

**NANAIMO REGIONAL HOSPITAL DISTRICT**

**REGULAR BOARD MEETING  
TUESDAY, FEBRUARY 11, 2014  
6:45 PM**

***(RDN Board Chambers)***

**A G E N D A**

**PAGES**

**CALL TO ORDER**

**ELECTION OF CHAIR**

**ELECTION OF VICE CHAIR**

**DELEGATIONS**

**MINUTES**

3-5 Minutes of the Regular Hospital Board meeting held Tuesday, November 26, 2013  
(All Directors – One Vote).

**BUSINESS ARISING FROM THE MINUTES**

**UNFINISHED BUSINESS**

**COMMISSION, ADVISORY & SELECT COMMITTEE**

**APPOINTMENT TO COMMITTEE**

6-7 Regional Hospital District Select Committee Terms of Reference (for information).

*2013 Committee Members:*

*J. Kipp (Chair)*

*J. Stanhope*

*A. McPherson*

*D. Johnstone*

*M. Lefebvre*

*D. Willie*

**ADDENDUM**

**NEW BUSINESS**

**ADJOURNMENT**

**NANAIMO REGIONAL HOSPITAL DISTRICT**

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE NANAIMO REGIONAL HOSPITAL DISTRICT HELD ON  
TUESDAY, NOVEMBER 26, 2013 AT 7:00 PM IN THE  
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Alternate	
Director L. Salter	Electoral Area F
Director B. Veenhof	Electoral Area H
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

Regrets:

Director J. Fell	Electoral Area F
Director G. Anderson	City of Nanaimo

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
R. Alexander	Gen. Mgr. Regional & Community Services
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

**CALL TO ORDER**

The Chairperson called the meeting to order and welcomed Alternate Director Salter to the meeting.

**MINUTES**

**Minutes of the Regular Hospital Board meeting held Tuesday, June 11, 2013.**

MOVED Director Kipp, SECONDED Director Johnstone, that the minutes of the Regular Hospital Board meeting held Tuesday, June 11, 2013, be adopted.

CARRIED

**COMMISSION, ADVISORY & SELECT COMMITTEES**

**Nanaimo Regional Hospital District Select Committee.**

MOVED Director Kipp, SECONDED Director Lefebvre, that the minutes of the Nanaimo Regional Hospital District Select Committee meeting held Wednesday, November 6, 2013, be received for information.

CARRIED

**Nanaimo Regional Hospital District Bylaw No. 156 – MRI Replacement Borrowing Authorization.**

MOVED Director Kipp, SECONDED Director Dempsey, that “Nanaimo Regional Hospital District (MRI Replacement) Borrowing Bylaw No. 156, 2013”, be introduced and read three times.

CARRIED

MOVED Director Kipp, SECONDED Director Dempsey, that “Nanaimo Regional Hospital District (MRI Replacement) Borrowing Bylaw No. 156, 2013”, be adopted.

CARRIED

**Nanaimo Regional Hospital District 2014 Provisional Budget.**

MOVED Director Kipp, SECONDED Director Dempsey, that a 2014 Regional Hospital District provisional budget be approved with the following components:

Property tax requisition	\$	6,712,985
Capital grant allowance	\$	3,512,940

CARRIED

MOVED Director Kipp, SECONDED Director Dempsey, that the 2013 to 2017 five year projections be received for information.

CARRIED

**ADJOURNMENT**

MOVED Director Holme, SECONDED Director Kipp, that this meeting terminate.

CARRIED

TIME: 7:02 PM

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CHAIRPERSON

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CORPORATE OFFICER

## **NANAIMO REGIONAL HOSPITAL DISTRICT**

### **REGIONAL HOSPITAL DISTRICT SELECT COMMITTEE TERMS OF REFERENCE**

Adopted March 26, 2013

#### **PURPOSE**

The Regional Hospital District Select Committee is a committee of the Nanaimo Regional Hospital District (NRHD) Board which provides advice and recommendations to the NRHD Board regarding requests for capital funding from the Vancouver Island Health Authority.

#### **ROLES AND RESPONSIBILITIES**

The Regional Hospital District Select Committee mandate is to provide political oversight for health capital related initiatives. The Committee is the forum to which staff report on Regional Hospital District initiatives.

The Committee's responsibilities are:

1. Consider staff reports on the Regional Hospital District budget and requests for capital funding from the Vancouver Island Health Authority and make recommendations to the NRHD Board including:
  - The level of taxation for the next year and the components of grant funding in the budget
  - Whether to support capital projects to secure Provincial cost sharing
  - Recommending the amount and use of annual capital grants
2. At its discretion, hear and consider public delegations on matters within the scope of its purview and, where appropriate, make recommendations to the NRHD Board arising out of such delegations.
3. Pursue matters referred to the Committee by the NRHD Board and report back to the Board expeditiously, as required.

#### **MEMBERSHIP**

- The Committee is comprised of six Directors with one Electoral Area Director from District 68, one Electoral Area Director from District 69, one Director from the Town of Qualicum Beach, one Director from the City of Parksville, one Director from the City of Nanaimo and one Director from either the City of Nanaimo or the District of Lantzville.
- The members of the Committee and the Committee Chairperson will be appointed annually by the NRHD Board Chairperson.

## **MEETINGS**

- The Committee will meet at intervals it determines to be appropriate, in consultation with the Director of Finance, but will structure its activities to meet approximately three times per year.
- The Director of Finance will be responsible for assigning staff to support the Committee including the coordination of agendas, minutes and staff contacts for Committee members.