REGIONAL DISTRICT OF NANAIMO

NORTHERN COMMUNITY ECONOMIC DEVELOPMENT SELECT COMMITTEE
THURSDAY, OCTOBER 16, 2014
12:00 PM

(RDN OCEANSIDE MULTI PURPOSE ROOM)

A D D E N D U M

PAGES

Northern Community Economic Development Program Committee
c/o Chris Midgley Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2
cmidgley@rdn.bc.ca

RE: BCCC/ CycloTourism BC – Request for Minor Funding application amendment

Dear Mr. Midgley

The British Columbia Cycling Coalition Board is requesting a minor amendment to their funding application submitted to the RDN Northern Community Economic Development Program. The purpose of the amendment is to revise the reporting structure for the proposed project.

We request that the Greater Nanaimo Cycling Coalition (GNCC) be added to the application as co-applicant. The Greater Nanaimo Cycling Coalition is a member organization of the BC Cycling Coalition, and will be a local partner in the delivery of the project. It has been agreed that the GNCC will administer the grant with President Mr Leo Boon as project contact.

We request the amendment to the application include a revision to the address, contact information and adding the GNCC as co-applicant.

Funding for this project will still go into a separate bank account reserved for this project and no changes are required to the financial statements and account information submitted. The funds will be disbursed through the GNCC to the BCCC and other project partners, according to the agreement between BCCC and GNCC. If necessary, we will gladly provide a copy of the agreement upon request. The preferred contact information is a follows:

Contact
Leo Boon, President
Greater Nanaimo Cycling Coalition
Box 441, Station A
NANAIMO, BC V9R 5L3

Sincerely

Signed

Richard Campbell
President

cc:
        Leo Boon President, Greater Nanaimo Cycling Coalition
        Jack Becker - Chair, Cyclotouring BC