financial aid comparable to the Nanaimo Search and Rescue Group.

## **MINUTES**

MOVED Director Holme, SECONDED Director Bestwick, that the minutes of the regular Committee of the Whole meeting held Tuesday, February 14, 2012 be adopted.

CARRIED

## **COMMUNICATIONS/CORRESPONDENCE**

### **Rosemary Bonanno, Vancouver Island Regional Library, re VIRL Future Facilities Planning Process.**

MOVED Director Brennan, SECONDED Director Johnstone, that the correspondence from Vancouver Island Regional Library be received.

CARRIED

### **Jim Dias, Island Corridor Foundation, re Grant Request.**

MOVED Director Brennan, SECONDED Director Johnstone, that the correspondence from Island Corridor Foundation be received.

CARRIED

## **CORPORATE ADMINISTRATION SERVICES**

### **ADMINISTRATION**

### **Southern Community Economic Development Service Agreement.**

MOVED Director Johnstone, SECONDED Director Brennan, that the Southern Community Economic Development Service Agreement between the Regional District of Nanaimo and the Nanaimo Economic Development Corporation commencing April 1, 2012 and ending March 31, 2022 be approved.

CARRIED

**FINANCE AND INFORMATION SERVICES**

**FINANCE**

**Fire Protection Service Agreement – Cranberry Fire Protection District.**

MOVED Director Young, SECONDED Director McPherson, that the fire service agreement between the Regional District of Nanaimo and the Cranberry Fire Protection District, commencing January 1, 2012 be approved.

CARRIED

**Bylaws 1318.01, 1319.02, 1320.02, 1448.02 and 1449.01 – Bylaws to Amend the Port Theatre Contribution Service Requisition Limits.**

MOVED Director Houle, SECONDED Director Anderson, that "Electoral Area 'A' Port Theatre Contribution Service Amendment Bylaw No. 1318.01, 2012" be introduced for three readings.

CARRIED

MOVED Director Houle, SECONDED Director Anderson, that "Electoral Area 'B' Cultural Centre Contribution Service Amendment Bylaw No. 1319.01, 2012" be introduced for three readings.

CARRIED

MOVED Director Houle, SECONDED Director Anderson, that "Electoral Area 'C' (defined C) Port Theatre Contribution Service Amendment Bylaw No. 1320.02, 2012" be introduced for three readings.

CARRIED

MOVED Director Houle, SECONDED Director Anderson, that "Electoral Area 'C' (defined D) Port Theatre Contribution Service Amendment Bylaw No. 1448.02, 2012" be introduced for three readings.

CARRIED

MOVED Director Houle, SECONDED Director Anderson, that "Electoral Area 'E' Port Theatre Contribution Service Amendment Bylaw No. 1449.01, 2012" be introduced for three readings.

CARRIED

**Port Theatre Society Agreement.**

MOVED Director Brennan, SECONDED Director Johnstone, that the Board authorize entering into a contribution agreement with the Port Theatre Society for a five year term commencing January 1, 2012.

CARRIED

**Operating Results for the Period Ending December 31, 2011.**

MOVED Director Houle, SECONDED Director Veenhof, that the summary report of financial results for the year ending December 31, 2011 be received for information.

CARRIED

**2012 Use of Community Works Program Funds.**

MOVED Director Anderson, SECONDED Director Young, that the 2012 Community Works Funds program attached as Schedule A be approved and that staff be authorized to commence work immediately.

CARRIED

MOVED Director Anderson, SECONDED Director Young, that the report on the use of Community Works Funds in 2011 be received for information.

CARRIED

Director Young expressed an interest in a trail project along Jinglepot Road as a possible use of Community Works Funds.

**Bylaw 1658 – 2012 to 2016 Financial Plan.**

MOVED Director Brennan, SECONDED Director Anderson, that "Regional District of Nanaimo Financial Plan 2012 to 2016 Bylaw No. 1658, 2012" be introduced for three readings.

CARRIED

MOVED Director Brennan, SECONDED Director Anderson, that "Regional District of Nanaimo Financial Plan 2012 to 2016 Bylaw No. 1658, 2012" be adopted.

CARRIED

**2012 Parcel Tax Rate Bylaws 1567.03, 1568.03, 1569.03, 1336.09, 1483.06 and 1657.**

MOVED Director Johnstone, SECONDED Director Greves, that "Water Services Parcel Tax Rates Amendment Bylaw No. 1567.03, 2012" be introduced and read three times.

CARRIED

MOVED Director Johnstone, SECONDED Director Greves, that "Water Services Parcel Tax Rates Amendment Bylaw No. 1567.03, 2012" be adopted.

CARRIED

MOVED Director Johnstone, SECONDED Director Greves, that "Sewer Services Parcel Tax Rates Amendment Bylaw No. 1568.03 2012 be introduced and read three times.

CARRIED

MOVED Director Johnstone, SECONDED Director Greves, that "Sewer Services Parcel Tax Rates Amendment Bylaw No. 1568.03, 2012" be adopted.

CARRIED

MOVED Director Johnstone, SECONDED Director Greves, that "Fire Protection Services Parcel Tax Rates Amendment Bylaw No. 1569.03, 2012" be introduced and read three times.

CARRIED

MOVED Director Johnstone, SECONDED Director Greves, that "Fire Protection Services Parcel Tax Rates Amendment Bylaw No. 1569.03, 2012" be adopted.

CARRIED

MOVED Director Johnstone, SECONDED Director Greves, that "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.09, 2012" be introduced and read three times.

CARRIED

MOVED Director Johnstone, SECONDED Director Greves, that "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.09, 2012" be adopted.

CARRIED

MOVED Director Johnstone, SECONDED Director Greves, that "Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.06, 2012" be introduced and read three times.

CARRIED

MOVED Director Johnstone, SECONDED Director Greves, that "Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.06, 2012" be adopted.

CARRIED

MOVED Director Johnstone, SECONDED Director Greves, that "Northern Community Economic Development Parcel Tax Rates Bylaw No. 1657, 2012" be introduced and read three times.

CARRIED

MOVED Director Johnstone, SECONDED Director Greves, that "Northern Community Economic Development Parcel Tax Rates Bylaw No. 1657, 2012" be adopted.

CARRIED

### ***DEVELOPMENT SERVICES***

#### **LONG RANGE PLANNING**

##### **2011 Statistics Canada Census Information.**

MOVED Director Lefebvre, SECONDED Director Willie, that the report on the Statistics Canada 2011 Census be received.

CARRIED

#### **CURRENT PLANNING**

##### **Agricultural Area Plan – Phase 1: Background Report.**

MOVED Director Brennan, SECONDED Director Anderson, that the "Regional District of Nanaimo Agricultural Area Plan Phase 1: Background Report" prepared by Upland Consulting and dated February 17, 2012, be received for information.

CARRIED

**REGIONAL AND COMMUNITY UTILITIES**

**WASTEWATER**

**Annual Wastewater Treatment Facilities Report - 2011.**

MOVED Director Bestwick, SECONDED Director Brennan, that the Board receive the 2011 Annual Wastewater Treatment Facilities report for information.

CARRIED

**Bylaws 1623.01 and 1656 – Authorize the Use of Development Cost Charge Funds.**

MOVED Director Bestwick, SECONDED Director Holme, that "Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Amendment Bylaw No. 1623.01, 2012" be introduced and read three times.

CARRIED

MOVED Director Bestwick, SECONDED Director Holme, that "Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Amendment Bylaw No. 1623.01, 2012" be adopted.

CARRIED

MOVED Director Bestwick, SECONDED Director Holme, that "Northern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1656, 2012" be introduced and read three times.

CARRIED

MOVED Director Bestwick, SECONDED Director Holme, that "Northern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1656, 2012" be adopted.

CARRIED

**WATER**

**Bylaws 867.06 and 1049.07 – Inclusion of 2020 Seahaven Road into the Nanoose Bay Peninsula Water Service Area.**

MOVED Director Holme, SECONDED Director Johnstone, that "Nanoose Bay Peninsula Water Service Area Amendment Bylaw No. 867.06, 2012" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that "Nanoose Bay Bulk Water Supply Local Service Area Amendment Bylaw No. 1049.07, 2012" be introduced and read three times.

CARRIED

**Rainwater Management & Water Sustainability Inter-Regional Education Initiative.**

MOVED Director Lefebvre, SECONDED Director Veenhof, that the Rainwater Management & Watershed Sustainability Inter-Regional Education Initiative as proposed by the Partnership for Water Sustainability in BC be endorsed.

CARRIED

MOVED Director Lefebvre, SECONDED Director Veenhof, that a letter of support be provided for an application by the Comox Valley Regional District for a Gas Tax Fund Capacity-Building Grant to fund the Inter-Regional Education Initiative.

CARRIED

MOVED Director Lefebvre, SECONDED Director Veenhof, that the Board continue to support staff participation in CAVI activities associated with water sustainability.

CARRIED

### ***TRANSPORTATION AND SOLID WASTE SERVICES***

#### **SOLID WASTE**

#### **Bylaw 1591.02 - Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw.**

MOVED Director Holme, SECONDED Director Veenhof, that "Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.02, 2012" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Veenhof, that "Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.02, 2012" be adopted.

CARRIED

#### **COMMISSION, ADVISORY & SELECT COMMITTEE**

##### **Electoral Area 'A' Parks, Recreation, and Culture Commission.**

MOVED Director McPherson, SECONDED Director Young, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, February 15, 2012 be received for information.

CARRIED

##### **District 69 Recreation Commission.**

MOVED Director Veenhof, SECONDED Director Johnstone, that the minutes of the District 69 Recreation Commission meeting held Thursday, February 16, 2012 be received for information.

CARRIED

##### **Emergency Management Select Committee.**

MOVED Director Young, SECONDED Director Houle, that the minutes of the Emergency Management Select Committee meeting held Tuesday, February 21, 2012 be received for information.

CARRIED

**Regional Hospital District Select Committee.**

MOVED Director Anderson, SECONDED Director Houle, that the minutes of the Regional Hospital District Select Committee meeting held Wednesday, February 22, 2012 be received for information.

CARRIED

**Regional Hospital District 2012 Annual Budget Bylaw No. 153.**

MOVED Director Brennan, SECONDED Director Anderson, that the 2012 Regional Hospital District annual budget be approved with the following components:

Property tax requisition	\$	6,549,255
Capital grant allowance	\$	2,143,745
Major capital project funding (Emergency Department)-from annual grant	\$	1,200,000
Major capital project funding (Emergency Department)-additional from surplus	\$	300,000

CARRIED

MOVED Director Brennan, SECONDED Director Anderson, that "Nanaimo Regional Hospital District 2012 Annual Budget Bylaw No. 153, 2012" be introduced and read three times.

CARRIED

MOVED Director Brennan, SECONDED Director Anderson, that "Nanaimo Regional Hospital District 2012 Annual Budget Bylaw No. 153, 2012" be adopted.

CARRIED

**Request for Approval of 2012/2013 Capital Equipment and Minor Capital Project Lists.**

MOVED Director McPherson, SECONDED Director Brennan, that the 2012/2013 list of capital equipment purchases with Regional Hospital District cost sharing in the amount of \$941,725 be approved.

CARRIED

MOVED Director McPherson, SECONDED Director Brennan, that the 2012/2013 list of capital improvement projects with Regional Hospital District cost sharing in the amount of \$1,202,500 be approved.

CARRIED

MOVED Director McPherson, SECONDED Director Brennan, that cost sharing for 2013/14 for capital improvement projects shown on the 2012/2013 list in the amount of \$1,083,397 be approved.

CARRIED

**Approval to Use Unexpended Funds for Capital Improvement Projects.**

MOVED Director Willie, SECONDED Director Houle, that the Vancouver Island Health Authority be authorized to submit a list of capital purchases/projects to use \$565,000 of unexpended 2006 and 2009 approved capital grants.

CARRIED



MOVED Director Willie, SECONDED Director Houle, that the remaining unexpended funds in the amount of \$565,000 be applied to the Regional Hospital District's share of funding for the Emergency Department redevelopment project.

CARRIED

**Bylaw No. 154 – to Authorize Borrowing for the Oceanside Health Centre.**

MOVED Director Lefebvre, SECONDED Director Holme, that correspondence be forwarded to the Vancouver Island Health Authority confirming the Nanaimo Regional Hospital District's commitment to the Oceanside Health Centre at 40% of a total budget of \$15.79 million.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that "Nanaimo Regional Hospital District (Oceanside Health Centre) Borrowing Bylaw No. 154, 2012" be introduced and read three times.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that "Nanaimo Regional Hospital District (Oceanside Health Centre) Borrowing Bylaw No. 154, 2012" be adopted

CARRIED

**Englishman River Water Service Management Board.**

MOVED Director Lefebvre, SECONDED Director Holme, that the minutes of the Englishman River Water Service Management Board meeting held on Wednesday, February 22, 2012 be received for information.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that the ERWS Management Board authorize Amendment #1 to the professional services agreement with Associated Engineering (BC) Ltd. to complete the additional full scale ASR investigation for an additional \$228,943.

CARRIED

**BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**Nanaimo Marine Rescue Society, re Functional Support for Nanaimo Marine Rescue Society.**

MOVED Director Brennan, SECONDED Director Johnstone, that this request be referred back to staff for a report.

CARRIED

**Burning Bylaw.**

MOVED Director Greves, SECONDED Director Bestwick, that staff prepare a report with respect to the establishment of a burning bylaw.

DEFEATED

**Island Corridor Foundation, Request for Permissive Tax Exemption.**

MOVED Director Greves, SECONDED Director Johnstone, that the Board authorize financial assistance in the amount of \$1, 058.56 to the Island Corridor Foundation (ICF) from the 2012 Regional Parks budget to provide funds for the ICF to pay to the City of Nanaimo the outstanding Regional District of Nanaimo taxes and interest payable to the City for 2009.

CARRIED

**NEW BUSINESS**

**Community Forums to Explore Homelessness in Oceanside.**

Director Lefebvre stated that the City of Parksville is hosting two community forums scheduled for Thursday March 22 from 11 - 2:30 at the Christian Fellowship Centre and then 5 - 8pm at the Parksville Conference Centre. The forums are sponsored by the Oceanside Task Force on Homelessness.

**ADJOURNMENT**

MOVED Director Holme, SECONDED Director Brennan, that this meeting terminate.

CARRIED

TIME: 8:15 PM

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CHAIRPERSON

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SR. MGR., CORPORATE ADMINISTRATION