

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR BOARD MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, FEBRUARY 23, 2016 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

| | |
|-----------------------|------------------------|
| Director W. Veenhof | Chairperson |
| Director C. Haime | Deputy Chairperson |
| Director A. McPherson | Electoral Area A |
| Director H. Houle | Electoral Area B |
| Director M. Young | Electoral Area C |
| Director B. Rogers | Electoral Area E |
| Alternate | |
| Director J. McLean | Electoral Area F |
| Director J. Stanhope | Electoral Area G |
| Director B. McKay | City of Nanaimo |
| Director B. Bestwick | City of Nanaimo |
| Director J. Hong | City of Nanaimo |
| Director W. Pratt | City of Nanaimo |
| Director I. Thorpe | City of Nanaimo |
| Director M. Lefebvre | City of Parksville |
| Director T. Westbroek | Town of Qualicum Beach |

Regrets:

| | |
|---------------------|------------------|
| Director J. Fell | Electoral Area F |
| Director J. Kipp | City of Nanaimo |
| Director B. Yoachim | City of Nanaimo |

Also in Attendance:

| | |
|--------------|--|
| D. Trudeau | Interim Chief Administrative Officer |
| R. Alexander | Gen. Mgr. Regional & Community Utilities & Solid Waste |
| G. Garbutt | Gen. Mgr. Strategic & Community Development |
| T. Osborne | Gen. Mgr. Recreation & Parks |
| J. Harrison | Director of Corporate Services |
| W. Idema | Director of Finance |
| D. Pearce | A/Director of Transportation Services |
| J. Hill | Mgr. Administrative Services |
| C. Golding | Recording Secretary |

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chairperson welcomed Alternate Director McLean to the meeting.

LATE DELEGATIONS

- 16-089 MOVED Director Lefebvre, SECONDED Director Westbroek, that late delegations be permitted to address the Board.

CARRIED

DELEGATIONS

Tracy Samra, City Manager, and Richard Harding, Director, Parks, Recreation & Environment, re City of Nanaimo Update.

Tracy Samra provided an update regarding the Core Services review at the City of Nanaimo and the recess of Committees and Commissions during the review, and asked the Board to provide a motion of consent to the recess of the Parks, Recreation and Culture Commission until the Core Service Review is completed.

Joanne Ferreira, re Lot 8, Horne Lake Road.

Joanne Ferreira voiced her concerns regarding the industrialization of Horne Lake Road including the health of the residents and the environment, possible decrease in property values, and the image and wellbeing of the community and asked the Board to take action to repair the unsightly and dangerous use of Lot 8, Horne Lake Road.

Kevin Monahan, re Proposed Amendment to the Regional Growth Strategy Minor Amendment Process.

Kevin Monahan shared his view that the proposed amendment does not clarify the issue and proposed that the Board consider amending the Regional Growth Strategy to consider any amendment to be considered minor if it is accompanied by studies, plans and analyses similar to that is produced as part of an Official Community Plan review.

Fred Taylor, re Memorial for Crew of WWII B-25 Mitchell Bomber.

Fred Taylor expressed his opposition to the placement of a memorial plaque due to the possibility of encouraging public access into the Nanaimo Watershed and items being removed from the crash site.

BOARD MINUTES

Minutes of the Regular Board meeting held Tuesday, January 26, 2016.

- 16-090 MOVED Director Stanhope, SECONDED Director Lefebvre, that the minutes of the Regular Board meeting held Tuesday, January 26, 2016, be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Tracy Samra, City Manager, City of Nanaimo, re District 68 Sports Field and Recreation Services Agreement.

- 16-091 MOVED Director Stanhope, SECONDED Director Pratt, that the correspondence from Tracy Samra, City Manager, City of Nanaimo, regarding the District 68 Sports Field and Recreation Services Agreement be received.

CARRIED

Ron Chiovetti, HBR Consulting Inc. re Amendment to the Boundary between Electoral Areas 'F' and 'G' – Lots in Electoral Area 'G' that are South of the Inland Highway.

- 16-092 MOVED Director Stanhope, SECONDED Director Pratt, that the correspondence from Ron Chiovetti, HBR Consulting Inc., regarding amendment to the boundary between Electoral Areas 'F' and 'G' and lots in Electoral Area 'G' that are South of the Inland Highway be received.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES & RECOMMENDATIONS

ELECTORAL AREA PLANNING COMMITTEE

Minutes of the Electoral Area Planning Committee meeting held Tuesday, February 9, 2016.

- 16-093 MOVED Director Stanhope, SECONDED Director McPherson, that the minutes of the Electoral Area Planning Committee meeting held Tuesday, February 9, 2016, be received for information.

CARRIED

DEVELOPMENT PERMIT

Development Permit Application No. PL2016-004 – Electoral Area 'G'.

- 16-094 MOVED Director Stanhope, SECONDED Director Young, that Development Permit No. PL2016-004 to permit the construction of a dwelling unit be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

OTHER

Agriculture Bylaw and Policy Updates Project – Zoning Amendments 1st and 2nd Reading – Bylaws No. 500.402 and 1285.26.

- 16-095 MOVED Director Rogers, SECONDED Director McPherson, that Agriculture Bylaw and Policy Updates Project – Zoning Amendments 1st and 2nd Reading – Bylaws No. 500.402 and 1285.26 be referred back to staff for refinement.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

Minutes of the Committee of the Whole meeting held Tuesday, February 9, 2016.

- 16-096 MOVED Director Thorpe, SECONDED Director Pratt, that the minutes of the Committee of the Whole meeting held Tuesday, February 9, 2016, be received for information.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Mary Polak, Minister of Environment, re Request for Local Government Input – Climate Action and Climate Leadership Plan.

- 16-097 MOVED Director McPherson, SECONDED Director Stanhope, that the correspondence from Mary Polak, Minister of Environment, regarding a request for local government input on the Climate Action and Climate Leadership Plan be received.

CARRIED

James A. Lettic, Nanoose Bay Activities and Recreation Society, re Estimate of Costs for Building Upgrades.

16-098 MOVED Director McPherson, SECONDED Director Stanhope, that the correspondence from James A. Lettic, Nanoose Bay Activities and Recreation Society, regarding estimate of costs for building upgrades be received.

CARRIED

Mayor Henry Braun, City of Abbotsford, re Downloading of DNA Analysis Costs.

16-099 MOVED Director McPherson, SECONDED Director Stanhope, that the correspondence from Mayor Henry Braun, City of Abbotsford, regarding the downloading of DNA analysis costs be received.

CARRIED

FINANCE

2016-2020 Financial Plan.

16-100 MOVED Director McLean, SECONDED Director Lefebvre, that the Financial Plan not assume an expansion of the pool and that funds for Ravensong be lowered to maintenance levels and a reserve contribution after the current loan is paid off.

CARRIED

16-101 MOVED Director Lefebvre, SECONDED Director Thorpe, that the Board receive the report on the 2016 Budget as amended and the 2016 to 2020 Financial Plan.

CARRIED

16-102 MOVED Director Lefebvre, SECONDED Director Houle, that the Board provide any additional direction for changes related to completion of the 2016 to 2020 Financial Plan and direct staff to prepare the financial plan bylaw on that basis.

CARRIED

2016 Proposed Budget External Requests for Funding.

16-103 MOVED Director McPherson, SECONDED Director Houle, that the Board provide an additional \$2,500 to the current \$7,500 in funding received annually under the Southern Restorative Justice/Victim Services Service Area to the Nanaimo RCMP Victim Services.

CARRIED

16-104 MOVED Director McKay, SECONDED Director Houle, that the Board provide an additional \$6,500 to the current \$11,000 in funding received under the D68 Search & Rescue Service to the Nanaimo Marine Rescue Society.

CARRIED

16-105 MOVED Director Hong, SECONDED Director Young, that the Board direct staff to look at using Regional Sustainability Reserve Funds to provide \$15,000 to the Nanaimo Aboriginal Society to use towards the cost of the Passive House construction project.

CARRIED

16-106 MOVED Director Thorpe, SECONDED Director Bestwick, that the Board provide \$15,000 in funding to the Nanaimo Travellers Lodge for the Eden Gardens facility.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

LONG RANGE PLANNING

Update on Use of Island Health Homelessness Funding.

- 16-107 MOVED Director Stanhope, SECONDED Director Young, that the report be received for information.
CARRIED
- 16-108 MOVED Director Stanhope, SECONDED Director Young, that staff be directed to forward the update on Use of Homelessness Funding to Island Health with a letter thanking them for providing funding.
CARRIED

BUILDING, BYLAW, AND EMERGENCY PLANNING

Emergency Management Agreement Renewal.

- 16-109 MOVED Director Haime, SECONDED Director McPherson, that the Emergency Management Agreement between the Regional District of Nanaimo, the City of Nanaimo, the District of Lantzville, the City of Parksville, the Town of Qualicum Beach, and the Qualicum, Nanoose and Snuneymuxw First Nations be renewed for a term beginning January 1, 2016 to May 1, 2021.
CARRIED

RECREATION AND PARKS

PARKS

Coombs to Parksville Rail Trail Project Update.

- 16-110 MOVED Director Stanhope, SECONDED Director Haime, that the staff recommendation to proceed to tender for the Station Road to Church Road phase of the Coombs to Parksville Rail Trail with a tender upgrade for the Church Road to City of Parksville phase, be referred to the Regional Parks and Trails Select Committee.
CARRIED

E&N Rail Trail – Deferred Road Crossing Compliance Memorandum of Understanding.

- 16-111 MOVED Director Stanhope, SECONDED Director McPherson, that the Deferred Road Crossing Compliance (Alberni Line Rail Trail) Memorandum of Understanding with the Island Corridor Foundation be approved and executed.
CARRIED

Oakdowne Community Park Licence of Occupation Renewal (Electoral Area 'H').

- 16-112 MOVED Director Lefebvre, SECONDED Director McPherson, that the Regional District accept the Province of BC's 30-year Licence of Occupation offer for Oakdowne Community Park in Electoral Area 'H'.
CARRIED

REGIONAL AND COMMUNITY UTILITIES

WATER AND UTILITY

Region-Wide Watering Restrictions Framework.

- 16-113 MOVED Director Westbrook, SECONDED Director Rogers, that the Region-Wide Watering Restrictions Framework be deferred to the next meeting.

CARRIED

WASTEWATER

Bylaw No. 975.63 – Pump & Haul Bylaw Amendment to Include Lot C, District Lot 9, Plan 1832, Except Those Parts in Plans 11274, 14223, and 14909, Newcastle Land District (Electoral Area 'G').

- 16-114 MOVED Director Stanhope, SECONDED Director Lefebvre, that "Regional District of Nanaimo Pump & Haul Local Service Establishment Bylaw No. 975, 1995" be amended to include Lot C, District Lot 9, Plan 1832, Except Those Parts in Plans 11274, 14223, and 14909, Newcastle Land District (Electoral Area 'G').

CARRIED

- 16-115 MOVED Director Stanhope, SECONDED Director Lefebvre, that "Regional District of Nanaimo Pump & Haul Local Service Amendment Bylaw No. 975.63, 2016" be introduced and read three times.

CARRIED

ADVISORY, SELECT COMMITTEE AND COMMISSION

Solid Waste Management Select Committee.

Minutes of the Solid Waste Management Select Committee meeting held Wednesday, December 2, 2015.

- 16-116 MOVED Director McPherson, SECONDED Director Pratt, that the minutes of the Solid Waste Management Select Committee meeting held Wednesday, December 2, 2015, be received for information.

CARRIED

Solid Waste Management Plan Review Update.

- 16-117 MOVED Director McPherson, SECONDED Director Young, that staff be directed to prepare a report recommending amendments to the Terms of Reference of the Solid Waste Management Select Committee to add the responsibility of providing advice and recommendations to the Board regarding Solid Waste Services operations, in addition to its current role as it relates to the Solid Waste Management Plan review process.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Proposed Amendment to Boundary between Electoral Areas 'F' and 'G'.

- 16-118 MOVED Director Stanhope, SECONDED Director McLean, that the Board refer the issue of Electoral Area boundaries that were affected by the construction of the inland highway to staff, specifically the cutoff of Electoral Area 'G' and Electoral Area 'F' that were raised by the delegation, and the report to include other Electoral Areas that have similar problems that are not necessarily limited to being bisected by the inland highway.

CARRIED

Memorial for Crew of WWII B-25 Mitchell Bomber.

- 16-119 MOVED Director Pratt, SECONDED Director McKay, that the Regional District of Nanaimo become the “owner of record” of a plaque and interpretive board dedicated to the memory of the five Royal Canadian Air Force crew that perished on Mt. Whympers on May 29, 1944.

MOVED Director Rogers, SECONDED Director McPherson, that this item be deferred pending T. Osborne getting more information about concerns from other groups that Mr. Taylor has referenced.

DEFEATED

The vote was taken on the main motion.

- 16-120 MOVED Director Pratt, SECONDED Director McKay, that the Regional District of Nanaimo become the “owner of record” of a plaque and interpretive board dedicated to the memory of the five Royal Canadian Air Force crew that perished on Mt. Whympers on May 29, 1944.

CARRIED

- 16-121 MOVED Director Pratt, SECONDED Director Stanhope, that the Regional District of Nanaimo enter into a site stewardship agreement with the Royal Canadian Air Force Association, 808 Wing Nanaimo, for the ongoing stewardship and maintenance of the plaque and interpretive board dedicated to the memory of the five Royal Canadian Air Force crew that perished on Mt. Whympers on May 29, 1944.

CARRIED

Holden Creek Restoration.

- 16-122 MOVED Director McPherson, SECONDED Director Houle, that staff be directed to provide assistance and direction to Jessie James on the appropriate authority to undertake restoration of Holden Creek.

CARRIED

SCHEDULED STANDING, ADVISORY, AND SELECT COMMITTEES

Regional Parks and Trails Select Committee.

Minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, February 16, 2016.

- 16-123 MOVED Director Pratt, SECONDED Director Young, that the minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, February 16, 2016, be received for information.

CARRIED

Nanaimo River Bridge Equestrian Accessibility Report.

- 16-124 MOVED Director McPherson, SECONDED Director Young, that the design and development of the multi-use bridge crossing over the Nanaimo River, within the Morden Colliery Regional Trail, incorporate equestrian accessibility (in addition to pedestrian, cyclist and wheelchair accessibility) in response to current community recreational needs and public support.

CARRIED

Event Permit Framework for Mount Benson Regional Park Report.

- 16-125 MOVED Director Haime, SECONDED Director Rogers, that the 2016-2021 Event Permit Framework for Mount Benson Regional Park be approved.

CARRIED

- 16-126 MOVED Director Haime, SECONDED Director Rogers, that staff advance the dialogue with running race event user groups in 2016 to expedite the race route timeline in the Event Permit Framework for Mount Benson Regional Park.

CARRIED

Regional Parks and Trails 2016 Budget and 5 year Financial Plan.

- 16-127 MOVED Director Rogers, SECONDED Director Lefebvre, that the Kennedy Hall repair and upgrade at Moorecroft Regional Park be removed from the Five Year Financial Plan, the Moorcroft Regional Park Information Kiosk be funded by donations and the potential acquisition cost for the Option to Purchase Lands on Notch Hill be moved to 2021.

CARRIED

- 16-128 MOVED Director Rogers, SECONDED Director Stanhope, that any action with respect to the Moorecroft Washroom facility be referred to and then be deferred until the next Regional Parks and Trails Select Committee.

CARRIED

Coombs to Parksville Rail Trail Project Update.

- 16-129 MOVED Director McLean, SECONDED Director Stanhope, that staff proceed to tender for the Station Road to Church Road phase of the Coombs to Parksville Rail Trail with a tender upgrade for the Church Road to City of Parksville phase.

CARRIED

Regional Parks Parcel Tax Acquisition and Capital Development.

- 16-130 MOVED Director Rogers, SECONDED Director McPherson, that the Regional Parks Service Bylaw No. 1231 be amended to increase the parcel tax for regional parks acquisitions and capital development by one dollar per year for the next seven years commencing in 2016.

CARRIED

Sustainability Select Committee.

Minutes of the Sustainability Select Committee meeting held Tuesday, February 16, 2016.

- 16-131 MOVED Director Pratt, SECONDED Director Haime, that the minutes of the Sustainability Select Committee meeting held Tuesday, February 16, 2016, be received for information.

CARRIED

Nanaimo Aboriginal Centre Passive House.

- 16-132 MOVED Director Stanhope, SECONDED Director Haime, that the Board release \$15,000 from the Regional Sustainability Initiatives Reserve Fund to make a one-time contribution to the development of the Nanaimo Passive House to be constructed at 1406 Bowen Road.

CARRIED

- 16-133 MOVED Director Thorpe, SECONDED Director Houle, that staff be directed to draft and execute a Contribution Agreement between the Regional District of Nanaimo and the Nanaimo Aboriginal Centre (NAC) for a one-time \$15,000 contribution toward the Project.

CARRIED

BC Hydro Efficient Clothes Washer Rebate Partnership.

- 16-134 MOVED Director Haime, SECONDED Director Lefebvre, that the Board approve the expenditure of Drinking Water and Watershed Protection (DWWP) funds up to \$3,000 in support of the BC Hydro Clothes Washer joint rebate partnership.

CARRIED

ADMINISTRATOR'S REPORTS

2016 Service Area Tax Requisition Amendment Bylaws.

- 16-135 MOVED Director Stanhope, SECONDED Director Hong, that "Crime Prevention and Community Justice Support Service Amendment Bylaw No. 1479.02, 2016" be introduced and read three times and forwarded to the Inspector of Municipalities for approval.
CARRIED
- 16-136 MOVED Director Stanhope, SECONDED Director Hong, that "Electoral Area `E' Community Parks Local Service Amendment Bylaw No. 803.06, 2016" be introduced and read three times.
CARRIED
- 16-137 MOVED Director McLean, SECONDED Director Westbroek, that "Electoral Area 'F' Community Parks Local Service Amendment Bylaw No. 804.08, 2016" be introduced and read three times.
CARRIED
- 16-138 MOVED Director Stanhope, SECONDED Director Westbroek, that "Electoral Area 'H' Community Parks Local Service Amendment Bylaw No. 806.07, 2016" be introduced and read three times and forwarded to the Inspector of Municipalities for approval.
CARRIED

Electoral Area 'B' Transit Contribution Assent Voting Results.

- 16-139 MOVED Director Houle, SECONDED Director Stanhope, that the Electoral Area 'B' Transit Contribution Assent Voting results be received for information.
CARRIED
- 16-140 MOVED Director Houle, SECONDED Director Westbroek, that "Gabriola Island Transit Contribution Service Establishment Bylaw No. 1734, 2015" be adopted.
CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Parks, Recreation and Culture Commission Meetings.

- 16-141 MOVED Director Hong, SECONDED Director Pratt, that the Board consent to a brief recess of the Parks, Recreation and Culture Commission meetings during the City of Nanaimo Core Services Review.
CARRIED

NEW BUSINESS

Regional Parks and Trails Select Committee Terms of Reference Amendment.

- 16-142 MOVED Director Haime, SECONDED Director Stanhope, that staff be directed to prepare a report on options to amend the Terms of Reference for the Regional Parks and Trails Select Committee to add additional members that reflect those participating areas that have a financial role in the function.
CARRIED

Chair Veenhof passed the Chair to Director Haime.

Bowser Wastewater Servicing Project.

- 16-143 MOVED Director Veenhof, SECONDED Director Rogers, that the Board direct staff to allocate \$30,000 from Electoral Area 'H' Community Works Fund to undertake consultation activities related to the Bowser Wastewater Servicing Project.
CARRIED

Chair Veenhof assumed the Chair.

IN CAMERA

- 16-144 MOVED Director Pratt, SECONDED Director McLean, that pursuant to Sections 90 (1) (a), (c), (e), (g), (i), and (j), and 90 (2) (b) of the *Community Charter* the Board proceed to an In Camera Meeting for discussions related to Board appointments, employee relations, land acquisition and disposition, litigation, solicitor-client privilege, third-party business interests, and inter-governmental negotiations.

CARRIED

TIME: 8:39 PM

RISE AND REPORT

Dashwood Fire Hall Redevelopment.

- 16-145 MOVED Director McLean, SECONDED Director Stanhope, that staff be directed to undertake planning discussions with the Dashwood Fire Department Board for options for the redevelopment of the Dashwood Fire Hall.

CARRIED

Gas Tax Fund – Strategic Priorities Fund (SPF): Greater Nanaimo Pollution Control Centre Marine Outfall Replacement (the Project).

- 16-146 MOVED Director Rogers, SECONDED Director Pratt, that the Board direct staff to amend the Gas Tax Strategic Priorities funding request for the Greater Nanaimo Marine Outfall Project to accept \$6 million, or an amount less than the full amount requested in the Board motion of April 7, 2015, and that this amendment will not impact the project scope.

CARRIED

Morden Colliery Railway Corridor Report.

- 16-147 MOVED Director Haime, SECONDED Director McKay, that the Regional District not pursue the common law dedication of road on the former Morden Colliery rail corridor as road matters are a Provincial jurisdiction.

A recorded vote was requested.

The motion was CARRIED with Directors Bestwick, Haime, Hong, Lefebvre, McKay, McLean, Pratt, Rogers, Stanhope, Thorpe, Veenhof and Westbroek voting in the affirmative, and Directors McPherson and Young voting in the negative.

Recorded Vote Weighted: In Favour - 46, Opposed - 5

- 16-148 MOVED Director Haime, SECONDED Director McKay, that staff be directed to continue to meet with the private landowner in efforts to secure public trail access from Hemer Provincial Park to Boat Harbour through other forms of agreement.

A recorded vote was requested.

The motion was CARRIED with Directors Bestwick, Haime, Hong, Lefebvre, McKay, McLean, Pratt, Rogers, Stanhope, Thorpe, Veenhof and Westbroek voting in the affirmative, and Directors McPherson and Young voting in the negative.

Recorded Vote Weighted: In Favour - 46, Opposed - 5

Regional Solid Waste Advisory Committee Appointments.

- 16-149 MOVED Director McPherson, SECONDED Director Young, that Ben Geselbracht representing Zero Waste Nanaimo, and Dean Jones representing industry, be appointed to the Regional Solid Waste Advisory Committee, and, that staff be directed to advertise for another member.

CARRIED

Electoral Area 'G' Parks and Open Space Advisory Committee – Appointment.

- 16-150 MOVED Director Stanhope, SECONDED Director Lefebvre, that Catherine Watson be appointed to the Electoral Area 'G' Parks & Open Space Advisory Committee for the remainder of the term ending December 31, 2016.

CARRIED

ADJOURNMENT

MOVED Director Stanhope, SECONDED Director Young, that this meeting be adjourned.

CARRIED

TIME: 9:23 PM

CHAIRPERSON

CORPORATE OFFICER