

REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JUNE 28, 2016 AT 7:00 PM IN THE
RDN BOARD CHAMBERS

In Attendance:

Director W. Veenhof	Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Feil	Electoral Area F
Director J. Stanhope	Electoral Area G
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Alternate	
Director D. Brennan	City of Nanaimo
Director W. Pratt	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Director B. Yoachim	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Regrets:

Director C. Haime	Deputy Chairperson
Director J. Kipp	City of Nanaimo

Also in Attendance:

D. Trudeau	Interim Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
M. Manhas	A/Director of Finance
T. Armet	Mgr. Building & Bylaw Services
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chairperson welcomed Alternate Director Brennan to the meeting.

- 16-396 MOVED Director Stanhope, SECONDED Director Lefebvre, that pursuant to Sections 90 (1) (f) and (i) of the *Community Charter* the Board proceed to an In Camera Meeting for discussions related to law enforcement and solicitor-client privilege.

CARRIED

TIME: 7:01 PM

RECONVENE: 7:30 PM

DELEGATIONS

John Hankins, Nanaimo Economic Development Corporation, re Nanaimo Economic Development Corporation Update.

John Hankins provided the Board with an update on the initiatives and projects underway to promote tourism and foster relationships with stakeholders to promote local attraction and to raise the profile of the Nanaimo region internationally and within the commercial sector.

LATE DELEGATIONS

- 16-397 MOVED Director Stanhope, SECONDED Director Lefebvre, that late delegations be permitted to address the Board.

CARRIED

Cinnamon Russell and Kelly Olson, re TELUS Radiocommunication Antenna Facility 1421 Sunrise Drive, Electoral Area 'G' and Rogers Communications Wireless Tower 891 Drew Road, Electoral Area 'G'.

Cinnamon Russell and Kelly Olson advised the Board of information resulting from a recent conversation with Industry Canada, asked the Board to support the site at 891 Drew Road as an alternative site as a mutually beneficial solution for all stakeholders, and provided a petition in support of the request.

Samuel Sugita, Rogers Communications Inc., re Previously Proposed Telecommunications Infrastructure at 891 Drew Road, French Creek.

Samuel Sugita provided the Board with an overview of the history of the previously proposed telecommunications infrastructure at 891 Drew Road and confirmed Rogers Communications continued interest in working with the Board to provide coverage within the French Creek area.

BOARD MINUTES

Minutes of the Regular Board meeting held Tuesday, May 24, 2016.

- 16-398 MOVED Director Pratt, SECONDED Director Thorpe, that the minutes of the Regular Board meeting held Tuesday, May 24, 2016, be adopted.

CARRIED

Minutes of the Special Board meeting held Tuesday, June 14, 2016.

- 16-399 MOVED Director Young, SECONDED Director Pratt, that the minutes of the Special Board meeting held Tuesday, June 14, 2016, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Marc Lefebvre, Mayor, City of Parksville, re Regional Growth Strategy Bylaw No. 1615.01, 2016.

- 16-400 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Marc Lefebvre, Mayor, City of Parksville, regarding Regional Growth Strategy Bylaw No. 1615.01, 2016 be received.

CARRIED

Rob Everson, Chief Councillor, K'ómoks First Nation, re Regional District of Nanaimo Regional Growth Strategy.

- 16-401 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Rob Everson, Chief Councillor, K'ómoks First Nation, regarding Regional District of Nanaimo Regional Growth Strategy be received.

CARRIED

John Lefebvre, Chair, Cowichan Valley Regional District, re Regional Growth Strategy Amendment Bylaw No. 1615.01.

- 16-402 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from John Lefebvre, Chair, Cowichan Valley Regional District, regarding Regional Growth Strategy Amendment Bylaw No. 1615.01 be received.

CARRIED

Danyta Welch, UBCM, re 2015 Asset Management Planning Program (Phase 2 Asset Management Implementation Plan).

- 16-403 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Danyta Welch, Union of BC Municipalities, regarding the 2015 Asset Management Planning Program (Phase 2 Asset Management Implementation Plan) be received.

CARRIED

Janet Drapeau and Anne Newman, re Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area 'H'.

- 16-404 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Janet Drapeau and Anne Newman regarding Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area 'H', be received.

CARRIED

P.T. Dixon, re Traffic Noise Arising from Vehicle Speed on 19A through Parksville.

- 16-405 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from P.T. Dixon regarding traffic noise arising from vehicle speed on 19A through Parksville be received.

CARRIED

Nick Rivers, Arrowsmith Search and Rescue, re Request to Build an Addition to existing SAR Hall.

- 16-406 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Nick Rivers, Arrowsmith Search and Rescue, regarding a request to build an addition to the existing Search and Rescue Hall be received.

CARRIED

Teunis Westbroek, Mayor, Town of Qualicum Beach, re Regional Growth Strategy (RGS) – Minor Amendment Criteria.

- 16-407 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Teunis Westbroek, Mayor, Town of Qualicum Beach, regarding Regional Growth Strategy (RGS) – Minor Amendment Criteria be received.

CARRIED

Correspondence, June 2016, re Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area ‘H’.

- 16-408 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from June 2016 regarding Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area ‘H’, be received.

CARRIED

Correspondence, June 2016, re Proposed TELUS Cell Tower at 1421 Sunrise Drive, Electoral Area ‘G’.

- 16-409 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from June 2016 regarding the proposed TELUS cell tower at 1421 Sunrise Drive, Electoral Area ‘G’, be received.

CARRIED

Mary Polak, Minister, Ministry of Environment, re Letter of Support for Gabriolans Against Freighter Anchorages Society.

- 16-410 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Mary Polak, Minister, Ministry of Environment, regarding the letter of support for the Gabriolans Against Freighter Anchorages Society be received.

CARRIED

Byron Nutton, Fisheries and Oceans Canada, re Proposed Gabriola Anchorages.

- 16-411 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Byron Nutton, Fisheries and Oceans Canada, regarding proposed Gabriola anchorages be received.

CARRIED

Rachel Hamling, Sims Associates Land Surveying Ltd. and Fern Road Consulting Ltd., re Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area ‘H’.

- 16-412 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Rachel Hamling, Sims Associates Land Surveying Ltd. and Fern Road Consulting Ltd., regarding Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area ‘H’, be received.

CARRIED

John C. Adams, Cook Roberts LLP - Lawyers, re 2954 Canyon Road, Nanaimo BC.

- 16-413 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence and related documents from John C. Adams, Cook Roberts LLP - Lawyers, regarding 2954 Canyon Road, Nanaimo, BC, be received.

CARRIED

UNFINISHED BUSINESS

Directors Bestwick, Brennan, Hong and Yoachim left the meeting at 8:00 PM citing a potential perceived conflict of interest with the next agenda item.

2954 Canyon Road, Electoral Area 'A' – Hazardous Property – Request for Reconsideration.

The Chairperson provided an overview of the process of the Request for Reconsideration.

Documentation and presentations were provided to the Board during the Reconsideration Hearing in the matter of 2954 Canyon Road.

The following made representation to the Board in the matter:

Geoff Garbutt, GM Strategic & Community Development, RDN

Tom Armet, Manager of Building & Bylaw Services, RDN

Sgt. Rob Jones, Nanaimo RCMP

Ron Gueulette, Cranberry Fire Chief

Christine Chyplyk, resident of Canyon Road

Alex Dutton, Cook Roberts LLP, Agent for the Property Owner

Manno Powar, Property Owner

Eva Kozikowska, Oracle Interiors

Sharat Chande, Kontrol Engineering Ltd.

- 16-414 MOVED Director McPherson, SECONDED Director Rogers, that the Board, upon reconsideration of the remedial action requirement provided under Section 78 of the *Community Charter*, confirms it's Resolution of May 24, 2016, that the building on the property legally described as Lot 1, Section 3, Range 8, Cranberry District, Plan 15453 (2954 Canyon Road) creates an unsafe condition pursuant to Section 73(1) of the *Community Charter*.

A recorded vote was requested.

The motion was CARRIED with Directors Fell, Houle, Lefebvre, McPherson, Pratt, Rogers, Stanhope, Thorpe, Veenhof, Westbroek and Young voting in the affirmative and Director McKay voting in the negative. (See Note 1)

- 16-415 MOVED Director Westbroek, SECONDED Director McKay, that the property owner of 2954 Canyon Road be given six months to bring forward property redevelopment plans for the subject property and further that the property owner be given thirty (30) days to secure the property and address unsafe conditions including the installation of permanent security fencing, fire and security monitoring systems, removal of dilapidated exterior stairs and permanent closure of ground openings.

A recorded vote was requested.

The motion was CARRIED with Directors Fell, Lefebvre, McKay, Pratt, Stanhope, Thorpe, Veenhof, Westbroek and Young voting in the affirmative and Directors Houle, McPherson and Rogers voting in the negative. *(See Note 1)*

- 16-416 MOVED Director Westbroek, SECONDED Director Stanhope, that the Board suspend its Resolution of May 24, 2016, ordering the remedial action to demolish and remove the building. *(See Note 1)*

CARRIED

Directors Bestwick, Brennan, Hong and Yoachim returned to the meeting at 9:57 PM.

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES & RECOMMENDATIONS

ELECTORAL AREA PLANNING COMMITTEE

Minutes of the Electoral Area Planning Committee meeting held Tuesday, June 14, 2016.

- 16-417 MOVED Director Houle, SECONDED Director Stanhope, that the minutes of the Electoral Area Planning Committee meeting held Tuesday, June 14, 2016, be received for information.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Kerry & Jessica Hoop, re Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G').

- 16-418 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Kerry & Jessica Hoop regarding Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G') be received.

CARRIED

Norman & Cindy Cawthra, re Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G').

- 16-419 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Norman & Cindy Cawthra regarding Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G') be received.

CARRIED

Lindy England, re Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G').

- 16-420 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Lindy England regarding Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G') be received.

CARRIED

Note 1: Motions 16-414, 16-415, 16-416 were repealed at the August 23, 2016 Board Meeting.

Rob and Catherine Baker, re Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G').

- 16-421 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Rob and Catherine Baker regarding Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G') be received.

CARRIED

Peggy Aikman, re Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G'.

- 16-422 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Peggy Aikman regarding the request for relaxation of the minimum 10% perimeter frontage requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G', be received.

CARRIED

Richard Hampton, re Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G'.

- 16-423 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Richard Hampton regarding the request for relaxation of the minimum 10% perimeter frontage requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G', be received.

CARRIED

Don Reiffenstein and Jackie Rollans, re Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area 'H'.

- 16-424 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Don Reiffenstein and Jackie Rollans regarding Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area 'H', be received.

CARRIED

Doug Dickson, re Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area 'H'.

- 16-425 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Doug Dickson regarding Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area 'H', be received.

CARRIED

DEVELOPMENT PERMIT

Development Permit and Site Specific Floodplain Bylaw Exemption Application No. PL2016-051 – 85 Blackbeard Drive, Electoral Area 'H'.

- 16-426 MOVED Director Stanhope, SECONDED Director Young, that Development Permit Application No. PL2016-051 and request for a site specific floodplain bylaw exemption to permit the construction of a dwelling unit be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

DEVELOPMENT VARIANCE PERMIT

Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area ‘H’.

- 16-427 MOVED Director Houle, SECONDED Director Young, that Development Variance Permit No. PL2016-091 to reduce the watercourse setback for a retaining wall be abandoned as requested in correspondence submitted by the applicant.

CARRIED

DEVELOPMENT PERMIT WITH VARIANCE

Development Permit with Variance Application No. PL2016-054 – 1675 Admiral Tryon Boulevard, Electoral Area ‘G’.

- 16-428 MOVED Director Stanhope, SECONDED Director Young, that Development Permit with Variance No. PL2016-054 to permit the construction of a riprap revetment on the subject property be approved subject to the conditions outlined in Attachments 2 to 4 with the added condition that prior to the issuance of this permit, the applicant shall be required to obtain approval from the Ministry of Transportation and Infrastructure as necessary to locate the proposed structure within the 3 metre minimum setback requirement from a public road.

CARRIED

Development Permit with Variance Application No. PL2016-063 – 2140 Pauls Road, Electoral Area ‘A’.

- 16-429 MOVED Director McPherson, SECONDED Director Young, that Development Variance Permit No. PL2016-063 to reduce the minimum setbacks from a watercourse from 18.0 metres to 5.5 metres to permit the legalization of the siting and additions to the existing dwelling unit on the subject property be approved subject to the conditions outlined in Attachments 2 and 3.

CARRIED

Development Permit with Variance Application No. PL2016-088 – 1701 Admiral Tryon Boulevard, Electoral Area ‘G’.

- 16-430 MOVED Director Stanhope, SECONDED Director Young, that Development Permit with Variance Application No. PL2016-088 to permit the construction of a riprap type revetment on the subject property be approved subject to the conditions outlined in Attachments 2 to 3.

CARRIED

OTHER

Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area ‘G’.

- 16-431 MOVED Director Stanhope, SECONDED Director Young, that the request to relax the minimum 10% perimeter frontage requirement for the proposed remainder of Lot 178 and proposed Lot 1, in relation to Subdivision Application No. PL2015-036, be approved subject to issuance of subdivision compliance being conditional on registration, at the applicant's expense, of a Section 219 Covenant on the property title to prohibit the following uses on the proposed Lot 1: Extraction Use, Log Storage and Sorting Yard, Primary Processing and Silviculture.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

Minutes of the Committee of the Whole meeting held Tuesday, June 14, 2016.

- 16-432 MOVED Director Stanhope, SECONDED Director Thorpe, that the minutes of the Committee of the Whole meeting held Tuesday, June 14, 2016 be received for information.

CARRIED

COMMUNICATION/CORRESPONDENCE

Ladies Auxiliary, Royal Canadian Legion Branch #211, re Funding Request – Community Works Fund.

- 16-433 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from the Ladies Auxiliary, Royal Canadian Legion Branch #211, regarding a funding request from the Community Works Fund be received.

CARRIED

Leigh Campbell, Qualicum Bay-Horne Lake Waterworks District, re Infrastructure Planning Grant Program.

- 16-434 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from Leigh Campbell, Qualicum Bay-Horne Lake Waterworks District, regarding the Infrastructure Planning Grant Program be received.

CARRIED

Danyta Welch, UBCM, re 2016/17 (Spring) Regional Community to Community Forum with Snaw-Naw-As First Nation - Approval in Principle.

- 16-435 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from Danyta Welch, Union of BC Municipalities, regarding the 2016/17 (Spring) Regional Community to Community Forum with Snaw-Naw-As First Nation - Approval in Principle be received.

CARRIED

Danyta Welch, UBCM, re 2016/17 (Spring) Regional Community to Community Forum with Snuneymuxw First Nation - Approval in Principle.

- 16-436 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from Danyta Welch, Union of BC Municipalities, regarding the 2016/17 (Spring) Regional Community to Community Forum with Snuneymuxw First Nation - Approval in Principle be received.

CARRIED

Lynne W. Brookes, Arrowsmith Naturalists, re Preservation of Hamilton Marsh for our Watershed, Wildlife and Community.

- 16-437 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from Lynne Brookes, Arrowsmith Naturalists, regarding the preservation of Hamilton Marsh for our watershed, wildlife and community be received.

CARRIED

Peter Fassbender, Minister of Community, Sport and Cultural Development, re Meeting requests for the 2016 UBCM Convention in Victoria.

- 16-438 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from Peter Fassbender, Minister of Community, Sport and Cultural Development, regarding meeting requests for the 2016 Union of BC Municipalities Convention in Victoria be received.

CARRIED

Mary Polak, Minister of Environment, re Changes now in effect for Water Sustainability Act.

- 16-439 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from Mary Polak, Minister of Environment, regarding changes now in effect for the Water Sustainability Act be received.

CARRIED

Doug Anastos, TELUS, re Radiocommunication Antenna Facility, 1421 Sunrise Drive, Electoral Area 'G'.

- 16-440 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from Doug Anastos, TELUS, regarding a radiocommunication antenna facility at 1421 Sunrise Drive, in Electoral Area 'G' be received.

CARRIED

James A. Lettic, Nanoose Bay Activities & Recreation Society, re Community Works Fund Contribution Agreement (NBARS:RDN) – Phase 2.

- 16-441 MOVED Director Houle, SECONDED Director Lefebvre, that the correspondence from James Lettic, Nanoose Bay Activities & Recreation Society, regarding a Community Works Fund Contribution Agreement (NBARS:RDN) – Phase 2 be received.

CARRIED

UNFINISHED BUSINESS

Annual Special Electoral Area Planning Committee and Town Hall Meetings in Electoral Areas.

- 16-442 MOVED Director Lefebvre, SECONDED Director Houle, that consideration of annual Special Electoral Area Planning Committee and Town Hall meetings in Electoral Areas be deferred until the July 12, 2016 Committee of the Whole meeting.

CARRIED

CORPORATE SERVICES

INFORMATION TECHNOLOGY

Crown Land GPS Trail Data Collection.

- 16-443 MOVED Director Houle, SECONDED Director Young, that the Board approve the reallocation of GIS Department staff resources to collect and publish online GPS trail information for recreational use trails on Crown Land in Regional District of Nanaimo Electoral Areas.

CARRIED

FINANCE

2015 Annual Financial Report (Audited Financial Statements), Board and Committee Member Remuneration/Expenses and Statement of Financial Information.

- 16-444 MOVED Director Houle, SECONDED Director Stanhope, that the 2015 Annual Financial Report, Statement of Board and Committee Members Expenses and Remuneration and the Statement of Financial Information be received and approved as presented.

CARRIED

Fire Department Radio Repeater System Improvements.

16-445 MOVED Director Lefebvre, SECONDED Director Brennan, that the Board provide a letter of endorsement for the plan from Island Communications Ltd. to install a repeater on Mount Benson and back-up equipment on Cottle Hill to improve radio coverage for fire departments located within Regional District of Nanaimo boundaries.

CARRIED

16-446 MOVED Director McPherson, SECONDED Director Houle, that the Board approve the release of \$20,000 of funds held in the District 68 E911 Service Reserve Fund.

CARRIED

Operating Results for the Period Ending March 31, 2016.

16-447 MOVED Director Pratt, SECONDED Director Lefebvre, that the summary report of financial results from operations to March 31, 2016 be received for information.

CARRIED

A Bylaw to Amend the Requisition Limit for the Southern Community Search and Rescue Contribution Service – Bylaw No. 1552.02.

16-448 MOVED Director Brennan, SECONDED Director Houle, that "Southern Community Search and Rescue Contribution Service Amendment Bylaw No. 1552.02, 2016" be introduced and read three times.

CARRIED

Bow Horn Bay Fire Services Operational Bylaw No. 1743.

16-449 MOVED Director Westbroek, SECONDED Director Lefebvre, that "Bow Horn Bay Fire Protection Service Operations Bylaw No. 1743, 2016" be introduced and read three times.

CARRIED

16-450 MOVED Director Westbroek, SECONDED Director Lefebvre, that "Bow Horn Bay Fire Protection Service Operations Bylaw No. 1743, 2016" be adopted.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

BUILDING AND BYLAW

Large Scale Open Burning in the Regional District of Nanaimo.

16-451 MOVED Director Houle, SECONDED Director Pratt, that the report on large scale open burning in the Regional District of Nanaimo (RDN) be received for information.

CARRIED

RECREATION AND PARKS

RECREATION

Ravensong Aquatic Centre Lease Amendment and Renewal.

16-452 MOVED Director Westbroek, SECONDED Director Lefebvre, that the Board approve the Ravensong Aquatic Centre Lease Amendment and Renewal document as attached as Appendix II.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WATER AND ASSET MANAGEMENT

Arrowsmith Water Service (AWS) & Englishman River Water Service (ERWS) Joint Venture Agreement Renewal.

- 16-453 MOVED Director Lefebvre, SECONDED Director Stanhope, that the Board approve the Arrowsmith Water Service (AWS) Joint Venture Agreement and authorize the Regional District of Nanaimo Board Chair and Corporate Officer to sign the agreement on behalf of the Regional District of Nanaimo.

CARRIED

- 16-454 MOVED Director Lefebvre, SECONDED Director Stanhope, that the Board approve the Englishman River Water Service (ERWS) Joint Venture Agreement and authorize the Regional District of Nanaimo Board Chair and Corporate Officer to sign the agreement on behalf of the Regional District of Nanaimo.

CARRIED

Support Letter – Georgia Basin Inter-Regional Education Initiative.

- 16-455 MOVED Director Rogers, SECONDED Director Houle, that the Board direct staff to provide a letter supporting the Partnership for Water Sustainability in BC in their request to the Province for a 5-year funding commitment towards the Georgia Basin Inter-Regional Education Initiative.

CARRIED

ADVISORY, SELECT COMMITTEE AND COMMISSION

Electoral Area 'A' Parks, Recreation, and Culture Commission Committee.

Minutes of the Electoral Area 'A' Parks, Recreation, and Culture Commission meeting held Wednesday, May 18, 2016.

- 16-456 MOVED Director McPherson, SECONDED Director Thorpe, that the minutes of the Electoral Area 'A' Parks, Recreation, and Culture Commission meeting held Wednesday, May 18, 2016 be received for information.

CARRIED

Community Works Fund for Snuneymuxw Sport Court.

- 16-457 MOVED Director McPherson, SECONDED Director Young, that the Regional District of Nanaimo enter into the Contribution Agreement as provided in Attachment I that provides up to \$300,000 in Electoral Area 'A' Community Works Funds to Snuneymuxw First Nation for use in the capital upgrade of the lacrosse box (sport court) located on Nanaimo River I.R. #4 in exchange for community use access as per the terms of the Agreement.

CARRIED

District 69 Recreation Commission.

Minutes of the District 69 Recreation Commission meeting held Thursday, May 19, 2016.

- 16-458 MOVED Director Westbroek, SECONDED Director Fell, that the minutes of the District 69 Recreation Commission meeting held Thursday, May 19, 2016 be received for information.

CARRIED

Grants.

16-459 MOVED Director Fell, SECONDED Director Westbroek, that the Board approve the following District 69 Youth Recreation Grant applications:

Youth Organization

Bard to Broadway - Performing Arts Education Series	1,590
Bard to Broadway - Summer Youth Theatre Workshop	380
Errington War Memorial Hall Association - World Music Youth Camp	1,050
District 69 Family Resource Association - youth sports/music program	2,400
District 69 Family Resource Association - 4-days summer camp activity	563
Kwalikum Secondary School - Dry Grad	1,200
Ravensong Breakers Aquatic Club - equipment	2,200
Total	\$9,383

CARRIED

16-460 MOVED Director Fell, SECONDED Director Westbroek, that the Board approve the following District 69 Community Recreation Grant applications:

Community Organization

Arrowsmith Community Recreation Association - Coombs Candy Walk	1,000
Bow Horne Bay Community Club - Fall Fair children's activity	1,200
Corcan Meadowood Residents' Association - Halloween event	1,200
Corcan Meadowood Residents' Association - Canada Day event	800
Family Resource Association - Special Needs Family Retreat	1,200
Kidfest Society - event rentals	1,200
Nanoose Bay Activities and Recreation Society and Arrowsmith Community Recreation Association - pickle ball equipment	576
Parksville Qualicum Pickle Ball Club - equipment	1,000
Qualicum Beach Community Education and Wellness Society - Root Bag program	800
Qualicum Beach Elementary School PAC - play space	1,200
Tri-Athletics Society - pool rental	1,200
Vancouver Island Opera	1,500
Total	\$12,876

CARRIED

Ravensong Aquatic Centre Expansion Update Report.

16-461 MOVED Director Lefebvre, SECONDED Director Westbroek, that the Ravensong Aquatic Centre Expansion Update report be received for information and that the Board direct staff to develop a timeline, budget and process that includes stakeholder input, public consultation, facility amenity refinements, and District 69 Recreation Commission review for the potential expansion of the aquatic facility.

CARRIED

Recreation Services 2016 Master Plan for the Oceanside Area (District 69) Report.

16-462 MOVED Director Lefebvre, SECONDED Director Westbroek, that the Board approve the terms of reference to undertake a Recreation Services Master Plan for the Oceanside Area (District 69) shown in Appendix I and a Request for Proposals be issued for project consultant services.

CARRIED

Grants-in-Aid Advisory Committee.

Minutes of the Grants-in-Aid Advisory Committee meeting held Thursday, May 19, 2016.

- 16-463 MOVED Director Young, SECONDED Director Lefebvre, that the minutes of the Grants-in-Aid Advisory Committee meeting held Thursday, May 19, 2016 be received for information.

CARRIED

District 68 Grant Approvals.

- 16-464 MOVED Director Young, SECONDED Director Lefebvre, that the Board award District 68 Grants-in-Aid funds as follows:

Gabriola Arts Council – rental of a tent, theatre lighting, sound equipment, port-a-potties, marketing, distribution and advertising for the Gabriola Theatre Festival.	\$0.00
Gabriola Community Hall Association – to purchase 2 sets of Carpet Bowling equipment.	\$0.00
Gabriola Rod, Gun and Conservation Club – sound abatement materials for the Club’s Tait Road Range.	\$2,398.46
Scouts Canada Camp Caillet – purchase of an Automatic Defibrillator (AED) and mounting case.	\$2,280.54
Total	\$4679.00

CARRIED

District 69 Grant Approvals.

- 16-465 MOVED Director Young, SECONDED Director Lefebvre, that the Board award District 69 Grants-in-Aid funds as follows:

Corcan-Meadowood Residents Association – four sets of 8 solar / battery powered walkway lights and 4 solar / battery / hand crank operated lanterns.	\$761.52
Errington Co-operative Preschool – outdoor equipment.	\$950.00
Lighthouse Community Centre Society – interior hall lighting, 10 tables and 60 chairs for the hall, dolly’s for chair storage, photocell and lamps for exterior lighting.	\$4,900.00
Oceanside Stroke Recovery Society – aphasia software upgrade for 4 computers.	\$2,000.00
Royal Canadian Legion, Branch 211 Ladies Auxiliary – replacement of dishwasher in Legion kitchen.	\$4,726.48
Total	\$13,338.00

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Rob Williams and Bill Campbell, French Creek Residents' Association, re Support for Purchase of Epcor French Creek Water Services.

- 16-466 MOVED Director Stanhope, SECONDED Director Lefebvre, that the Board direct staff to prepare a report regarding the options and implications related to potential acquisition of the Epcor Water System.

CARRIED

Chair Veenhof passed the Chair to Director Stanhope and left the meeting at 10:12 pm citing a potential conflict of interest with the next agenda item.

Ladies Auxiliary, Royal Canadian Legion Branch #211, re Funding Request – Community Works Funds.

- 16-467 MOVED Director Westbroek, SECONDED Director Young, that staff be directed to develop an agreement with the Ladies Auxiliary, Royal Canadian Legion Branch #211, to provide for the transfer of up to \$50,000 of Electoral Area 'H' Community Works Funds for kitchen upgrades at the Bowser Legion.

CARRIED

Chair Veenhof returned to the meeting at 10:13 pm and assumed the Chair.

Qualicum Bay-Horne Lake Waterworks District re Infrastructure Planning Grant Program.

- 16-468 MOVED Director Young, SECONDED Director Westbroek, that the Board direct staff to apply for an Infrastructure Planning Grant, on behalf of the Qualicum Bay-Horne Lake Waterworks District, to request funding of up to \$10,000 for the creation of a Well and Aquifer Protection Plan.

CARRIED

Correspondence from Danyta Welch, UBCM, re 2016/17 (Spring) Regional Community to Community Forums with Snaw-Naw-As First Nation and Snuneymuxw First Nation - Approvals in Principle.

- 16-469 MOVED Director Houle, SECONDED Director Westbroek, that staff be directed to engage with Snaw-Naw-As First Nation and Snuneymuxw First Nation with regard to organizing a Community-to-Community Forum with each First Nation to discuss topics of mutual interest.

CARRIED

TELUS, re Radiocommunication Antenna Facility, 1421 Sunrise Drive, Electoral Area 'G'.

- 16-470 MOVED Director Stanhope, SECONDED Director Lefebvre, that the Regional District of Nanaimo send correspondence to Innovation, Science and Economic Development Canada reaffirming that concurrence has been rescinded for the telecommunication antenna system proposed for 1421 Sunrise Drive and that it is the expectation of the Regional District of Nanaimo, for reasons cited in previous correspondence, that Innovation, Science and Economic Development Canada will consider the process at impasse.

CARRIED

James A. Lettic, Nanoose Bay Activities & Recreation Society, re Community Works Fund Contribution Agreement (NBARS:RDN) – Phase 2.

- 16-471 MOVED Director Rogers, SECONDED Director Young, that staff be directed to develop an agreement with the Nanoose Bay Activities & Recreation Society to provide for the transfer of up to \$107,500 of Electoral Area 'E' Community Works Funds to complete parking lot paving and related work, and signage projects as identified in the correspondence from the society.

CARRIED

NEW BUSINESS

2016 UBCM Convention Meeting Requests.

- 16-472 MOVED Director Young, SECONDED Director McPherson, that staff be directed to make appointments at the upcoming 2016 Union of BC Municipalities Convention with the Minister of Transportation and Infrastructure and the Minister of Community, Sport and Cultural Development in regard to Bylaw No. 799.09 request for Inspector of Municipalities approval for the Regional District of Nanaimo to construct and maintain paths, trails and sidewalks within road allowances that are secured by way of permit, licence or lease from the Province of British Columbia.
- CARRIED

SCHEDULED STANDING, ADVISORY, AND SELECT COMMITTEES

Englishman River Water Service Management Board.

Minutes of the Englishman River Water Service Management Board meeting held Tuesday, May 10, 2016.

- 16-473 MOVED Director Stanhope, SECONDED Director Lefebvre, that the minutes of the Englishman River Water Service Management Board meeting held Tuesday, May 10, 2016 be received for information.
- CARRIED

Arrowsmith Water Service Management Board.

Minutes of the Arrowsmith Water Service Management Board meeting held Tuesday, May 10, 2016.

- 16-474 MOVED Director Stanhope, SECONDED Director Lefebvre, that the minutes of the Arrowsmith Water Service Management Board meeting held Tuesday, May 10, 2016 be received for information.
- CARRIED

Regional Parks and Trails Select Committee.

Minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, June 7, 2016.

- 16-475 MOVED Director Thorpe, SECONDED Director Westbroek, that the minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, June 7, 2016 be received for information.
- CARRIED

Regional Park Management Plan for Fairwinds Lakes District – Enos Lake Protection & Monitoring Program.

- 16-476 MOVED Director Rogers, SECONDED Director Young, that the Board approve the Regional Park Management Plan for the Fairwinds Lakes District with the submission of the Enos Lake Protection and Monitoring Program.
- CARRIED

Morden Colliery Regional Trail – Nanaimo River Bridge Update.

- 16-477 MOVED Director McKay, SECONDED Director Pratt, that the Board receive the update report on trail and bridge planning initiatives for the Morden Colliery Regional Trail.
- CARRIED

- 16-478 MOVED Director Pratt, SECONDED Director Young, that Board allocate \$55,000 of the Regional Parks and Trails Capital Reserves to bridge development for the Morden Colliery Regional Trail so that a prerequisite hydro technical drilling assessment project can commence in the summer of 2016.

CARRIED

Moorecroft Regional Park Buildings Report.

- 16-479 MOVED Director Rogers, SECONDED Director Thorpe, that the Board direct staff to remove Kennedy Hall and the Caretaker's Residence from Moorecroft Regional Park, and that the Caretaker role be eliminated.

CARRIED

- 16-480 MOVED Director Rogers, SECONDED Director Thorpe, that the Board direct staff to complete a report on options for the placement and construction of a picnic shelter and toilet facilities at Moorecroft Regional Park.

CARRIED

Parking at Benson Creek Fall Regional Park / Ammonite Falls.

- 16-481 MOVED Director Young, SECONDED Director Thorpe, that the Board direct staff to report on options to relieve parking congestion at Creekside Place and Jameson Road caused by public use of area to access the Benson Creek Falls Regional Park and the VIU woodlot.

CARRIED

Coats Marsh Regional Parks Trails.

- 16-482 MOVED Director Young, SECONDED Director Fell, that the development of a trail from Stanley Road to Coats Marsh be postponed until other access routes are considered through the potential density transfer of lands and related land donation addition to 707 Community Park that is currently under review by Islands Trust.

CARRIED

District 69 Recreation Commission.

Minutes of the District 69 Recreation Commission meeting held Thursday, June 16, 2016.

- 16-483 MOVED Director Fell, SECONDED Director Westbrook, that the minutes of the District 69 Recreation Commission meeting held Thursday, June 16, 2016 be received for information.

CARRIED

District 69 Recreation Fees and Charges Report – Arena Services and Aquatic Services – Bylaws 1704.01 and 1705.01.

- 16-484 MOVED Director Lefebvre, SECONDED Director Westbrook, that the “District 69 Arena Services Fees and Charges Amendment Bylaw No. 1704.01, 2016” be introduced and read three times.

CARRIED

- 16-485 MOVED Director Lefebvre, SECONDED Director Westbrook, that the “District 69 Arena Services Fees and Charges Amendment Bylaw No. 1704.01, 2016” be adopted.

CARRIED

- 16-486 MOVED Director Westbrook, SECONDED Director Lefebvre, that the “District 69 Aquatic Services Fees and Charges Amendment Bylaw No. 1705.01, 2016” be introduced and read three times.

CARRIED

- 487 MOVED Director Westbroek, SECONDED Director Lefebvre, that the "District 69 Aquatic Services Fees and Charges Amendment Bylaw No. 1705.01, 2016" be adopted.

CARRIED

ADMINISTRATOR'S REPORTS

Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.402 and Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.26, 2016 – Adoption Report.

- 16-488 MOVED Director Stanhope, SECONDED Director Lefebvre, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.402, 2016" be adopted.

CARRIED

- 16-489 MOVED Director Fell, SECONDED Director Stanhope, that "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.26, 2016" be adopted.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

- 16-490 MOVED Director Westbroek, SECONDED Director Young, that based on information provided from Rogers Communications, the Board direct staff to write a letter to TELUS encouraging them to work with Rogers Communications on the 891 Drew Road site.

DEFEATED

NEW BUSINESS

Meadowood Community Recreation Centre Project.

- 16-491 MOVED Director Fell, SECONDED Director Young, that the Board direct staff to issue a Design-Build Request for Proposals for the design and construction of a community recreation centre for the Meadowood community in Electoral Area 'F'.

CARRIED

- 16-492 MOVED Director Fell, SECONDED Director Young, that up to \$700,000 be allocated from Electoral Area 'F' Community Works Funds for the Meadowood Community Recreation Centre project.

CARRIED

IN CAMERA

- 16-493 MOVED Director Lefebvre, SECONDED Director Stanhope, that pursuant to Sections 90 (1) (a) (c), (e) (f) (g) and (k), and Section 90 (2)(b) of the *Community Charter* the Board proceed to an In Camera Meeting for discussions related to Board appointments, labour relations or other employee relations, land acquisition, law enforcement, litigation, a proposed service, and negotiations with the federal government.

CARRIED

TIME: 10:32 PM

RISE AND REPORT

Green's Landing Wharf Transfer.

16-494 MOVED Director Brennan, SECONDED Director Young, that the Board approve the agreement to transfer Green's Landing Wharf to the Regional District of Nanaimo from the Federal government.

CARRIED

16-495 MOVED Director Brennan, SECONDED Director Young, that the Board approve the License and Occupation Agreement for District Lot 272 between the Federal government and the Regional District of Nanaimo.

CARRIED

Board Appointments.

16-496 MOVED Director Young, SECONDED Director Lefebvre, that Bernie Lind be appointed to the East Wellington/Pleasant Valley Parks and Open Space Advisory Committee for a term expiring December 31, 2016.

CARRIED

16-497 MOVED Director Fell, SECONDED Director Lefebvre, that Kurtis Kril be appointed to the Electoral Area 'F' Parks and Open Space Advisory Committee for a term expiring December 31, 2016.

CARRIED

16-498 MOVED Director Fell, SECONDED Director McKay, that Dorthy Roi be appointed to the Electoral Area 'F' Parks and Open Space Advisory Committee for a term expiring December 31, 2017.

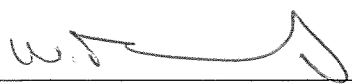
CARRIED

ADJOURNMENT


MOVED Director Young, SECONDED Director Lefebvre, that this meeting be adjourned.

CARRIED

TIME: 10:46 PM



CHAIRPERSON



CORPORATE OFFICER