

**REGIONAL DISTRICT OF NANAIMO**

**TRANSIT SELECT COMMITTEE  
THURSDAY, MAY 16, 2013  
11:00 AM**

***(RDN Committee Room)***

**A G E N D A**

**PAGES**

**CALL TO ORDER**

**DELEGATIONS**

Kirsten Brooker, Chairperson, Vancouver Island University Students' Union.

**MINUTES**

2-4 Minutes of the regular Transit Select Committee meeting held April 18, 2013.

**BUSINESS ARISING FROM THE MINUTES**

**COMMUNICATIONS/CORRESPONDENCE**

**UNFINISHED BUSINESS**

**BC TRANSIT UPDATES**

**REPORTS**

5-22 2013/2014 Conventional and Custom Annual Operating Agreement – Regional District of Nanaimo / BC Transit.

**ADDENDUM**

**BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**NEW BUSINESS**

**ADJOURNMENT**

**IN CAMERA**

*That pursuant to Section 90(1) (g) of the Community Charter the Board proceed to an In Camera meeting to consider items related to legal issues.*

Distribution: D. Brennan (Chairperson), J. Stanhope, B. Bestwick, T. Greves, G. Anderson, A. McPherson, D. Willie, M. Lefebvre, G. Holme, M. Young, B. Veenhof, B. Dempsey, T. Graff, D. Holmes, F. Manson, M. Brown, P. Thorkelsson, D. Trudeau, D. Pearce, J. Pope, M. Moore (BC Transit)

For information only: H. Houle, J. Fell, J. Ruttan, D. Johnstone, J. Kipp

**DISTRICT OF NANAIMO**

**MINUTES OF THE TRANSIT SELECT COMMITTEE  
MEETING HELD ON THURSDAY, APRIL 18, 2013 AT 12:00 NOON  
IN THE COMMITTEE ROOM**

**Present:**

|                       |                        |
|-----------------------|------------------------|
| Director D. Brennan   | Chairperson            |
| Director A. McPherson | Electoral Area 'A'     |
| Director M. Young     | Electoral Area 'C'     |
| Director G. Holme     | Electoral Area 'E'     |
| Director J. Stanhope  | Electoral Area 'G'     |
| Director B. Veenhof   | Electoral Area 'H'     |
| Director M. Lefebvre  | City of Parksville     |
| Director D. Willie    | Town of Qualicum Beach |
| Director B. Dempsey   | District of Lantzville |
| Director B. Bestwick  | City of Nanaimo        |
| Director T. Greves    | City of Nanaimo        |
| Director G. Anderson  | City of Nanaimo        |

**Also in Attendance:**

|                |  |
|----------------|--|
| P. Thorkelsson | Chief Administrative Officer, RDN                    |
| D. Trudeau     | Gen. Mgr, Transportation & Solid Waste Services, RDN |
| D. Pearce      | Manager, Transit Operations, RDN                     |
| Brian Clemens  | Director of Finance, City of Nanaimo                 |
| F. McFarlane   | Recording Secretary, RDN                             |

**CALL TO ORDER**

The meeting was called to order at 12:00 pm by the Chair.

Chair Brennan noted that regrets had been received from Myrna Moore, Senior Regional Transit Manager, BC Transit.

**MINUTES**

MOVED Director Holme, SECONDED Director Stanhope that the minutes of the regular Transit Select Committee meeting held January 17, 2013 be adopted. CARRIED

**CORRESPONDENCE**

**Correspondence from Gary MacIsaac, Chair, Management Committee, Gas Tax Program Services, re Gas Tax General Strategic Priorities Fund and Innovations Fund Applications.**

D. Trudeau advised that the application for ARBOC buses made by the RDN for funding under the Gas Tax Program was not approved.

**Diane Brennan, Chair, RDN Transit Select Committee, re invitation to Kirsten Brooker, Chairperson Elect, VIU Students' Union, to meet and discuss any concerns regarding transit.**

D. Trudeau noted that an invitation has been extended to Kirsten Brooker, Chairperson Elect, VIU Students' Union, to attend the May 16<sup>th</sup> meeting of the Transit Select Committee (TSC).

MOVED Director Stanhope, SECONDED Director Veenhof, that the correspondence be received.

CARRIED

## **REPORTS**

### **Annual Operating Agreement Amendment #1 between RDN and BC Transit for 2012-2013.**

D. Trudeau noted that because of the difference in fiscal years with BC Transit and the Regional District of Nanaimo, an Amendment Agreement is required to allow for billing of the small increases resulting from the March 3, 2013 service expansion.

MOVED Director Veenhof, SECONDED Director Lefebvre that the 2012/2013 Conventional and Custom Annual Operating Agreement (AOA) Amendment #1 with BC Transit be approved.

CARRIED

### **Cruise Ship Shuttle Service - 2013.**

D. Pearce discussed the details of the report, noting that Transit will be able to supply buses for the weekend dates only.

MOVED Director Holme, SECONDED Director Veenhof, that the application made by the Nanaimo Port Authority for the Regional District of Nanaimo to provide bus service for cruise ships arriving in Nanaimo on May 11, 2013, May 12, 2013 and September 15, 2013, at the cost of Nanaimo Port Authority, be approved.

CARRIED

## **NEW BUSINESS**

### **RDN Future Plan**

Director Veenhof asked if additional service for Electoral Area 'H' would be considered in the next service expansion. D. Pearce noted that it would be addressed in the RDN Future Plan.

### **Oceanside Health Centre**

Director Lefebvre asked about bus service to and from the new Oceanside Health Centre and whether this service will coincide with the opening of the building. D. Pearce noted that there has been a change in routing to accommodate this new facility. A bus stop at located at Despard and Moilliet, in close proximity to the new centre.

Director Lefebvre also suggested that promotion be done in advance of the opening of the Oceanside Health Centre that would include both Parksville and Qualicum Beach.

### **Telephone Survey**

Director McPherson related that he had received a call from BC Transit to participate in a transit survey. When the BC Transit representative asked whether anyone in the family worked for the RDN, he responded positively. At this point, the BC Transit representative ended the call. D. Trudeau will contact BC Transit and follow up.

### **ADJOURNMENT**

MOVED Director Holme, SECONDED Director Stanhope, that the meeting be adjourned.

CARRIED

### **NEXT MEETING**

The next meeting of the Transit Select Committee is set for Thursday, May 16, 2013, in the RDN Committee Room.

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CHAIRPERSON

**TO:** Dennis Trudeau  
General Manager, Transportation & Solid Waste Services

**DATE:** May 9, 2013

**FROM:** Daniel Pearce  
Manager, Transit Operations

**FILE:** 2240-20-TROA

**SUBJECT:** **2013/2014 Conventional and Custom Annual Operating Agreement –  
Regional District of Nanaimo / BC Transit**

**PURPOSE**

To bring forward the 2013/2014 Conventional and Custom Annual Operating Agreement (AOA) for the Regional District of Nanaimo Transit System, with BC Transit, for consideration and approval.

**BACKGROUND**

The Annual Operating Agreement (AOA) (*Appendix 1*) between the Regional District of Nanaimo (RDN) and BC Transit is renewed on an annual basis and provides the cost-sharing service arrangements for Conventional and Custom Transit services in Districts 68 and 69 for the period of April 1, 2013 to March 31, 2014. The 2013/2014 AOA reflects an additional 5000 hours of Conventional transit service and 3750 Custom hours of service that were implemented in March 2014.

The AOA is an agreement governing items such as service specifications, payment schedules, fares and days/hours of service that will be provided for cost-sharing purposes. As with previous AOA's there are costs that fall outside of the scope of the annual agreement. These items include the RDN interdepartmental administration charges, fare product commissions paid to vendors, building rentals, bus stop maintenance, training for existing staff members (drivers), advertising done outside the AOA marketing budget and janitorial services.

**FINANCIAL ANALYSIS**
**Conventional Transit:**

The main changes in the AOA that should be noted include:

| CONVENTIONAL  | 2012/2013<br>Amendment #1<br>AOA | 2013/2014<br>AOA | \$<br>CHANGE | %<br>CHANGE |
|---|----------------------------------|------------------|--------------|-------------|
| Fixed Costs (total cost, overhead, admin. wages)                    | \$895,700                        | \$913,571        | \$17,871     | 2%          |
| Variable Hourly (total cost, drivers' wages and benefits)           | \$5,249,500                      | \$5657,328       | \$407,828    | 8%          |
| Variable Distance (total cost, fuel and tires)                      | \$1,989,700                      | \$2,188,417      | \$198,717    | 10%         |
| Fleet Maintenance (total cost, running, major and accident repairs) | \$1,073,900                      | \$1,177,000      | \$103,100    | 10%         |
| Fleet Insurance (total cost)  | \$59,100                         | \$55,430         | -\$3,670     | -6%         |
| Lease Fees (local share, mainly buses)                              | \$1,115,500                      | \$1,224,948      | \$109,448    | 10%         |
| BC Transit Management Services (local share)                        | \$629,300                        | \$648,146        | \$18,846     | 3%          |

The costs above reflect a new conventional schedule that was expanded by an additional 5000 hours of annual service in March 2013. The changes noted above are the line items that make up the majority of the overall costs outlined in the AOA. The Conventional Transit costs are cost-shared with BC Transit at a current rate of 46.67%.

The main increases to the Conventional system in the 2013/2014 AOA are for increased variable hourly costs that include drivers' wages and benefits as well as costs of fuel, tires and maintenance. Fuel costs have increased based on a budget amount of \$1.30 per litre, versus \$1.26 per litre in 2012/2013.

The March 2013 expansion included three additional conventional buses being added to the fleet.

**Custom Transit:**

The main changes in the AOA that should be noted include:

| CUSTOM  | 2012/2013<br>Amendment #1<br>AOA | 2013/2014<br>AOA | \$<br>CHANGE | %<br>CHANGE |
|---|----------------------------------|------------------|--------------|-------------|
| Fixed Costs (total cost, overhead, admin. wages)                    | \$199,300                        | \$203,300        | \$4,000      | 2%          |
| Variable Hourly (total cost, drivers' wages and benefits)           | \$866,500                        | \$1,019,603      | \$153,103    | 18%         |
| Variable Distance (total cost, fuel and tires)                      | \$154,500                        | \$181,697        | \$27,197     | 18%         |
| Fleet Maintenance (total cost, running, major and accident repairs) | \$129,800                        | \$144,310        | \$14,510     | 11%         |
| Lease Fees (local share, mainly buses)                              | \$139,000                        | \$246,550        | \$107,550    | 77%         |
| BC Transit Management Services (local share)                        | \$109,500                        | \$112,765        | \$3,265      | 3%          |

The costs above reflect a new Custom schedule that was expanded by an additional 3750 hours of annual service in March 2013. The changes noted above are the line items that make up the majority of the overall costs outlined in the AOA. The Custom Transit costs are cost-shared with BC Transit at a current rate of 66.69%.

Staff had concerns with the Custom lease fee cost increases and asked BC Transit staff to provide detailed information on the cost of the new Arboc Custom buses. Staff were able to determine that the lease fees included in the AOA were only budget numbers and the RDN will be charged based on actual numbers, which BC Transit staff have said will be lower. RDN transit staff will continue to monitor lease fee costs to ensure actual costs are being charged. The lease fee costs have also increased due to thirteen (13) Custom buses being replaced in the 2013/2014 years.

In addition, BC Transit staff informed RDN staff that they use a 5% amortization rate for Custom vehicle lease fees. Finance staff have said that the Municipal Finance Authority of BC (MFA) lending rate for five (5) years is 2.15%. Staff are waiting for further information from BC Transit on why the MFA rate is not used.

The other main increases to the Custom system are for increased driver wages, fuel, tires and maintenance.

The March 2013 expansion included two additional Custom buses being added to the fleet.

## **ALTERNATIVES**

1. That the Board approve the 2013/2014 Conventional and Custom Transit Annual Operating Agreement as presented.
2. That the Board not approve the 2013/2014 Conventional and Custom Transit Annual Operating Agreement and provide further direction to staff.

## **FINANCIAL IMPLICATIONS**

Under Alternative 1 the 2013/2014 Conventional and Custom Transit AOA total budget is \$14,354,874, which is an increase of \$1,199,168 from the 2012/2013 AOA Amendment #1. Transportation Services staff and Financial Services staff have reviewed these costs and they are in line with the approved RDN 2013 budget for transit services.

Under Alternative 2, if the Board does not approve the AOA, it will remove BC Transit's obligation to cost-share in the service.

## **SUSTAINABILITY IMPLICATIONS**

The Transportation Services Department is working continuously on improving the viability and efficiency of public transit. The Annual Operating Agreement is a fundamental agreement that allows the Regional District of Nanaimo to enter into a cost-sharing arrangement with BC Transit. Residents within the RDN rely on public transit, whether it is for Conventional or Custom transit. The options provided by public transit enable residents to leave their cars at home while they take the bus to work, to school, to medical appointments or for other equally important reasons.

## **SUMMARY/CONCLUSION**

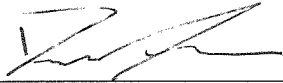
BC Transit has forwarded the Annual Operating Agreement covering the period April 1, 2013 to March 31, 2014 for the RDN Conventional and Custom (handyDART) Transit services. Transportation Services staff and Financial Services staff have reviewed this AOA in conjunction with the approved RDN 2013 budget for transit services.

The 2013/2014 Conventional and Custom Transit AOA indicates a budget of \$14,354,874 that is cost-shared between the RDN and BC Transit. Staff have reviewed the AOA costs for Conventional Transit and these can be explained by increased costs due to inflation and actual increases in service.

Staff recommend that the Board approve the 2013/2014 Conventional and Custom Transit Annual Operating Agreement with BC Transit.

**RECOMMENDATION**

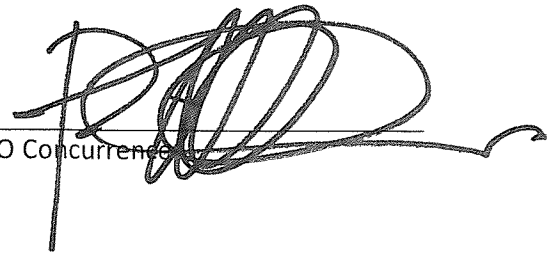
That the 2013/2014 Conventional and Custom Annual Operating Agreement (AOA) with BC Transit be approved.



Report Writer



General Manager Concurrence



CAO Concurrence



**APPENDIX 1**

NANAIMO

ANNUAL OPERATING AGREEMENT

Between

THE REGIONAL DISTRICT OF NANAIMO

And

BRITISH COLUMBIA TRANSIT

APRIL 1, 2013 TO MARCH 31, 2014

INFORMATION CONTAINED IN SCHEDULE "C" – BUDGET AND SCHEDULE "D" – PAYMENT  
SCHEDULE IS SUBJECT TO FREEDOM OF INFORMATION & PROTECTION OF PRIVACY ACT.

CONSULT WITH BC TRANSIT PRIOR TO RELEASING INFORMATION IN THESE SCHEDULES TO  
INDIVIDUALS OR COMPANIES OTHER THAN THOSE WHO ARE PARTY TO THIS AGREEMENT.

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ANNUAL OPERATING AGREEMENT

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SCHEDULES

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## ANNUAL OPERATING AGREEMENT

BETWEEN: THE REGIONAL DISTRICT OF NANAIMO  
(the "Municipality" and the "Operating Company")

AND: BRITISH COLUMBIA TRANSIT  
(the "Authority")

WHEREAS the Municipality and the Authority are authorized to share in the costs of providing a Public Passenger Transportation System pursuant to the British Columbia Transit Act

WHEREAS the Municipality is authorized to operate, manage and maintain a Public Passenger Transportation System within the Nanaimo Regional Transit Service Area.

WHEREAS the parties hereto have entered into a Master Operating Agreement effective which sets out the general rights and responsibilities of the parties hereto

AND WHEREAS the parties hereto wish to enter into an Annual Operating Agreement which sets out, together with the Master Agreement, the specific terms and conditions for the operation of the Public Passenger Transportation System for the upcoming term.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants herein contained, the parties covenant and agree with each other as follows:

### SECTION 1 – DEFINITION OF TERMS

- 1.1 Definitions: Unless agreed otherwise in the Annual Operating Agreement, the definitions set out in the Master Agreement shall apply to this Annual Operating Agreement including:
- "Annual Operating Agreement" shall mean this Annual Operating Agreement and any Annual Operating Agreement Amendment negotiated and entered into by the parties subsequent hereto;
  - "Master Agreement" shall mean the Master Joint Operating Agreement, including any amendments made thereto;

### SECTION 2 – INCORPORATION OF MASTER AGREEMENT

- 2.1 Incorporation of Master Agreement into Annual Operating Agreement: Upon execution, this Annual Operating Agreement shall be deemed integrated into the Master Agreement and thereafter the Master Agreement and the current Annual Operating Agreement shall be read together as a single integrated document and shall be deemed to be the Annual Operating Agreement for the purposes of the British Columbia Transit Act, as amended from time to time.
- 2.2 Amendments to Master Agreement: The parties agree to amend the Master Agreement as follows:
- To remove Section 13 in its entirety and replace it with the following:

#### "SECTION 13 - INSURANCE

13.1 Insurance: The Operating Company and the Authority shall purchase and maintain in force throughout the term of this Master Agreement, insurance policies covering the perils specified herein as set out below. As evidence of insurance coverage, the Operating Company shall deposit with the Authority, copies of the insurance policies the Operating Company is required to purchase in accordance with this Master Agreement and the Annual Operating Agreement.

13.2 Minimum Insurance Coverage Requirements: The following insurance coverage shall be purchased and maintained throughout the term of this Master Agreement and the

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Annual Operating Agreement:

1. Vehicle Insurance:
  - a) The Operating Company shall purchase and maintain insurance on all vehicles used by the Operating Company in the operation of the Public Passenger Transportation System under this Master Agreement as follows:
    - i) Third party liability insurance of Five Million Dollars (\$5,000,000.00) per occurrence purchased from the Insurance Corporation of British Columbia.
  - b) The Authority shall purchase and maintain insurance on all revenue vehicles used by the Operating Company in the operation of the Public Passenger Transportation System under this Master Agreement as follows:
    - i) Third Party Liability insurance in excess of Five Million Dollars (\$5,000,000.00) to a minimum limit of Twenty-Five Million Dollars (\$25,000,000.00).
    - ii) Collision or upset insurance \$5,000.00 deductible.
    - iii) Comprehensive insurance covering hazards such as fire, theft, vandalism, glass breakage, falling trees, wind-storms, etc. \$500.00 deductible.
2. Physical Assets Leased from the Authority :(where applicable)
  - a) The Authority shall purchase and maintain insurance on all Physical Assets leased from the Authority, pursuant to the terms of the individual lease agreements with the Operating Company and respecting said Physical Assets.
  - b) Without limiting the generality of the foregoing, such insurance shall be in the name of the Authority and shall include a waiver of subrogation against the Operating Company. The insurance shall be in accordance with the laws in force and in effect in the Province of British Columbia and Canada.
  - c) The amount of such insurance for the respective categories of Physical Assets shall be not less than as follows:
    - i) Buildings and Structures Including Leasehold Improvements. The Authority shall purchase and maintain insurance on all buildings and structures on a standard all risk form including boiler explosion, flood and earthquake where applicable, in an amount not less than the full replacement value thereof as determined by the Authority.
    - ii) Other Chattels and Equipment. The Operating Company shall purchase and maintain insurance on all chattels and equipment not otherwise insured under this Schedule against loss or damage from all risks, in an amount not less than the full replacement value thereof.
  - d) The Authority may, in its sole discretion, self insure part or all of the insurance requirements hereunder.
3. Physical Assets Owned by the Operating Company or Leased from a Party other than the Authority
  - a) The Operating Company shall purchase and maintain insurance on all Physical Assets owned or leased by them from a party other than the Authority, to the same extent as specified in Section (2), above, except that contrary to Section (2) the Operating Company shall determine the full replacement value thereof.
4. Comprehensive General Liability Insurance:
  - a) The Authority shall take out and maintain comprehensive general liability insurance (CGL) covering the operation of the Public Passenger Transportation System specified in Schedule "B" of the Annual Operating Agreement on an occurrence basis in an amount not less than Twenty-Five Million Dollars (\$25,000,000.00). Such insurance shall include the Operating Company and the Municipality as an additional insured party and further, the policy shall apply to each insured in the same manner and to the same extent as if a separate policy has been issued to each of the insured parties.
  - b) The Authority's CGL does not extend to cover non-transit activities a company may be engaged in. If the Operating Company performs work outside of the terms of this Master Agreement and/or the Annual Operating Agreement, the Operating Company will require separate insurance coverage for that work which provides a waiver of subrogation in favour of BC Transit.

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5. Additional Covenants:

a) The Operating Company covenants that it shall not knowingly permit, suffer, allow or connive at the use or operation of any vehicle in respect of this Master Agreement by any person, or in any way, or for any purpose, contrary to the provisions of this Master Agreement or the provisions of the Insurance (Vehicle) Act or any other applicable legislation and related regulations. The Operating Company shall indemnify and save harmless the Authority from any breach of this covenant.

b) It is mutually understood and agreed that the responsibilities to acquire and maintain policies of insurance pursuant to this Master Agreement and/or the Annual Operating Agreement shall be restricted and limited to the provisions of this Section 13."

SECTION 3 – TERM AND RENEWAL

3.1 Term and Renewal: The term of this agreement shall be from April 1, 2013 to March 31, 2014 except as otherwise provided herein. It is acknowledged by the parties that in the event of termination or non-renewal of the Annual Operating Agreement, the Master Agreement shall likewise be terminated or not renewed, as the case may be.

SECTION 4 – SCHEDULES

4.1 Schedules: The schedules attached hereto shall form part of the Annual Operating Agreement and be binding upon the parties hereto as though they were incorporated into the body of this Agreement.

- a) Schedule "A" – Transit Service Area
- b) Schedule "B" - Service Specifications
- c) Schedule "C" - Budget
- d) Schedule "D" – Payment Schedule
- e) Schedule "E" – Tariff-Fares

SECTION 5 – MISCELLANEOUS PROVISIONS

5.1 Amendment: This Annual Operating Agreement and the Schedules attached hereto may be amended only with the prior written consent of all parties.

5.2 Assignment: This Annual Operating Agreement shall not be assignable without the prior written consent of the other parties.

5.3 Enurement: The Annual Operating Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors.

5.4 Pets on Buses: Notwithstanding the provisions of Section 9.7 of the Master Joint Operating Agreement, pets on buses are permitted under guidelines agreed to by the parties to this agreement.

5.5 Alternative Funding Arrangements: For the period beginning on April 1, 2013 and ending on March 31, 2014, the Municipality shall contribute 100% of the Municipal Flex Funded amount identified in Schedule C, and the Municipality and the Authority shall share the balance of the remaining costs according to their funding contribution shares as per Section 7 of the British Columbia Transit Regulation, B.C. Reg 30/91.

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#### SECTION 6 – NOTICES AND COMMUNICATION

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a responsible officer of the party hereto to whom it is addressed or if mailed by prepaid registered mail, to:

**Regional District of Nanaimo**  
c/o Manager of Transportation Services  
6300 Hammond Bay Road  
Nanaimo, BC V9T 6N2

and to

**BC Transit**  
c/o Chief Operating Officer  
520 Gorge Road East  
Victoria, BC V8W 2P3

and, if so mailed during regular mail service, shall be deemed to have been received five (5) days following the date of such mailing.

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IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals and where a party is a corporate entity the seal of such party has been affixed hereto in the presence of its duly authorized officer this        day of

THE CORPORATE SEAL OF THE REGIONAL  
DISTRICT OF NANAIMO has been hereto  
affixed in the presence of:

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THE COMMON SEAL OF BRITISH  
COLUMBIA TRANSIT  
has been hereto affixed in the presence of:

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CHIEF OPERATING OFFICER

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CHIEF FINANCIAL OFFICER

Nanaimo A.O.A.

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**SCHEDULE "A" - Transit Service Area Boundaries**

The boundaries of the Municipal Transit Service Area shall be defined as follows:

The boundaries of the Nanaimo Regional Transit Service Area shall include the corporate boundaries of the City of Nanaimo, the City of Parksville, the Town of Qualicum Beach and the District of Lantzville and Electoral Areas A, D, E, G and H of the Regional District of Nanaimo.



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**SCHEDULE "B" – Service Specifications**

Nanaimo Regional Base Budget Official AOA 2013/2014

Schedule 'B'

Effective Apr 01, 2013

**Scheduled Revenue Service**

| 13/14 Apr to Jun (Apr 01, 2013 to Jun 25, 2013) |          |          |          |          |          |          |          |              |              |              |
|---|----------|----------|----------|----------|----------|----------|----------|--------------|--------------|--------------|
|   | Mon      | Tue      | Wed      | Thu      | Fri      | Sat      | Sun      | Apr 01, 2013 | May 20, 2013 |              |
| Hrs/Day   | 378.88   | 378.88   | 378.88   | 378.88   | 378.67   | 261.45   | 136.93   | 136.93       | 136.93       |              |
| Kms/Day   | 9,219.73 | 9,219.73 | 9,219.73 | 9,219.73 | 9,288.92 | 6,471.89 | 3,210.20 | 3,210.20     | 3,210.20     |              |
| 13/14 Jun to Aug (Jun 30, 2013 to Aug 31, 2013) |          |          |          |          |          |          |          |              |              |              |
|   | Mon      | Tue      | Wed      | Thu      | Fri      | Sat      | Sun      | Jul 01, 2013 | Aug 05, 2013 |              |
| Hrs/Day   | 325.12   | 325.12   | 325.12   | 325.12   | 325.12   | 261.45   | 136.93   | 136.93       | 136.93       |              |
| Kms/Day   | 7,969.43 | 7,969.43 | 7,969.43 | 7,969.43 | 7,886.43 | 6,471.99 | 3,210.20 | 3,210.20     | 3,210.20     |              |
| 13/14 Sep to Dec (Sep 01, 2013 to Dec 21, 2013) |          |          |          |          |          |          |          |              |              |              |
|   | Mon      | Tue      | Wed      | Thu      | Fri      | Sat      | Sun      | Sep 02, 2013 | Oct 14, 2013 | Nov 11, 2013 |
| Hrs/Day   | 378.68   | 378.68   | 378.68   | 378.68   | 378.67   | 261.45   | 136.93   | 136.93       | 136.93       | 136.93       |
| Kms/Day   | 9,219.73 | 9,219.73 | 9,219.73 | 9,219.73 | 9,288.92 | 6,471.89 | 3,210.20 | 3,210.20     | 3,210.20     | 3,210.20     |
| 13/14 Dec to Jan (Dec 22, 2013 to Jan 04, 2014) |          |          |          |          |          |          |          |              |              |              |
|   | Mon      | Tue      | Wed      | Thu      | Fri      | Sat      | Sun      | Dec 26, 2013 |              |              |
| Hrs/Day   | 325.12   | 325.12   | 325.12   | 325.12   | 325.12   | 261.45   | 136.93   | 136.93       |              |              |
| Kms/Day   | 7,969.43 | 7,969.43 | 7,969.43 | 7,969.43 | 7,886.43 | 6,471.99 | 3,210.20 | 3,210.20     |              |              |
| 13/13 Jan to Mar (Jan 05, 2014 to Mar 31, 2014) |          |          |          |          |          |          |          |              |              |              |
|   | Mon      | Tue      | Wed      | Thu      | Fri      | Sat      | Sun      | Feb 10, 2014 |              |              |
| Hrs/Day   | 378.68   | 378.68   | 378.68   | 378.68   | 378.67   | 261.45   | 136.93   | 136.93       |              |              |
| Kms/Day   | 9,219.73 | 9,219.73 | 9,219.73 | 9,219.73 | 9,288.92 | 6,471.89 | 3,210.20 | 3,210.20     |              |              |

**Extra Revenue Service**

|                                 | Apr. 2013 | May, 2013 | Jun. 2013 | Jul. 2013 | Aug. 2013 | Sep. 2013 | Oct. 2013 | Nov. 2013 | Dec. 2013 | Jan. 2014 | Feb. 2014 | Mar. 2014 |
|---------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Extra Overhead Hours            | 20.00     | 15.00     |           |           |           |           | 35.00     | 20.00     | 20.00     | 20.00     | 20.00     | 19.00     |
| Extra Overhead Kilometres       | 420.00    | 420.00    |           |           |           | 1,300.00  | 745.00    | 420.00    | 420.00    | 420.00    | 420.00    | 420.00    |
| Extra Special Events Hours      |           |           |           | 45.35     |           |           |           |           |           |           | 420.00    | 420.00    |
| Extra Special Events Kilometres |           |           |           | 546.24    |           |           |           |           |           |           |           |           |

**Adjusted Revenue Service**

|  | Apr. 2013 | May, 2013 | Jun. 2013 | Jul. 2013 | Aug. 2013 | Sep. 2013 | Oct. 2013 | Nov. 2013 | Dec. 2013 | Jan. 2014 | Feb. 2014 | Mar. 2014 |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
|  |           |           |           |           |           |           |           |           |           |           |           |           |

**2013/2014 Calendar Specification**

| Period                       | Mon       | Tue       | Wed       | Thu       | Fri       | Sat       | Sun       | Exceptions | Total      | Exception Days       |
|------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|----------------------|
| Apr 01, 2013 to Apr 30, 2013 | 4         | 5         | 4         | 4         | 4         | 4         | 4         | 4          | 1          | 30                   |
| May 01, 2013 to May 31, 2013 | 3         | 4         | 5         | 4         | 5         | 4         | 4         | 4          | 1          | 31                   |
| Jun 01, 2013 to Jun 26, 2013 | 4         | 4         | 4         | 4         | 4         | 5         | 4         | 0          | 0          | 25                   |
| Jun 30, 2013 to Jun 30, 2013 | 0         | 0         | 0         | 0         | 0         | 0         | 1         | 0          | 0          | 1                    |
| Jul 01, 2013 to Jul 31, 2013 | 4         | 5         | 5         | 4         | 4         | 4         | 4         | 4          | 1          | 31                   |
| Aug 01, 2013 to Aug 31, 2013 | 3         | 4         | 4         | 4         | 5         | 4         | 5         | 4          | 1          | 31                   |
| Sep 01, 2013 to Sep 30, 2013 | 4         | 4         | 4         | 4         | 4         | 4         | 4         | 4          | 1          | 30                   |
| Oct 01, 2013 to Oct 31, 2013 | 3         | 5         | 5         | 4         | 4         | 4         | 4         | 4          | 1          | 31                   |
| Nov 01, 2013 to Nov 30, 2013 | 3         | 4         | 4         | 4         | 5         | 5         | 4         | 4          | 1          | 30                   |
| Dec 01, 2013 to Dec 21, 2013 | 3         | 3         | 3         | 3         | 3         | 3         | 3         | 0          | 0          | 21                   |
| Dec 22, 2013 to Dec 31, 2013 | 2         | 2         | 0         | 0         | 1         | 1         | 2         | 2          | 0          | 10                   |
| Jan 01, 2014 to Jan 04, 2014 | 0         | 0         | 0         | 1         | 1         | 1         | 0         | 1          | 0          | 4                    |
| Jan 05, 2014 to Jan 31, 2014 | 4         | 4         | 4         | 4         | 4         | 3         | 4         | 4          | 0          | 27                   |
| Feb 01, 2014 to Feb 28, 2014 | 3         | 4         | 4         | 4         | 4         | 4         | 4         | 4          | 1          | 28                   |
| Mar 01, 2014 to Mar 31, 2014 | 5         | 4         | 4         | 4         | 4         | 5         | 5         | 0          | 0          | 31                   |
| <b>Total</b>                 | <b>45</b> | <b>52</b> | <b>50</b> | <b>51</b> | <b>52</b> | <b>52</b> | <b>52</b> | <b>11</b>  | <b>365</b> | <b>11 Exceptions</b> |

**Monthly Summary**

| Month           | Conventional Transit |               |             |                   |                     |                 |             |                     |
|-----------------|----------------------|---------------|-------------|-------------------|---------------------|-----------------|-------------|---------------------|
|                 | Revenue Hours        |               |             |                   | Revenue Kilometers  |                 |             |                     |
|                 | Scheduled            | Extra         | Adjusted    | Total             | Scheduled           | Extra           | Adjusted    | Total               |
| April, 2013     | 8,648.69             | 20.00         |             | 8,668.69          | 236,830.05          | 420.00          |             | 236,250.05          |
| May, 2013       | 10,027.36            | 15.00         |             | 10,042.36         | 245,118.97          | 420.00          |             | 245,538.97          |
| June, 2013      | 9,533.46             | 0.00          |             | 9,533.46          | 233,062.51          | 0.00            |             | 233,062.51          |
| July, 2013      | 8,883.09             | 45.35         |             | 8,928.44          | 217,288.42          | 546.24          |             | 217,834.66          |
| August, 2013    | 8,819.42             | 0.00          |             | 8,819.42          | 215,768.88          | 0.00            |             | 215,768.88          |
| September, 2013 | 8,408.94             | 55.32         |             | 8,464.26          | 229,820.52          | 1,300.00        |             | 231,120.52          |
| October, 2013   | 10,025.37            | 35.00         |             | 10,060.37         | 245,048.78          | 745.00          |             | 245,793.78          |
| November, 2013  | 9,535.45             | 20.00         |             | 9,555.45          | 233,151.83          | 420.00          |             | 233,571.83          |
| December, 2013  | 9,149.15             | 20.00         |             | 9,169.15          | 223,489.83          | 420.00          |             | 223,909.83          |
| January, 2014   | 8,785.32             | 20.00         |             | 8,805.32          | 238,338.98          | 420.00          |             | 238,758.98          |
| February, 2014  | 8,895.33             | 20.00         |             | 8,915.33          | 217,390.59          | 420.00          |             | 217,810.59          |
| March, 2014     | 9,810.14             | 19.00         |             | 9,829.14          | 242,302.04          | 420.00          |             | 242,722.04          |
| <b>Total</b>    | <b>113,621.72</b>    | <b>206.67</b> | <b>0.00</b> | <b>113,828.39</b> | <b>2,777,618.97</b> | <b>5,631.24</b> | <b>0.00</b> | <b>2,783,250.21</b> |

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SCHEDULE "B" – Service Specifications

Nanaimo Custom Base Budget Official AOA 2013/2014

Schedule 'B'

Effective Apr 01, 2013

| Scheduled Revenue Service                      |       |        |        |        |        |       |      |
|--|-------|--------|--------|--------|--------|-------|------|
| 13/14 Full Year (Apr 01, 2013 to Mar 31, 2014) |       |        |        |        |        |       |      |
|  | Mon   | Tue    | Wed    | Thu    | Fri    | Sat   | Sun  |
| Hrs/Day  | 52.00 | 104.00 | 104.00 | 102.00 | 100.00 | 24.00 | 8.00 |
| Kms/Day  | 0.00  | 0.00   | 0.00   | 0.00   | 0.00   | 0.00  | 0.00 |

| Flexible Hours |           |          |           |           |           |           |           |           |           |           |           |           |
|----------------|-----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
|                | Apr. 2013 | May 2013 | Jun. 2013 | Jul. 2013 | Aug. 2013 | Sep. 2013 | Oct. 2013 | Nov. 2013 | Dec. 2013 | Jan. 2014 | Feb. 2014 | Mar. 2014 |
|                | 53.20     | 53.20    | 53.20     | 53.20     | 53.20     | 53.20     | 53.20     | 53.20     | 53.20     | 53.20     | 53.20     | 53.20     |

| Extra Revenue Service |           |          |           |           |           |           |           |           |           |           |           |           |
|-----------------------|-----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
|                       | Apr. 2013 | May 2013 | Jun. 2013 | Jul. 2013 | Aug. 2013 | Sep. 2013 | Oct. 2013 | Nov. 2013 | Dec. 2013 | Jan. 2014 | Feb. 2014 | Mar. 2014 |
|                       |           |          |           |           |           |           |           |           |           |           |           |           |

| Adjusted Revenue Service |           |          |           |           |           |           |           |           |           |           |           |           |
|--------------------------|-----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
|                          | Apr. 2013 | May 2013 | Jun. 2013 | Jul. 2013 | Aug. 2013 | Sep. 2013 | Oct. 2013 | Nov. 2013 | Dec. 2013 | Jan. 2014 | Feb. 2014 | Mar. 2014 |
|                          |           |          |           |           |           |           |           |           |           |           |           |           |

| 2013/2014 Calendar Specification |           |           |           |           |           |           |           |            |            |  |
|----------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|--|
| Period                           | Mon       | Tue       | Wed       | Thu       | Fri       | Sat       | Sun       | Exceptions | Total      | Exception Days                           |
| Apr 01, 2013 to Apr 30, 2013     | 4         | 5         | 4         | 4         | 4         | 4         | 4         | 1          | 30         | Apr 01, 2013 Easter Monday 2013 (Mon)    |
| May 01, 2013 to May 31, 2013     | 3         | 4         | 5         | 4         | 5         | 4         | 4         | 1          | 31         | May 20, 2013 Victoria Day 2013 (Mon)     |
| Jun 01, 2013 to Jun 30, 2013     | 4         | 4         | 4         | 4         | 4         | 5         | 5         | 0          | 30         | Jul 01, 2013 Canada Day 2013 (Mon)       |
| Jul 01, 2013 to Jul 31, 2013     | 4         | 5         | 5         | 4         | 4         | 4         | 4         | 1          | 31         | Aug 05, 2013 B.C. Day 2013 (Mon)         |
| Aug 01, 2013 to Aug 31, 2013     | 3         | 4         | 4         | 5         | 5         | 5         | 4         | 1          | 31         | Sep 02, 2013 Labour Day 2013 (Mon)       |
| Sep 01, 2013 to Sep 30, 2013     | 4         | 4         | 4         | 4         | 4         | 4         | 5         | 1          | 30         | Oct 14, 2013 Thanksgiving Day 2013 (Mon) |
| Oct 01, 2013 to Oct 31, 2013     | 3         | 5         | 6         | 6         | 4         | 4         | 4         | 1          | 31         | Nov 11, 2013 Remembrance Day 2013 (Mon)  |
| Nov 01, 2013 to Nov 30, 2013     | 5         | 4         | 4         | 4         | 5         | 5         | 4         | 1          | 30         | Dec 25, 2013 Christmas Day 2013 (Wed)    |
| Dec 01, 2013 to Dec 31, 2013     | 5         | 6         | 3         | 3         | 4         | 4         | 5         | 2          | 31         | Dec 26, 2013 Boxing Day 2013 (Thu)       |
| Jan 01, 2014 to Jan 31, 2014     | 4         | 4         | 4         | 5         | 5         | 4         | 4         | 1          | 31         | Jan 01, 2014 New Years Day 2014 (Wed)    |
| Feb 01, 2014 to Feb 28, 2014     | 3         | 4         | 4         | 4         | 4         | 4         | 4         | 1          | 28         | Feb 10, 2014 Family Day 2014 (Mon)       |
| Mar 01, 2014 to Mar 31, 2014     | 5         | 4         | 4         | 4         | 4         | 5         | 5         | 0          | 31         |  |
| <b>Total</b>                     | <b>45</b> | <b>52</b> | <b>50</b> | <b>51</b> | <b>52</b> | <b>52</b> | <b>52</b> | <b>11</b>  | <b>383</b> | <b>11 Exceptions</b>                     |

| Month          | Custom Transit   |             |                        |             |                  |             |                          |             |             |
|----------------|------------------|-------------|------------------------|-------------|------------------|-------------|--------------------------|-------------|-------------|
|                | Scheduled        | Extra       | Revenue Hours Flexible | Adjusted    | Total            | Scheduled   | Revenue Kilometers Extra | Adjusted    | Total       |
| April 2013     | 2,200.00         |             | 53.20                  |             | 2,253.20         | 0.00        |                          |             |             |
| May 2013       | 2,320.00         |             | 53.20                  |             | 2,373.20         | 0.00        |                          |             |             |
| June 2013      | 2,128.00         |             | 53.20                  |             | 2,181.20         | 0.00        |                          |             |             |
| July 2013      | 2,304.00         |             | 53.20                  |             | 2,357.20         | 0.00        |                          |             |             |
| August 2013    | 2,240.00         |             | 53.20                  |             | 2,293.20         | 0.00        |                          |             |             |
| September 2013 | 2,104.00         |             | 53.20                  |             | 2,157.20         | 0.00        |                          |             |             |
| October 2013   | 2,324.00         |             | 53.20                  |             | 2,377.20         | 0.00        |                          |             |             |
| November 2013  | 2,138.00         |             | 53.20                  |             | 2,191.20         | 0.00        |                          |             |             |
| December 2013  | 2,084.00         |             | 53.20                  |             | 2,137.20         | 0.00        |                          |             |             |
| January 2014   | 2,268.00         |             | 53.20                  |             | 2,321.20         | 0.00        |                          |             |             |
| February 2014  | 2,014.00         |             | 53.20                  |             | 2,067.20         | 0.00        |                          |             |             |
| March 2014     | 2,210.00         |             | 53.20                  |             | 2,263.20         | 0.00        |                          |             |             |
| <b>Total</b>   | <b>26,364.00</b> | <b>0.00</b> | <b>638.40</b>          | <b>0.00</b> | <b>27,002.40</b> | <b>0.00</b> | <b>0.00</b>              | <b>0.00</b> | <b>0.00</b> |

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### Schedule C

#### Nanaimo Regional Conventional Transit

|   | Official AOA<br>2013/2014 |
|---|---------------------------|
| <b>TRANSIT REVENUE</b>                    |                           |
| Farebox Cash                              | \$1,463,563               |
| Tickets & Passes                          | \$1,940,071               |
| BC Bus Pass                               | \$754,786                 |
| Advertising                               | \$37,660                  |
| <b>TOTAL REVENUE</b>                      | <b>\$4,196,080</b>        |
| <b>EXPENDITURES</b>                       |                           |
| Fixed Costs                               | \$913,571                 |
| Variable Hourly Costs - Scheduled Service | \$5,643,933               |
| Variable Hourly Costs - Extra Service     | \$13,395                  |
| Variable Fuel Costs - Scheduled Service   | \$2,109,287               |
| Variable Fuel Costs - Extra Service       | \$4,200                   |
| Variable Tire Costs - Scheduled Service   | \$74,781                  |
| Variable Tire Costs - Extra Service       | \$149                     |
| Fleet Maintenance                         | \$1,134,490               |
| Major Repairs Contingency                 | \$7,500                   |
| Accident Repairs                          | \$35,010                  |
| ICBC Insurance                            | \$113,913                 |
| Fleet Insurance                           | \$55,430                  |
| Information Systems                       | \$23,654                  |
| P.S.T.                                    | \$51,126                  |
| <b>TOTAL DIRECT OPERATING COSTS</b>       | <b>\$10,180,438</b>       |
| Training (Education & Seminars)           | \$14,703                  |
| Marketing                                 | \$81,159                  |
| Municipal Administration                  | \$177,385                 |
| BCT Management Services                   | \$648,146                 |
| <b>TOTAL OPERATING COSTS</b>              | <b>\$11,101,832</b>       |
| Lease Fees - Vehicles (Local Share)       | \$1,294,250               |
| Lease Fees - Equipment (Local Share)      | \$46,123                  |
| Lease Fees - PTIP (Local Share)           | -\$115,425                |
| <b>TOTAL LEASE FEES - LOCAL SHARE</b>     | <b>\$1,224,948</b>        |
| <b>TOTAL COSTS</b>                        | <b>\$12,326,779</b>       |
| <b>COST SHARING</b>                       |                           |
| Municipal Share of Costs                  | \$6,675,272               |
| Municipal Flex Funded Amount              | \$878,000                 |
| Less: Total Revenue                       | \$4,196,080               |
| Less: Municipal Administration            | \$177,385                 |
| Net Municipal Share of Costs              | \$3,179,807               |
| Authority Share of Costs*                 | \$4,773,507               |
| <b>STATISTICS</b>                         |                           |
| Scheduled Revenue Hours                   | 113,621.72                |
| Extra Revenue Hours                       | 269.67                    |
| Scheduled Revenue Kilometres              | 2,777,619.97              |
| Extra Revenue Kilometres                  | 5,531.24                  |
| Total Passengers                          | 2,791,635                 |
| <i>Conventional Passengers</i>            | <i>2,791,635</i>          |

\*Does not include Authority share of Lease Fees

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### Schedule C

#### Nanaimo Custom Transit

|   | <b>Official AOA<br/>2013/2014</b> |
|---|-----------------------------------|
| <b>TRANSIT REVENUE</b>                    |                                   |
| Farebox Cash                              | \$237,710                         |
| <b>TOTAL REVENUE</b>                      | <b>\$237,710</b>                  |
| <b>EXPENDITURES</b>                       |                                   |
| Fixed Costs                               | \$203,300                         |
| Variable Hourly Costs - Scheduled Service | \$1,019,603                       |
| Variable Fuel Costs - Scheduled Service   | \$173,916                         |
| Variable Tire Costs - Scheduled Service   | \$7,781                           |
| Fleet Maintenance                         | \$106,660                         |
| Major Repairs Contingency                 | \$35,000                          |
| Accident Repairs                          | \$2,650                           |
| Taxi Supplement                           | \$40,000                          |
| Taxi Saver Program                        | \$20,000                          |
| Taxi Saver Recoveries                     | -\$10,000                         |
| ICBC Insurance                            | \$16,217                          |
| Fleet Insurance                           | \$5,120                           |
| Information Systems                       | \$3,030                           |
| P.S.T.                                    | \$8,159                           |
| <b>TOTAL DIRECT OPERATING COSTS</b>       | <b>\$1,631,435</b>                |
| Training (Education & Seminars)           | \$3,172                           |
| Marketing                                 | \$5,305                           |
| Municipal Administration                  | \$28,868                          |
| BCT Management Services                   | \$112,765                         |
| <b>TOTAL OPERATING COSTS</b>              | <b>\$1,781,545</b>                |
| Lease Fees - Vehicles (Local Share)       | \$246,214                         |
| Lease Fees - Equipment (Local Share)      | \$336                             |
| <b>TOTAL LEASE FEES - LOCAL SHARE</b>     | <b>\$246,550</b>                  |
| <b>TOTAL COSTS</b>                        | <b>\$2,028,095</b>                |
| <b>COST SHARING</b>                       |                                   |
| Municipal Share of Costs                  | \$798,684                         |
| Municipal Flex Funded Amount              | \$123,984                         |
| Less: Total Revenue                       | \$237,710                         |
| Less: Municipal Administration            | \$28,868                          |
| Net Municipal Share of Costs              | \$656,090                         |
| Authority Share of Costs*                 | \$1,105,428                       |
| <b>STATISTICS</b>                         |                                   |
| Scheduled Revenue Hours                   | 27,002.40                         |
| Total Passengers                          | 77,424                            |
| Custom/Para Passengers - Vans             | 73,088                            |
| Custom/Para Passengers - Taxi Supplement  | 2,299                             |
| Taxi Saver Passengers                     | 2,037                             |

\*Does not include Authority share of Lease Fees

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### Schedule "D" - Payment Schedule

#### Nanaimo Regional Conventional Transit and Custom Transit 2013/2014 AOA BUDGET

##### 1) Payment Schedule

The Authority agrees to pay the Operating Company a monthly payment on the following basis:

###### a) for Specified Service in Schedule "B":

- i) \$76,130.95 for Fixed Monthly Payment for conventional transit service; plus
- ii) \$16,941.69 for Fixed Monthly Payment for custom transit service; plus
- iii) \$49.67 per Revenue Hour for conventional transit service; plus
- iv) \$37.76 per Revenue Hour for custom transit service; plus
- v) \$0.7594 per Revenue Kilometre for fuel for conventional transit service; plus
- vi) \$0.0269 per Revenue Kilometre for tires for conventional transit service.

###### b) for Deleted Fixed Costs as outlined in Section 6 (2), an amount equal to 1/365 of the Fixed Monthly Costs amount contained in Schedule "C" shall be deducted for each day or part day.

###### c) for Added Service or Deleted Service within the regular hours of system operation specified in Schedule "B":

- i) \$49.67 per Revenue Hour for conventional transit service; plus
  - ii) \$37.76 per Revenue Hour for custom transit service; plus
  - iii) \$0.7594 per Revenue Kilometre for fuel for conventional transit service.
  - iv) \$0.0269 per Revenue Kilometre for tires for conventional transit service.
- with allowance for wage premium payments (up to 1.5 times the regular Revenue Hour payment), if applicable, when service is added beyond the regular hours of operation.

###### d) for Maintenance:

- i) \$43.38 per hour for labour by a licensed mechanic for the maintenance of transit vehicles.

###### e) for fuel costs, in the event diesel fuel costs should exceed \$1.3000 / litre a payment will be made in accordance with Section 6 (3) of this agreement to compensate the Operating Company for the actual cost of all diesel fuel consumed to a maximum of 1,616,041.21 litres for Scheduled Revenue Kilometres in Schedule "B". This maximum number of litres will be adjusted in proportion to Extra or Deleted Revenue Service Kilometres.

###### f) Prior to conducting a Special Group Trip, the Operating Company must apply for and receive from BC Transit, a pre-approval to conduct the trip, the cost recovery rates to be charged and the method of payment.

**Information contained in Schedule "C" - Budget and Schedule "D" - Payment Schedule is subject to the Freedom of Information and Protection of Privacy Act.**

**Consult with BC Transit prior to releasing information in these Schedules to individuals or companies other than those who are party to the Agreement.**

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**SCHEDULE "E" – Tariff-Fares**

**Fare Zones:**

The boundaries of fare zones for this Tariff are described as follows:

*Zone 1 - Regional District of Nanaimo*

This zone encompasses that area within the existing transit service area.

**Fares:**

**Conventional Transit Service:**

*Effective as of March 1, 2012*

|  | <u>Zone 1</u>                      |
|--|------------------------------------|
| a) Single Cash Fares:  |                                    |
| i) Adult   | \$2.50                             |
| ii) Senior   | \$2.25                             |
| iii) Youth (6-18 yrs)  | \$2.25                             |
| iv) University Student   | \$2.50                             |
| iv) Child under 6 years,   | Free when accompanied by an adult. |
| v) Accessible Transit Attendant,   | Free                               |
| b) Tickets:  |                                    |
| i) 10 x \$2.50 fares, sold for   | \$22.50                            |
| ii) 10 x \$2.25 fares, sold for  | \$20.25                            |
| c) BC Bus Pass valid for the current calendar year and available through the Government of British Columbia BC Bus Pass Program. |                                    |
| c) CNIB Identification Card available from the local office of the CNIB.   |                                    |
| d) BC Transit Employee Bus Pass  |                                    |
| e) One-Day Pass:   |                                    |
| i) Adult   | \$6.25                             |
| ii) University Student**   | \$6.25                             |
| ii) Senior/Youth   | \$5.50                             |
| f) Monthly Pass  |                                    |
| i) Adult   | \$67.50                            |
| ii) University Student**   | \$55.00                            |
| iii) Senior/Youth  | \$41.00                            |
| g) University Student Semester Pass  | \$176.00                           |

\*\*Passes are available on VIU campus only.

**Custom Transit Service:**

*Effective April 1, 2007*

Registered User and Companion:

|  |         |
|--|---------|
| a) 5 Prepaid Tickets                   | \$17.50 |
| b) 20 Prepaid Tickets                  | \$65.00 |
| Attendant accompanying registered user | Free    |

Note: Visitors may register for temporary handyDART service. Proof of registration in another jurisdiction or proof of eligibility is required.