

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE ELECTORAL AREA 'B' PARKS AND OPEN SPACE ADVISORY  
REGULAR COMMITTEE MEETING HELD  
TUESDAY MAY 29, 2012, 7:00PM  
AT GABRIOLA WOMEN'S INSTITUTE HALL**

**Attendance:** Howard Houle, Director, RDN Board, Chair  
Jacinthe Eastick  
Megan Dickinson  
Nancy Crozier  
Randy Young

**Regrets:** Catherine Williams  
Stephen O'Neill

**Staff:** Elaine McCulloch, Parks Planner

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**CALL TO ORDER**

Chair Howard Houle called the meeting to order at 7:05pm.

**APPROVAL OF AGENDA**

R. Young requested two additions to New Business.

1. Implications of RDN approval of sidewalks and trails
2. Twin Beaches garbage.

H. Houle requested additions to Reports.

1. 2012 Budget Highlights – Community Parks EA B.
2. Five Year Project Plan: 2012-2016.
3. 2012 Detailed Project Plan.

MOVED N. Crozier, SECONDED J. Eastick, that the Agenda, as revised, be approved.

CARRIED

**MINUTES**

MOVED J. Eastick, SECONDED N. Crozier, that the Minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held February 27, 2012, be adopted.

CARRIED

## **BUSINESS ARISING FROM THE MINUTES**

J. Eastick requested that all references to Tin Can Alley Trail should include the word 'Trail' to avoid confusion with Tin Can Alley Road.

Bylaw No. 7799.07 Electoral Area 'B' community Parks Local Service, missing from the previous distribution, was provided.

## **REPORTS**

### **Monthly Update of Community Parks and Regional Parks and Trails Projects - April 2012**

The Rollo McClay Community Park maintenance of eaves-trough downspouts, vent screens, and ball diamond backstop fencing were completed. Seed, sand and fertilizer were provided to Gabriola Softball Association to spread on the fields.

Levelton Engineering Ltd. will provide an engineering plan for the replacement of the Rollo McClay Community Park irrigation pond liner.

The Rollo McClay Community Park water treatment and delivery system and the Descanso Campground water system responsibility will be combined with the RDN Regional and Community Utilities.

The Rollo McClay Concession has currently been awarded to the 4H club. J. Eastick requested information as to the award.

The Rollo McClay grass cutting is provided by the RDN, with seed, sand and fertilizer provided to Gabriola Softball Association as noted previously.

J. Eastick requested Rollo McClay Park utilization information.

The Easter bike polo event in Huxley Park went well.

### **South Road Stairs Update**

Cameron Murray has completed the design drawings, allowing the building contract to be awarded.

### **Tin Can Alley Trail Update**

Culvert installation to replace the existing broken bridge is planned for mid-June. A permit application to the Ministry of Transportation and Infrastructure will be submitted prior to the works taking place.

### **Christine Close Bank Stabilization Update**

Bank stabilization will take place in the coming months.

### **Mudge Island Water Access Update**

D. Laidlaw recently provided a tour of the existing Mudge Island MOTI water access sites for H. Houle and E. McCulloch. The information gathered will provide background for the upcoming community consultation regarding boat launches and access problems.

### **707 Sign Update**

Jonathan Lobb will coordinate with R. Young for GaLTT assistance with installation scheduled for mid-June, 2012. Trail names, sign markers, auguring, water and concrete will be provided by the RDN. N. Crozier volunteered to assist.

### **Budget Highlights**

Ms. McCulloch reviewed the 2012 Budget Highlights, noting that the summary only highlights the budget line items that are relevant to the Parks and Open Spaces Advisory Committee, and does not include Administration allocations of 14% and Cox Community Park purchase amounts.

### **RDN Electoral Area 'B' Community Parks 5-year Project Plan 2012-2016 and Detail 2012 Plan**

Ms. McCulloch reviewed the 5-Year Project Plan for 2012-2016 and the 2012 Detailed Plan, including how her working hours were allocated for Electoral Area 'B' Community Parks Projects.

H. Houle pointed out that the Community Works Fund may be available to provide a Parks Planner time to work on the South Road To Tin Can Alley path planning, avoiding removing time from the current overloaded projects. Time not available in 2012 will be deferred to 2013.

MOVED N. Crozier, SECONDED J. Eastick, that the reports be received.

CARRIED

## **NEW BUSINESS**

### **MOTI / Sidewalks**

The Committee was informed that the RDN is in the process of requesting legislative approval with MoTI and the Province of BC to obtain authority for construction and maintenance of sidewalks on MoTI land.

### **Twin Beaches**

The Committee was informed that the BC Parks Twin Beaches Park is entirely the responsibility of BC Parks, and is not eligible for a RDN garbage can. Current accumulation of garbage around the GaLTT doggy bag can could be reduced by removing the can, particularly with the bear in the area.

### **Community Works Funds**

The Committee discussed the possibility of Community Works Fund derived from the gas tax rebates, could be used to provide funds for the South Road to Tin Can Alley pedestrian/bike path.

**El Verano Boat Launch**

David Laidlaw, a resident of Mudge Island requested the RDN place a dumpster bin at the El Verano boat landing in order to provide a disposal method for beach garbage that ends up on the Mudge and Gabriola beaches. Provision of the bin would depend on a suitable location for the garbage truck pickup, would reduce parking availability, and would have to be paid through increased taxes for Mudge property owners.

**Village Path**

It was noted to the committee by J. Peirce that J. Ramsey and S. Earl from GaLTT have had advanced discussions with land owners concerning the village path. Planning for this project has not begun, and will depend on the right of way space available for the proposed 2 meter wide pedestrian/bike path. Crosswalks will be included in the plan, but crosswalk approval will remain with MoTI.

**South Road Graveyard**

The Committee was requested by J. Peirce for information on the beach access closure at the South Road Graveyard. H. Houle responded that a gravel permit on the road was obtained, but a beach road was constructed in order to access an adjacent lot.

**ADJOURNMENT**

MOVED by N. Crozier to adjourn the meeting at 7:48 pm.

CARRIED

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Chair