

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR BOARD MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, DECEMBER 6, 2016, AT 7:07 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director W. Veenhof	Chairperson
Director I. Thorpe	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director J. Stanhope	Electoral Area G
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director W. Pratt	City of Nanaimo
Director B. Yoachim	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director B. Colclough	District of Lantzville
Director T. Westbroek	Town of Qualicum Beach

Also in Attendance:

P. Carlyle	Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen Mgr. Transportation and Emergency Planning Services
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

ELECTION OF DEPUTY CHAIRPERSON

The Chairperson called for nominations for the position of Deputy Chairperson.

Director Stanhope nominated Director Thorpe.

Director Thorpe accepted the nomination.

There being no further nominations, the Chairperson declared Director Thorpe as Deputy Chairperson of the Board.

DELEGATIONS

Dick Sharples, Gabriola Golf Course, re Request for financial support.

Dick Sharples shared the importance of the golf course to Gabriola Island residents and asked the Board to provide funding in the amount of \$28,500 to cover the repair and/or replacement of older capital equipment.

Larry Whaley, Island Roots Market Co-operative, re A year-round indoor farmers market at Beban Park in Nanaimo.

Larry Whaley updated the Board on the progress in establishing a year-round farmers market consistent with the Regional District of Nanaimo's Agricultural Area Plan and asked the Board for a letter of support, to accept donations for the project from the public, assistance writing applications for grants from outside organizations, and \$25,000 to cover the cost of a feasibility study.

BOARD MINUTES

Minutes of the Inaugural Board meeting held Tuesday, November 8, 2016.

- 16-708 MOVED Director Pratt, SECONDED Director Stanhope, that the minutes of the Inaugural Board meeting held Tuesday, November 8, 2016, be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Trudy Coates, District of Lantzville, re Appointment of Municipal Director & Alternate Municipal Director.

- 16-709 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Trudy Coates, District of Lantzville, regarding the appointment of Municipal Director and Alternate Municipal Director be received.

CARRIED

Sarah Ross, City of Parksville, re Proposed Amendment to the District 69 Sports Field Services Agreement.

- 16-710 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Sarah Ross, City of Parksville, regarding a proposed amendment to the District 69 Sports Field Services Agreement be received.

CARRIED

Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour, re Request for government to replenish funds for the Island Coastal Economic Trust.

- 16-711 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour, regarding a request for government to replenish funds for the Island Coastal Economic Trust be received.

CARRIED

Arlene Paton, Ministry of Health, re Discussions at UBCM about alternate potable water supplies in rural communities.

- 16-712 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Arlene Paton, Ministry of Health, regarding discussions at the Union of BC Municipalities convention about alternate potable water supplies in rural communities be received.

CARRIED

Rosemary Bonanno, Vancouver Island Regional Library, re Appointment to the 2017 VIRL Board.

- 16-713 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Rosemary Bonanno, Vancouver Island Regional Library, regarding appointment to the 2017 Vancouver Island Regional Library Board be received.

CARRIED

Doug Anastos, TELUS, re Telecommunications Infrastructure in the French Creek, Parksville and Qualicum Beach Area.

- 16-714 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Doug Anastos, TELUS, regarding Telecommunications Infrastructure in the French Creek, Parksville and Qualicum Beach Area be received.

CARRIED

Michael Krenz, Innovation, Science and Economic Development Canada, re Proposed TELUS Antenna Structure, 1421 Sunrise Drive, Electoral Area 'G'.

- 16-715 MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Michael Krenz, Innovation, Science and Economic Development Canada, regarding the proposed TELUS Antenna Structure, 1421 Sunrise Drive, Electoral Area 'G' be received.

CARRIED

UNFINISHED BUSINESS

Amendment to Electoral Area 'B' Community Parks Local Service Establishment Bylaw No. 799.

- 16-716 MOVED Director Houle, SECONDED Director Lefebvre, that "Electoral Area 'B' Community Parks Local Service Establishment Bylaw No. 799.09, 2016" be adopted.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

Board Appointments.

16-717 MOVED Director Young, SECONDED Director Thorpe, that the Board approve the 2017 appointments to Advisory Committees and Commissions, and the Board of Variance, as follows:

That Graham Gidden, Bernard White, and Kerri-Lynne Wilson be appointed to the Electoral Area 'A' Parks, Recreation and Culture Commission for terms ending December 31, 2018.

That Glenna Borsuk, Rob Brockley, and Megan Walker be appointed to the Electoral Area 'B' Parks & Open Space Advisory Committee for terms ending December 31, 2018.

That Bernice Lind be appointed to the East Wellington/Pleasant Valley Parks & Open Space Advisory Committee for a term ending December 31, 2018.

That Vicki Swan, Rod Turkington, and Diana Young be appointed to the Nanoose Bay Parks & Open Space Advisory Committee for terms ending December 31, 2018.

That Kurtis Kril be appointed to the Electoral Area 'F' Parks & Open Space Advisory Committee for a term ending December 31, 2018.

That Brian Coath, James Dean, and Duane Round be appointed to the Electoral Area 'G' Parks & Open Space Advisory Committee for terms ending December 31, 2018.

That Vanessa Howard be appointed to the Electoral Area 'H' Parks & Open Space Advisory Committee for a term ending December 31, 2018.

That Mayta Ryn and Janet Thony be appointed as Regional Agricultural Organization representatives to the Agricultural Advisory Committee for terms ending December 31, 2018.

That Keith Reid be appointed as the Shellfish Aquaculture Organization representative to the Agricultural Advisory Committee for a term ending December 31, 2018.

That Leigh Mathews, Bruce Erickson, John O'Connor, and Edward Yewchin be appointed to the Grants-in-Aid Advisory Committee for terms ending December 31, 2017.

That Leigh Mathews be appointed to the Board of Variance for a term ending December 31, 2019.

That G. Daniel Hooper and Peter Law be appointed as General Public representatives to the Liquid Waste Management Plan Monitoring Committee for terms ending December 31, 2018.

That Blake Medlar be appointed as a Business Community representative to the Liquid Waste Management Plan Monitoring Committee for a term ending December 31, 2018.

That Matthew Louie be appointed to the Regional Solid Waste Advisory Committee for a one-year term.

CARRIED

ELECTORAL AREA SERVICES COMMITTEE

Minutes of the Electoral Area Services Committee meeting held Tuesday, November 22, 2016.

16-718 MOVED Director Stanhope, SECONDED Director Rogers, that the minutes of the Electoral Area Services Committee meeting held Tuesday, November 22, 2016, be received for information.

CARRIED

UNFINISHED BUSINESS

Electoral Area Telecommunication Antenna System Consultation and Information Policy.

- 16-719 MOVED Director Stanhope, SECONDED Director Lefebvre, that Item 5.D.10 of the policy be amended to read:

“10. A map showing the maximum electromagnetic radiation power levels as watts per square metre, at ground level within 1000 metres of the proposed Telecommunication Antenna System. The map should include the cumulative effects of multiple Telecommunication Antenna Systems at the proposed location with any other existing Telecommunication Antenna Systems broadcasting in the area.

CARRIED

- 16-720 MOVED Director Stanhope, SECONDED Director Lefebvre, that this item be referred back to staff for a reconsideration of the fees with respect to tower height.

MOVED Director Rogers, SECONDED Director Fell, that the Board amend the main motion by adding the words “and co-location” after tower height.

CARRIED

The vote was taken on the main motion as amended:

- 16-721 That this item be referred back to staff for a reconsideration of the fees with respect to tower height and co-location.

CARRIED

Electoral Area Boundary Amendment Process, Requirements, and Implications.

- 16-722 MOVED Director Pratt, SECONDED Director Fell, that staff be directed to proceed with a land use analysis of parcels in Electoral Areas 'F' and 'G' which were affected by the construction of the Inland Island Highway.

CARRIED

- 16-723 MOVED Director Pratt, SECONDED Director Fell, that staff be directed to proceed with the preparation of a draft electoral area boundary amendment proposal for parcels in Electoral Areas 'F' and 'G' which were affected by the construction of the Inland Island Highway.

CARRIED

DEVELOPMENT PERMIT

Development Permit Application No. PL2016-148 – Point Mercer Drive, Electoral Area 'G'.

- 16-724 MOVED Director Stanhope, SECONDED Director Rogers, that the Board approve Development Permit No. PL2016-148 to permit the construction of a dwelling unit and the reconstruction of an existing riprap revetment subject to the conditions outlined in Attachments 2 and 3.

CARRIED

DEVELOPMENT VARIANCE PERMIT

Development Variance Permit Application No. PL2016-163 – Lot 20, District Lot 78, Nanoose District, Plan 47638 – Andover Road, Electoral Area 'E'.

- 16-725 MOVED Director Rogers, SECONDED Director Young, that the Board approve Development Variance Permit No. PL2016-163 to reduce the setback from the top of the slope adjacent to the sea and from the Other Lot Line to permit the construction of a dwelling unit on the subject property subject to the terms and conditions outlined in Attachment 2 to 4.

CARRIED

DEVELOPMENT PERMIT WITH VARIANCE

Development Permit with Variance Application No. PL2016-153 – Mariner Way, Electoral Area 'G'.

- 16-726 MOVED Director Stanhope, SECONDED Director Fell, that the Board approve Development Permit with Variance No. PL2016-153 to permit the construction of a dwelling unit subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED

Development Permit with Variance Application No. PL2016-166 – Lot 56, District Lot 78, Nanoose District, Plan 47638 – Andover Rd, Electoral Area 'E'.

Brock Williamson spoke in support of Development Permit with Variance Application No. PL2016-166.

- 16-727 MOVED Director Rogers, SECONDED Director Young, that the Board approve Development Permit with Variance No. PL2016-166 to permit the construction of a dwelling unit subject to the terms and conditions outlined in Attachments 2 to 4, as amended to remove the watercourse setback variance.

CARRIED

OTHER

Zoning Amendment Application No. PL2016-007 – 4660 & 4652 Anderson Avenue, Electoral Area 'H' – Bylaw No. 500.405, First and Second Reading.

- 16-728 MOVED Director Stanhope, SECONDED Director Rogers, that the Board receive the Summary of the Public Information Meeting held on October 5, 2016.

CARRIED

- 16-729 MOVED Director Stanhope, SECONDED Director Rogers, that the conditions set out in Attachment 2 of the staff report be completed prior to Amendment Bylaw No. 500.405 being considered for adoption.

CARRIED

- 16-730 MOVED Director Stanhope, SECONDED Director Rogers, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.405, 2016", be introduced and read two times.

CARRIED

- 16-731 MOVED Director Stanhope, SECONDED Director Rogers, that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.405, 2016", be chaired by Director Veenhof or his alternate.

CARRIED

NEW BUSINESS

Sleepy Hollow.

- 16-732 MOVED Director Fell, SECONDED Director McPherson, that staff be directed to prepare a report outlining options for completion of the Sleepy Hollow building strata subdivision in approximate accordance with the layout proposed in 1997 and outline any necessary amendments to RDN bylaws required to enable the development to proceed.

CARRIED

COMMITTEE OF THE WHOLE

Minutes of the Committee of the Whole meeting held Tuesday, November 22, 2016.

- 16-733 MOVED Director Pratt, SECONDED Director Thorpe, that the minutes of the Committee of the Whole meeting held Tuesday, November 22, 2016 be received for information.

CARRIED

CORPORATE SERVICES

2017 Board and Standing Committee Regular Meeting Schedule.

- 16-734 MOVED Director Pratt, SECONDED Director Stanhope, that the 2017 Board and Standing Committee regular meeting schedule be approved as presented.

CARRIED

FINANCE

Bylaw No. 1751 - A Bylaw to Authorize Preparation of 2017 Parcel Tax Rolls.

- 16-735 MOVED Director Rogers, SECONDED Director Fell, that the "2017 Parcel Tax Assessment Roll Bylaw No. 1751, 2016", be introduced and read three times.

CARRIED

- 16-736 MOVED Director Lefebvre, SECONDED Director Rogers, that the "2017 Parcel Tax Assessment Roll Bylaw No. 1751, 2016" be adopted.

CARRIED

- 16-737 MOVED Director Lefebvre, SECONDED Director Westbrook, that the Board appoint the Chairperson, the Manager, Administrative Services and the Director of Finance to preside as the 2017 parcel tax review panel.

CARRIED

Operating Results for the period ending September 30, 2016.

- 16-738 MOVED Director Westbrook, SECONDED Director Pratt, that the summary report on financial operating results as at September 30, 2016 be received for information.

CARRIED

2017 Proposed Budget Overview.

- 16-739 MOVED Director Rogers, SECONDED Director Fell, that the proposed conversion of casual Parks Planner hours to a full-time equivalent be removed from the budget and that the position be established as a two-year temporary position only.

DEFEATED

- 16-740 MOVED Director Fell, SECONDED Director Rogers, that the Arrowsmith Search and Rescue be funded at the same mill rate as the Nanaimo Search and Rescue.

MOVED Director Stanhope, SECONDED Director Westbrook, that this motion be referred to staff to prepare a report to compare the two search and rescues in Districts 68 and 69.

CARRIED

- 16-741 MOVED Director Pratt, SECONDED Director Stanhope, that the proposed 2017 budget be approved.

CARRIED

- 16-742 MOVED Director Thorpe, SECONDED Director Westbroek, that staff be directed to proceed to finalize the 2017 to 2021 Financial Plan.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WATER AND ASSET MANAGEMENT

Westerne Heights Water Rates and Regulations – Bylaws No. 1654.03 and 1655.05.

- 16-743 MOVED Director Fell, SECONDED Director Stanhope, that "Regional District of Nanaimo Water Use Regulation Amendment Bylaw No. 1654.03, 2016" be introduced and read three times.

CARRIED

- 16-744 MOVED Director Fell, SECONDED Director Stanhope, that "Regional District of Nanaimo Water Use Regulation Amendment Bylaw No. 1654.03, 2016" be adopted.

CARRIED

- 16-745 MOVED Director Fell, SECONDED Director Stanhope, that "Regional District of Nanaimo Water Services Fees & Charges Amendment Bylaw No. 1655.05, 2016" be introduced and read three times.

CARRIED

- 16-746 MOVED Director Fell, SECONDED Director Stanhope, that "Regional District of Nanaimo Water Services Fees & Charges Amendment Bylaw No. 1655.05, 2016" be adopted.

CARRIED

WASTEWATER

Greater Nanaimo Pollution Control Centre Capital Project Updates.

- 16-747 MOVED Director Lefebvre, SECONDED Director Pratt, that the Board receive the Greater Nanaimo Pollution Control Centre Capital Project Updates report for information.

CARRIED

Northern and Southern Wastewater Development Cost Charges.

- 16-748 MOVED Director Lefebvre, SECONDED Director Westbroek, that the Board give first and second reading to "Northern Community Sewer Service Area Development Cost Charges Amendment Bylaw No. 1442.03, 2016".

CARRIED

- 16-749 MOVED Director Pratt, SECONDED Director Hong, that the Board give first and second reading to "Southern Community Sewer Service Area Development Cost Charges Amendment Bylaw No. 1547.01, 2016".

CARRIED

- 16-750 MOVED Director Lefebvre, SECONDED Director Pratt, that the Board direct staff to undertake public consultation for the proposed bylaw amendments, and to report on the public consultation process prior to third readings.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

INTERGOVERNMENTAL LIAISON

Snaw-Naw-As First Nation Request for Support – Wallis Point.

16-751 MOVED Director Houle, SECONDED Director Fell, that the Chair write a letter to Snaw-Naw-As First Nation Chief and Council stating that the Regional District of Nanaimo supports access to Wallis Point and for the land to be dedicated as park.

CARRIED

ADVISORY, SELECT COMMITTEE AND COMMISSION

Minutes of the Liquid Waste Management Plan Monitoring Committee meeting held Tuesday, October 18, 2016.

16-752 MOVED Director Pratt, SECONDED Director McPherson, that the minutes of the Liquid Waste Management Plan Monitoring Committee meeting held Tuesday, October 18, 2016 be received for information.

CARRIED

Minutes of the District 69 Recreation Commission meeting held Thursday, October 20, 2016.

16-753 MOVED Director Fell, SECONDED Director Pratt, that the minutes of the District 69 Recreation Commission meeting held Thursday, October 20, 2016 be received for information.

CARRIED

Grants.

16-754 MOVED Director Fell, SECONDED Director Westbroek, that the following District 69 Youth Recreation Grant applications be approved:

Arrowsmith Community Recreation Association - youth sports programs	\$4,200
District 69 Family Resource Association - youth life skills program food and supplies	\$2,500
Parksville Curling Club - junior program equipment	\$2,500

Total \$9,200

CARRIED

16-755 MOVED Director Fell, SECONDED Director Westbroek, that the following District 69 Community Recreation Grant applications be approved:

Arrowsmith Agricultural Association - Family Day Celebration	\$1,414
Errington Elementary School - Tribune Bay for low income families	\$2,500
Inclusion Parksville Society (formerly PDA CL) - tables, chairs, tents	\$1,000
Nanoose Place Seniors - carpet bowls for visually impaired players	\$828
Oceanside Community Arts Council - senior's art program	\$1,250
Qualicum Beach Lawn Bowling Club - bowling aides	\$1,000
Qualicum Weavers and Spinners Guild - portable loom	\$1,200
Ravensong Masters Swim Club - pool rental	\$1,000

Total \$10,192

CARRIED

Minutes of the Grants-in-Aid Advisory Committee meeting held Wednesday, October 26, 2016.

- 16-756 MOVED Director Young, SECONDED Director Westbroek, that the minutes of the Grants-in-Aid Advisory Committee meeting held Wednesday, October 26, 2016 be received for information.

CARRIED

District 68 Grant Approvals.

- 16-757 MOVED Director Young, SECONDED Director Westbroek, that the Board award District 68 Grants-in-Aid funds as follows:

Mudge Island Citizen's Society - purchase of a cistern for collecting rainwater to assist in firefighting. \$2,100

Scouts Canada 1st Gabriola Scouts Group - Wood Badge training for volunteers. \$405

Total \$2,505

CARRIED

- 16-758 MOVED Director Young, SECONDED Director McPherson, that the remaining District 68 funds in the amount of \$614.00 be carried forward to the 2017 Grants-in-Aid budget.

CARRIED

District 69 Grant Approvals.

- 16-759 MOVED Director Young, SECONDED Director Westbroek, that the Board award District 69 Grants-in-Aid funds as follows:

ECHO Players Society - purchase of materials (e.g. paint and marine-grade plywood) for the Mural Project. \$4,500

Inclusion Parksville Society - purchase of 4 computers and 4 tablets for client use. \$2,500

Oceanside Stroke Recovery Society - purchase of a rolling metal library book cart and stroke survivor printed resources. \$1,000

Total \$8,000

CARRIED

- 16-760 MOVED Director Young, SECONDED Director Westbroek, that the remaining District 69 funds in the amount of \$892.00 be carried forward to the 2017 Grants-in-Aid budget.

CARRIED

NEW BUSINESS

- 16-761 MOVED Director Young, SECONDED Director Pratt, that staff be directed to provide a report in spring, 2017, with options for updating the Grants-in-Aid Policy to clarify ineligibility related to annual operating expenses.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

District 69 Municipal, Tourism Growth Memorandum of Understanding and Short Term Rentals / Vacation Rentals.

- 16-762 MOVED Director Westbroek, SECONDED Director Lefebvre, that staff be directed to prepare a report for the Board with respect to the District 69 Municipal, Tourism Growth Memorandum of Understanding, and a separate report with respect to short-term rentals / vacation rentals.

CARRIED

SCHEDULED STANDING, ADVISORY, AND SELECT COMMITTEES

Solid Waste Management Select Committee.

Minutes of the Solid Waste Management Select Committee meeting held Tuesday, October 25, 2016.

- 16-763 MOVED Director McPherson, SECONDED Director McKay, that the minutes of the Solid Waste Management Select Committee meeting held Tuesday, October 25, 2016 be received for information.

CARRIED

Orgaworld – RDN and Advanced Organics Processing Presentation.

- 16-764 MOVED Director McPherson, SECONDED Director Pratt, that staff be directed to prepare a report with respect to the options and implications regarding the Orgaworld proposal.

CARRIED

Regional Parks and Trails Select Committee.

Minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, November 1, 2016.

- 16-765 MOVED Director Thorpe, SECONDED Director Westbroek, that the minutes of the Regional Parks and Trails Select Committee meeting held Tuesday, November 1, 2016 be received for information.

CARRIED

Horne Lake Historic Regional Trail Report.

- 16-766 MOVED Director Yoachim, SECONDED Director Lefebvre, that the Regional District resume planning and development of the approximately 12 km Horne Lake Regional Trail with the goal to complete a footpath standard trail by 2020.

CARRIED

- 16-767 MOVED Director Yoachim, SECONDED Director Lefebvre, that the Regional District work with the Qualicum First Nations, the Alberni-Clayoquot Regional District and Port Alberni First Nations to obtain Provincial recognition of a Sea to Sea, First Nation to First Nation BC Heritage Trail across Vancouver Island via Horne Lake by 2020.

CARRIED

Arrowsmith Water Service Management Board.

Minutes of the Arrowsmith Water Service Management Board meeting held Tuesday, November 1, 2016.

- 16-768 MOVED Director Lefebvre, SECONDED Director Yoachim, that the minutes of the Arrowsmith Water Service Management Board meeting held Tuesday, November 1, 2016 be received for information.

CARRIED

AWS 2017 - 2021 Financial Plan.

- 16-769 MOVED Director Stanhope, SECONDED Director Rogers, that the Regional District of Nanaimo adopt its portion of the 2017 – 2021 Financial Plan as outlined in Table 2 attached to the October 28, 2016 report.

CARRIED

Englishman River Water Service Management Board.

Minutes of the Englishman River Water Service Management Board meeting held Tuesday, November 1, 2016.

- 16-770 MOVED Director Lefebvre, SECONDED Director Stanhope, that the minutes of the Englishman River Water Service Management Board meeting held Tuesday, November 1, 2016 be received for information.

CARRIED

ERWS 2017 – 2021 Financial Plan.

- 16-771 MOVED Director Stanhope, SECONDED Director Rogers, that the Regional District of Nanaimo adopt its portion of the 2017-2021 Financial Plan as outlined in Table 2 attached to the October 27, 2016 report.

CARRIED

Northern Community Economic Development Select Committee.

Minutes of the Northern Community Economic Development Select Committee meeting held Wednesday, November 9, 2016.

- 16-772 MOVED Director Westbroek, SECONDED Director Kipp, that the minutes of the Northern Community Economic Development Select Committee meeting held Wednesday, November 9, 2016 be received for information.

CARRIED

Northern Community Economic Development Program – Fall 2016 Proposals.

- 16-773 MOVED Director Stanhope, SECONDED Director Lefebvre, that \$19,000 in funds from the Northern Community Economic Development service be awarded as follows:

Town of Qualicum Beach	Developing Airport Land Use Design Concepts	\$10,000
Parksville and District Historical Society	Parksville Museum Digital Heritage Exhibition	\$5,000
Qualicum Beach Historical and Museum Society	Qualicum Beach Museum Powerhouse – Discovery Centre Interactive Display	\$4,000

CARRIED

- 16-774 MOVED Director Stanhope, SECONDED Director Lefebvre, that the Town of Qualicum Beach be invited to bring forward their request regarding renovating the Old Fire Hall for Regional Industrial Growth to the Spring 2017 proposals.

CARRIED

New Business.

- 16-775 MOVED Director Pratt, SECONDED Director Westbrook, that staff schedule a Northern Community Economic Development Select Committee meeting in February/March of 2017 to invite prior recipients of Northern Community Economic Development funding to present their project results.

CARRIED

District 69 Community Justice Select Committee.

Minutes of the District 69 Community Justice Select Committee meeting held Monday, November 14, 2016.

- 16-776 MOVED Director Lefebvre, SECONDED Director Pratt, that the minutes of the District 69 Community Justice Select Committee meeting held Monday, November 14, 2016 be received for information.

CARRIED

Business Arising from Delegation – Victim Services, Restorative Justice and Community Policing/Oceanside Community Safety Volunteers.

- 16-777 MOVED Director Lefebvre, SECONDED Director Westbrook, that a 2% increment for Victim Services from \$63,080 to \$64,342 be considered in the 2017 budget deliberations.

CARRIED

- 16-778 MOVED Director Lefebvre, SECONDED Director Westbrook, that the 2017 requisition for funding to support the Oceanside Victim Services, Restorative Justice and Community Policing Programs be approved at \$123,562, which includes a 2% increment for Victim Services.

CARRIED

- 16-779 MOVED Director Lefebvre, SECONDED Director Westbrook, that the Regional District of Nanaimo provide letters of support to the Federal and Provincial Minister for the continuation of the Auxiliary Police Officer positions.

CARRIED

- 16-780 MOVED Director Lefebvre, SECONDED Director Stanhope, that the Regional District of Nanaimo bring recommendations to the Association of Vancouver Island and Coastal Communities and the Union of BC Municipalities regarding Victim Services funding issues including a lack of funding for on-call support.

CARRIED

Community Safety Grant-in-Aid Applications.

- 16-781 MOVED Director Westbrook, SECONDED Director Lefebvre, that a 2017 grant in the amount of \$6,200 for the Oceanside Community Safety Volunteers be approved.

CARRIED

- 16-782 MOVED Director Fell, SECONDED Director Lefebvre, that a 2017 grant in the amount of \$650 for the Corcan-Meadowood Residents Association be approved.

CARRIED

Electoral Area 'A' Parks, Recreation and Culture Commission.

Minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, November 16, 2016.

- 16-783 MOVED Director McPherson, SECONDED Director Young, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, November 16, 2016 be received for information.

CARRIED

Cedar Heritage Centre Agreement.

- 16-784 MOVED Director McPherson, SECONDED Director Young, that the Lease and Site License Agreement with Cedar School and Community Enhancement Society (CSES) be extended for a two-year term (January 1, 2017- December 31, 2018).

CARRIED

Driftwood Stairs Update.

- 16-785 MOVED Director McPherson, SECONDED Director Young, that staff move forward to the public consultation phase of the development of the Driftwood Road beach access.

CARRIED

District 69 Recreation Commission.

Minutes of the District 69 Recreation Commission meeting held Thursday, November 17, 2016.

- 16-786 MOVED Director Fell, SECONDED Director Westbroek, that the minutes of the District 69 Recreation Commission meeting held Thursday, November 17, 2016 be received for information.

CARRIED

Arrowsmith Community Recreation Services Renewal Report 2017-2019.

- 16-787 MOVED Director Fell, SECONDED Director McPherson, that the Recreation Services Delivery Agreement (Appendix 'A') with the Arrowsmith Community Recreation Association (ACRA) be renewed for a three-year term from January 1, 2017 through to December 31, 2019.

CARRIED

Parksville Curling Club.

- 16-788 MOVED Director Stanhope, SECONDED Director Lefebvre, that staff continue to work with the Parksville Curling Club throughout the Recreation Services Plan process.

CARRIED

Solid Waste Management Select Committee.

Minutes of the Solid Waste Management Select Committee meeting held Monday, November 28, 2016.

- 16-789 MOVED Director McPherson, SECONDED Director Pratt, that the minutes of the Solid Waste Management Select Committee meeting held Monday, November 28, 2016 be received for information.

CARRIED

Bylaw No. 1591.07 – Solid Waste & Recycling Collection Service Rates and Regulations Amendment Bylaw.

16-790 MOVED Director McPherson, SECONDED Director Pratt, that “Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.07, 2016”, be introduced and read three times.

CARRIED

16-791 MOVED Director McPherson, SECONDED Director Pratt, that “Regional District of Nanaimo Solid Waste and Recycling Collection Services Rates and Regulations Amendment Bylaw No. 1591.07, 2016”, be adopted.

CARRIED

AVICC Special Committee on Solid Waste – 2017 Funding.

16-792 MOVED Director McPherson, SECONDED Director Pratt, that 2017 funding for the Association of Vancouver Island and Coastal Communities Special Committee on Solid Waste Management in the amount of \$2,941.44 be approved.

CARRIED

New Business.

16-793 MOVED Director McPherson, SECONDED Director Pratt, that staff be directed to prepare a report outlining potential arrangements for reduced tipping fees for non-profit organizations.

CARRIED

REPORTS

2017 Board Committee Appointments.

16-794 MOVED Director Pratt, SECONDED Director Thorpe, that the Board receive the appointments to the 2017 Regional District of Nanaimo Standing, Select, Advisory and Scheduled Standing Committees for information.

CARRIED

16-795 MOVED Director Westbroek, SECONDED Director Thorpe, that the Board endorse the recommendations for appointments to the 2017 Regional District of Nanaimo Commissions.

CARRIED

RCMP Auxiliary Constable Program.

16-796 MOVED Director Westbroek, SECONDED Director Thorpe, that the Board advise the Union of BC Municipalities of its support for the proposed Option 3 Tier 3 Program for the RCMP Auxiliary Constable Program.

CARRIED

Approval of Signing Authorities for General Banking and Investments.

16-797 MOVED Director Stanhope, SECONDED Director Westbrook, that the signing authorities for general banking services and financial instruments reflect the following officer positions:

Chairperson	William Veenhof
Deputy Chairperson	Ian Thorpe
Chief Administrative Officer	Phyllis Carlyle
Director of Finance	Wendy Idema
Manager, Accounting Services	Tiffany Moore
Manager, Capital & Financial Reporting	Manvir Manhas

CARRIED

16-798 MOVED Director Stanhope, SECONDED Director Westbrook, that the foregoing authorizations extend to accounts in the name of the Regional District of Nanaimo.

CARRIED

Response to the Organic Matter Recycling Regulation Intentions Paper.

16-799 MOVED Director Westbrook, SECONDED Director Lefebvre, that the Board endorse the attached response to the Organic Matter Recycling Regulation Intentions paper for submission to the Ministry of Environment.

CARRIED

Zoning Amendment Application No. PL2014-087 – Electoral Area ‘H’ – Amendment Bylaw 500.398 – Adoption.

16-800 MOVED Director Stanhope, SECONDED Director Fell, that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.398, 2015” be adopted.

CARRIED

District of Lantzville Service Agreements 2017/2018.

16-801 MOVED Director Colclough, SECONDED Director McPherson, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Animal Control beginning January 1, 2017 and ending December 31, 2018, be approved.

CARRIED

16-802 MOVED Director Colclough, SECONDED Director McPherson, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Building Inspection beginning January 1, 2017 and ending December 31, 2018, be approved.

CARRIED

16-803 MOVED Director Colclough, SECONDED Director McPherson, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Bylaw Enforcement beginning January 1, 2017 and ending December 31, 2018, be approved.

CARRIED

16-804 MOVED Director Colclough, SECONDED Director McPherson, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Emergency Planning beginning January 1, 2017 and ending December 31, 2018, be approved.

CARRIED

- 16-805 MOVED Director Colclough, SECONDED Director McPherson, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for GIS and Mapping Services beginning January 1, 2017 and ending December 31, 2018, be approved.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Island Roots Market Co-operative.

- 16-806 MOVED Director Kipp, SECONDED Director Hong, that the Board provide a letter of support for the Island Roots Market Co-operative, refer their request for a \$25,000 grant to pay the cost of a feasibility study to budget discussions, and direct staff to prepare a report on funding options and financial implications regarding their requests for the Regional District to accept donations for the project from members of the public, and to provide assistance with writing grant applications.

CARRIED

Gabriola Island Golf and Country Club.

- 16-807 MOVED Director Houle, SECONDED Director Young, that up to \$28,500 of Electoral Area 'B' Community Works funds be provided to the Gabriola Island Golf and Country Club for equipment upgrades through a Community Works Funding Agreement with the Regional District of Nanaimo.

CARRIED

Proposed Amendment to District 69 Sports Field Services Agreement.

- 16-808 MOVED Director Lefebvre, SECONDED Director Stanhope, that staff be directed to review and report back to the Board on the implications of the City of Parksville's request for the addition of the Springwood Park tennis courts and the Qualicum Beach tennis courts to the existing District 69 Sports Field Services Agreement.

CARRIED

Proposed TELUS Antenna Structure, 1421 Sunrise Drive, Electoral Area 'G'.

- 16-809 MOVED Director Stanhope, SECONDED Director Fell, that the Board direct the Chair to write a letter to the Courtenay-Alberni Member of Parliament stating that the recent Innovation, Science and Economic Development Canada ruling regarding the Regional District of Nanaimo's objections to the TELUS cell tower proposed at 1421 Sunrise Drive and the prescribed federal consultation process for telecommunication infrastructure does not promote responsible telecommunication infrastructure planning for Regional District of Nanaimo rural areas.

CARRIED

IN CAMERA

- 16-810 MOVED Director Stanhope, SECONDED Director Westbroek, that pursuant to sections 90 (1), (a), (e), (f), (i), (k) and (m) of the *Community Charter* the Board adjourn to an In Camera Meeting for discussions related to board appointments, land issues, law enforcement, solicitor-client privilege, a proposed service, policy advice and recommendations, and intergovernmental relations.

CARRIED

TIME: 8:31 PM

RISE AND REPORT

Options and Implications of acquiring Epcor Water (West) Inc.

16-811 MOVED Director Stanhope, SECONDED Director Westbroek, that the Board release \$50,000 from Electoral Area 'G' Community Works Funds to undertake a valuation process.

CARRIED

16-812 MOVED Director Stanhope, SECONDED Director Westbroek, that the Board authorize a \$5,000 Feasibility Service Requisition in Electoral Area 'G' to support legal costs associated with the valuation process.

CARRIED

16-813 **Snaw-Naw-As First Nation – District 69 Grants-in-Aid Funding for Hockey Equipment.**

MOVED Director Houle, SECONDED Director Westbroek, that the Board approve up to \$500 in District 69 Grants-in-Aid funding to purchase hockey equipment for the Snaw-Naw-As First Nation.

CARRIED

ADJOURNMENT

MOVED Director Lefebvre, SECONDED Director Stanhope, that this meeting be adjourned.

CARRIED

TIME: 9:04 PM

CHAIRPERSON

CORPORATE OFFICER