

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING  
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON  
TUESDAY, FEBRUARY 11, 2014 AT 7:16 PM IN THE  
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Alternate	
Director F. Van Eynde	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director J. de Jong	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director M. Lefebvre	City of Parksville
Alternate	
Director S. Tanner	Town of Qualicum Beach

Regrets:

Director G. Holme	Electoral Area E
Director D. Willie	Town of Qualicum Beach

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

## **CALL TO ORDER**

The Chairperson called the meeting to order and welcomed Alternate Director Van Eynde and Alternate Director Tanner to the meeting.

## **DELEGATIONS**

### **Rob Christopher, Nanaimo Search and Rescue Society, re 2013-2014 Operations.**

Rob Christopher provided a slide presentation to accompany his overview of how grant dollars were allocated during 2013 including large capital projects still underway.

### **Anna Sjoo, re District 69 Recreation.**

Anna Sjoo provided a slide presentation and spoke of the imminent closure of the Qualicum Beach Elementary School and raised her concerns regarding the impact that the closure will have on the community.

### **Taryn O'Flanagan, Nanaimo Region John Howard Society, re Funding Request – Capacity to End Homelessness Reserve Fund.**

Taryn O'Flanagan provided an overview regarding the Rental Support Program since its implementation in 2012 and requested the Board provide \$45,000 in funding for the program.

## **COMMITTEE OF THE WHOLE MINUTES**

### **Minutes of the Regular Committee of the Whole meeting held Tuesday, January 14, 2014.**

MOVED Director Veenhof, SECONDED Director Anderson, that the minutes of the regular Committee of the Whole meeting held January 14, 2014, be adopted.

CARRIED

### **Minutes of the Special Committee of the Whole meeting held Tuesday, January 28, 2014.**

MOVED Director Veenhof, SECONDED Director Greves, that the minutes of the Special Committee of the Whole meeting held Tuesday, January 28, 2014, be adopted.

CARRIED

## **COMMUNICATION/CORRESPONDENCE**

### **Paul Glassen, Nanaimo Working Group on Homelessness, re Rental Support Program Application for Support.**

MOVED Director Anderson, SECONDED Director Lefebvre, that the correspondence received from Paul Glassen, Nanaimo Working Group on Homelessness, regarding the Rental Support Program application for support, be received.

CARRIED

### **Taryn O'Flanagan, Nanaimo Region John Howard Society, re Rental Support Program application for funds designated for capacity building to end homelessness.**

MOVED Director Anderson, SECONDED Director Lefebvre, that the correspondence received from Taryn O'Flanagan, Nanaimo Region John Howard Society, regarding the Rental Support Program application for funds designated for capacity building to end homelessness, be received.

CARRIED

**Barry Smith, Canadian Wildlife Service – Pacific and Yukon Region, re Consultation on *Species At Risk Act* Listing Process for Terrestrial Species 2013 and 2014.**

MOVED Director Anderson, SECONDED Director Lefebvre, that the correspondence received from Barry Smith, Canadian Wildlife Service – Pacific and Yukon Region, regarding Consultation on the *Species At Risk Act* listing process for Terrestrial Species 2013 and 2014, be received.

CARRIED

**Larry Cross, President, Association of Vancouver Island Coastal Communities, re AVICC motion to facilitate meeting on solid waste management.**

MOVED Director Anderson, SECONDED Director Lefebvre, that the correspondence received from Larry Cross, President, Association of Vancouver Island Coastal Communities, regarding the Association of Vancouver Island and Coastal Communities motion to facilitate a meeting on solid waste management, be received.

CARRIED

**Brian D. Tutty, re Industrial stack emissions affecting Nanaimo airshed.**

MOVED Director Anderson, SECONDED Director Lefebvre, that the correspondence received from Brian D. Tutty regarding industrial stack emissions affecting Nanaimo airshed, be received.

CARRIED

**Charna Macfie, re Pheasant Glen Golf Course Residential Development Application.**

MOVED Director Anderson, SECONDED Director Lefebvre, that the correspondence received from Charna Macfie, regarding Pheasant Glen Golf Course residential development application, be received.

CARRIED

**Wheelabrator Technologies Inc., Urbaser, Seaspan, re Meeting request to present waste-to-energy concept.**

MOVED Director Anderson, SECONDED Director Lefebvre, that the correspondence received from Wheelabrator Technologies Inc., Urbaser, and Seaspan, regarding the meeting request to present the waste-to-energy concept to the Board, be received.

CARRIED

**FINANCE**

**2014 to 2018 Financial Plan.**

MOVED Director Brennan, SECONDED Director Anderson, that the Board receive the report on the 2014 Budget as amended and the 2014 to 2018 Financial Plan, and direct staff to prepare the Financial Plan bylaw on that basis.

CARRIED

## **CORPORATE SERVICES**

### ***ADMINISTRATIVE SERVICES***

#### **Disclosure of Contracts - Section 107(1) of the *Community Charter*.**

MOVED Director Tanner, SECONDED Director Houle, that the report titled Disclosure of Contracts - Section 107(1) of the *Community Charter*, be received for information.

CARRIED

### ***INFORMATION TECHNOLOGY***

#### **Rogers Cell Tower Agreement and Renewal Extension.**

MOVED Director Van Eynde, SECONDED Director Houle, that the Board approve the offer from Rogers Communications Inc. of \$12,600 per year for the 2013 — 2018 term and to allow one additional five-year extension commencing June 1, 2023 for the Statutory Right of Way Agreement for the cell tower at 6300 Hammond Bay Rd., Nanaimo.

CARRIED

## **TRANSPORTATION AND SOLID WASTE**

### ***SOLID WASTE***

#### **Bylaw 1591.04 - Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw.**

MOVED Director Brennan, SECONDED Director Houle, that "Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.04, 2014", be introduced and read three times.

CARRIED

MOVED Director Brennan, SECONDED Director Houle, that "Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.04, 2014", be adopted.

CARRIED

## **STRATEGIC AND COMMUNITY DEVELOPMENT**

### ***BUILDING, BYLAW & EMERGENCY PLANNING***

#### **2533 Island Highway East — Electoral Area "E" — Unsightly Premises.**

MOVED Director Van Eynde, SECONDED Director Veenhof, that the Board, pursuant to Unsightly Premises Regulatory Bylaw No. 1073, 1996, directs the owners of Lot 2, District Lot 79, Nanoose District, Plan 13501 (2533 Island Highway East), to remove the accumulation of machinery, derelict vehicles, automotive parts, construction material, scrap metal and wood, appliances and household garbage from the property within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo or its agents at the owner's cost.

CARRIED

**6712 Island Highway West — Electoral Area "H" — Unsightly Premises.**

MOVED Director Veenhof, SECONDED Director Houle, that the property owners be permitted to address the Board.

The property owners stated that they would work in cooperation with the tenants to clean up the property and requested the Board to provide more time to complete the cleanup.

MOVED Director Veenhof, SECONDED Director Fell, that the Board, pursuant to Unsightly Premises Regulatory Bylaw No. 1073, 1996, directs the owners of Lot 2, District Lot 85, Newcastle District, Plan 14562 (6712 Island Highway West), to remove the accumulation of derelict vehicles and boats, automotive parts, scrap metal and discarded construction material from the property within six (6) months, or the work will be undertaken by the Regional District of Nanaimo or its agents at the owner's cost.

CARRIED

**81 Noonday Road — Electoral Area "H" — Unsightly Premises.**

MOVED Director Veenhof, SECONDED Director Lefebvre, that the Board, pursuant to Unsightly Premises Regulatory Bylaw No. 1073, 1996, directs the owner of Lot 4, District Lot 22, Newcastle District, Plan 12132 (81 Noonday Road), to remove the accumulation of derelict vehicles, discarded metal, bicycle parts, lumber and disused building material from the property within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo or its agents at the owner's cost.

CARRIED

***LONG RANGE PLANNING***

**Funding Request — Capacity Building to End Homelessness Reserve Fund.**

MOVED Director Ruttan, SECONDED Director Brennan, that the Regional District of Nanaimo Board allocate \$45,000 from the reserve fund to the Nanaimo Region John Howard Society to continue the Rental Support Program that directly supports those at risk of or experiencing homelessness in the region.

CARRIED

**2013 Annual Report on Regional Growth Strategy Implementation and Progress.**

MOVED Director Brennan, SECONDED Director Veenhof, that the Regional Growth Strategy 2013 Annual Report, be received.

CARRIED

MOVED Director Brennan, SECONDED Director Veenhof, that staff be directed to distribute and use the 2013 Annual Report as part of efforts to raise awareness and provide education about the Regional Growth Strategy and its implementation.

CARRIED

**Electoral Area 'B' Participation in the Regional Growth Management Function.**

MOVED Director Houle, SECONDED Director Veenhof, that Electoral Area 'B' remain in the Regional Growth Management function as a partial participant at 50% of the overall requisition for the service.

CARRIED

**CURRENT PLANNING**

**Options for Agricultural Advisory Committee and Area Director Comment on Agricultural Land Reserve Applications.**

MOVED Director Johnstone, SECONDED Director Veenhof, that the Board approve the amended Agricultural Advisory Committee Terms of Reference as outlined in the report to allow the Committee to provide comment on all applications for exclusion, subdivision or non-farm use in the Agricultural Land Reserve.

CARRIED

MOVED Director Johnstone, SECONDED Director Veenhof, that the Board approve amended Policy B1.8 "Review of Provincial Agricultural Land Reserve Applications" as outlined in the report to provide for Agricultural Advisory Committee and Electoral Area Director comment on applications for exclusion, subdivision, or non-farm use of Agricultural Land Reserve land.

CARRIED

**REGIONAL AND COMMUNITY UTILITIES**

**WASTEWATER**

**Bylaw No. 975.61 — Pump & Haul Local Service Establishment Amendment to Exclude Lot 58, District Lot 78, Plan 14275, Nanoose Land District.**

MOVED Director Van Eynde, SECONDED Director Houle, that the boundaries of the "Regional District of Nanaimo Pump & Haul Local Service Establishment Bylaw No. 975, 1995" be amended to exclude Lot 58, District Lot 78, Plan 14275, Nanoose District (Electoral Area `E).

CARRIED

MOVED Director Van Eynde, SECONDED Director Houle, that "Regional District of Nanaimo Pump & Haul Local Service Amendment Bylaw No. 975.61, 2014", be introduced and read three times.

CARRIED

**WATER AND UTILITY**

**Bylaw No. 1655.02 -Water User Rate Amendments 2014.**

MOVED Director Brennan, SECONDED Director Veenhof, that "Regional District of Nanaimo Water Services Fees & Charges Amendment Bylaw No. 1655.02, 2014", be introduced and read three times.

CARRIED

**Bylaws No. 1241.06, 765.14, 422.17, 1472.05, 1532.03 - Sanitary Sewer User Rate Amendments.**

MOVED Director Veenhof, SECONDED Director Houle, that "Surfside Sewer Rates and Regulation Amendment Bylaw No. 1241.06, 2014", be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Surfside Sewer Rates and Regulation Amendment Bylaw No. 1241.06, 2014", be adopted.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Fairwinds Sewerage Facilities Specified Area Rates Amendment Bylaw No. 765.14, 2014", be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Fairwinds Sewerage Facilities Specified Area Rates Amendment Bylaw No. 765.14, 2014", be adopted.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "French Creek Sewer Specified Area Rates Amendment Bylaw No. 422.17, 2014", be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "French Creek Sewer Specified Area Rates Amendment Bylaw No. 422.17, 2014", be adopted.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Barclay Crescent Sewer Rates and Regulations Amendment Bylaw No. 1472.05, 2014", be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Barclay Crescent Sewer Rates and Regulations Amendment Bylaw No. 1472.05, 2014", be adopted.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Cedar Sewer Rates and Regulations Amendment Bylaw No. 1532.03, 2014", be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that "Cedar Sewer Rates and Regulations Amendment Bylaw No.1532.03, 2014", be adopted.

CARRIED

**Hawthorne Rise Sanitary Sewer Extension — Construction Tender Award.**

MOVED Director Veenhof, SECONDED Director Tanner, that the Board approve Milestone Equipment Contracting Inc. be awarded the construction of the Hawthorne Rise Sanitary Sewer Extension project for the tender price of \$121,546.77.

CARRIED

MOVED Director Veenhof, SECONDED Director Tanner, that "Hawthorne Rise Sanitary Sewer Capital Financing Service Security Issuing Bylaw No. 1696, 2014", be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Tanner, that the "Hawthorne Rise Sanitary Sewer Capital Financing Service Security Issuing Bylaw No. 1696, 2014", be adopted.

CARRIED

MOVED Director Veenhof, SECONDED Director Tanner, that "Hawthorne Rise Sanitary Sewer Capital Financing Service Interim Financing Bylaw No. 1697, 2014", be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Tanner, that the "Hawthorne Rise Sanitary Sewer Capital Financing Service Interim Financing Bylaw No. 1697, 2014", be adopted.

CARRIED

**STANDING COMMITTEE, SELECT COMMITTEE, AND COMMISSION**

**Regional Liquid Waste Advisory Committee.**

**Minutes of the Regional Liquid Waste Advisory Committee meeting held Tuesday, November 19, 2013.**

MOVED Director Anderson, SECONDED Director Veenhof, that the minutes of the Regional Liquid Waste Advisory Committee meeting held Tuesday, November 19, 2013, be received for information.

CARRIED

**Electoral Area 'E' Parks and Open Space Advisory Committee.**

**Minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held Monday, December 16, 2013.**

MOVED Director Van Eynde, SECONDED Director Anderson, that the minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held Monday, December 16, 2013, be received for information.

CARRIED

**Agricultural Advisory Committee.**

**Minutes of the Agricultural Advisory Committee meeting held Friday, January 24, 2014.**

MOVED Director Johnstone, SECONDED Director Fell, that the minutes of the Agricultural Advisory Committee meeting held Friday, January 24, 2014, be received for information.

CARRIED

**Dogs Harassing Livestock.**

MOVED Director Fell, SECONDED Director Johnstone, that Bylaw and Policy Review project in the 2014-2016 Agricultural Area Plan (AAP) Implementation Action Plan include consideration of options to minimize the impact of trespass by at-large dogs on farms with livestock.

CARRIED

MOVED Director Fell, SECONDED Director Johnstone, that staff be directed to investigate and bring back a report on amending Regional District of Nanaimo animal control bylaw to include provisions for classifying and regulating nuisance to livestock dogs and the compensation to parties as result of the actions of dangerous or nuisance dogs.

CARRIED

MOVED Director Fell, SECONDED Director Johnstone, that the Board of Directors of the Regional District of Nanaimo send a letter to the Minister of Agriculture asking that the *Livestock Act* be amended so as to better protect livestock from nuisance dogs.

CARRIED

## **NEW BUSINESS**

### **Notice of Motion – Nanaimo Tax Requisition Increase for Transit Expansion.**

Director Anderson advised that he is withdrawing his Notice of Motion that was provided at the January 28, 2014 Board meeting.

## **SCHEDULED STANDING COMMITTEES - EXTERNAL**

### **Minutes of the Regular meeting of the Arrowsmith Water Service Management Board, held Thursday, June 6, 2013.**

MOVED Director Lefebvre, SECONDED Director Tanner, that the minutes of the Regular meeting of the Arrowsmith Water Service Management Board, held Thursday, June 6, 2013, be received for information.

CARRIED

### **Minutes of the Regular meeting of the Arrowsmith Water Service Management Board, held Thursday, December 12, 2013.**

MOVED Director Lefebvre, SECONDED Director Tanner, that the minutes of the Regular meeting of the Arrowsmith Water Service Management Board, held Thursday, December 12, 2013, be received for information.

CARRIED

## **Englishman River Water Service Management Board**

### **Minutes of the Regular meeting of the Englishman River Water Service Management Board, held Thursday, June 6, 2013.**

MOVED Director Lefebvre, SECONDED Director Tanner, that the minutes of the Regular meeting of the Englishman River Water Service Management Board, held Thursday, June 6, 2013, be received for information.

CARRIED

### **Minutes of the Regular meeting of the Englishman River Water Service Management Board, held Thursday, December 12, 2013.**

MOVED Director Lefebvre, SECONDED Director Tanner, that the minutes of the Regular meeting of the Englishman River Water Service Management Board, held Thursday, December 12, 2013, be received for information.

CARRIED

## **IN CAMERA**

MOVED Director Van Eynde, SECONDED Director de Jong, that pursuant to Section 90 (1)(j) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to third party interests.

CARRIED

TIME: 9:47 PM

**ADJOURNMENT**

MOVED Director Bestwick, SECONDED Director Van Eynde, that this meeting terminate.

CARRIED

TIME: 10:05 PM

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CHAIRPERSON

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CORPORATE OFFICER