

# *Planning for Consultation*

*RDN RSWAC  
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MWA Environmental Consultants

# The Planning Process

## Stg1

Assess  
existing  
system

## Stg 2

Consider  
options for  
the future  
  
Select  
preferred  
options

## Stg3

Obtain  
community  
feedback on  
preferred  
options  
  
Finalize plan

# Why Consult?

- \* Better planning when broad range of perspectives are included
- \* Better decision-making
- \* Mandatory requirement for the approval of a Solid Waste Management Plan by Minister
  - \* Authority to spend monies identified in the Plan
    - \* Referendum or alternate approval process not required
  - \* Consultation must be adequate and considered



# Development of a Consultation Plan

- \* Guiding documents:
  - \* **MOE Guidelines to the Preparation of Regional Solid Waste Management Plans**
  - \* **RDN Consultation/Communication Framework**
    - \* 3 components: Participation, Consultation and Communications
    - \* **Participation:** Two-way conversation, collaborative
    - \* **Consultation:** RDN *receives* information
    - \* **Communications:** RDN *provides* information



# A Typical SWMP Consultation Plan

## **Objectives:**

1. Ensure that the process to develop the plan is collaborative and reflects a broad range of perspectives
2. Provide opportunities to educate the public about the Solid Waste Management Plan and future options for managing waste
3. Provide opportunities for input
4. Increase support for the Plan
5. Meet the consultation expectations of the Ministry of the Environment



# Consultation Plan Components

- \* Public and technical advisory committee(s)
- \* Public consultation
- \* Stakeholder consultation
- \* First Nations consultation
- \* Municipal consultation



# Public and Technical Advisory Committee(s)

- \* Separate or combined committees
  - \* Technical: municipal staff, waste management industry
  - \* Public: waste generators, ENGOs, other stakeholders
  - \* Generally limited political representation on advisory committees
    - \* Select committee/steering committee of Board members
- \* Combined committee
  - \* Develop mutual understanding of perspectives



# Public Consultation

- \* Public meetings on Draft Plan
  - \* Supported by communications
    - \* Newsletter
    - \* Press release
    - \* Advertising
  - \* Planning documents available on regional district website
  - \* More recently public consultation efforts include:
    - \* On-line survey during Stage 1
    - \* On-line survey during Stage 3







# Stakeholder Consultation

- \* Targeted consultation with potential affected stakeholder groups
  - \* E.g. Waste haulers, construction industry, business sector
- \* May occur during Stage 2 to assist in identifying options to address specific issues
- \* May occur as part of Stage 3, if needed
  - \* Increase awareness of proposed action and potential impact
  - \* Ensure adequate opportunity for input has been provided



# First Nations Consultation

- \* Invited to participate as a member of the Advisory Committee
- \* Provided on-going documentation of the planning process
- \* Direct consultation during Stage 2
  - \* If plan options could impact on reserve lands and/or crown lands
  - \* If there are potential opportunities
- \* Stage 3: Offer to meet or present on draft plan to all First Nations in the Plan area
- \* Level of consultation dependent on proposed plan components



# Municipal Consultation



- \* Municipal staff sit on advisory committee throughout planning process
  - \* Liaise with municipal council
- \* Some regional districts provide SWMP updates to the Councils
- \* Presentations on draft plan to Councils during Stage 3



# Developing a Consultation Plan for the RDN

- \* Questions on previous slides?
- \* Next: Overview of a potential plan
  - \* Seeking your input



# A Potential RDN Consultation Plan

	Communications	Consultation	Participation
<b>Stage 1:</b>  <b>Existing System Analysis</b>	<ul style="list-style-type: none"><li>• Establish website</li><li>• Article in RDN newsletter</li></ul>	<ul style="list-style-type: none"><li>• Maintain record of email, mail and telephone input</li><li>• On-line survey (planned)</li></ul>	<ul style="list-style-type: none"><li>• RSWAC established</li><li>• RSWAC Meetings</li><li>• Select Committee established</li><li>• Select Committee Meetings</li></ul>



# A Potential RDN Consultation Plan

	Communications	Consultation	Participation
<b>Stage 2</b> <b>Considering the Options</b>	<ul style="list-style-type: none"><li>• Website updates</li><li>• Newsletter dedicated to SWMP</li><li>• Local government update (Council briefing)</li></ul>	<ul style="list-style-type: none"><li>• Email, mail and telephone input</li><li>• Stakeholder meetings, as required</li></ul>	<ul style="list-style-type: none"><li>• RSWAC Meetings</li><li>• Select Committee Meetings</li><li>• Stakeholder workshops, as required</li></ul>



# A Potential RDN Consultation Plan

	Communications	Consultation	Participation
<b>Stage 3</b>  <b>Consultation and Final Plan</b>	<ul style="list-style-type: none"> <li>• Website update</li> <li>• Newsletter</li> <li>• Advertising</li> <li>• Media releases</li> <li>• Media interviews</li> <li>• Local gov't update</li> <li>• Social media</li> <li>• Notifications in government publications</li> <li>• Public service announcements</li> <li>• Information display</li> </ul>	<ul style="list-style-type: none"> <li>• Email, mail and telephone input</li> <li>• Open Houses</li> <li>• Public Meetings</li> <li>• Presentations to Municipal and First Nation Councils</li> <li>• Stakeholder meetings</li> <li>• Presentations to community groups</li> <li>• Exit Surveys</li> <li>• On-line Survey</li> </ul>	<ul style="list-style-type: none"> <li>• RSWAC Meetings</li> <li>• Select Committee Meetings</li> </ul> <p><i>Extent of consultation activities dependent on content of draft plan</i></p>