

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JANUARY 14, 2014 AT 7:05 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director J. de Jong	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Alternate	
Director B. McKay	City of Nanaimo
Alternate	
Director P. Christensen	Electoral Area H
Alternate	
Director C. Burger	City of Parksville
Director D. Willie	Town of Qualicum Beach

Regrets:

Director D. Brennan	City of Nanaimo
Director M. Lefebvre	City of Parksville

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
R. Alexander	Gen. Mgr. Regional & Community Utilities
T. Osborne	Gen. Mgr. Recreation & Parks
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order.

DELEGATIONS

Gail Adrienne, Nanaimo and Area Land Trust, re 2014 Funding.

Fraser Wilson, member of the Nanaimo and Area Land Trust (NALT) Board, provided an overview of NALT services in 2013 and requested the Board provide \$30,000 in funding to the organization in 2014.

COMMITTEE OF THE WHOLE MINUTES

MOVED Director Johnstone, SECONDED Director Ruttan, that the minutes of the Committee of the Whole meeting held November 12, 2013, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Bruce Jolliffe, Chair, Vancouver Island Regional Library Board of Trustees, re Community Library Branch – Cedar Rural Village Centre.

MOVED Director Holme, SECONDED Director Fell, that the correspondence received from Bruce Jolliffe, Chair, Vancouver Island Regional Library Board of Trustees, regarding Community Library Branch – Cedar Rural Village Centre, be received.

CARRIED

Coralee Oakes, Minister of Community, Sport, and Cultural Development, re Local Government Elections Reform Stakeholder Consultation.

MOVED Director Holme, SECONDED Director Fell, that the correspondence received from Coralee Oakes, Minister of Community, Sport, and Cultural Development, regarding Local Government Elections Reform Stakeholder Consultation, be received.

CARRIED

Heather Sarchuk, North Cedar Improvement District, re Cost Sharing for Constructing a 400,000 Imperial Gallon Reservoir.

MOVED Director Holme, SECONDED Director Fell, that the correspondence received from Heather Sarchuk, North Cedar Improvement District, regarding cost sharing for constructing a 400,000 imperial gallon reservoir, be received.

CARRIED

Amanda Weeks, City of Parksville, re 2014 Council Appointment to the District 69 Recreation Commission.

MOVED Director Holme, SECONDED Director Fell, that the correspondence from Amanda Weeks, City of Parksville, regarding the 2014 Council appointment to the District 69 Recreation Commission, be received.

CARRIED

Amanda Weeks, City of Parksville, re 2014 Council Voting Representative – Arrowsmith Water Service Management Board.

MOVED Director Holme, SECONDED Director Fell, that the correspondence from Amanda Weeks, City of Parksville, regarding the 2014 Council voting representative to the Arrowsmith Water Service Management Board, be received.

CARRIED

Amanda Weeks, City of Parksville, re 2014 Council Voting Representative – Englishman River Water Service Management Board.

MOVED Director Holme, SECONDED Director Fell, that the correspondence received from Amanda Weeks, City of Parksville, regarding the 2014 Council voting representative to the Englishman River Water Service Management Board, be received.

CARRIED

CHIEF ADMINISTRATIVE OFFICER

2014 Service Area Work Plan Projects.

MOVED Director Burger, SECONDED Director Willie, that the Board receive the list of service area work plan projects for 2014 for information.

CARRIED

CORPORATE SERVICES

ADMINISTRATIVE SERVICES

Bylaw No. 1694, 2014 – A Bylaw to Secure Long Term Debt for the City of Nanaimo Water Treatment Plant.

MOVED Director Greves, SECONDED Director Houle, that the Board consent to the borrowing of \$9.2 million dollars from the Municipal Finance Authority of British Columbia over a 20 year term for the purpose of funding the City of Nanaimo's Water Treatment Plant construction project.

CARRIED

MOVED Director Greves, SECONDED Director Houle, that "Regional District of Nanaimo Security Issuing (City of Nanaimo) Bylaw No. 1694, 2014" be introduced and read three times.

CARRIED

MOVED Director Greves, SECONDED Director Houle, that "Regional District of Nanaimo Security Issuing (City of Nanaimo) Bylaw No. 1694, 2014" be adopted.

CARRIED

FINANCIAL SERVICES

Bylaw No. 1693, 2014 – A Bylaw to authorize preparation of 2014 Parcel Tax Rolls.

MOVED Director Johnstone, SECONDED Director Houle, that the "2014 Parcel Tax Assessment Roll Bylaw No. 1693, 2014", be introduced and read three times.

CARRIED

MOVED Director Johnstone, SECONDED Director Houle, that the "2014 Parcel Tax Assessment Roll Bylaw No. 1693, 2014" be adopted.

CARRIED

MOVED Director Johnstone, SECONDED Director Houle, that the Board appoint the Chairperson, the Manager, Administrative Services and the Director of Finance to preside as the 2014 parcel tax review panel.

CARRIED

Bylaw No. 1467.01, 2014 – A Bylaw to amend the requisition limit for the Electoral Area 'A' Recreation and Culture Service.

MOVED Director McPherson, SECONDED Director Young, that "Electoral Area 'A' Recreation and Culture Service Amendment Bylaw No. 1467.01, 2014" be introduced and read three times.

CARRIED

MOVED Director McPherson, SECONDED Director Young, that "Electoral Area 'A' Recreation and Culture Service Amendment Bylaw No. 1467.01, 2014" be adopted.

CARRIED

Bylaw No. 798.08, 2014 – A Bylaw to amend the requisition limit for the Electoral Area 'A' Community Parks Service.

MOVED Director McPherson, SECONDED Director Young, that "Electoral Area 'A' Community Parks Local Service Amendment Bylaw No. 798.08, 2014" be introduced and read three times.

CARRIED

MOVED Director McPherson, SECONDED Director Young, that "Electoral Area 'A' Community Parks Local Service Amendment Bylaw No. 798.08, 2014" be adopted.

CARRIED

Report on Actuarial Services for Unfunded Liabilities.

MOVED Director Willie, SECONDED Director Burger, that the Board direct staff to enter into a three year agreement with Mercer to provide actuarial services for unfunded liabilities related to employee benefits.

CARRIED

Feasibility Study Reserve Accounts Update.

MOVED Director Anderson, SECONDED Director Houle, that the report on the status of Feasibility Study Reserve Accounts be received.

CARRIED

Director Veenhof left the meeting at 7:32 pm citing a possible conflict of interest with the next agenda item.

2014 Proposed Budget External Requests for Funding.

MOVED Director Fell, SECONDED Director Young, that the 2014 proposed budget external requests for funding be referred to a special meeting.

CARRIED

Director Veenhof returned to the meeting at 7:34 pm.

RECREATION AND PARKS SERVICES

PARKS SERVICES

Development Funding for the E&N Regional Rail Trail.

MOVED Director Bestwick, SECONDED Director Anderson, that the development funding request for the E&N Regional Rail Trail be referred to a special meeting with the other external requests for funding.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

LONG RANGE PLANNING

Regional Growth Strategy Targets and Indicators Project.

MOVED Director Ruttan, SECONDED Director McPherson, that staff proceed with the Targets and Indicators Project as outlined in the attached Terms of Reference.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WASTEWATER SERVICES

MOVED Director Holme, SECONDED Director Anderson, that the Board receives the Liquid Waste Management Plan Amendment, Consultation Summary Report and First Nations Engagement Progress Report for information.

CARRIED

MOVED Director Holme, SECONDED Director Anderson, that the Board directs staff to make appropriate revisions to the Liquid Waste Management Plan Amendment document, related to comments in the Ministry of Environment letter of January 9, 2014.

CARRIED

MOVED Director Holme, SECONDED Director Anderson, that the Board supports the Liquid Waste Management Plan Amendment and recommendation to provide secondary treatment at Greater Nanaimo Pollution Control Centre by 2018 and secondary treatment at Nanoose Bay Pollution Control Centre by 2023.

CARRIED

MOVED Director Holme, SECONDED Director Anderson, that the Board directs staff to submit the Liquid Waste Management Plan Amendment to the Minister of Environment for approval.

CARRIED

COMMISSIONS, ADVISORY & SELECT COMMITTEES

Regional Parks and Trails Select Committee

Minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, December 3, 2013.

MOVED Director Houle, SECONDED Director Greves, that the minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, December 3, 2013, be received.

CARRIED

Benson Creek Falls Management Plan 2014 – 2024.

MOVED Director Young, SECONDED Director Kipp, that the 2014 – 2024 Benson Creek Falls Management Plan be approved.

CARRIED

RDN Parks and Trails Guidelines.

MOVED Director Veenhof, SECONDED Director Ruttan, that the Parks and Trails Guidelines Report be approved and adopted as a guide for parks and trail development and operations.

CARRIED

NEW BUSINESS

2014 Tax Requisition for Electoral Area 'A' Recreation and Culture Service.

MOVED Director McPherson, SECONDED Director Houle, that staff be directed to increase the 2014 tax requisition for the Electoral Area 'A' Recreation and Culture Service by \$20,000 to a total of \$172,785 and to update the proposed 2014 - 2018 Regional District of Nanaimo Financial Plan to reflect this increase.

CARRIED

MOVED Director McPherson, SECONDED Director Houle, that staff be directed to increase the 2014 tax requisition for the Electoral 'A' Community Parks Service by \$20,000 to a total of \$145,650 and to update the proposed 2014 - 2018 Regional District of Nanaimo Financial Plan to reflect this increase.

CARRIED

Restructure Study for Electoral Area 'A'.

MOVED Director McPherson, SECONDED Director Veenhof, that the Chair inform the Minister of Community, Sport & Cultural Development that the Regional District of Nanaimo Board supports the Ministry's consideration of funding a restructure study for Electoral Area 'A' as a priority.

CARRIED

MOVED Director McPherson, SECONDED Director Veenhof, that the Director for Electoral Area 'A' provide additional information to the Minister of Community, Sport & Cultural Development as requested in her October 21, 2013 letter.

CARRIED

IN CAMERA

MOVED Director Holme, SECONDED Director Young, that pursuant to Sections 90 (1)(c) and (e) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to labour relations and land acquisition.

CARRIED

TIME: 8:26 PM

ADJOURNMENT

MOVED Director Holme, SECONDED Director Veenhof, that this meeting terminate.

CARRIED

TIME: 8:56 PM

CHAIRPERSON

CORPORATE OFFICER