

DISTRICT OF NANAIMO

MINUTES OF THE TRANSIT SELECT COMMITTEE MEETING HELD ON THURSDAY, MARCH 22, 2012 AT 12:00 NOON IN THE COMMITTEE ROOM

Present:

Director D. Brennan	Chairperson
Director A. McPherson	Electoral Area 'A'
Director M. Young	Electoral Area 'C'
Director G. Holme	Electoral Area 'E'
Director J. Stanhope	Electoral Area 'G'
Director B. Veenhof	Electoral Area 'H'
Director T. Greves	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director B. Dempsey	District of Lantzville

Regrets:

Director B. Bestwick	City of Nanaimo
Director D. Willie	Town of Qualicum Beach

Also in Attendance:

C. Mason	CAO, RDN
D. Trudeau	Gen. Mgr, Transportation & Solid Waste Services, RDN
D. Pearce	Manager, Transit Operations
B. Clemens	City of Nanaimo
M. Moore	BC Transit
F. McFarlane	Recording Secretary, RDN

CALL TO ORDER

The meeting was called to order at 12:00 pm by the Chair.

MINUTES

MOVED Director Holme, SECONDED Director Young that the minutes of the regular Transit Select Committee meeting held November 18, 2011 be adopted. CARRIED

COMMUNICATIONS/CORRESPONDENCE

Correspondence from Miyo Stevens, Nanaimo, re letter of thanks for the new bus stop in Cedar.

MOVED Director Veenhof, SECONDED Director Greves, that the above correspondence be received. CARRIED

Correspondence from Myrna Moore, BC Transit, regarding the Custom Transit Service Area Proposal.

MOVED Director Lefebvre, SECONDED Director Anderson, that the above correspondence be received. CARRIED

D. Trudeau noted correspondence was received from BC Transit regarding a Custom Transit Service Area Proposal. M. Moore stated that this proposal was being forwarded to all local governments. Director McPherson noted the demographics in Electoral Area 'A' and that there is considerable concern being expressed among residents regarding reduction in services. Director Young asked whether there has been an opportunity to analyze how this will affect residents in electoral areas. D. Trudeau indicated that staff could do a report on the impact of BC Transit's Custom Service Proposal.

MOVED Director Holme, SECONDED Director Lefebvre, that staff prepare a report that analyzes the service and financial impacts of the *Custom Service Area Proposal* from BC Transit. CARRIED

BC TRANSIT UPDATE

Myrna Moore, of BC Transit, provided an update on the transit improvement program. Short range options in the Transit Business Plan are for 5,000 service hours for conventional transit and 3,750 hours for custom transit. BC Transit would like to confirm the proposed expansion and are proposing a Memo of Understanding that would be presented at the next Transit Select Committee.

MOVED Director Lefebvre, SECONDED Director Stanhope, that the verbal report from BC Transit be accepted. CARRIED

REPORTS

Transit Overview (*PowerPoint* Presentation).

D. Trudeau and D. Pearce provided *PowerPoint* presentation focusing on an overview of transit. A copy of the presentation is attached.

Director Lefebvre stressed that transportation is the number one priority for the residents of Parksville. With more development in the area the citizens are concerned about transportation planning to keep up with the growth. Director McPherson expressed a desire for community bus service; buses that move around the community. D. Trudeau advised that public meetings would be scheduled in all the electoral areas with regard to future Transit planning.

MOVED Director Stanhope, SECONDED Director Holme, that the report be accepted. CARRIED

Phase II Transit Facility Update.

MOVED Director Greves, SECONDED Director Lefebvre, that the tender for the supply and installation of bus wash equipment be awarded to Westmatic Corporation for the tendered price of \$298,890 plus HST as applicable. CARRIED

2011 – 2012 Annual Operating Agreement Amendment #1.

D. Trudeau introduced the report, noting that this will allow BC Transit to pay for the conventional expansion hours in March.

MOVED Director Holme, SECONDED Director Veenhof, that the Conventional Annual Operating Agreement (AOA) Amendment #1 with BC Transit be approved. CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Lefebvre, that the meeting be adjourned. CARRIED

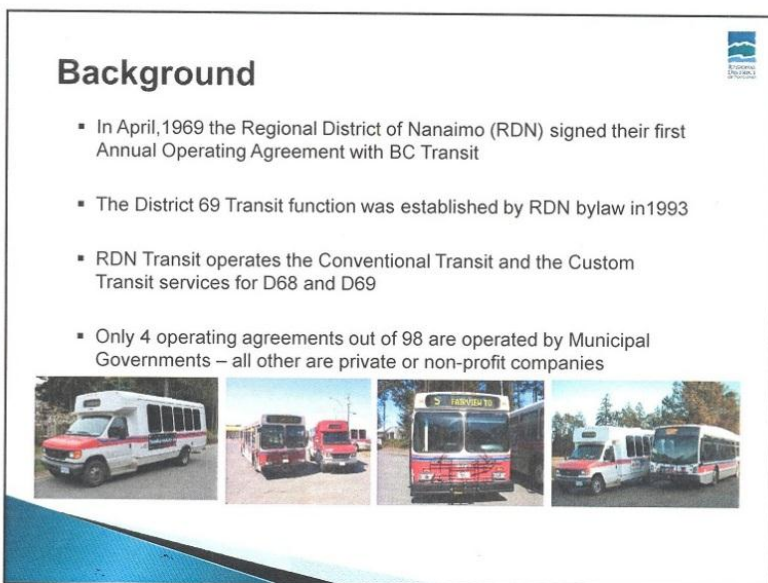
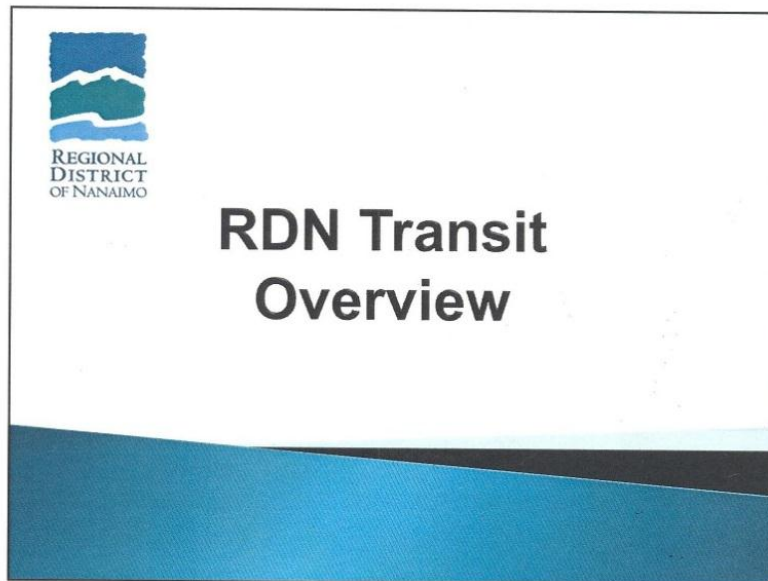
TIME: 1:00 PM

NEXT MEETING

The next meeting of the Transit Select Committee is set tentatively for Thursday, May 17, 2012, in the RDN Committee Room.


CHAIRPERSON

TRANSIT OVERVIEW POWERPOINT PRESENTATION



Background

- In April, 1969 the Regional District of Nanaimo (RDN) signed their first Annual Operating Agreement with BC Transit
- The District 69 Transit function was established by RDN bylaw in 1993
- RDN Transit operates the Conventional Transit and the Custom Transit services for D68 and D69
- Only 4 operating agreements out of 98 are operated by Municipal Governments – all other are private or non-profit companies



Four small photographs showing different types of transit vehicles: a white and red van, a red and white bus, a red and white bus with a destination sign, and a white and red bus.

RDN Transit Structure

- The Transit Function is made up of participants that receive transit services
 - Includes 4 municipalities and 5 Electoral Areas
- Board representatives sit on a Transportation Select Committee and make decisions on Transit related topics
 - Annual Operating Agreements
 - Budgets
 - Schedules
 - Transit Planning
- Decisions made at the Transportation Select Committee are brought forward to the Regular meeting of the Regional District Board to receive final approval

Transit Performance Statistics

- Annual Operating Hours for 2012 = 107,000
- Kilometres travelled in 2011 = 2,518,536
- Litres of fuel used in 2011 = 1,295,415
- Passengers carried in 2011 = 3,148,308 (2,300,000 in 2006/2007)
- Conventional buses in the transit fleet = 43
- Custom buses in the transit fleet = 14
- # of routes travelled = 16



RDN Transit Business Plan



- The RDN Transit Business Plan was approved by the Board in 2008
- The primary goal of the RDN Transit Business Plan is to encourage greater transit ridership
- The objectives for the Nanaimo Regional Transit Business Plan can be grouped into three broad categories:
 - community objectives,
 - passenger service objectives, and
 - financial and performance objectives.

Community Objectives



- Provide transit services to key destinations
- Focus service on the needs of commuters for school, work & other key markets
- Provide service to seniors, persons with disabilities, and youths, who are less likely to have access to alternative modes of transportation
- Be environmentally friendly



Passenger Service Objectives

- Provide appropriate levels of service (days, weekends, evenings, & statutory holidays)
- Faster, more direct service between major activity centres
- Improve on street facilities including bus shelters, lighting, and transit exchanges
- Improve transit information for customers i.e. info posts at major stops
- Use KPIs to measure performance
- Be on time
- Keep It affordable
- Bus cleanliness




Key Performance Indicators

- Population served
- Service hours per Capita
- Passengers per Hour
- Cost per passenger
- Cost recovery
- Operating cost per Hour
- On time performance



Service Design Guidelines

- Service coverage
- Direct service and transfers
- Service frequency
- Span of service
- Service reliability
- Ease of use
- Passenger loads
- Service efficiency



2008 RDN Transit Business Plan

- Business Plan expansions and where we are today

Summary of Proposed Short Range Service Options (2008 & 2009)			
SERVICE DESCRIPTION	SERVICE HOURS	ADDITIONAL VEHICLES	APPROXIMATE COST
2008 - March	3,000	1	210,000
11. 5 Parkview Parkway 30 minute peak period service	4,200	1	195,000
12. 30 min to University Center 30 min to additional peak periods (includes existing connections to University City and Veterans)	600	0	11,000
2008 - September	5,400	3	222,000
13. 15 South 5th North 20 minute peak period service	3,000	1	60,000
14. Coffee Morning Bus	2,000	0	11,000
15. 20 minute Bayview cross-towning, including required service on the Downtown Day Long Service	3,500	3	66,000
16. New route University City to Hospital and Midway	1,000	1	11,000
17. 15 Cleveland Circle 5 additional trips per day	700	0	14,000
2009 - September	20,200	9	222,000
18. 15 Mid 3 Connector - extend to South Parkview Plaza (30-minute service)	2,000	1	42,000
19. Extend University to Brookline	1,000	1	11,000
20. 20 minute Downtown University to downtown center & extended evening service	2,000	2	44,000
Total Short Range Service Options*	24,500	10	344,000

Business Plan Update

- Spring, Summer, Fall 2012
- Gathering ridership data in conjunction with the City of Nanaimo's Transportation Plan
- Short range (5 years), Medium Range (10 Years) and Long Range (15+ years) transit plans will be included in the update
- Public consultation including open houses and community stakeholder groups



March 2012 Expansion

- #3 Hospital offers more direct service between Diver's Lake area and Woodgrove Centre, and more direct service to the industrial park area of Boban/Mostar
- #4 VIU University offers more service
- More service to the BC Ferries terminal at Departure Bay
- #8 South & #9 North provide express service on select trips between downtown and BC Ferries
- #15 VIU Connector offers weekend service
- #99 Deep Bay, transit service to RDN Electoral Area 'H'



Ridership

- Week of February 19th to 25th (prior to March service expansion)
 - 45,485 rides
- Week of March 4th to 10th (including March service expansion)
 - 48,819 rides
- 7% ridership increase in the first week of expansion



Future TSC Meetings

- 2012/2013 AOA
- 2013 Expansion
- Transit Business Plan Update
- Special Event Requests
- Capital Project Approval
 - Exchanges etc.

