

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE ELECTORAL AREA 'B' PARKS AND OPEN SPACE ADVISORY  
REGULAR COMMITTEE MEETING HELD  
TUESDAY, OCTOBER 6, 2015  
7:00pm**

**(WOMEN' INSTITUTE HALL)**

**Attendance:** Howard Houle, Director, RDN Board, Chair  
Sam Betts  
Randy Young  
Megan Walker  
Megan Osmond-Jones

**Staff:** Elaine McCulloch, Park Planner

**Regrets:** Jacinthe Eastick  
Mark Wooley

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**CALL TO ORDER**

Chair Houle called the meeting to order at 7:00 p.m.

**AGENDA**

MOVED S. Betts, SECONDED M. Walker to adopt the agenda after adding a letter from Susan Yates as Late Correspondence.

CARRIED

**DELEGATION - None**

**MINUTES**

MOVED M. Walker, SECONDED R. Young to receive the Minutes of the Regular Electoral Area 'B' Parks and Open Space Advisory Committee meeting held June 2, 2015, as presented.

CARRIED

**BUSINESS ARISING FROM THE MINUTES**

**2015-2019 Work Plan – updated**

The 2015-2019 Work Plan as presented is up-to date, after a couple of projects were added this summer at Director Houle's request.

Status of High Priorities:

- Huxley Park Skate Board Park Concept Plan – on hold until we know the fate of the Canada 150 application for federal funding for Huxley Park (the Plaza, the upgrade of the tennis courts and the Sports Courts) which will not be known until after the federal elections. If the application is unsuccessful, the planning and design for the skate park will be given priority.
- The Village Trail design costing should be ready by November and will be considered by the RDN Board at their January 2016 Meeting.
- The Mudge Island water accesses identification by volunteers is on-going.
- Rollo McClay parking lot improvement is almost finished. The Playground installation is scheduled for early November. The Softball Association raised \$12,000 which was matched by the RDN through the Community Works Fund. Disbursement from that Fund is at the discretion of the RDN Board.
- The RDN has secured a 30 year lease renewal for the Joyce Lockwood Park from the Provincial Crown.
- The cost for the Cox Community Park signage has been approved by the RDN Board. GALTT will work with RDN staffer Jonathan for the installation. A 'Welcome' sign and two benches have been budgeted for 2016.
- Whalebone Parks Improvements brushing, surveying, etc...are ongoing. GALTT refuses to clean or clear trails which they perceive as infringing on people's privacy. RDN staff will proceed with this work having received requests from some residents to do so.
- 707 Signage Review: RDN staffer and GALTT will do an assessment of all existing signage, their height, their orientation and identify the additional signage required e.g. side-signs to Fisher Road, and a map and sign to South Road and Wilkinson Way off the Erratic Trail already identified by GALTT as needed.

Status of Follow ups:

- R. Young stated that if \$575 of Highway crush could be found, the Emcon grader operator would use it to improve the drainage at the Strand's Bells Landing.
- There is still \$12,000 for the beach accesses project on Mudge Island.
- Joyce Lockwood Park – toilet clean-up and garbage pick-up need to be addressed
- Spring Beach Stairs- more permanent solution needs to be found, R. Young suggested that a draw-bridge type of section would provide more longevity to the stairs
- Request for stairs repair on Decourcey Drive
- Shaw Road water access – R. Young suggested that a rope was needed.
- Easthom Rd water access GI 52 needs to be cleared
- Signage relocated by GALTT at the end of Island View Drive and on the beach
- GALTT will hold a daphne removal work party at the water access at the end of Sir William/St-Catherine
- Honeysuckle Trail - work has been completed, would be wheelchair accessible if gravel was laid in a couple of areas on the two routes. The incline off Honeysuckle Rd remains a concern for wheelchair access

## **CORRESPONDENCE/COMMUNICATIONS**

MOVED R. Young, SECONDED M. Walker to receive the following correspondence:

B. Meyer, Gabriola Softball Association to H. Houle, RE: Rollo/McClay Playground

J.Hill, RDN, to B. Meyer, Gabriola Softball Association, RE: Funding Request for Playground at Rollo/McClay

J. Anderson, RE: Barge & Boat Launch Facility on Mudge Island

S. Yates, RE: Concern about excessive/indiscriminate shellfish harvesting on the foreshore of Descanso Park

CARRIED

## **BUSINESS ARISING FROM CORRESPONDENCE/COMMUNICATIONS**

It was agreed to forward J. Anderson's letter to the RDN Transportation Committee and Susan Yates's letter to Tom Osborne.

R. Young commented that the location of the playground at Rollo McClay looks ideal

## **REPORTS**

### **Monthly Update Regional and Community Parks and Trail Projects – May 2015**

Page 15- R. Young is concerned that water leveller is not adequate to keep water off the trail in Coats Regional Park, problem being compounded by beaver activities.

MOVED R. Young, SECONDED M. Osmond-Jones to ask RDN staff to look into the water problems for the Coats Marsh Regional Park trail.

CARRIED

### **Monthly Update Regional and Community Parks and Trail Projects – June, July, August 2015**

Page 20- New set of stairs down to the beach now available at the end of Island View Drive.

MOVED M. Young, SECONDED S. Betts to receive the Reports

CARRIED

## **NEW BUSINESS**

### **Community Park Name Changes**

A Chart of a regional review of all Parks & Trails name & civic address in Area B to ensure clarity of location for emergency response and wayfinding was reviewed. Amendments to the Chart are attached to these Minutes.

MOVED R. Young, SECONDED S. Betts that consultation with DeCoursey Island residents be undertaken to allow them to choose names of their Community Parks.

CARRIED

**POSAC Term Expiries**

POSAC term for M. Wooley, J. Eastick & Megan Osmond-Jones expire in December 2015. All are invited to re-apply.

**ADJOURNMENT**

MOVED R. Young to adjourn 9.15.

CARRIED

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Chairperson