

REGIONAL DISTRICT OF NANAIMO
DISTRICT 69 RECREATION COMMISSION
THURSDAY, OCTOBER 17, 2013
2:00 PM

(Oceanside Place Multi-Purpose Room)
A G E N D A

PAGES

CALL TO ORDER

DELEGATIONS

Motion to receive Late Delegations

MINUTES

- 3-5 Minutes of the Regular District 69 Recreation Commission meeting held September 26, 2013.
- 6-7 Minutes of District 69 Recreation Grants Sub-Committee held October 10, 2013
- Motion to approve Minutes.*

BUSINESS ARISING FROM THE MINUTES

Grant Approvals

COMMUNICATIONS/CORRESPONDENCE

- 8-9 **K. Nemrava, Canadian Red Cross to P. Thorkelsson, RDN**, RE: Canadian Red Cross Water Safety and Swimming Delegation to China
- 10 **J. MacLean, Br. 76 Legion to Regional District of Nanaimo**, RE: Thank You for Donation
- Motion to receive Communications/Correspondence.*

UNFINISHED BUSINESS

REPORTS

Function Reports

- 11-13 Monthly Update – Oceanside Place –September 2013
- 14-15 Monthly Update – Ravensong Aquatic Centre September – 2013
- 16-22 Monthly Update – Northern Recreation Program Services September– 2013
- Monthly Update of Community and Regional Parks and Trails Projects - September 2013 (*Handout*)
- Motion to receive Function Reports.*

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

COMMISSIONER ROUNDTABLE

ADJOURNMENT

Motion to adjourn.

NEXT MEETING

November 28, 2013

1:00-3:00pm

(Oceanside Place – Multi-Purpose Room)

Performance Recognition Reception to follow 3:00-4:00pm

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE
DISTRICT 69 RECREATION COMMISSION REGULAR MEETING
HELD ON THURSDAY, SEPTEMBER 26, 2013 AT 2:00pm
AT OCEANSIDE PLACE – MULTI-PURPOSE ROOM**

Attendance: Scott Tanner, Councillor, Town of Qualicum Beach
Gordon Wiebe, Electoral Area 'E'
David Edgeley, Electoral Area 'F'
Joe Stanhope, Director, RDN Board, Electoral Area 'G'
Ross Milligan, Trustee, District #69 School Board
Peter Morrison, Councillor, City of Parksville

Staff: Tom Osborne, General Manager of Recreation and Parks
Dean Banman, Manager of Recreation Services
Ann-Marie Harvey, Recording Secretary

Regrets: Richard Leontowich, Electoral Area 'H'
Bill Veenhof, Director, RDN Board Appointee

CALL TO ORDER

Chair Tanner called the meeting to order at 2:04pm.

DELEGATION

Mr. Nosworthy and Mr. Stahley gave a verbal presentation to the Commission about the Arrowsmith Community Enhancement Society's upcoming budget needs and requests. The delegation also provided an update on changes to the Society as well reviewed their history and successes with recreation services in Electoral Area F.

PRESENTATION

J. Koeleman - Summer Programs 2013 Presentation

Ms.Koelman gave an overview of the summer programs themes, registration numbers and trends.

MINUTES

MOVED Commissioner Stanhope, SECONDED Commissioner Morrison that the Minutes of the Regular District 69 Recreation Commission meeting June 20, 2013 be received.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

MOVED Commissioner Wiebe, SECONDED Commissioner Edgeley that the following correspondence be received:

J. Stanhope, RDN Chair to M. Stillwell, MLA, Re: Opportunity to Become Familiar with Local Sport and Health Initiatives Taking Place within District 69

J. Stanhope, RDN Chair to Minister N. Yamamoto, Re: Opportunity to Become Familiar with Local Sport and Health Initiatives Taking Place within District 69

J. Stanhope, RDN Chair to Minister C. Oakes, Re: Opportunity to Become Familiar with Local Sport and Health Initiatives Taking Place within District 69

J. Stanhope, RDN Chair to Minister T. Lakes, Re: Opportunity to Become Familiar with Local Sport and Health Initiatives Taking Place within District 69

R. Passarello, Family Resource Association to RDN, Re: Thank you for Grant

R. Yates, Jugmentals Jug Band to RDN, Re: Appreciation for Grant Funding

D. Dunwoody, PGOSA to J. Marcellus, RDN, Re: September Classic Tournament

T. Osborne to RDN Board, Re: Family Day Report

CARRIED

REPORTS

Monthly Update – Oceanside Place – July/ August 2013

Mr. Banman updated the Commission with a summary of the Oceanside Place report.

Monthly Update – Ravensong Aquatic Centre – July/ August 2013

Mr. Banman updated the Commission with a summary of the Ravensong report.

Monthly Update – Northern Recreation Program Services – July/ August 2013

Mr. Banman updated the Commission with a summary of the Northern Recreation Program Services report.

Mr. Osborne gave a verbal update of the Regional and Community Parks and Trails project for District 69 as well, advised the Commission of a parks staffing shortage due to illness.

MOVED Commissioner Stanhope, SECONDED Commissioner Morrison that the Function reports be received.

CARRIED

Oceanside Place Lighting Upgrade Report

Mr. Banman gave an update to the Commission on the Contractor selection for the Oceanside Place Lighting Upgrade Project.

ACES Agreement Report

MOVED Commissioner Morrison, SECONDED Commissioner Milligan that the current Service Agreement with the Arrowsmith Community Enhancement Society (ACES) be extended until March 31, 2014 and the proposed increased funding request be advanced to the 2014 Budget deliberations at the Board.

CARRIED

NEW BUSINESS

2014 Budget Timeline

It was agreed among the Commission members that November's District 69 Recreation Commission meeting be move from November 21 to November 28 so that the budget information from the Regional Board may be reviewed and discussed with the D69 Recreation Commission.

OP/RAC Funding Bylaw Amendment Update

Mr. Osborne spoke to the Commission about how Ravensong Aquatic Centre and Oceanside Place are funded. Staff have received direction from the Board to factor in usage as a factor in the allocation of the tax requisition. A report is being prepared for the Board that will be presented in October. Elected Board representatives from the District 69 have been involved in these discussions.

Grants Sub-Committee

Commissioner Morrison volunteered to attend the next D69 Grants Sub-Committee meeting as an alternate for Commissioner Milligan on the D69 Grants Sub-Committee as he cannot attend. Commissioner Morrison will be the future first alternate and Commissioner Wiebe volunteered to be a second alternate.

Commissioner Milligan left the meeting at 4:05pm.

Oceanside Place 10 Year Anniversary Schedule of Events

Mr. Banman told the Commission about the Oceanside Place 10yr Anniversary events.

Volunteer Mileage Reimbursement

Mr. Banman explained the RDN's acknowledgement for the volunteer mileage costs for those members who are eligible and not already reimbursed by another organization. He noted that Commission members should send Ms. Harvey their one way kilometre distance from their home to Oceanside Place.

ADJOURNMENT

MOVED Commissioner Veenhof, SECONDED Commissioner Morrison to adjourn the meeting at 4:11pm.

CARRIED

Chair



REGIONAL DISTRICT OF NANAIMO

**DISTRICT 69 RECREATION COMMISSION
RECREATION GRANTS COMMITTEE MEETING MINUTES**

**HELD AT 4:30 P.M. ON WEDNESDAY, OCTOBER 9, 2013
OCEANSIDE PLACE, PARKSVILLE**

Present:

P. Morrison	District 69 Recreation Commission
S. Tanner	District 69 Recreation Commission
B. Veenhof	District 69 Recreation Commission
C. MacKenzie	Recreation Programmer

BUDGET

Total Grants available for 2013	\$71,118
Dispersed to date in 2013	\$52,504
Remainder to date 2013	\$18,614

REVIEW OF FALL 2013 APPLICATIONS

The Grants Committee reviewed applications for Youth and Community Recreation Grants. Priority was given to new applicants and/or projects that benefited large numbers of people or people living in remote areas.

Five applications were received for Youth Grants, requesting \$11,140. All five Youth Grant applications met grant criteria and are recommended for funding for a total of \$9,504.

Ten applications were received for Community Grants, requesting \$18,558. One application from Oceanside Building Learning Together for deer fencing at Storybook Village was not recommended for funding. The remaining nine Community Grant applications met the grant criteria and are recommended for funding for a total of \$9,110.

RECOMMENDATIONS

1. That the following District 69 Youth Recreation Grant applications be approved:

Community Group	Approved in 2012/2013	Current Request 2013	Recommended 2013
Arrowsmith Community Enhancement Society (ACES) - youth drop-in sports	5,851	1,080	1,080
District 69 Minor Softball Association- indoor equipment	3,250	2,500	1,601
Family Resource Association (District 69)- youth drop-in food	1,200	1,737	1,000
Oceanside BMX- soil and excavator	1,600	2,500	2,500
Oceanside Track and Field Club- track renovation	3,851	3,323	3,323

2. That the following District 69 Community Recreation Grant applications be approved:

Community Group	Approved in 2012/2013	Current Request 2013	Recommended 2013
Arrowsmith Agricultural Association -Family Day event	839	1,028	1,028
Arrowsmith Community Enhancement Society (ACES) - Food Skills for Families program	5,851	300	300
Bow Horne Bay Community Club- projector, advertising, printing costs	2,500	1,500	750
Errington Elementary School- grade 3 swim program	1,265	2,500	2,500
Family Resource Association (District 69)- Everybody Rides program; bicycle parts	0	1,200	1,200
French Creek Community School PAC- grade 3 swim program	1,250	1,500	1,500
Oceanside Building Learning Together Society- Dad's Night Out skating program	1,804	295	295
Parksville Badminton- program costs	2,956	337	337
Ravensong Masters Swim Club- pool rental	500	2,000	1,200

3. That the following District 69 Recreation Grant applications not be approved:

Community Group	Approved in 2012/2013	Current Request 2013
Oceanside Building Learning Together Society- fencing at Storybook Village	1,804	7,898

ADJOURNMENT

The meeting adjourned at 5:15pm.



**CANADIAN
RED CROSS**

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& YUKON
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www.croixrouge.ca

RDN CAOS OFFICE	
CAO	<input checked="" type="checkbox"/> GM R&P
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GM R&CU	DF
SEP 27 2013	
DCS	BOARD
CHAIR	

September 23, 2011

Paul Thorkelsson
Chief Administrative Officer
Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2

Re: Canadian Red Cross Water Safety and Swimming Delegation to China

Dear Mr. Thorkelsson ,

On behalf of the Canadian Red Cross, I am pleased to advise you that an employee of the Regional District of Nanaimo, Anne Porteous, has continued her involvement in a very exciting Red Cross water safety project. She currently is employed by the RDN as an Aquatic Programmer at the Ravensong Aquatic Centre.

China has one of the highest drowning rates in the world, and the Chinese Red Cross Society has been taking action to reduce these numbers. The Canadian Red Cross and the Chinese Red Cross are building on an established relationship to exchange technical knowledge on disaster management and safety. The Water Safety Training program was first piloted in Xiamen, Fujian Province in 2011 and received the Canadian Red Cross Excellence in Programs award in June 2012.

On September 20, Anne returned from her third trip to China on behalf of the Canadian Red Cross. As part of a delegation of Red Cross staff and volunteers, she travelled to Zhoushan, Zhejiang Province where water safety knowledge, skills and techniques were exchanged with the Chinese Red Cross Society, local Lifesaving Society and government officials.

As a Swimming and Water Safety Master Instructor Trainer, Anne was selected from Western Canada to be part of this elite team. We are incredibly grateful to Anne and her colleagues for their passion and enthusiasm for this project. Anne's involvement has been entirely on her own personal time, and involves not only the two week period of travel to China for each training session, but countless hours of preparation and follow-up.

I was fortunate to accompany the delegation to Zhoushan, and would like to convey what an exceptional job Anne did in making our team successful. She was very adaptive to travelling to a new province in China, and always enthusiastic in her presentation of the training materials and interaction with our Chinese counterparts.

We are very proud of our efforts, which in Zhoushan included the training of 25 teachers on Canadian Swimming and Water Safety methods, the provision of

another 50 teachers with water safety classroom education techniques, and the sharing of public education ideas and resources that are aimed at fishing villages.

We would be pleased to support your public information representatives in the development and distribution of messages to the media and public highlighting Anne's involvement in this program.

We appreciate the support you have given Anne to date, and hope you can continue to assist her involvement in this exciting venture. Our congratulations for having such skilled staff among your team.

Sincerely,



Kimberley Nemrava
Director, British Columbia & Yukon
Canadian Red Cross Society

Cc:

Dean Banman, Manager of Recreation Services, RDN
Adrienne Mercer, Communications Coordinator, RDN
Tom Osborne, General Manager, Recreation and Parks Services, RDN
Sandra Pearson, Superintendent of Recreation Program Services, RDN
Joe Stanhope, Chairperson, RDN
Anne Porteous, Aquatic Programmer, Ravensong Aquatic Centre, RDN



**THE ROYAL CANADIAN LEGION
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www.legion76.ca

Rural District of Nanaimo

23 September 2013

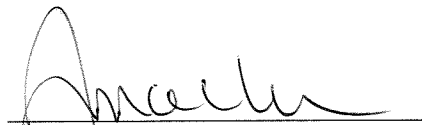
Re: Qualicum Beach Branch 76
“Ted Feist Memorial Golf Tournament”
10 August 2013

On behalf of the Executive and membership of Branch 76, I wish to express our sincere thanks for your generous donation to this year’s annual Ted Feist Memorial Golf Tournament.

Ted was a veteran and long standing member of the Royal Canadian Legion. He truly embraced the goals of the Legion to support remembrance, veterans and their families, and to give back to the community.

Through contributions such as yours and the hard work and dedication of our volunteers, events such as this allow us to do just that. Any excess funds are donated back to the community to financially support a wide variety of individuals, groups and organisations.

Yours in comradeship



Jack MacLean
President Branch 76

MEMORANDUM

TO: Dean Banman
Manager of Recreation Services

DATE: October 3, 2013

FROM: John Marcellus
Superintendent of Arena Services

FILE:

SUBJECT: District 69 Recreation Commission –September 2013 Report Oceanside Place

PROGRAMS/EVENTS/ICE RENTALS:

Programs:

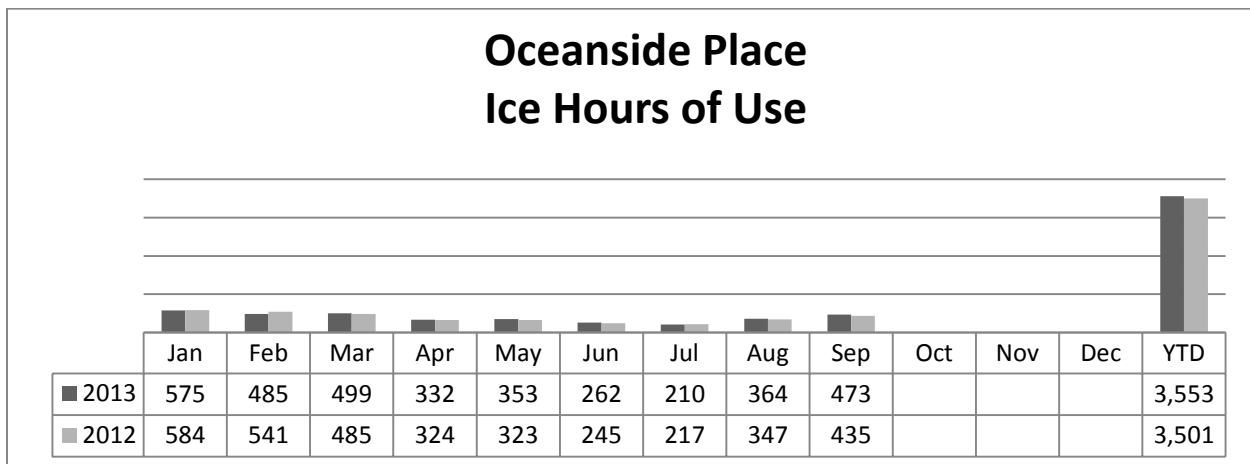
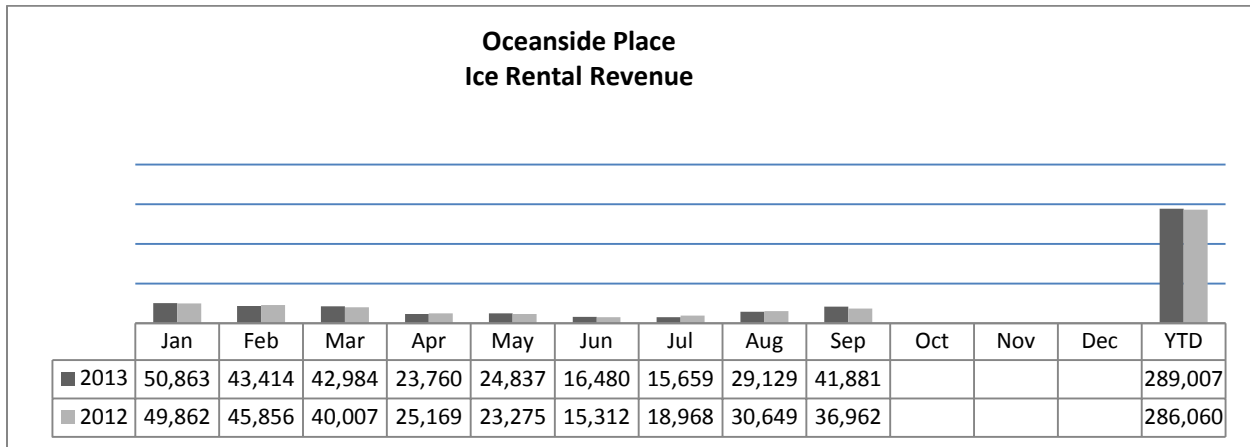
- Program registrations are up by 38 registrations from 146 to 184 and subsequently an increase in revenue of \$2,045 from \$8,732 to \$10,777 from 2012. The largest increase is in the Pond Rascals-Learn to Skate lessons with 64 registered for the first session this year, up from 33 for the corresponding session in 2012.
- The Fall skating schedule commenced on Sept. 23rd with Everyone Welcome and Family Skate sessions. Attendance has been varied during the week but busy on the weekend with 60 skaters attending the Sept. 29th Everyone Welcome Skate.
- The Lions sponsored “Free Family Skate” returned on Sept. 29th with 136 in attendance.
- Seniors Drop in Hockey attendance is slightly down from 2012.
- Two birthday parties were held during the first weekend of public skating. This year a “hot dog option” was added to the package but early indications from these bookings show a tendency to choose “Healthy Options” (fruit and veggie trays) instead. A “Create Your Own Party” was held on the same weekend.
- Two (2) “Glow in the Dark” parties are booked for October and a waiting on a third for confirmation.
- Skate Sharpening is slightly higher than last year with 200 pairs sharpened in Sept. compared to 174 pairs in 2012.

Facility Rentals:

- The Panters “Fall Classic” returned Sept. 10-12 with 22 teams attending. Teams were divided into 4 age divisions, 60, 65, 70+ 75 years. Teams participating were from Massachusetts, Colorado, Manitoba, Alberta, the lower mainland and Vancouver Island. A social during the Classic was held on the Oceanside Pond dry floor.
- Oceanside Generals started their season in the Vancouver Island Junior Hockey League (VIJHL) and hosted their home opener on Sept. 7th, with approximately 700 spectators in attendance. The club released their Head Coach on Sept. 28th after a slow start to the season and are

currently under the direction of their assistant coach. The VIJHL signed on with “Fast Hockey” for internet web broadcasts of all VIJHL games and the Beach 88.5 is also broadcasting Generals games on the radio.

- Skate Canada conducted their annual Regional Development Camp at Oceanside Place on Sept. 21 and 22nd.
- Adult Recreational Hockey Leagues are showing a decline in registrations in both male and female divisions resulting in fewer teams than 2012.



FACILITY OPERATIONS:

- The Oceanside Place Lighting Upgrade received confirmation of incentives available from BC Hydro and final RDN project approval on Sept. 24th. The agreement with BC Hydro has been executed and the agreement with the Contractor has been reviewed and is currently receiving signatures. The projected timeline for completion is December 31, 2013.
- Oceanside Minor Hockey Association and OP staff are currently working on a resolution to accommodate the increased number of female players on coed teams and also the increased number of game officials/referees required for games. There are certain periods of ice time, typically on weekends, where dressing rooms are full and cannot handle requests for separate rooms for either males and females or officials with amenities such as toilet, sink and showers.

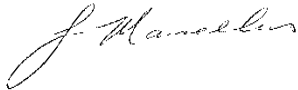
FACILITY ADMISSIONS:

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Tot	77	50	11	0	0	0	2	3	5				148
Child	674	560	254	28	10	0	185	49	76				1836
Youth	163	148	35	7	17	8	21	10	23				432
Adult	451	395	161	118	145	133	56	35	173				1667
Senior	792	638	539	468	343	254	192	180	430				3836
Golden	52	37	26	20	10	3	5	2	17				172
Family	1,235	908	365	0	0	0	88	21	170				2787
Totals	3,444	2,736	1,391	641	525	398	549	300	894				10,878

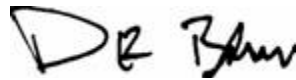
2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Tot	81	72	64	15	0	0	1	4	4				241
Child	599	552	624	113	1	0	48	59	97				2093
Youth	181	171	119	8	0	0	25	24	18				546
Adult	533	430	446	180	182	143	37	23	140				2114
Senior	828	765	617	449	277	214	187	98	453				3888
Golden	24	31	25	12	4	0	6	3	21				137
Family	985	634	478	23	0	0	40	32	99				2280
Totals	3,231	2,655	2,373	800	464	357	344	243	832				11,299

Recommendation:

That the Oceanside Place report for September 2013 be received.



Report Writer



Manager Concurrence

TO: Dean Banman
Manager of Recreation Services

DATE: October 1, 2013

FROM: Mike Chestnut
Superintendent of Aquatics Services

FILE:

SUBJECT: District 69 Recreation Commission – September 2013 Report Ravensong Aquatic Centre

PROGRAMS/EVENTS/ RENTALS:

The following special events and programs were held at the Aquatic Centre in September 2013:

- Sept 4 Team Leader staff meeting
 - Sept 8 Aquatic Staff In-service
 - Sept 9 Learn to swim lessons start
 - Sept 10 New Afternoon Adult Stroke Improvement Class starts
 - Sept 11 Information Seminar on becoming a lifeguard
 - Sept 14 Staff attended the QB Wellness Seminar
 - Sept 14 Special Event Swim
 - Sept 15 Staff first aid support for Terry Fox Run
 - Sept 21/22 Standard First Aid Course
 - Sept 23 High School and Middle School Swim Clubs start
 - Sept 23 Island Swim Challenge starts
 - Sept 25 Special Event Swim
 - Sept 28 Emergency First Aid Course
-
- Prior to opening after the annual facility maintenance closure two training sessions for staff were provided; Team leaders reviewed RAC policy and procedures. An all staff in service was held for Lifeguards to review life saving techniques and procedures
 - New program this Fall, afternoon Adult Stroke Improvement course.
 - New fall service extension, afternoon lane session has been extended from 1pm to 1:30pm Monday to Friday. This programming change has been well received by regular users.
 - The Island swim challenge started September 23. The 49 participants will use their pool swims to equate to swim the circumference of the Graham Island, Haida Gwaii.
 - The two special events in September were attracted a combined 128 participants.

Registration for September Aquatic Programs (first set of Fall swim lessons)

	Participants	Revenue
2011	341	\$22,339
2012	334	\$22,051
2013	370	\$23,000

SWIM ADMISSIONS

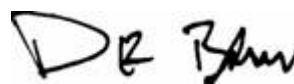
2013													
Swim Sessions	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Tot	282	340	326	223	233	203	107	131	258				2103
Child	532	497	648	348	314	331	598	406	324				3998
Student	426	464	524	378	398	311	179	146	250				3076
Adult	2837	2644	2391	2107	1971	1797	1359	838	1489				17433
Senior	3774	3295	3342	3269	3426	3161	2691	1350	2337				26645
Family	1308	1106	1485	787	709	556	801	909	625				8286
Golden	588	523	562	492	515	592	485	218	258				4233
Totals	9747	8869	9278	7604	7566	6951	6220	3998	5541	0	0	0	65774
2012													
Swim Sessions	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Tot	296	353	390	255	213	258	149	44	153				2111
Child	443	478	973	477	481	408	786	173	283				4502
Student	402	494	595	395	377	359	231	51	176				3080
Adult	2781	2782	2779	2210	2080	2145	1825	504	1354				18460
Senior	3298	3234	3500	3069	3014	2959	2428	750	2033				24285
Family	1418	1103	1813	881	585	766	1044	448	535				8593
Golden	472	534	542	524	516	477	416	140	342				3963
Totals	9110	8978	10592	7811	7266	7372	6879	2110	4876	0	0	0	64994

FACILITY OPERATIONS

The Ravensong Aquatic Centre is once again in full swing after the annual shutdown. All operating systems are functioning as expected and staff are awaiting utility invoices to begin assessing the efficiency impact of the new boilers.

Recommendation

That the Ravensong Aquatic Centre report for September 2013 be received.

Report Writer

Manager Concurrence

TO: District 69 Recreation Commission **DATE:** September 10, 2013

FROM: Dean Banman **FILE:**
Manager of Recreation Services

SUBJECT: District 69 Recreation Commission – September 2013
Northern Community Recreation Program Services Report

For the month of September 2013, the following occurred:

PRESCHOOL PROGRAMS:

- **Parent & Tot Gymnastics** (18mo-3yrs) – 18 registrants (full with 1 on waitlist)
- **Parent & Tot Gymnastics** (18mo-3yrs) – 9 registrants (good)
- **Parent & Tot Gymnastics** (18mo-3yrs) – 9 registrants (good)
- **Tiny Tot Gymnastics** (3-4yrs) – 15 registrants (excellent)
- **Tiny Tot Gymnastics** (3-4yrs) – 13 registrants (excellent)
- **Tiny Tot/Kindergym Gymnastics** (3-5yrs) – 12 registrants (excellent)
- **Mother Goose** (0-6yrs) – all programs cancelled by School District 69¹

CHILDRENS' PROGRAMS:

- **Home Alone** (9yrs+) – 12 registrants (excellent)
- **Junior Can-Gym** (5-8yrs) – 16 registrants (full)
- **Junior Can-Gym** (5-8yrs) – 16 registrants (full)
- **Junior Can-Gym** (5-8yrs) – 8 registrants (good)
- **Senior Can-Gym** (5-8yrs) – 16 registrants (full with 1 on waitlist)
- **Birthday Party at the Gym** – 1 private booking in September

Fall Programs - Preschool - 2007-2013 (includes Mother Goose programs 2007-2012)					
Year	# of Activities	# of Courses	Courses Cancelled	# of Participants	Revenue
2007	10	16	2	192	\$2,463
2008	5	10	0	197	\$2,472
2009	14	19	4	223	\$4,490
2010	15	20	9	157	\$3,160
2011	10	17	6	114	\$2,781
2012	5	9	1	120	\$1,691
2013 YTD	3	12	0	110	\$8,404

Fall Programs - Children - 2007-2013					
Year	# of Activities	# of Courses	Courses Cancelled	# of Participants	Revenue
2007	10	18	3	270	\$7,490
2008	10	28	9	192	\$5,381
2009	20	42	12	281	\$9,920
2010	17	32	14	129	\$4,370
2011	12	17	9	106	\$2,903
2012	7	12	3	89	\$2,719
2013 YTD	7	15	0	128	\$9,560

Community Development:

- District 69 Recreation Grants- recommendations are included in the Commission package. The next deadline is January 31, 2014.

¹ Mother Goose – this early learning program, in partnership with School District 69 and Building Learning Together, has been cancelled for the fall season. School District 69 will announce at a later time whether a winter session will be offered.

Public And Agency Meetings:

- September 12 – Building Learning Together at Family Place

YOUTH PROGRAMS:

Mini Golf Tourney: Sept 27, 25 seniors came and 6 youth (23 seniors registered and 13 youth registered). Another fun event! This event was very well attended by the seniors; however, it was disappointing when only 6 of the 13 youth who registered attended. In response to this, next year the event will begin at 4:30pm and go until 6:30pm instead of 4-6pm, giving students more time to participate in afterschool extracurricular activities and sports as well as attend the event. We may also push the event back another week just to give more time for advertising in the schools.

Youth Career Night: Sept 25, 11 youth registered and 10 showed up to this free program. Feedback from the facilitators (Diana Jolly and Colleen Dykslag from the Career Centre) was that the youth participated a lot and seemed to get a lot from the event. Attached is the handout provided to the youth at the workshop. The employers participating changes seasonally and differs from the March session (i.e. March workshop included Paradise Mini Golf and Tiger Lily Farm).

Youth Art at RDN Recreation Facilities will be promoted in the weekly ad today.

YRSP Recreation Initiative Funding: Programmer visited BSS, SMS, QBMS, KSS and OMS last Friday and delivered letters, application forms and summary report forms to the Principals regarding **YRSP Recreation Initiative Funding** for 2013/2014. Each school is required to report back on last year's funding before submitting a new application for funding for this year. The funding application deadline is October 25. The YRAs will review and evaluate the funding applications by November 22 at which time all applicants will be notified regarding approval status.

Youth Recreation Advisors: More than 10 inquiries have been received from teachers, parents and youth inquiring about **Youth Recreation Advisors**. The deadline for submission of application is October 11. Our first YRA meeting will be Oct 23, followed by our meeting to review funding applications Nov 6.

RDNYOUTH.ca: What's On Digest interviewed Youth Programmer and will be featuring a story on the new youth website in the October edition. In order to help promote the website a contest will be running with multiple ways to enter i.e. follow RDNYOUTH on Twitter, 'like' RDNYOUTH on Facebook, 'share' one of our Facebook posts, send us your feedback on the website using the contact us feature, tweet about the contest or about RDNYOUTH. For an example see www.nanaimonorth.com

YOUTH PROGRAMS:

- **Mini Golf Event (55+) – 23 registered**
- **Mini Golf Event (11-18yrs) – 13 registered (low: 19 in 2012)**
- **Acro Gym Leadership – 6 registered (New)**
- **Babysitting course – 6 registered (excellent)**

Fall Programs – Youth 2007-2013					
Year	Number of Activities	Number of Courses	Courses Cancelled	Number of Participants (total)	Revenue
2007	9	16	8	72	\$2,657.25
2008	7	13	8	38	\$1,557.92
2009	10	21	10	108	\$4,122.25
2010	14	23	12	105	\$2,233.49
2011	7	11	6	140	\$1,134.00
2012	4	5	0	86	\$1,297.50
2013 YTD	5	7	0	85	\$708.00

Community Development:

- YRSP School Recreation Initiative funding application deadline is October 25, 2014.
- Launch of fall YRSP initiatives: Youth Art in RDN Recreation Facilities and Youth Recreation Advisors
- Hard launch of www.rdneyouth.ca

Public And Agency Meetings:

- Youth Link – postponed to October 3. Youth Programmer now co-chairs this committee with Sd69 and MCFD.

ADULT PROGRAMS:

Adult Programs/events starting in July 2013:

- Edible native Plant walk Moorecroft Regional Park 15 Participants -Great
- Edible Native Plant Walk Englishman River Regional Park 13 Participants- Great
- Green Building Workshops 10 participants –Low
- Green Building Workshops 9 participants –Low
- Green Building Workshops 9 participants –Low

- Green Building Workshops 1 participants –Low
- Hatha Yoga 2 participants - Low
- Minds in Motion 17 participants - Great
- Nordic walk- 4 participants
- Seated fitness is still getting sorted out with referrals coming in slowly.
- PV Zumba 101- 8 participants cancelled
- QB Zumba 101- 1 participants cancelled
- Zumba 20 participants average
- Zumba gold 20 participants average

Community Development

- Planning for Active Aging Week- has had a positive response and Lynne MacFadgen, VIU, Lori McLeod Greater Victoria Elder Care Foundation are supporting initiatives with both volunteers, students and funding for a special speaker to come to Parksville to host “The Best You Can Be” and activities at Parksville Community Park, “Going for Gold not Old,” which are fitness and health stations at the Lions outdoor gym.
- QB health Fair saw over 500 people come through their doors at the Civic centre. In attendance Judith, Val Arena and Amber from RAC.

AREA H PROGRAMS:

- Gentle Yoga – cancelled two gentle yoga classes (to begin Oct 1 & 3) due to low or no registration.
 - Evening class had zero registrants.
 - Morning class had only 3 registrants.
- Taekwondo (Children) – Free class offered Sept 27th. 6 children tried the class, while ~10 children and 4 parents watched. This is a pretty large number for this area. However, as of Sept 30th, this has produced no more registrations (program is still at 2 registrants who were registered prior).

‘H’ - SPECIAL PROJECTS & EVENTS:

- Worked with the parks department to plan the official opening of Henry Morgan Community Park (to take place Oct 3).
- Performance Recognition – started promotions for nominations for Performance Recognition, and began process for the ceremony (booking room etc). Have received 16 nominations to date.

Community Development:

- Bowser area mom’s group started up – have helped them through booking a space at the hall and seeking funding to pay for the space (some funding possibly coming from Lighthouse Recreation Commission). This is a mom & tot playgroup, and mom’s group who may be looking to offer classes such as First Aid, Mother Goose-type programs, in the Bowser area. All ideas have been brought forward by the group of moms.

Promotions:

- Continued regular promotions in the Eyes on BC Publication – ad and community events section for Fall programs.
- Posters around Bowser area to promote Fall programs.

PROMOTIONS:

Portfolio Focus: Terry Fox Run, Fall Registration campaign.

Promotions support for:

- Youth Website, Youth Art in Facilities
- Oceanside Place ten year anniversary,
- Performance Recognition,
- Henry Morgan Opening,
- Pond Rascals registration,
- Active Aging week.

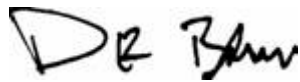
Advertising:

- Complimentary products – 2 requests filled.
- Poster run, Sep 9 (included school flyers)
- Display ads – Sign Me Up!, What's On Digest
- Renewed PQB Tourism Ad for 2014 Discovery Guide
- Radio – promotion Fall Guide registration, Move more, live longer!
- Fall Winter Active Living Guide – ad invoices sent out
- Advertising opportunity at curling rink (QB), following up with arena and PV curling rink.

Other:

- Terry Fox Event – Terry fox run was a great event on Sunday. Thanks to the support of the department, volunteers, and Thrifty Foods, the event had 305 participants and raised over \$9000. The weather was foggy but no rain or wind.
- Design Concepts – online course starting Sep 23 for 9 weeks
- Completed emergency Social Services (ESS)training

That the Northern Community Recreation Program Services September 2013 report be received.



Report Writer

HOW TO GET HIRED

Information Straight From Local Employers

EMPLOYER	HOW DO YOU LIKE APPLICANTS TO APPLY?	WHAT IS A GOOD TIME TO DROP OFF A RESUME?	WHAT ARE YOU LOOKING FOR?	ADVICE?	ANY OTHER INFO?
Quality Foods (Parksville Store)	<p>Come in person with a resume and cover letter.</p> <p>We like to meet the applicant and see how they present themselves. Make sure you come dressed appropriately.</p>	<p>Any day of the week except Wednesday morning and Sundays</p>	<p>Friendly, hard working, good work ethic</p>	<p>Make sure you have a well composed resume</p> <p>Be confident</p>	<ul style="list-style-type: none"> This is a service based industry, please apply dressed and groomed appropriately. You can put your availability on your resume — it is important to be available when you indicate you will be
McDonalds	<p>Prefer person to fill out applications online:</p> <p>www.hiringtwin.com/apply User code: MCD10821</p> <p>However, if you do come in to apply, please bring a pen.</p>	<p>Don't come during the busy periods.</p>	<p>Clean-cut, good attitude, smile, and good conversation skills.</p> <p>If the candidate is flexible (ie can work weekends) that can be an asset.</p> <p>The rest we can train.</p>	<p>Come dressed appropriately.</p> <p>Prepare to answer questions, such as, why do you want to work here etc.</p> <p>Practice with your parents and friends to get over your nervousness.</p>	<ul style="list-style-type: none"> Drop in anytime from 9:00 am to 5:00 pm. If you can do the application online first that would be great.

<p>Dairy Queen</p>	<p>Come in with a resume.</p> <p>We like to see students in person and how they present themselves.</p> <p>Come in dressed appropriately.</p> <p>No application required, resume only.</p>	<p>Between 10:00 am and 12:00 pm and any time after 2:00 pm.</p> <p>Ask for Hiring Manager, if available, or leave resume.</p>	<p>FoodSafe is great.</p> <p>We'd like to know if you belong to any clubs, teams or activities, as this shows teamwork.</p> <p>Previous experience is not necessary.</p>	<p>Be prepared for an interview on the spot.</p> <p>Appearance means a lot!!</p> <p>Positive attitude, energetic.</p>	
<p>Tigh-Na-Mara</p>	<p>Can apply by emailing your resume, but it's always a good idea to come in with a resume, that way we see you.</p> <p>Apply in person with resume-application form.</p>	<p>Monday to Friday during business hours.</p>	<p>Friendly and outgoing, willing to learn, flexibility, available evenings and weekends.</p>	<p>Make your email address appropriate for job seeking.</p>	<ul style="list-style-type: none"> • Be neat and tidy in your appearance, present yourself professionally. • No jeans and runners. • Come in by yourself – don't apply as a group.
<p>A&W</p>	<p>Apply in person with resume-application form.</p>	<p>After 4:00 pm is best</p>	<p>Hard working, reliable, polite, enthusiastic, excited.</p>	<p>Ask for the manager.</p> <p>Shake hands.</p> <p>Introduce yourself.</p> <p>Lots of smiles.</p>	<ul style="list-style-type: none"> • Dress appropriately. • Show interest in A&W. • Do your research.

<p>Regional District of Nanaimo Recreation - Skate Session Leaders</p>	<p>Check www.rdn.bc.ca website for details - we will not accept unsolicited resumes.</p>	<p>Resumes can be dropped off during business hours at Oceanside Place arena. Check posting for closing date and time.</p>	<p>Must be 16 years of age. Need to have good skating skills and basic first aid. If selected for an interview, be sure to come dressed well and think about some of the scenarios you might encounter if you were a skate session leader. i.e. customer service items, first aid incidents, special events, etc.</p>	<p>Ensure you put on resume a reference to your skating skill level.</p>	<p>This position does not guarantee any hours as scheduling is based upon seniority and new hires do not have any seniority. We try to give at least two hours per week but do not guarantee hours.</p>
<p>Regional District of Nanaimo Recreation - Jr. Leader for summer children's camps</p>	<p>Check www.rdn.bc.ca website for details. You can also contact the summer camp programmer in January at Oceanside Place arena for details. Ask to come in for a chat about the position before you construct your resume.</p>	<p>Resumes can be dropped off during business hours at Oceanside Place arena and Ravensong Aquatics Centre and RDN head office. Check posting for closing date and time. Clearly state what position you are applying for and insert competition number.</p>	<p>Showing initiative (be ready to demonstrate a game, or craft that would be appropriate for a children's summer camp), smile, be friendly and have enthusiasm to participate.</p>	<p>Look interviewers in the eye. Have a current email and address on your resume. Be neat and tidy in your appearance and speak in a clear voice. Read the Active Living Guide and get a better understanding of what summer programs are all about.</p>	<p>The RDN has a Leaders in Training program. The training you receive in this program is designed to prepare participants for the paid Jr. Leader positions. Join other programs or volunteer with children to gain other experience. Other trainings that are an asset are joining the RDN's Youth Recreation Advisors (YRA), the E.N.I.T.Y. program, leadership class, Babysitter's Certification, Food Safe, NLS, Bronze Cross, Coaching, Referee/Umpire Certification</p>