

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY JUNE 10, 2014 AT 7:01 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director J. de Jong	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Alternate	
Director B. McKay	City of Nanaimo
Alternate	
Director F. Pattje	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

Regrets:

Director D. Brennan	City of Nanaimo
Director G. Anderson	City of Nanaimo

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
T. Moore	A/Director of Finance
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and welcomed Alternate Directors F. Pattje and B. McKay to the meeting.

DELEGATIONS

Brenda Fowler, People for Healthy Community, re Request for Grant to Conduct Homeless Survey.

Brenda Fowler provided a slide presentation to accompany her funding request for a homeless survey that they would like to conduct in the Fall.

Sarah Poole, Oceanside Task Force on Homelessness, re Needs Assessment for Oceanside Task Force on Homelessness.

Sarah Poole provided an overview of homelessness in the Oceanside area and identified the challenges of finding affordable housing, adequate food, medical care and access to services for the homeless in the region.

COMMITTEE OF THE WHOLE MINUTES

MOVED Director Veenhof, SECONDED Director Holme, that the minutes of the Committee of the Whole meeting held May 13, 2014, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Judith Roux, Gabriola Commons Foundation, re Request for Funding Under the Community Works Program.

MOVED Director Johnstone, SECONDED Director Holme, that the correspondence from Judith Roux, Gabriola Commons Foundation, regarding the request for funding under the Community Works Program, be received.

CARRIED

Premier Christy Clark, re Preparation for 2014 UBCM Convention.

MOVED Director Johnstone, SECONDED Director Holme, that the correspondence from Premier Christy Clark regarding preparations for the 2014 Union of BC Municipalities Convention, be received.

CARRIED

Elizabeth Beale and Thomas Harding, re 1955 Stokes Road — Electoral Area 'B' - Building Bylaw Contravention.

MOVED Director Johnstone, SECONDED Director Holme, that the correspondence received from Elizabeth Beale and Thomas Harding regarding 1955 Stokes Road – Electoral Area 'B' – Building Bylaw Contravention, be received.

CARRIED

John K. Marsh, Town of Qualicum Beach, re Appointment - Alternate to the Regional District of Nanaimo Board.

MOVED Director Johnstone, SECONDED Director Holme, that the correspondence received from John K. Marsh, Town of Qualicum Beach, regarding the appointment of an Alternate to the Regional District of Nanaimo Board, be received.

CARRIED

CAO

2014 Service Area Work Plan Project Update.

MOVED Director Veenhof, SECONDED Director Lefebvre, that the Board receive the progress report on the 2014 Service Area Work Plan Project Update for the reporting period of January to May, 2014, for information.

CARRIED

FINANCE

2013 Annual Financial Report (Audited Financial Statements), Board and Committee Member Remuneration/Expenses and Statement of Financial Information.

MOVED Director Holme, SECONDED Director Ruttan, that the 2013 Annual Financial Report, Statement of Board and Committee Members Expenses and Remuneration and the Statement of Financial Information be received and approved as presented.

CARRIED

2014 Gas Tax Transfer and Community Works Fund Program Update.

MOVED Director Holme, SECONDED Director Veenhof, that the report on the renewed Gas Tax Funding Program be received for information.

CARRIED

MOVED Director Holme, SECONDED Director Veenhof, that the 2014 Community Works Funds program attached as Schedules A and B be approved and that staff be authorized to continue work on the projects as needed.

CARRIED

MOVED Director Holme, SECONDED Director Veenhof, that the report on the use of Community Works Funds in 2013 be received for information.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

LONG RANGE PLANNING

Capacity Building to End Homelessness Reserve Fund – People for a Healthy Community – Homelessness Survey.

MOVED Director Houle, SECONDED Director Veenhof, that the Regional District of Nanaimo Board allocate \$5,000 from the reserve fund to the People for a Healthy Community (PHC) to conduct a homelessness survey that will be used to ensure that PHC programs are designed to meet the needs of those at risk of or experiencing homelessness on Gabriola Island.

CARRIED

Options to Influence Seaweed Harvesting in Electoral Area 'H'.

MOVED Director Veenhof, SECONDED Director Houle, that the Board receive the staff report for information.

CARRIED

MOVED Director Veenhof, SECONDED Director Houle, that staff arrange a meeting with all agencies that are involved in the process of approving Seaweed Harvesting licences. Additionally and concurrently, staff is to pursue further action on a notation of interest on the foreshore from Deep Bay Spit to Qualicum Bay and a Crown Lease application.

CARRIED

BUILDING, BYLAW & EMERGENCY PLANNING SERVICES

2220 Quail Grove Place – Electoral Area ‘A’ – Unsightly Premises.

MOVED Director McPherson, SECONDED Director Johnstone, that the Board, pursuant to Unsightly Premises Regulatory Bylaw No. 1073, 1996, directs the owner of Lot H Section 15 Range 1 Cedar District Plan VIP66841, Except Part In Plan VIP71318 (2220 Quail Grove Place) to remove the accumulation of derelict vehicles, temporary structures, tires, vehicle parts and assorted discarded and disused material from the property within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo's agents at the Owner's cost.

CARRIED

1955 Stokes Rd – Electoral Area ‘B’ – Building Bylaw Contravention.

MOVED Director Houle, SECONDED Director Veenhof, that staff be directed to register a Notice of Bylaw Contravention on the title of Lot 24, Section 3, Gabriola Island, Nanaimo District, Plan 23476 (1955 Stokes Road) pursuant to Section 57 of the *Community Charter* and take further enforcement action as may be necessary to ensure the property is in compliance with Regional District of Nanaimo regulations.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WASTEWATER SERVICES

Nanaimo Community Gardens Society Agreement – Greater Nanaimo Pollution Control Centre Greenhouses.

MOVED Director Johnstone, SECONDED Director McPherson, that the Board approve the amendment to the current agreement with the Nanaimo Community Gardens Society for the use of the greenhouses at Greater Nanaimo Pollution Control Centre for an additional 1 year, from September 1, 2014 to August 31, 2015.

CARRIED

TRANSPORTATION SERVICES AND SOLID WASTE SERVICES

SOLID WASTE SERVICES

The RDN's Solid Waste Management Plan – Stage 2 & 3 Committee Structure.

MOVED Director Holme, SECONDED Director Greves, that the Board amend the current Regional Solid Waste Advisory Committee terms of reference to provide more community representation and adopt the Terms of Reference set out in Appendix 1.

CARRIED

MOVED Director Holme, SECONDED Director Greves, that the Board approve a Select Committee be formed to be a liaison between the Regional Solid Waste Advisory Committee and the Regional Board on Solid Waste Management Plan update and adopt the Terms of Reference set out in Appendix 2.

CARRIED

MOVED Director Holme, SECONDED Director Greves, that the Board advise staff to request approval from the Ministry of Environment Manager for a single public and technical advisory committee.

CARRIED

MOVED Director Holme, SECONDED Director Greves, that the Board direct staff to advertise for membership in the Regional Solid Waste Advisory Committee.

CARRIED

ADVISORY AND SELECT COMMITTEE AND COMMISSION

Electoral Area 'F' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Monday, March 17, 2014.

MOVED Director Fell, SECONDED Director Ruttan, that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Monday, March 17, 2014, be received for information.

CARRIED

Errington Trails.

MOVED Director Fell, SECONDED Director McPherson, that the Regional District support the Silver Spur Riding Club and Central Island Back Country Horsemen in their application under Section 57 of the *Forest and Range Practices Act* to maintain the unmanaged trail system on the Crown Land adjacent to Little Mountain, Errington.

CARRIED

District 69 Recreation Commission.

Minutes of the District 69 Recreation Commission Meeting held Thursday, May 15, 2014.

MOVED Director Veenhof, SECONDED Director Willie, that the minutes of the District 69 Recreation Commission meeting held Thursday, May 15, 2014, be received for information.

CARRIED

Grant Approvals

MOVED Director Veenhof, SECONDED Director Willie, that the following District 69 Youth Recreation Grant applications be approved:

Arrowsmith Community Recreation Association – sports programs	\$800
Bard to Broadway Theatre Society – summer youth theatre workshop	\$1,000
Bard to Broadway Theatre Society – performing arts education series	\$1,500
Errington War Memorial Hall Association – youth engagement music program	\$1,000
Ravensong Aquatic Club – visual aids and pace clock repair	\$1,000

CARRIED

MOVED Director Veenhof, SECONDED Director Willie, that the following District 69 Community Recreation Grant applications be approved:

Arrowsmith Agricultural Association - electrical service to outdoor stage	\$2,000
Arrowsmith Community Recreation Association -Coombs Candy Walk	\$1,500
Bow Horne Bay Community Club - Lighthouse Country Fair	\$2,500
Corcan Meadowood Residents Association - Canada and Park Opening and Halloween events	\$1,500
Harmony Band (formerly Jugmentals Jug Band)	\$850
Parksville Golden Oldies Sports Association - Active Aging Week	\$2,495
Parksville Lawn Bowling Club - National Championships	\$750
Vancouver Island Opera	\$1,200

CARRIED

Corporate and Group Recreation Facility Pass Program Report.

MOVED Director Holme, SECONDED Director Veenhof, that a Corporate and Group Recreation Facility Pass be established for Oceanside Place and Ravensong Aquatic Centre in which a 15% discount is made available to nonprofit organizations and business within District 69 of the Regional District of Nanaimo when purchasing at one time ten or more annual adult membership passes.

CARRIED

MOVED Director Holme, SECONDED Director Veenhof, that the Corporate and Group Recreation Facility Pass Program be offered as a trial program for a two year period.

CARRIED

Grade Five Active Pass and Grade Six Activity Card Programs Report.

MOVED Director Veenhof, SECONDED Director Lefebvre, that staff implement a Grade Five Active Pass program which provides free unlimited access to youth in grade five who reside or attend school in District 69 of the Regional District of Nanaimo, to attend public sessions at Ravensong Aquatic Centre and Oceanside Place, from September 1 to August 31 of each year.

CARRIED

MOVED Director Veenhof, SECONDED Director Lefebvre, that staff implement a Grade Six Activity Card program which provides a free 10 visit pass to youth in grade six who reside or attend school in District 69 of the Regional District of Nanaimo, to attend public sessions at Ravensong Aquatic Centre and Oceanside Place, from September 1 to August 31 of each year.

CARRIED

School District 69 Closures - Programming Use.

MOVED Director Fell, SECONDED Director Young, that staff proceed to meet and review facility use partnership opportunities with School District 69 (Qualicum) for the schools that are slated for closure in September 2014 and report back to the District 69 Recreation Commission and Board.

CARRIED

Agricultural Advisory Committee.

Minutes of the Agricultural Advisory Committee Meeting held Friday, May 23, 2014.

MOVED Director Johnstone, SECONDED Director Fell, that the minutes of the Agricultural Advisory Committee meeting held Friday, May 23, 2014, be received for information.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Gabriola Commons Foundation.

MOVED Director Houle, SECONDED Director Veenhof, that staff be directed to review the application for project and recipient eligibility under the Community Works Fund program of the Gas Tax Transfer Agreement and that staff be directed to prepare an agreement with the Gabriola Commons Foundation to transfer Community Works funds if the applicant and project meet eligibility criteria under the Gas Tax Transfer Agreement.

CARRIED

NEW BUSINESS

RDN Strategic Planning Process.

MOVED Director Veenhof, SECONDED Director Young, that staff be directed to re-evaluate Regional District of Nanaimo strategic planning processes so as to create a plan that is updated annually, is a living document (lives beyond the election), is adaptable to change and responds to the needs of Regional District of Nanaimo constituents.

CARRIED

Referendum – District 69 Service Area.

MOVED Director Veenhof, SECONDED Director Lefebvre, that staff be directed to prepare a report for the Board that examines holding a referendum during the next election to create a District 69 service area that supports minor funding for serious social issues.

CARRIED

Director Greves left the meeting at 8:52 pm citing a possible conflict of interest in regard to the discussion of the upcoming Island Corridor Foundation member's meeting.

IN CAMERA

MOVED Director Holme, SECONDED Director Fell, that pursuant to Sections 90 (1)(e) and (i) of the *Community Charter* the Committee proceed to an In Camera meeting for discussions related to land acquisition, and solicitor-client privilege.

CARRIED

TIME: 8:54 PM

ADJOURNMENT

MOVED Director Holme, SECONDED Director Fell, that this meeting terminate.

CARRIED

TIME: 9:28 PM

CHAIRPERSON

CORPORATE OFFICER