

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTRAL AREA "G" PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING
MONDAY, DECEMBER 10, 2012 7:00pm**

Attendance: Joe Stanhope, Director, RDN Board
Brian Coath
Minnie Corbett
Jacqueline Thomson

Staff: Elaine McCulloch, Parks Planner

CALL TO ORDER

Director Stanhope called the meeting to order at 7:07 p.m.

DELEGATIONS

Correspondence from Michael Jessen, P.Eng was circulated regarding the cottonwood trees in Boulton Park and urged retaining the thirteen trees in question. Mr. Jessen also suggested a tree by-law. Ms. McCulloch noted that a tree by-law cannot be developed by the RDN under provisions of the Local Government Act.

MOVED B. Coath and SECONDED J. Thomson that the correspondence regarding cottonwood trees in Boulton Park be received and that staff contact Mr. Jessen accordingly.

CARRIED

MINUTES

MOVED M. Corbett, SECONDED B. Coath that the minutes of June 25, 2012 meeting be received.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Lee Road sign – Ms. McCulloch reported that the By-law Officer will look into placing a “No Dumping” sign at the Lee road location adjacent to the Sewage Treatment Plant.

CORRESPONDENCE/COMMUNICATIONS

Correspondence from Len Gibson regarding gravel on Wildgreen Way Trail connection – Ms. McCulloch provided a brief background to this request.

MOVED and SECONDED to receive the correspondence regarding gravel on Wildgreen Way Trail connection and to defer to the Community Parks and Trails Strategy – Northern Electoral Areas for consideration of the request.

CARRIED

REPORTS

Monthly Update of Community Parks and Regional Parks and Trails Projects - June, July, and August 2012

Ms. McCulloch provided a brief report on the Community Parks and Regional Parks and Trails Projects for June, July and August.

Monthly Update of Community Parks and Regional Parks and Trails Projects - September 2012

Ms. McCulloch provided a brief report on the Community Parks and Regional Parks and Trails Projects for September 2012.

Monthly Update of Community Parks and Regional Parks and Trails Projects - October 2012

Ms. McCulloch provided a brief report on the Community Parks and Regional Parks and Trails Projects for October 2012.

2012 Detailed Project Plan

Ms. McCulloch provided a brief review of the 2012 Detailed Project Plan.

5 Year Project Planning 2013-2017

Ms. McCulloch led the Committee through the 5 Year Project Planning 2013-2017. Stanhope Trail was placed under the "Additional Project Suggestions" section of the plan.

MOVED B. Coath, SECONDED J. Thomson that the reports be received.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Boultbee Parks Cottonwood Trees

Ms. McCulloch reviewed the staff reports concerning the cottonwood trees in Boultbee Park and the recommendations presented by staff. The RDN's Tree Management Policy C1.1 was referenced and the management practices outlined.

MOVED B. Coath and SECONDED J. Thomson that staff continue to monitor the health of the five co-dominant cottonwood trees at Boultbee Community Park and request that staff make the residents around Boultbee Park aware of the Tree Management Policy C1.1.

CARRIED

NEW BUSINESS

Community Parks and Trails Strategy – Electoral Areas

Ms. McCulloch gave a brief report on the creation of the Community Parks and Trails Strategy – Northern Electoral Areas and outlined the proposed framework for this initiative.

Ms. McCulloch will be requesting input from the POSAC G Committee members in the future as this initiative rolls out.

Committee Appointments to the Community Parks and Trails Strategy Advisory Committee

MOVED J. Thomson and SECONDED M. Corbett that B. Coath be the representative from the POSAC G Committee on the newly formed Community Parks and Trails Strategy Advisory Committee.

CARRIED

2013 Committee Appointments

B. Coath advised that he has already submitted his application for re-appointment to the POSAC G Committee. J. Thomson stated that she is in the process of completing the necessary paperwork and will forward it to the RDN as soon as possible.

2013 Meeting Times

Ms. McCulloch led a brief discussion about the proposed meeting dates and times for 2013. The proposed meeting time for this committee will tentatively be 1:00 p.m. on a Thursday afternoon at Oceanside Place. Dates to be announced.

ROUND TABLE

ADJOURNMENT

MOVED J. Thomson and SECONDED B. Coath that the meeting be adjourned at 8:52 p.m.

Chair