

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, JULY 12, 2016 AT 7:02 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director W. Veenhof	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director J. Stanhope	Electoral Area G
Director B. McKay	City of Nanaimo
Alternate	
Director G. Fuller	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director W. Pratt	City of Nanaimo
Alternate	
Director D. Brennan	City of Nanaimo
Director B. Yoachim	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Regrets:

Director B. Bestwick	City of Nanaimo
Director I. Thorpe	City of Nanaimo

Also in Attendance:

D. Trudeau	Interim Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
D. Banman	A/Gen. Mgr. Recreation & Parks
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chairperson welcomed Alternate Directors Brennan and Fuller to the meeting.

COMMITTEE OF THE WHOLE MINUTES

Minutes of the Committee of the Whole meeting held Tuesday, June 14, 2016.

MOVED Director Houle, SECONDED Director Westbroek, that the minutes of the Committee of the Whole meeting held Tuesday, June 14, 2016 be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Joe Murphy, Island Health, re Regional District of Nanaimo's endorsement of social procurement and request regarding local food procurement.

MOVED Director Stanhope, SECONDED Director Houle, that the correspondence from Joe Murphy, Island Health, regarding the Regional District of Nanaimo's endorsement of social procurement and request regarding local food procurement be received.

CARRIED

Chair Al Richmond, President, UBCM, re Provincial Response to 2015 Resolution – Land Title Fees.

MOVED Director Stanhope, SECONDED Director Houle, that the correspondence from Chair Al Richmond, President, Union of BC Municipalities, regarding Provincial response to 2015 resolution – Land Title Fees be received.

CARRIED

Chair Al Richmond, President, UBCM, re Provincial Response to 2015 Resolution – Regional District Charter.

MOVED Director Stanhope, SECONDED Director Houle, that the correspondence from Chair Al Richmond, President, Union of BC Municipalities, regarding Provincial response to 2015 resolution – Regional District Charter be received.

CARRIED

Eve Flynn, Board Chair, Board of Education, School District No. 69 (Qualicum), re Application for Community Works Funds.

MOVED Director Stanhope, SECONDED Director Houle, that the correspondence from Eve Flynn, Board Chair, Board of Education, School District No. 69 (Qualicum), regarding application for Community Works Funds be received.

CARRIED

The item of unfinished business was moved to follow the next report.

CORPORATE SERVICES

Electoral Area Caucus.

MOVED Director Fell, SECONDED Director Houle, that Electoral Area Directors meet for an informal supper with the Chief Administrative Officer on a monthly basis or as determined by the Chair.

CARRIED

MOVED Director Fell, SECONDED Director Houle, that an Electoral Area Services Committee be established as a Standing Committee of the Board.

CARRIED

MOVED Director Fell, SECONDED Director Houle, that the topics of discussion at the "Electoral Area Services Committee" include:

- Current Planning Approvals and Long Range Planning
- Community Parks
- Emergency Preparedness
- Fire Protection
- Bylaw Enforcement
- Building Inspection
- Other matters relating to Electoral Areas only

CARRIED

MOVED Director Fell, SECONDED Director Houle, that staff be directed to prepare a report on the options for delegation of authority to the Electoral Area Services Committee.

CARRIED

UNFINISHED BUSINESS

Annual Special Electoral Area Planning Committee and Town Hall Meetings in Electoral Areas.

MOVED Director McPherson, SECONDED Director Young, that a joint Special Electoral Area Planning Committee and Town Hall meeting be held periodically in each Electoral Area that participates in the Community Planning Function (all Electoral Areas except for 'B') and that a Town Hall meeting be held periodically in Electoral Area 'B'.

MOVED Director Rogers, SECONDED Director Fell, that this matter be referred to the Electoral Area Services Committee.

DEFEATED

The vote was taken on the main motion.

CARRIED

MOVED Director Stanhope, SECONDED Director Hong, that any future Town Hall meetings be scheduled through a Board motion.

CARRIED

ADMINISTRATIVE SERVICES

A Bylaw to Secure Long Term Debt for the City of Parksville Water Intake and Treatment Plant Construction Project.

MOVED Director Lefebvre, SECONDED Director Houle, that the Board consent to the borrowing of \$5,600,000 from the Municipal Finance Authority of British Columbia over a 25 year term for the purpose of funding construction of the City of Parksville's water intake and treatment plant, related equipment and ancillary services.

CARRIED

MOVED Director Lefebvre, SECONDED Director Houle, that "Regional District of Nanaimo Security Issuing (City of Parksville) Bylaw No. 1745, 2016" be introduced and read three times.

CARRIED

MOVED Director Lefebvre, SECONDED Director Houle, that "Regional District of Nanaimo Security Issuing (City of Parksville) Bylaw No. 1745, 2016" be adopted.

CARRIED

FINANCE

Southern Community Wastewater Marine Outfall Replacement – Security Issuing Bylaw No. 1742.

MOVED Director Kipp, SECONDED Director Pratt, that Regional District of Nanaimo "Southern Community Sewer Local Service Capital Improvements Security Issuing Bylaw No. 1742, 2016", be introduced and read three times.

CARRIED

MOVED Director Kipp, SECONDED Director Pratt, that Regional District of Nanaimo "Southern Community Sewer Local Service Capital Improvements Security Issuing Bylaw No. 1742, 2016", be adopted.

CARRIED

Coombs-Hilliers Fire Services Operational Bylaw No. 1744.

MOVED Director Fell, SECONDED Director Young, that "Coombs-Hilliers Fire Protection Service Operations Bylaw No. 1744, 2016" be introduced and read three times.

CARRIED

MOVED Director Fell, SECONDED Director Young, that "Coombs-Hilliers Fire Protection Service Operations Bylaw No. 1744, 2016" be adopted.

CARRIED

Report on use of Development Cost Charges in 2015 and to Authorize Expenditure of Development Cost Charge Funds in 2016.

MOVED Director Rogers, SECONDED Director Lefebvre, that the report on Development Cost Charges used in 2015 provided under Section 569 of the *Local Government Act* be received for information.

CARRIED

MOVED Director Rogers, SECONDED Director Lefebvre, that "Northern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1746, 2016" be introduced and read three times.

CARRIED

MOVED Director Rogers, SECONDED Director Lefebvre, that "Northern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1746, 2016" be adopted.

CARRIED

MOVED Director Rogers, SECONDED Director Lefebvre, that "Nanoose Bay Bulk Water Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1747, 2016" be introduced and read three times.

CARRIED

MOVED Director Rogers, SECONDED Director Lefebvre, that "Nanoose Bay Bulk Water Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1747, 2016" be adopted.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

LONG RANGE PLANNING

Regional Growth Strategy Bylaw 1615.01, 2016 – Minor Amendment Criteria.

MOVED Director Westbroek, SECONDED Director Rogers, that the Board receive the responses from affected local governments regarding "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016" as set out in Attachment 2 of this report.

CARRIED

MOVED Director Westbroek, SECONDED Director Rogers, that the Board notify the Minister of Community Sport and Cultural Development that the Town of Qualicum Beach has not accepted "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016".

CARRIED

MOVED Director Westbroek, SECONDED Director Rogers, that the Board direct the Regional District of Nanaimo to enter into a dispute resolution process with the Town of Qualicum Beach and other interested member municipalities regarding "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016".

CARRIED

REGIONAL AND COMMUNITY UTILITIES AND SOLID WASTE

WATER SERVICES AND ASSET MANAGEMENT

Schirra-McDivitt Watermain Replacement – Construction Tender Award.

MOVED Director Rogers, SECONDED Director McKay, that the construction of the Schirra-McDivitt Watermain Replacement project be awarded to Robie's Contracting Ltd. for the Tender price of \$185,674.50 (excluding GST).

CARRIED

Asset Management Quarterly Update: Q2 2016.

MOVED Director Stanhope, SECONDED Director Brennan, that the Asset Management Quarterly Update be received for information.

CARRIED

ADVISORY, SELECT COMMITTEE AND COMMISSION

Electoral Area 'A' Parks, Recreation and Culture Commission.

Minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, June 15, 2016.

MOVED Director McPherson, SECONDED Director Young, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, June 15, 2016 be received for information.

CARRIED

Cedar Plaza.

MOVED Director McPherson, SECONDED Director Young, that the Board direct staff to provide the North Cedar Improvement District with a history of the Cedar Plaza project and the Improvement District be requested to reconsider providing a water connection to the Cedar Plaza so that irrigation can be provided to the newly planted vegetation.

CARRIED

Electoral Area 'E' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held Wednesday, May 11, 2016.

MOVED Director Rogers, SECONDED Director Young, that the minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held Wednesday, May 11, 2016 be received for information.

CARRIED

Illegal Tree Cutting in the Fairwinds Community.

MOVED Director Rogers, SECONDED Director Brennan, that the Board direct staff to send a letter to Fairwinds Community Association, to request they inform their membership of this recent Bylaw investigation and action regarding illegal tree cutting at Carmichael Road Community Park.

CARRIED

Electoral Area 'F' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Wednesday, June 8, 2016.

MOVED Director Fell, SECONDED Director Young, that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Wednesday, June 8, 2016 be received for information.

CARRIED

Liquid Waste Management Plan Monitoring Committee.

Minutes of the Liquid Waste Management Plan Monitoring Committee meeting held Tuesday, June 21, 2016.

MOVED Director Rogers, SECONDED Director McPherson, that the minutes of the Liquid Waste Management Plan Monitoring Committee meeting held Tuesday, June 21, 2016 be received for information.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

School District No. 69 - Application for Community Works Funds.

MOVED Director Houle, SECONDED Director Young, that staff be directed to enter into an agreement with the Bowser Parent Advisory Committee to contribute \$30,000 of Electoral Area 'H' Community Works Funds for the expansion of the Bowser Cultural Learning Space.

CARRIED

NEW BUSINESS

Regional District of Nanaimo and Vancouver Island University Memorandum of Understanding - Canada Learning Bond Program.

MOVED Director Pratt, SECONDED Director Young, that staff work with the Vancouver Island University on a Memorandum of Understanding that would outline a partnership to address child poverty in the Region for consideration at the September Committee of the Whole meeting.

CARRIED

Director's Roundtable.

Directors provided updates to the Board.

IN CAMERA

MOVED Director Stanhope, SECONDED Director Brennan, that pursuant to Sections 90 (1)(c), (e) and (i) of the *Community Charter* the Committee proceed to an In Camera Meeting, for discussions related to labour relations or other employee relations, land acquisition and solicitor-client privilege.

CARRIED

TIME: 8:04 PM

ADJOURNMENT

MOVED Director Stanhope, SECONDED Director Houle, that this meeting be adjourned.

CARRIED

TIME: 8:21 PM

CHAIRPERSON

CORPORATE OFFICER