

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE REGULAR BOARD MEETING  
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON  
TUESDAY, OCTOBER 4, 2016 AT 7:00 PM IN THE  
RDN BOARD CHAMBERS**

In Attendance:

Director W. Veenhof	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Alternate	
Director C. Pinker	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director J. Stanhope	Electoral Area G
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Alternate	
Director D. Brennan	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Director B. Yoachim	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Regrets:

Director M. Young	Electoral Area C
Director J. Kipp	City of Nanaimo
Director W. Pratt	City of Nanaimo

Also in Attendance:

W. Idema	A/Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
J. Harrison	Director of Corporate Services
D. Pearce	A/Director of Transportation and Emergency Planning
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

## **CALL TO ORDER**

The Chairperson called the meeting to order, respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place, and welcomed Alternate Directors Pinker and Brennan to the meeting.

The Chairperson announced that Director Stanhope received a long service award at the Union of BC Municipalities Convention in recognition of 25 years of service.

## **DELEGATIONS**

### **Joe Dennie and Patrick Tibando, re Spider Lake.**

Joe Dennie expressed his concerns regarding the safety of the ramp access and restriction of motor use on Spider Lake and asked the Board to initiate an amendment to the restrictions to allow electric motors on the lake.

## **LATE DELEGATIONS**

- 16-597 MOVED Director Stanhope, SECONDED Director Lefebvre, that late delegations be permitted to address the Board.

CARRIED

### **Andrew Stimpson, re Spider Lake.**

Andrew Stimpson voiced his opposition to an amendment which would allow motor use on Spider Lake sharing his concerns for the environment, safety and balanced recreational usage on the lake.

## **BOARD MINUTES**

### **Minutes of the Regular Board meeting held Tuesday, August 23, 2016.**

- 16-598 MOVED Director Houle, SECONDED Director Stanhope, that the minutes of the Regular Board meeting held Tuesday, August 23, 2016, be adopted.

CARRIED

### **Minutes of the Special Board meeting held Tuesday, September 13, 2016.**

- 16-599 MOVED Director Lefebvre, SECONDED Director Thorpe, that the minutes of the Special Board meeting held Tuesday, September 13, 2016, be adopted.

CARRIED

## **COMMUNICATION/CORRESPONDENCE**

### **Lynda and Zoltan Pataky, re Development Permit with Variance Application No. PL2016-107 – Lot 56, Plan 47638 – Electoral Area 'E'.**

- 16-600 MOVED Director Stanhope, SECONDED Director Houle, that the correspondence from Lynda and Zoltan Pataky regarding Development Permit with Variance Application No. PL2016-107 – Lot 56, Plan 47638 in Electoral Area 'E' be received.

CARRIED

### **Tara Faganello and Gary Maclsaac, Green Communities Committee, re Corporate Carbon Neutrality for the 2015 Reporting Year.**

- 16-601 MOVED Director Stanhope, SECONDED Director Houle, that the correspondence from Tara Faganello and Gary Maclsaac, Green Communities Committee, regarding Corporate Carbon Neutrality for the 2015 reporting year be received.

CARRIED

**Tim Delesalle, re Development Permit with Variance Application No. PL2016-122 – 892 McFeely Drive – Electoral Area ‘G’.**

- 16-602 MOVED Director Stanhope, SECONDED Director Houle, that the correspondence from Tim Delesalle regarding Development Permit with Variance Application No. PL2016-122 – 892 McFeely Drive in Electoral Area ‘G’ be received.

CARRIED

**STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES & RECOMMENDATIONS**

**ELECTORAL AREA SERVICES COMMITTEE**

**Minutes of the Electoral Area Services Committee meeting held Tuesday, September 13, 2016.**

- 16-603 MOVED Director Stanhope, SECONDED Director McPherson, that the minutes of the Electoral Area Services Committee meeting held Tuesday, September 13, 2016, be received for information.

CARRIED

**PLANNING**

**DEVELOPMENT PERMIT**

**Development Permit Application No. PL2016-081 – 2821 Parker Road East – Electoral Area ‘E’.**

- 16-604 MOVED Director Rogers, SECONDED Director Fell, that the Board approve Development Permit No. PL2016-081 to amend Development Permit No. 60425 and allow the release of a Section 219 covenant on the subject property, subject to the conditions outlined in Attachments 2 to 3.

CARRIED

**Development Permit Application No. PL2016-120 – Lot 30, Terrien Way – Electoral Area ‘G’.**

- 16-605 MOVED Director Stanhope, SECONDED Director McPherson, that the Board approve Development Permit No. PL2016-120 to permit the placement of fill and the construction of a dwelling unit on the property subject to the conditions outlined in Attachments 2 to 4.

CARRIED

**DEVELOPMENT PERMIT WITH VARIANCE**

**Development Permit with Variance Application No. PL2016-107 – Lot 56, Plan 47638 – Electoral Area ‘E’.**

Ken Tanguay spoke in favour of the application.

- 16-606 MOVED Director Rogers, SECONDED Director Fell, that the Board not approve Development Permit with Variance No. PL2016-107 to permit the construction of a dwelling unit subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED

**Development Permit with Variance Application No. PL2016-122 – 892 McFeely Drive – Electoral Area ‘G’.**

- 16-607 MOVED Director Stanhope, SECONDED Director Rogers, that the Board approve Development Permit with Variance No. PL2016-122 to permit the construction of a dwelling unit subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED

**DEVELOPMENT VARIANCE PERMIT**

**Development Variance Permit Application No. PL2016-093 and Frontage Relaxation Application No. PL2016-011 – 1150 Ganske Road – Electoral Area 'G'.**

16-608 MOVED Director Stanhope, SECONDED Director Fell, that the Board approve Development Variance Permit No. PL2016-093 to increase the permitted parcel depth for proposed Lot A from 40% to 44% and Lot B from 40% to 43% of the length of the perimeter of the parcel subject to the conditions outlined in Attachment 2.

CARRIED

16-609 MOVED Director Stanhope, SECONDED Director Fell, that the Board approve the request to relax the minimum 10% perimeter frontage requirement for proposed Lot B in relation to Subdivision Application No. PL2016-011.

CARRIED

**Development Variance Permit Application No. PL2016-121 – 1959 Seahaven Road – Electoral Area 'E'.**

16-610 MOVED Director Rogers, SECONDED Director Fell, that the Board approve Development Variance Permit No. PL2016-121 to vary the maximum permitted height and the setback from the sea to permit the construction of a dwelling unit subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED

**OTHER**

**Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in Relation to Subdivision Application No. PL2016-041 – 2800 Benson View Road – Electoral Area 'C'.**

16-611 MOVED Director Pinker, SECONDED Director Rogers, that the Board approve the requested relaxation of the minimum 10% perimeter frontage requirement for the proposed Lot B, in relation to Subdivision Application No. PL2016-041.

CARRIED

**COMMUNITY PARKS**

**Amendment to Electoral Area 'B' Community Parks Bylaw No. 799.**

16-612 MOVED Director Houle, SECONDED Director Lefebvre, that the Board rescind third reading of "Electoral Area 'B' Community Parks Local Service Amendment Bylaw No. 799.09, 2016".

CARRIED

16-613 MOVED Director Houle, SECONDED Director Lefebvre, that "Electoral Area 'B' Community Parks Local Service Amendment Bylaw No. 799.09, 2016" be amended as follows:

- by adding the words "and public water access sites" after the word "trails" throughout the bylaw;
- by deleting the words "and sidewalks secured by permit, licence or lease from the Province of British Columbia" from the preamble of the bylaw; and
- by deleting the words "and sidewalks" and "that are secured by way of permit, licence or lease from the Province of British Columbia Ministry responsible for public roads in Electoral Areas" from Section 1 of the bylaw.

CARRIED

- 16-614 MOVED Director Houle, SECONDED Director Lefebvre, that the Board give third reading as amended to "Electoral Area 'B' Community Parks Local Service Amendment Bylaw No. 799.09, 2016" and forward the bylaw to the Inspector of Municipalities for approval.

CARRIED

***PARKS AND OPEN SPACE ADVISORY COMMITTEE MINUTES AND RECOMMENDATIONS***

**Electoral Area 'H' Parks and Open Space Advisory Committee.**

**Minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee held Thursday, May 26, 2016.**

- 16-615 MOVED Director Stanhope, SECONDED Director Lefebvre, that the minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held Thursday, May 26, 2016 be received for information.

CARRIED

**Phase 2 Water Access Development.**

- 16-616 MOVED Director Houle, SECONDED Director Stanhope, that staff be directed to remove the negative Regional District of Nanaimo signage from all water accesses and community parks and replace it with simple water access/community park identification signage.

CARRIED

- 16-617 MOVED Director Houle, SECONDED Director Stanhope, that staff be directed to remove the negative Regional District of Nanaimo signage from all water accesses and community parks in all Electoral Areas and replace it with simple water access/community park identification signage, and further, that this item be referred to the Electoral Area 'E' Parks and Open Space Advisory Committee.

CARRIED

**Electoral Area 'G' Parks and Open Space Advisory Committee.**

**Minutes of the Electoral Area 'G' Parks and Open Space Advisory Committee meeting held Wednesday, June 1, 2016.**

- 16-618 MOVED Director Stanhope, SECONDED Director Houle, that the minutes of the Electoral Area 'G' Parks and Open Space Advisory Committee meeting held Wednesday, June 1, 2016 be received for information.

CARRIED

**Stanhope Trail.**

- 16-619 MOVED Director Stanhope, SECONDED Director Lefebvre, that the Board direct staff to proceed with the proposed works to develop Stanhope trail.

CARRIED

***FIRE PROTECTION***

***FIRE SERVICES ADVISORY COMMITTEE MINUTES AND RECOMMENDATIONS***

**Minutes of the Fire Services Advisory Committee meeting held Wednesday, July 6, 2016.**

- 16-620 MOVED Director Rogers, SECONDED Director McPherson, that the minutes of the Fire Services Advisory Committee meeting held Wednesday, July 6, 2016 be received for information.

CARRIED

**Volunteer Fire Rescue Service Level Policy.**

- 16-621 MOVED Director Rogers, SECONDED Director Fell, that the Volunteer Fire Rescue Service Level Policy be adopted.

CARRIED

**Fire Rescue Services Coordinator Job Description – Draft.**

- 16-622 MOVED Director Stanhope, SECONDED Director Rogers, that the Fire Rescue Services Coordinator Job Description be adopted as presented.

CARRIED

- 16-623 MOVED Director Stanhope, SECONDED Director Rogers, that the Fire Rescue Services Coordinator Job Description be reviewed annually by the Fire Services Advisory Committee.

CARRIED

**Appointment to the Fire Services Advisory Committee.**

- 16-624 MOVED Director Rogers, SECONDED Director Stanhope, that the Fire Services Advisory Committee Terms of Reference be amended to include the Electoral Area 'A' Director.

CARRIED

***BYLAW ENFORCEMENT***

**992 Lee Road, Electoral Area 'G' – Unsightly Premises.**

- 16-625 MOVED Director Stanhope, SECONDED Director McPherson, that the Board, pursuant to Unsightly Premises Regulatory Bylaw No. 1073, 1996, directs the owner of Lot 2 District Lot 29 Nanoose District and Part Of The Bed Of The Strait of Georgia VIP63647 (992 Lee Road), to remove the accumulation of derelict boats, derelict trailers, various containers, rope, scrap wood, metal and pipes, assorted household garbage, discarded or disused building materials and components such as lumber, windows, wooden shutters, building wrap, and plumbing materials from the property within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo (RDN) or its agents at the owner's cost.

CARRIED

***BUSINESS ARISING FROM DELEGATIONS, COMMUNICATIONS OR DIRECTORS' FORUM***

**Community Wildfire Protection.**

- 16-626 MOVED Director McPherson, SECONDED Director Rogers, that the Board direct staff to work with City of Nanaimo staff to determine how the city's Community Wildfire Protection Plan integrates with Electoral Area 'A' adjacent lands.

CARRIED

- 16-627 MOVED Director McPherson, SECONDED Director Rogers, that the Board direct staff to prepare a report on the steps required to undertake a wildfire interface fuel inventory for Electoral Areas including possible partners and funding sources.

CARRIED

**COMMITTEE OF THE WHOLE STANDING COMMITTEE**

**Minutes of the Committee of the Whole meeting held Tuesday, September 13, 2016.**

- 16-628 MOVED Director Houle, SECONDED Director Lefebvre, that the minutes of the Committee of the Whole meeting held Tuesday, September 13, 2016 be received for information.

CARRIED

**FINANCE**

**Bylaw No. 1749 – Alberni-Clayoquot Regional District – 2017 Permissive Tax Exemption.**

- 16-629 MOVED Director Stanhope, SECONDED Director Lefebvre, that "Property Tax Exemption (Alberni-Clayoquot Mt. Arrowsmith Regional Park) Bylaw No. 1749, 2016" be introduced and read three times.

CARRIED

- 16-630 MOVED Director Stanhope, SECONDED Director Lefebvre, that "Property Tax Exemption (Alberni-Clayoquot Mt. Arrowsmith Regional Park) Bylaw No. 1749, 2016" be adopted.

CARRIED

**Operating Results for the Period Ending June 30, 2016.**

- 16-631 MOVED Director McPherson, SECONDED Director Thorpe, that the summary report of financial results from operations to June 30, 2016 be received for information.

CARRIED

**Audit Service Contract Award.**

- 16-632 MOVED Director Stanhope, SECONDED Director Haime, that the Board appoint the firm of MNP LLP as auditors for the Regional District of Nanaimo and authorize staff to enter into a five-year agreement for the provision of external financial audit services commencing with the 2016 fiscal year.

CARRIED

**2017-2021 Financial Plan Schedule.**

- 16-633 MOVED Director Thorpe, SECONDED Director Westbroek, that the schedule for the review and adoption of the 2017 to 2021 Financial Plan be approved:

November 8 & 15, 2016	Public seminars with Board for 2016 preliminary budget & business plans
November 22, 2016	Report on 2017 preliminary budget to Board Meeting Agenda
February 7 & 14, 2017	Public seminars with Board for 2017 to 2021 Financial Plan
February 14, 2017	Report on 2017 to 2021 Financial Plan to Committee of the Whole Agenda
February 17, 2017	Publication of budget edition of Regional Perspectives
March 14, 2017	Introduce bylaw to adopt the 2017 to 2021 Financial Plan
March 28, 2017	Adopt Financial Plan Bylaw

CARRIED

**REGIONAL AND COMMUNITY UTILITIES AND SOLID WASTE**

**WASTEWATER SERVICES**

**Contract Award for the French Creek Pollution Control Centre Trucked Liquid Waste Receiving Facility Upgrades.**

- 16-634 MOVED Director Stanhope, SECONDED Director Thorpe, that the Board direct staff to award a tender for upgrades to the trucked liquid waste receiving facility at the French Creek Pollution Control Centre (FCPCC) to Cogen Mechanical Services for \$257,340.

CARRIED

**Introduction of Trucked Liquid Waste Bylaw No. 1732 and Ticketing Bylaw No. 1418.07.**

- 16-635 MOVED Director McPherson, SECONDED Director Rogers, that "Trucked Liquid Waste Rates and Regulations Bylaw No. 1732, 2016" be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

CARRIED

- 16-636 MOVED Director Houle, SECONDED Director Westbroek, that "Regional District of Nanaimo Bylaw Enforcement Ticket Regulation Amendment Bylaw No. 1418.07, 2016" be introduced and read three times.

CARRIED

**RECREATION AND PARKS**

**RECREATION**

**Utilization of Island Health 2016 Community Wellness Grant.**

- 16-637 MOVED Director Westbroek, SECONDED Director Houle, that the Board direct staff to utilize the Island Health 2016 Community Wellness Grant as outlined:

Regional District of Nanaimo - District 69	\$47,260
Regional District of Nanaimo - District 68 (Electoral Area 'A')	\$7,290
Regional District of Nanaimo - District 68 (Electoral Area 'B')	\$4,500
Regional District of Nanaimo - District 68 (Electoral Area 'C')	\$2,950
District of Lantzville	\$3,900
City of Nanaimo	\$89,000

CARRIED

**STRATEGIC AND COMMUNITY DEVELOPMENT**

**INTERGOVERNMENTAL LIAISON**

**Regional District of Nanaimo/Vancouver Island University Memorandum of Understanding – Reducing Child Poverty.**

- 16-638 MOVED Director Houle, SECONDED Director Lefebvre, that the Board endorse and authorize the signing of a Memorandum of Understanding between Vancouver Island University and the Regional District of Nanaimo for the purpose of establishing a foundation for exchange, dialogue, cooperation and advocacy to reduce child poverty in the region.

CARRIED



**ADVISORY, SELECT COMMITTEE AND COMMISSION**

**Agricultural Advisory Committee.**

**Minutes of the Agricultural Advisory Committee meeting held Friday, June 24, 2016.**

- 16-639 MOVED Director Houle, SECONDED Director Fell, that the minutes of the Agricultural Advisory Committee meeting held Friday, June 24, 2016 be received for information.

CARRIED

**Minutes of the Agricultural Advisory Committee meeting held Friday, August 26, 2016.**

- 16-640 MOVED Director Houle, SECONDED Director Lefebvre, that the minutes of the Agricultural Advisory Committee meeting held Friday, August 26, 2016 be received for information.

CARRIED

**Changes to the Agriculture Land Reserve Regulations.**

- 16-641 MOVED Director Rogers, SECONDED Director Fell, that the Board consider amendments to zoning Bylaws 500 and 1285 to address recent amendments to the Agriculture Land Reserve Regulations (B.C. Reg. 210/2016).

CARRIED

- 16-642 MOVED Director Rogers, SECONDED Director Fell, that the Board refer the matter of zoning bylaw amendments to address recent changes to the Agriculture Land Reserve Regulations (B.C. Regulations 210/2016) to the Agricultural Advisory Committee for recommendations to the Board.

CARRIED

**Increased Public Awareness of Agricultural Area Plan.**

- 16-643 MOVED Director Houle, SECONDED Director Fell, that the Board direct staff to look into ways to better inform the public of the existence of the Agricultural Area Plan and its merits.

CARRIED

**NEW BUSINESS**

**Disposition of Grants-in-Aid Funds set aside for Island Corridor Foundation.**

- 16-644 MOVED Director Westbroek, SECONDED Director Lefebvre, that the Board return the funds raised for the Island Corridor Foundation through the grants-in-aid tax requisition as part of the 2017 budgeting process, and that staff be directed to provide a report on options on the disposition of the provincial grant funds originally dedicated to the Island Corridor Foundation.

A recorded vote was requested.

The motion was CARRIED with Directors Bestwick, Fell, Haime, Hong, Houle, Lefebvre, McPherson, Pinker, Rogers, Stanhope, Thorpe, Veenhof, Westbroek and Yoachim voting in the affirmative, and Directors Brennan and McKay voting in the negative.

Recorded Vote Weighted: In Favour - 48, Opposed - 10

**SCHEDULED STANDING, ADVISORY, AND SELECT COMMITTEES**

**Arrowsmith Water Service Management Board.**

**Minutes of the Arrowsmith Water Service Management Board meeting held Thursday, September 1, 2016.**

- 16-645 MOVED Director Lefebvre, SECONDED Director Houle, that the minutes of the Arrowsmith Water Service Management Board meeting held Thursday, September 1, 2016 be received for information.

CARRIED

**Solid Waste Management Select Committee.**

**Minutes of the Solid Waste Management Select Committee meeting held Tuesday, September 20, 2016.**

- 16-646 MOVED Director McPherson, SECONDED Director Brennan, that the minutes of the Solid Waste Management Select Committee meeting held Tuesday, September 20, 2016 be received for information.

CARRIED

**Acquire Used Reconditioned Compactor Report.**

- 16-647 MOVED Director McPherson, SECONDED Director Brennan, that the Board approve the purchase of a used reconditioned landfill compactor for an amount not to exceed \$600,000.

CARRIED

**Regional Parks and Trails Select Committee.**

**Minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, September 20, 2016.**

- 16-648 MOVED Director Thorpe, SECONDED Director Lefebvre, that the minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, September 20, 2016 be received for information.

CARRIED

**Coats Marsh Bats Recovery Strategy Report.**

- 16-649 MOVED Director Houle, SECONDED Director Westbroek, that the Board direct staff to allocate \$5,000 in the 2017 Regional Parks Budget to complete an environmental assessment of the cabin at Coats Marsh Regional Park to determine if the structure provides critical bat habitat and to determine mitigation measures to implement with the planned decommissioning of the structure if the building is found to provide critical bat habitat.

CARRIED

**Mt. Benson Regional Park / Witchcraft Lake Regional Trail Parking Report.**

- 16-650 MOVED Director Pinker, SECONDED Director Stanhope, that this matter be deferred to the next Board meeting that Director Young is in attendance.

CARRIED

**Benson Creek Falls Regional Park Parking Report.**

- 16-651 MOVED Director Pinker, SECONDED Director Brennan, that this matter be deferred to the next Board meeting that Director Young is in attendance.

CARRIED

**Regional Parks Parcel Tax Review Report.**

- 16-652 MOVED Director Westbroek, SECONDED Director Thorpe, that the Board maintain the parcel taxation at its current level and the use of Parcel Tax for the Regional Parks Acquisition and Development Fund be deferred to the Regional Services Review and budget discussions.

CARRIED

**Salish Sea Marine Trail Proposal BC Marine Trails Network Association Report.**

- 16-653 MOVED Director Houle, SECONDED Director Lefebvre, that the Board direct staff to continue to show support for the concept of marine trails.

CARRIED

- 16-654 MOVED Director Houle, SECONDED Director Lefebvre, that the Board direct staff to work with the BC Marine Trails Network Association on developing, for Board approval, a partnership agreement that establishes Descanso Bay Regional Park as a Salish Sea Marine Trail camping site.

CARRIED

- 16-655 MOVED Director Houle, SECONDED Director Lefebvre, that consideration of the Nelson Road Boat Launch (Area 'A') and Blueback Community Park (Area 'E') as Salish Sea Marine Trail access points be referred to the Electoral Area 'E' Parks and Open Space Advisory Committee and the Electoral Area 'A' Parks, Recreation & Culture Commission for further discussion.

CARRIED

**Trans Canada Trail IT Licence Renewal Report.**

- 16-656 MOVED Director Stanhope, SECONDED Director Westbroek, that the Board accept Island Timberland's offer to renew the Region's non-exclusive licence permitting approximately 16 km of Trans Canada Trail.

CARRIED

**Wallace Point, Nanoose Bay.**

- 16-657 MOVED Director Rogers, SECONDED Director Houle, that the Board direct staff to prepare a report with respect to the history of Wallace Point and work in conjunction with the Snaw-Naw-As First Nation to support the use of Wallace Point as a public park.

CARRIED

**Horne Lake Historic Regional Trail.**

- 16-658 MOVED Director Stanhope, SECONDED Director Rogers, that the following motion - That the Board direct staff to work with Directors and commence planning work for the Historic Horne Lake Regional Trail including meeting with Alberni-Clayoquot Regional District, Horne Lake Strata, Qualicum First Nation, and First Nation communities in the Alberni Valley and that the trail's development costs be included the Regional Parks and Trails Five Year Financial Plan - be referred to staff to report back with cost and resource implications.

CARRIED

**ADMINISTRATOR'S REPORTS**

**Zoning Amendment Application No. PL2015-025 – Electoral Area 'H' – Amendment Bylaw 500.400, 2015 – Adoption.**

16-659 MOVED Director Stanhope, SECONDED Director Lefebvre, that the Board adopt "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.400, 2015".

CARRIED

**IN CAMERA**

16-660 MOVED Director Stanhope, SECONDED Director Lefebvre, that pursuant to sections 90 (1) (a), (e), and (m) of the *Community Charter* the Board proceed to an In Camera Meeting for discussions related to Board appointments, land acquisition, and third-party business interests.

CARRIED

TIME: 8:01 PM

**ADJOURNMENT**

MOVED Director Stanhope, SECONDED Director Lefebvre, that this meeting be adjourned.

CARRIED

TIME: 8:16 PM

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CHAIRPERSON

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CORPORATE OFFICER