

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR BOARD MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, MAY 24, 2016 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director W. Veenhof	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director J. Stanhope	Electoral Area G
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director W. Pratt	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Director B. Yoachim	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Also in Attendance:

D. Trudeau	Interim Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
D. Pearce	A/Director of Transportation and Emergency Planning
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary
B. Comeau	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

DELEGATIONS

Ralph Hagen and Lynette Jackson, Gabriola Senior Citizens Association, re Request for funding support to assist in renovations to the Rollo Centre.

Ralph Hagen and Lynette Jackson provided a presentation on the Rollo Centre identifying the facility as a very busy hub for the community and private gatherings. After 30 years of community use renovations are needed and they asked the Board for funding support of \$25,000 for building renovations which include refurbishing siding on 3 walls of the building exterior and the installation of a handicapped washroom.

Larry Whaley, Island Roots Market Co-operative, re Agricultural Area Plan Action Item 2.2 B – Support a Year-round indoor farmers’ market, possibly at the VIEx grounds.

Larry Whaley and Whelm King provided a presentation on the Island Roots Market Co-op and the increased food sustainability, community sustainability, food security, creation of jobs and increased production. Island Roots has identified the need for a building to host a year round indoor farmers’ market. Larry Whaley asked for a letter of support approving the concept of a year round indoor farmers’ market at Beban Park.

Ceri Peacey, Friends of French Creek Conservation Society, re Hamilton Marsh, recent changes, updates and plans for the future.

Ceri Peacey provided an update on the recent changes and future plans for Hamilton Marsh and the values and economic benefits of the wetlands that the Hamilton Marsh provides to the area. Ceri Peacey stated that 4000 signatures have been gathered on a petition of declaration of support and asked the Board to support and assist to preserve Hamilton Marsh.

Kelly Olson, re Proposed cell towers for the Sandpiper subdivision.

Kelly Olson updated the Board on the June 2016 installation of the Telus cell tower on 1421 Sunrise Drive in the Sandpiper Subdivision and requested that the Board take immediate action to rescind the letter of concurrence provided to Telus.

Rachelle McElroy, Coastal ISC, re Welcoming the Regional District of Nanaimo to the tri-city invasive species program.

Rachelle McElroy provided information on the program that will target knotweed and giant hogweed in the region and requested \$10,000 in funding support towards invasive species mitigation on private land.

16-311 MOVED Director Stanhope, SECONDED Director Kipp, that late delegations be permitted to address the Board.

CARRIED

Andrew Gower, re Boomer's Legacy Bike Ride, June 11-12, 2016.

Andrew Gower provided an insight on the history of Boomer's Legacy and information on this year's Bike Ride scheduled for June 11th and 12th, 2016, and asked the Board to come out and support the ride, to support the provision of one RCMP vehicle escort through each municipality, and to provide a donation to Boomer's Legacy fund.

Doreen Hampton, Rob Baker, re Update on Open Burning Concerns in RDN – River's Edge, Electoral Area 'G'.

Doreen Hampton provided an update on the open fire burning in River's Edge, and noted that existing regulations are inadequate to prevent open burning close to residential areas. Doreen Hampton requested a status update on the staff report regarding opening burning.

The Chair noted that staff are working on the report and it will be forthcoming to a future Board meeting.

BOARD MINUTES

Minutes of the Regular Board meeting held Tuesday, April 26, 2016.

- 16-312 MOVED Director Stanhope, SECONDED Director Pratt, that the minutes of the Regular Board meeting held on Tuesday, April 26, 2016 be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Regional Parks and Trails Select Committee – Amendment to Terms of Reference.

- 16-313 MOVED Director Houle, SECONDED Director Pratt, that the Chair's appointments to the Regional Parks and Trails Select Committee as per the revised Terms of Reference be received for information:

H. Houle, J. Stanhope, B. Veenhof, J. Hong, W. Pratt, B. Yoachim.

CARRIED

COMMUNICATION/CORRESPONDENCE

Todd G. Stone, Minister of Transportation and Infrastructure, re Robertson Boulevard.

- 16-314 MOVED Director Stanhope, SECONDED Director Thorpe, that the correspondence from Todd G. Stone, Minister of Transportation and Infrastructure, regarding Robertson Boulevard be received.

CARRIED

Lindy A. England, re Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G'.

- 16-315 MOVED Director Stanhope, SECONDED Director Thorpe, that the correspondence from Lindy A. England regarding the request for relaxation of the minimum 10% perimeter frontage requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G', be received.

CARRIED

Dr. and Mrs. Timothy D.J. England, re Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G'.

- 16-316 MOVED Director Stanhope, SECONDED Director Thorpe, that the correspondence from Dr. and Mrs. Timothy D.J. England regarding the request for relaxation of the minimum 10% perimeter frontage requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G', be received.

CARRIED

Correspondence, May 2016, re Development Variance Permit Application No. PL2016-036 – 1295 Seadog Road, Electoral Area 'E'.

- 16-317 MOVED Director Stanhope, SECONDED Director Thorpe, that the correspondence regarding Development Variance Permit Application No. PL2016-036 – 1295 Seadog Road, Electoral Area 'E', be received.

CARRIED

Paul Noel, re Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G'.

- 16-318 MOVED Director Stanhope, SECONDED Director Thorpe, that the correspondence from Paul Noel regarding the request for relaxation of the minimum 10% perimeter frontage requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G', be received.

CARRIED

Mike Davis, re Development Variance Permit Application No. PL2016-076 – 1380 Reef Road, Electoral Area 'E'.

- 16-319 MOVED Director Stanhope, SECONDED Director Thorpe, that the correspondence from Mike Davis regarding Development Variance Permit Application No. PL2016-076 – 1380 Reef Road, Electoral Area 'E', be received.

CARRIED

Correspondence, May 2016, re Proposed TELUS Cell Tower at 1421 Sunrise Drive, French Creek.

- 16-320 MOVED Director Stanhope, SECONDED Director Thorpe, that the correspondence regarding the proposed TELUS cell tower at 1421 Sunrise Drive, French Creek, be received.

CARRIED

UNFINISHED BUSINESS

Regional Parks and Trails Service Area Amendment Bylaw No. 1231.05, 2016.

- 16-321 MOVED Director Haime, SECONDED Director McKay, that "Regional Parks and Trails Service Area Amendment Bylaw No. 1231.05, 2016" be adopted.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES & RECOMMENDATIONS

ELECTORAL AREA PLANNING STANDING COMMITTEE

Minutes of the Electoral Area Planning Committee meeting held Tuesday, May 10, 2016.

- 16-322 MOVED Director Stanhope, SECONDED Director Lefebvre, that the minutes of the Electoral Area Planning Committee meeting held Tuesday, May 10, 2016, be received for information.

CARRIED

DEVELOPMENT PERMIT

Development Permit Application No. PL2016-006 – 4275 Park Avenue, Electoral Area ‘H’.

- 16-323 MOVED Director Stanhope, SECONDED Director Young, that Development Permit No. PL2016-006 to permit the removal of an existing cabin and accessory building and the construction of a dwelling unit and accessory building be approved subject to the terms and conditions outlined in Attachments 2 and 3.

CARRIED

Development Permit Application No. PL2016-055 – 360 Martindale Road, Electoral Area ‘G’.

- 16-324 MOVED Director Stanhope, SECONDED Director Rogers, that Development Permit No. PL2016-055 to permit an addition to a single residential dwelling be approved subject to the conditions outlined in Attachments 2 and 3.

CARRIED

DEVELOPMENT VARIANCE PERMIT

Development Variance Permit Application No. PL2016-036 – 1295 Seadog Road, Electoral Area ‘E’.

- 16-325 MOVED Director Rogers, SECONDED Director Stanhope, that Development Variance Permit No. PL2016-036 to reduce the setback to the natural boundary of the sea from 15.0 metres to 9.5 metres and the setback from the top of a slope 30% or greater from 8.0 metres to 1.5 metres, be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

Development Variance Permit Application No. PL2016-076 – 1380 Reef Road, Electoral Area ‘E’.

- 16-326 MOVED Director Rogers, SECONDED Director Fell, that Development Variance Permit No. PL2016-076 to replace and extend the roof of an existing dwelling unit, to legalize the siting of an existing dwelling unit and deck, and to accommodate proposed additions to an existing deck, be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

OTHER

Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2015-082 – 1979 and 1983 Minetown Road, Electoral Area 'A'.

- 16-327 MOVED Director McPherson, SECONDED Director Fell, that the request to relax the minimum 10% perimeter frontage requirements for proposed Lot B in relation to Subdivision Application No. PL2015-082, be approved.

CARRIED

Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G'.

- 16-328 MOVED Director Stanhope, SECONDED Director Young, that the request to relax the minimum 10% perimeter frontage requirement for the proposed remainder of Lot 178 and proposed Lot 1, in relation to Subdivision Application No. PL2015-036, be referred back to staff to consider neighbourhood concerns and the potential to address access issues.

CARRIED

Consultative Process Intended to Identify Rural Area Signage Concerns.

- 16-329 MOVED Director Fell, SECONDED Director McPherson, that the community consultation process intended to identify rural signage concerns follow the Community Consultation Plan included as Attachment 1.

CARRIED

- 16-330 MOVED Director Fell, SECONDED Director McPherson, that staff be directed to report back to the Board on the outcome of the community consultation process and provide recommended options for addressing community concerns related to effective signage in rural areas.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

Minutes of the Committee of the Whole meeting held Tuesday, May 10, 2016.

- 16-331 MOVED Director Pratt, SECONDED Director Lefebvre, that the minutes of the Committee of the Whole meeting held Tuesday, May 10, 2016 be received for information.

CARRIED

COMMUNICATION/CORRESPONDENCE

Lisa Griffith, Gabriola Historical and Museum Society, re Request to consider proposal for Community Works Funds for the Museum.

- 16-332 MOVED Director Houle, SECONDED Director Pratt, that the correspondence from Lisa Griffith, Gabriola Historical and Museum Society, regarding a request to consider a proposal for Community Works Funds for the museum be received.

CARRIED

Joyce Babula, Gabriola Island Community Hall Association, re Application for \$17,364 from Community Works Funding.

- 16-333 MOVED Director Houle, SECONDED Director Pratt, that the correspondence from Joyce Babula, Gabriola Island Community Hall Association, regarding an application for \$17,364 from Community Works Funding be received.

CARRIED

Els King, re Proposed Ban on Outdoor Burning.

- 16-334 MOVED Director Houle, SECONDED Director Pratt, that the correspondence from Els King regarding a proposed ban on outdoor burning be received.

CARRIED

J. H. McLean, re Complaints about Land Clearance Burning.

- 16-335 MOVED Director Houle, SECONDED Director Pratt, that the correspondence from J. H. McLean regarding complaints about land clearance burning be received.

CARRIED

James A. Lettic, Nanoose Bay Activities & Recreation Society, re Community Works Fund - Contribution Agreement (NBARS:RDN).

- 16-336 MOVED Director Houle, SECONDED Director Pratt, that the correspondence from James A. Lettic, Nanoose Bay Activities & Recreation Society, regarding Community Works Fund - Contribution Agreement (NBARS:RDN) be received.

CARRIED

re Regional District of Nanaimo Assignment of Lighthouse Bluegrass Festival to Meadowood Community Park at the behest of the Corcan Meadowood Residents' Association without public consultation.

- 16-337 MOVED Director Houle, SECONDED Director Pratt, that the correspondence from regarding Regional District of Nanaimo assignment of the Lighthouse Bluegrass Festival to the Meadowood Community Park at the behest of the Corcan Meadowood Residents' Association without public consultation be received.

CARRIED

FINANCE

2015 Financial Statements and Audit Findings Report.

- 16-338 MOVED Director Lefebvre, SECONDED Director McPherson, that the Audit Findings Report and the financial statements of the Regional District of Nanaimo for the year ended December 31, 2015 be received.

CARRIED

- 16-339 MOVED Director Lefebvre, SECONDED Director McPherson, that the consolidated financial statements of the Regional District of Nanaimo for the year ended December 31, 2015 be approved as presented.

CARRIED

CORPORATE SERVICES

INFORMATION TECHNOLOGY

Microsoft Enterprise Agreement 2016 – 2019.

- 16-340 MOVED Director Thorpe, SECONDED Director Lefebvre, that staff be authorized to enter into a three-year Enterprise Agreement with Microsoft for licensing the use of Microsoft software products by the Regional District of Nanaimo (RDN) for \$102,237 per year.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

RDN Fire Services Review Report and Fire Services Coordinator.

- 16-341 MOVED Director Rogers, SECONDED Director Fell, that the Regional District of Nanaimo Fire Services Review report dated April 2016 be received and the recommendations of the report be endorsed.

CARRIED

- 16-342 MOVED Director Rogers, SECONDED Director Fell, that staff, in consultation with the Fire Departments, be directed to initiate the process to create a Fire Services Coordinator position required to implement the recommendations.

CARRIED

INTERGOVERNMENTAL LIAISON

Canada 150 Fund Grant Applications.

- 16-343 MOVED Director Houle, SECONDED Director Kipp, that staff be directed to invite the Snuneymuxw First Nation, Snaw-Naw-As First Nation and Qualicum First Nation to discuss how to use \$30,000 allocated by the Board in the 2016 Regional District of Nanaimo Budget for a First Nations Art Installation Project at the Regional District of Nanaimo Administration Building. This discussion would include consideration of the project concept and the decision making process to select art work(s).

CARRIED

- 16-344 MOVED Director Houle, SECONDED Director Fell, that in light of the possible availability of funds under the Canada 150 grant program, the Chair with other Directors as deemed appropriate and staff, immediately engage in discussions with the individual First Nations to identify potential joint community projects that could be supported with a grant application to the Canada 150 fund.

CARRIED

BUILDING AND BYLAW

162 Bayridge Place, Electoral Area 'H' — Building Bylaw Contravention.

- 16-345 MOVED Director Stanhope, SECONDED Director Lefebvre, that the matter of the building bylaw contravention at 162 Bayridge Place, Electoral Area 'H', be deferred for (thirty) 30 days.

CARRIED

RECREATION AND PARKS

PARKS

Proposed Park Land Dedication in Conjunction with Proposed Subdivision of Parcel 'B' - 1520 McCollum Road, Gabriola Island, Electoral Area 'B'.

- 16-346 MOVED Director Houle, SECONDED Director Young, that the Regional District of Nanaimo support the Gabriola Island Local Trust Committee's decision to require 5% cash-in-lieu of park land dedication for the proposed subdivision of Lot B, Section 15, Gabriola Island, Nanaimo District, VIP59663, 1520 McCollum Road and that the funds be held by the Regional District of Nanaimo in a separate reserve fund dedicated to acquiring future community park land in Electoral Area 'B'.

CARRIED

ADVISORY, SELECT COMMITTEE AND COMMISSION

Electoral Area 'B' Parks and Open Space Advisory Committee.

- 16-347 MOVED Director Houle, SECONDED Director Lefebvre, that the minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held Tuesday, March 1, 2016 be received for information.

CARRIED

707 Community Park Signage Plan.

- 16-348 MOVED Director Houle, SECONDED Director Young, that staff be directed to work with Gabriola Land and Trails Trust to review and update the 707 Community Park directional signage.

CARRIED

Parkland Dedication as Part of Subdivision Development Application - 1520 McCollum Road.

- 16-349 MOVED Director Houle, SECONDED Director Young, that the proposed 5% cash-in-lieu of parkland dedication in conjunction with proposed subdivision of 1520 McCollum Road be accepted.

CARRIED

Rollo-McClay Park.

- 16-350 MOVED Director Houle, SECONDED Director Lefebvre, that staff be directed to provide support to the Gabriola Softball Association with their installation of a batting cage at Rollo-McClay Park.

CARRIED

Electoral Area 'F' Parks and Open Space Advisory Committee.

- 16-351 MOVED Director Fell, SECONDED Director Rogers, that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Wednesday, March 9, 2016 be received for information.

CARRIED

Liquid Waste Management Plan Monitoring Committee.

- 16-352 MOVED Director McPherson, SECONDED Director Pratt, that the minutes of the Liquid Waste Management Plan Monitoring Committee meeting held Tuesday, March 29, 2016 be received for information.

CARRIED

Agricultural Advisory Committee.

- 16-353 MOVED Director Houle, SECONDED Director Lefebvre, that the minutes of the Agricultural Advisory Committee meeting held Friday, April 22, 2016 be received for information.

CARRIED

Agriculture Area Plan Implementation 2014 – 2016 Action Plan Progress Update.

- 16-354 MOVED Director Houle, SECONDED Director Fell, that Agriculture Area Plan Implementation 2014 – 2016 Action Plan Progress Update be received as submitted.

CARRIED

- 16-355 MOVED Director Houle, SECONDED Director Young, that Project 6 - Composting Facility, in the Agricultural Area Plan Implementation 2014-2016 Action Plan, be moved from low priority to high priority, and from medium timeframe to short timeframe.

CARRIED

Fire Services Advisory Committee.

- 16-356 MOVED Director Stanhope, SECONDED Director Lefebvre, that the minutes of the Fire Services Advisory Committee meeting held Wednesday, April 27, 2016 be received for information.

CARRIED

Fire Service Review Report.

- 16-357 MOVED Director Stanhope, SECONDED Director Rogers, that the Board direct staff to prepare a report to come forward to the May 10, 2016 Committee of the Whole meeting with respect to engaging a Fire Services Coordinator.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Lisa Griffith, Gabriola Historical and Museum Society, re Request to consider proposal for Community Works Funds for the Museum.

- 16-358 MOVED Director Houle, SECONDED Director McPherson, that staff be directed to develop an agreement to provide for the transfer of up to \$5,000 of Electoral Area 'B' Community Works Funds for the construction of a wheelchair accessible walkway for the Gabriola Historical and Museum Society.

CARRIED

Joyce Babula, Gabriola Island Community Hall Association, re Application for \$17,364 from Community Works Funding.

- 16-359 MOVED Director Houle, SECONDED Director McPherson, that staff be directed to develop an agreement with the Gabriola Island Community Hall Association to provide for the transfer of up to \$17,500 of Electoral Area 'B' Community Works Funds for replacing the metal portion of the Community Hall roof.

CARRIED

James A. Lettic, Nanoose Bay Activities & Recreation Society, re Community Works Fund – Contribution Agreement (NBARS:RDN).

- 16-360 MOVED Director Rogers, SECONDED Director McPherson, that staff be directed to develop an agreement with the Nanoose Bay Activities & Recreation Society to provide for the transfer of up to \$107,500 of Electoral Area 'E' Community Works Funds for mechanical systems, HVAC and appliance upgrades to the Nanoose Place Community Hall.

CARRIED

NEW BUSINESS

Social Procurement

- 16-361 MOVED Director Westbroek, SECONDED Director Thorpe, that the Board of the Regional District of Nanaimo acknowledges that the procurement methodologies utilized by the corporation helps drive our economy and shapes the Regional District and, as such, that the Board direct staff to investigate options for the creation, adoption, implementation and evaluation of a Social Procurement Policy for the Regional District of Nanaimo.

CARRIED

- 16-362 MOVED Director Westbroek, SECONDED Director Thorpe, that the Chair, on behalf of the Board, write a letter to Island Health requesting consideration of a social procurement policy around local food procurement for all Vancouver Island hospitals and that copies of the letter be sent to: the Premier; the Honourable Terry Lake, Minister of Health; the Honourable Michelle Stilwell, Minister of Social Development and Social Innovation; Union of BC Municipalities and the Association of Vancouver Island and Coastal Communities.

CARRIED

Coastal Invasive Species Committee, re Knotweed and Giant Hogweed Public Education and Control Program.

- 16-363 MOVED Director Lefebvre, SECONDED Director Yoachim, that a \$10,000 grant for invasive species mitigation on private land be awarded to the Coastal Invasive Species Committee, and that the funds be raised through borrowing from the existing reserve account held for the Island Corridor Foundation and repaid in 2017 if required through the Grants-In-Aid tax requisition.

CARRIED

SCHEDULED STANDING, ADVISORY, AND SELECT COMMITTEES

Englishman River Water Service Management Board.

- 16-364 MOVED Director Lefebvre, SECONDED Director Houle, that the minutes of the Englishman River Water Service Management Board meeting held Monday, April 18, 2016 be received for information.

CARRIED

Draft Predesign Report Update.

- 16-365 MOVED Director Rogers, SECONDED Director Stanhope, that the Regional District of Nanaimo adopt the report titled “Draft Predesign Report (Update) – Water Intake, Treatment Plant and Supply Mains”, prepared by CH2M Hill, dated December 10, 2015.

CARRIED

Englishman River Water Service Final 2016-2020 Financial Plan.

- 16-366 MOVED Director Stanhope, SECONDED Director Rogers, that the report from the Englishman River Water Service Management Committee, dated April 6, 2016 entitled ERWS Final 2016-2020 Financial Plan be received.

CARRIED

- 16-367 MOVED Director Stanhope, SECONDED Director Rogers, that the Regional District of Nanaimo adopt the Final 2016-2020 Financial Plan as outlined in Table 2 attached to the April 6, 2016 report.

CARRIED

Electoral Area ‘A’ Parks, Recreation, and Culture Commission.

- 16-368 MOVED Director McPherson, SECONDED Director Young, that the minutes of the Electoral Area ‘A’ Parks, Recreation, and Culture Commission meeting held Wednesday, April 20, 2016 be received for information.

CARRIED

Northern Community Economic Development Select Committee.

- 16-369 MOVED Director Lefebvre, SECONDED Director Westbroek, that the minutes of the Northern Community Economic Development Select Committee meeting held Tuesday, May 3, 2016 be received for information.

CARRIED

Northern Community Economic Development Program – Spring 2016 Proposals.

16-370 MOVED Director Lefebvre, SECONDED Director Stanhope, that \$32,900 in funds from Northern Community Economic Development service be awarded as follows:

Central Vancouver Island Job Opportunities Building Society	BladeRunners Program, 2016	\$10,000.00
Coombs Farmers Institute	Mid Island Growers Guide	\$6,500.00
Parksville and District Historical Society	Parksville Museum Digital Exhibition and Tour	\$0.00
Island North Film Commission	Film Sector Development	\$8,400.00
Oceanside Community Arts Council	Tidal Treasures	\$5,000.00
Lighthouse Country Business Association	Bowser Village Core Sign	\$3,000.00

CARRIED

Transit Select Committee.

16-371 MOVED Director Westbroek, SECONDED Director McPherson, that the minutes of the Transit Select Committee meeting held Thursday, May 12, 2016 be received for information.

CARRIED

2016-2017 Conventional and Custom Annual Operating Agreement - Regional District of Nanaimo / BC Transit.

16-372 MOVED Director Westbroek, SECONDED Director Pratt, that the Board approve the 2016/2017 Conventional and Custom Annual Operating Agreement (AOA) with BC Transit.

CARRIED

BC Transit 3-Year Expansion - Memorandum of Understanding.

16-373 MOVED Director Westbroek, SECONDED Director Hong, that the Board approve the 3-Year Expansion Memorandum of Understanding (MOU) between BC Transit and the Regional District of Nanaimo.

CARRIED

Cinnabar Transit Change.

16-374 MOVED Director Westbroek, SECONDED Director Young, that the Board direct staff to report back with options for the transit route 7 Cinnabar/Cedar.

CARRIED

Solid Waste Management Select Committee.

- 16-375 MOVED Director Lefebvre, SECONDED Director Westbroek, that the minutes of the Solid Waste Management Select Committee meeting held Tuesday, May 17, 2016 be received for information.

CARRIED

Contract Award – Regional Landfill North Berm Construction.

- 16-376 MOVED Director McPherson, SECONDED Director Lefebvre, that the Board approve the budget for the North Berm project as set out in Table 2 and to direct staff to proceed with tender award to Wacor Holdings Ltd. for the project construction utilizing the gravel option.

CARRIED

Comox Valley Regional District Request to Dispose of Asbestos Waste.

- 16-377 MOVED Director McPherson, SECONDED Director Lefebvre, that the Board grant the request to accept asbestos and asbestos-containing materials from the Comox Strathcona Waste Management service area starting on completion of the North Berm project and continuing until December 31, 2017 with provision to extend the agreement for one year.

A recorded vote was requested.

The motion was CARRIED with Directors Fell, Haime, Hong, Houle, Kipp, Lefebvre, McKay, McPherson, Pratt, Rogers, Stanhope, Thorpe, Veenhof and Westbroek, voting in the affirmative, and Directors Bestwick, Yoachim and Young voting in the negative.

Recorded Vote Weighted: In-Favour – 51, Opposed – 12

ADMINISTRATOR'S REPORTS

Witness Blanket Transportation Expense.

- 16-378 MOVED Director Houle, SECONDED Director Pratt, that up to \$14,050 for transportation costs associated with bringing the Witness Blanket to the region be borrowed from the existing Grants-In-Aid reserve account associated with the Island Corridor Foundation agreement and that the fund be repaid, if required, through the 2017 Grants-In-Aid tax requisition.

CARRIED

Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.402, 2016 and Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.26, 2016 - Consideration for Third Reading.

- 16-379 MOVED Director Rogers, SECONDED Director Fell, that the report of the Public Hearing held on April 25, 2016, for "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.402, 2016", be received.

CARRIED

16-380 MOVED Director Fell, SECONDED Director Rogers, that the report of the Public Hearing held on April 28, 2016, for "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.26, 2016" be received.

CARRIED

16-381 MOVED Director Rogers, SECONDED Director Fell, that Section B.5. of Bylaw No. 500.402, 2016 be amended by deleting the text within the brackets in a) 1) II. and replacing it with the following: (except household poultry on parcels less than 1000 m² in area).

CARRIED

16-382 MOVED Director Rogers, SECONDED Director McPherson, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500. 402, 2016" be read a third time as amended.

CARRIED

16-383 MOVED Director Fell, SECONDED Director McPherson, that "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.26, 2016" be read a third time.

CARRIED

Zoning Amendment Application No. PL2009-153 – 2248 and 2250 Maxey Road, Electoral Area 'C' – Bylaw No. 500.403, 2016 – Adoption.

16-384 MOVED Director Young, SECONDED Director McPherson, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.403, 2016" be adopted.

CARRIED

2954 Canyon Road, Electoral Area 'A' – Hazardous Property.

Sgt. Rob Jones, Nanaimo RCMP Detachment, addressed the Board with regards to the unsecure abandoned building, vandalism as well as safety concerns for not only the RCMP members and their dogs, but also the public.

Christine Chyplik voiced her concerns as a resident of Canyon Road regarding graffiti and vandalism to the abandoned building, stating that the property is a hazard and is attracting a lot of trouble to the area.

Manno Powar, property owner, addressed the Board and advised that he has begun securing the building and requested a time extension to address all the concerns.

16-385 MOVED Director McPherson, SECONDED Director Bestwick, that the Board declare that the building on the property legally described as Lot 1, Section 3, Range 8, Cranberry District, Plan 15453 (2954 Canyon Road) creates an unsafe condition pursuant to Section 73(1) of the *Community Charter*.

CARRIED

16-386 MOVED Director McPherson, SECONDED Director Thorpe, that the Board directs the owner of the property, pursuant to Section 72 of the *Community Charter*, to undertake remedial action in accordance with the attached Order within (14) fourteen days or the work will be undertaken by the Regional District of Nanaimo (RDN) or its agents at the owner's cost.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Proposed TELUS Cell Tower at 1421 Sunrise Drive, French Creek, Electoral Area 'G'.

- 16-387 MOVED Director Stanhope, SECONDED Director Young, that Regional District of Nanaimo staff be instructed to advise Industry Canada (Innovation, Science and Economic Development Canada) and TM Mobile Inc. (TELUS) that based on new information provided by the public, that the Regional District of Nanaimo rescind its concurrence on the proposal submitted by TM Mobile Inc. (TELUS) to construct a single-provider freestanding telecommunication antenna system at 1421 Sunrise Drive until such time as the opportunities for co-location on sites currently located within the Town of Qualicum Beach be considered.

CARRIED

Gabriola Senior Citizens Association, re Request for funding support to assist in renovations to the Rollo Centre.

- 16-388 MOVED Director Houle, SECONDED Director Lefebvre, that staff be directed to develop an agreement with the Gabriola Senior Citizens Association to provide for the transfer of up to \$25,000 of Electoral Area 'B' Community Works Funds for Rollo Centre capital upgrades.

CARRIED

Friends of French Creek Conservation Society, re Hamilton Marsh, recent changes, updates and plans for the future.

- 16-389 MOVED Director Westbroek, SECONDED Director Kipp, to refer the issue of Hamilton Marsh to the June 7, 2016 Regional Parks and Trails Select Committee In-Camera meeting.

CARRIED

NEW BUSINESS

Island Corridor Foundation Board Appointment.

- 16-390 MOVED Director Haime, SECONDED Director Lefebvre, that the Board ratifies and confirms the appointment of Director McKay to the Board of Directors of the Island Corridor Foundation as the representative of the Regional District of Nanaimo.

CARRIED

IN CAMERA

- 16-391 MOVED Director Stanhope, SECONDED Director Thorpe, that pursuant to Sections 90 (1) (f), (g), (i), (j), and (k) of the Community Charter the Board proceed to an In Camera Meeting for discussions related to law enforcement, litigation, solicitor-client privilege, third-party business information, and the proposed provision of a municipal service.

CARRIED

TIME: 9:56 PM

RISE AND REPORT

454 Martindale Road, Electoral Area 'G' – Zoning Contravention.

- 16-392 MOVED Director Stanhope, SECONDED Director Lefebvre, that staff be directed to take legal action as may be necessary to ensure that land use on Lot 1, District Lot 42, Nanoose District, Plan 26202 (454 Martindale Road) is in compliance with "Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987".

CARRIED

Results of Request for Proposals, Design Build Services – Meadowood Community Recreation Centre.

- 16-393 MOVED Director Fell, SECONDED Director McPherson, that in accordance with section 4.1 of the General Conditions to the Regional District of Nanaimo Request for Proposals Design-Build Meadowood Community Recreation Centre of February 18, 2016, the Regional District of Nanaimo rejects all proposals and terminates the Request for Proposals process on the basis that it did not receive properly compliant responses to its Request for Proposals process.

CARRIED

- 16-394 MOVED Director Fell, SECONDED Director McPherson, that staff be directed to bring forward a report that provides further options on providing a community recreation centre to be situated within the Meadowood Community Park.

CARRIED

ADJOURNMENT

MOVED Director Stanhope, SECONDED Director Thorpe, that this meeting be adjourned.

CARRIED

TIME: 10:12 PM

CHAIRPERSON

CORPORATE OFFICER