

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE DISTRICT 69 RECREATION COMMISSION  
REGULAR MEETING  
HELD THURSDAY FEBRUARY 18, 2016  
2:00PM  
(OCEANSIDE PLACE)**

**Attendance:** Reg Nosworthy, Electoral Area 'F'  
Gordon Wiebe, Electoral Area 'E'  
Bill Veenhof, Director, Electoral Area 'H'  
Neil Horner, Councillor, Town of Qualicum Beach  
Al Grier, Councillor, City of Parksville  
Ted Malyk, Electoral Area 'G'

**Staff:** Tom Osborne, General Manager of Recreation and Parks  
Dean Banman, Manager of Recreation Services  
Ann-Marie Harvey, Recording Secretary

**Regrets:** Julie Austin, School District 69 Trustee  
Julian Fell, RDN Board

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**CALL TO ORDER**

Mr. Banman called the meeting to order at 2:01pm and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**WELCOME NEW MEMBERS/INTRODUCTION**

Mr. Banman welcomed new member Ted Malyk, representing electoral area 'G' to the Commission and the Commissioners gave an introduction of themselves.

**ELECTION OF CHAIRPERSON**

Mr. Banman called for nominations for the position of Chairperson for the year 2016.

Commissioner Horner nominated Commissioner Grier. He declined the nomination.

Commissioner Veenhof nominated Commissioner Fell.

There being no further nominations, Mr. Banman declared Commissioner Fell as Chairperson of the District 69 Recreation Commission for 2016 pending his acceptance.

**ELECTION OF DEPUTY CHAIRPERSON**

Mr. Banman called for nominations for the position of Deputy Chairperson for the year 2016.

Commissioner Horner nominated Commissioner Wiebe.

There being no further nominations, Mr. Banman declared Commissioner Wiebe as Deputy Chairperson of the District 69 Recreation Commission for 2016.

Since the newly elected Chair was absent from the meeting, Mr. Banman called for the Deputy Chair to sit as Chair for the remainder of the meeting. Commissioner Wiebe took the seat and continued the meeting as Chair.

#### **ELECTION OF GRANT SUB-COMMITTEE**

Commissioners Horner, Nosworthy and Wiebe all volunteered to continue on the Grant Sub-Committee.

There being no further nominations for the committee, Mr. Banman thanked the Commissioners for continuing on the Committee through 2016.

#### **ELECTION OF FEES AND CHARGES SUB-COMMITTEE**

Commissioners Nosworthy, Malyk and Horner all volunteered to sit on the Fees and Charges Sub-Committee.

There being no further nominations for the committee, Mr. Banman thanked the Commissioners for sitting on the Committee through 2016.

#### **DELEGATIONS/ PRESENTATION**

MOVED Commissioner Nosworthy, SECONDED Commissioner Veenhof to receive the Late Delegation.

CARRIED

#### **J. Lettic, Nanoose Place, RE: Grant Application**

Mr. Lettic gave some background about Nanoose Place and the community members that use the facility. He described the substantial use and challenges of the current sound system at Nanoose Place for events such as election debates and a reliable sound system is necessary for these events. He described that the requested amount of \$5,000 is half of the cost of the sound system. Other funding will be resourced.

#### **MINUTES**

MOVED Commissioner Veenhof, SECONDED Commissioner Nosworthy that the Minutes of the Regular District 69 Recreation Commission meeting held November 19, 2015 be adopted.

CARRIED

MOVED Commissioner Veenhof, SECONDED Commissioner Horner Minutes of the District 69 Recreation Commission Grants Sub-Committee meeting held February 10, 2016 be adopted.

CARRIED

**BUSINESS ARISING FROM THE MINUTES**

MOVED Commissioner Veenhof, SECONED Commissioner Nosworthy that the following District 69 Youth Recreation Grant applications be approved:

<b>Youth Organization</b>	<b>2016 Recommended</b>
893 Beaufort Squadron- training activities	1,950
Arrowsmith Community Recreation Association – youth week basketball event	735
Ballenas Secondary School- Dry Grad Committee	1,200
Ballenas Secondary School - First Nations education trips	2,500
Errington Elementary School - Tribune Bay trip	2,500
Ravensong Waterdancers Synchro Club - pool rental	2,100
The Nature’s Trust – Brant Festival youth photo exhibit	700
<b>Total</b>	<b>\$11,685</b>

CARRIED

Moved Commissioner Veenhof, SECONDED Commissioner Horner That the following District 69 Community Recreation Grant applications, with the exception of the Nanoose Bay Activities and Recreation Society application, be approved:

<b>Community Organization</b>	<b>2016 Recommended</b>
Arrowsmith Community Recreation Association- Coombs Community Picnic	877
Arrowsmith Community Recreation Association- Food Skills Program	750
Errington Elementary School PAC- grade 3 swim program	2,500
Errington Therapeutic Riding Association - program expenses horses and arena & insurance	1,000
Oceanside Building Learning Together Society - Dad's Night Out Skating	658
Town of Qualicum Beach- Select Committee on Beach Day Celebrations	1,000
<b>Total</b>	<b>\$8,285</b>

CARRIED

*Commissioner Wiebe stepped out of the meeting at 2:20pm due to a conflict of interest in the next item.  
Commissioner Veenhof took over as Chair of the meeting.*

The Commission discussed the delegations grant application for Nanoose Bay Activities and Recreation Society request for \$5,000. Commissioner Nosworthy explained to the commission how the \$1,500 recommendation came to be. He suggested that he was comfortable with the amount increasing to the maximum recommended grant amount of \$2,500.

Commissioner Grier asked if the group can apply again throughout the year for the remaining amount. Commissioner Nosworthy confirmed that the group can apply again throughout the year.

MOVE Commissioner Nosworthy, SECONDED Commissioner Horner that the recommended grant of \$1,500 to the Nanoose Bay Activities and Recreation Society for their sound system be increased to \$2,500.

<b>Community Organization</b>	<b>2016 Recommended</b>
Nanoose Bay Activities and Recreation Society - sounds system	2,500

CARRIED

*Commissioner Wiebe returned to the meeting at 2:27pm and resumed the Chair position.*

#### **COMMUNICATIONS/CORRESPONDENCE**

MOVED Commissioner Veenhof, SECONDED Commissioner Horner that the following correspondence be received:

R. Desjardins to Ravensong Staff, RE: **Thank you**

CARRIED

#### **UNFINISHED BUSINESS**

None

#### **REPORTS**

##### **Monthly Update – Oceanside Place – Nov 2015 – Jan 2016**

Mr. Banman gave an overview of the Monthly Update of Oceanside Place, noting the new AED at the facility and a recent filming that occurred at the arena.

##### **Monthly Update – Ravensong Aquatic Centre – Nov 2015 – Jan 2016**

Mr. Banman gave an overview of the Monthly Update of Ravensong Aquatic Centre, noting the challenge of overcrowding possibly due to 'snowbird's' staying in town longer due to the Canadian dollar.

##### **Monthly Update – Northern Recreation Program Services – Nov 2015 – Jan 2016**

Mr. Banman gave an overview of the Monthly Updates for the Northern Recreation Programs, noting the training starting for the new registration program- Activenet and to go live the end of August. He told the Commission members of the delivery of the Active Living Guide March 7<sup>th</sup>. He handed out a flyer promoting a community survey related to a partnership with Forward House and requested Commissioners distribute in their respected communities.

*Commissioner Veenhof left the meeting at 2:45pm for a prior commitment.*

## **Monthly Update of Community and Regional Parks and Trails Projects – Nov 2015 – Jan 2016**

Mr. Osborne gave a summary of the Monthly Update of Community and Regional Parks and Trails Projects.

MOVED Commissioner Horner, SECONDED Commissioner Nosworthy that the reports be received.

CARRIED

## **BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

This item was discussed with the Business Arising from Minutes items.

## **NEW BUSINESS**

### **BCRPA Symposium – April 2016**

Commissioners discussed attending the BCRPA Symposium in April this year. Commissioner Grier and Nosworthy voiced interest in attending. An email will be sent to Commissioners that could not attend and two members will be selected to attend.

### **2016 Budget Timeline and Process**

Mr. Banman reviewed the budget handouts and answered questions from the commission members.

*Commissioner Grier left the meeting at 3:15pm for a prior commitment.*

## **COMMISSIONER ROUNDTABLE**

**Commissioner Nosworthy** spoke to the ACRA quarterly report and noted the Errington ACE program and was impressed with the quality of the program. He said the agreement with the RDN is significant in the quality of these programs that ACRA can offer.

**Commissioner Wiebe** spoke about the Grants committee and the requirements that the recipients are required to submit a summary of their grant usage after receiving the grants. He suggested that the groups be told they cannot reapply again until the summary report is received from the prior grant. Another issue they have is making groups aware to not rely on the grants every year for funding but some do as they committee or group members change. He would like a discussion from the whole Commission about these issues and what can be done about these challenges.

MOVED Commissioner Nosworthy, SECONDED Commissioner Horner that staff meet with the District 69 Recreation Commission Grants Sub-Committee and report back to the Commission with a review of the District 69 Recreation Grants program criteria, application process and operational procedure.

CARRIED

## **ADJOURNMENT**

MOVED Commissioner Wiebe that the meeting be adjourned at 3:22 pm.

CARRIED