

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE FIRE SERVICES ADVISORY COMMITTEE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
WEDNESDAY, JULY 6, 2016 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director W. Veenhof	Chairperson
Director A. McPherson	Electoral Area A
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director J. Stanhope	Electoral Area G
L. Brown	Bow Horn Bay VFD Director
B. Lovegrove	Bow Horn Bay VFD Training Officer
G. MacIntosh	Bow Horn Bay VFD Deputy Chief
S. Mynen	Bow Horn Bay VFD Treasurer
A. Poirier	Coombs-Hilliers VFD Chief
S. Stahley	Coombs-Hilliers VFD Director
D. Neden	Coombs-Hilliers VFD Chair
G. Bing	Errington VFD Director
J. Hamel	Errington VFD Chair
G. Klemm	Errington VFD A/Deputy Chief
P. McBride	Errington VFD Secretary
W. Geselbracht	Nanoose Bay Fire Protection Society Chair
J. Jacobsen	Nanoose Bay Fire Protection Society Director
D. Penny	Nanoose Bay VFD Chief
N. Watson	Nanoose Bay Fire Protection Society Director

Also in Attendance:

D. Trudeau	Chief Administrative Officer
G. Garbutt	Gen Mgr. Strategic & Community Development
W. Idema	Director of Finance
T. Armet	Mgr. Building & Bylaw Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and attendees and roundtable introductions were made.

MINUTES

Minutes of the Fire Services Advisory Committee meeting held Wednesday, April 27, 2016.

MOVED Director Stanhope, SECONDED Director Rogers, that the minutes of the Fire Services Advisory Committee meeting held Wednesday, April 27, 2016, be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

MOVED Director Rogers, SECONDED Director Stanhope, that the correspondence from Will Geselbracht, Chairperson, Nanoose Fire Protection Society, regarding Increased Involvement of Regional District Supervision of Nanoose Volunteer Fire Department Society be received.

CARRIED

MOVED Director Rogers, SECONDED Director Stanhope, that the correspondence from Julian Fell, Electoral Area 'F' Director, regarding Fire Services Coordinator Draft Job Description be received.

CARRIED

Volunteer Fire Rescue Service Level Policy.

MOVED Director Rogers, SECONDED Director Fell, that the Volunteer Fire Rescue Service Level Policy be adopted.

CARRIED

Fire Rescue Services Coordinator Job Description – Draft.

MOVED Director Rogers, SECONDED Director Fell, that the Fire Rescue Services Coordinator Job Description be adopted as presented.

CARRIED

MOVED Director Young, SECONDED L. Brown, that the Fire Rescue Services Coordinator Job Description be reviewed annually by the Fire Services Advisory Committee.

CARRIED

NEW BUSINESS

Appointment to the Fire Services Advisory Committee.

MOVED Director Rogers, SECONDED Director Stanhope, that the Fire Services Advisory Committee Terms of Reference be amended to include the Electoral Area 'A' Director.

CARRIED

Next Fire Services Advisory Committee Meeting.

MOVED Director N. Watson, SECONDED Director Stanhope, that the next meeting of the Fire Services Advisory Committee be held in 3 months.

CARRIED

ADJOURNMENT

MOVED Director Stanhope, SECONDED Director Young, that this meeting be adjourned.

CARRIED

TIME: 8:02 PM

CHAIRPERSON

CORPORATE OFFICER