



**ARROWSMITH WATER SERVICE JOINT VENTURE
MANAGEMENT BOARD REGULAR MEETING**

THURSDAY, September 1, 2016, 9:30 am

*City of Parksville Forum
100 Jensen Avenue*

A G E N D A

PAGES

CALL TO ORDER

DELEGATIONS

MINUTES

2-3 Minutes of the Arrowsmith Water Services Management Board meeting held May 10, 2016.

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

UNFINISHED BUSINESS

REPORTS

Arrowsmith Dam and Reservoir Update. (M. Squire - verbal)

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

OTHER

NEXT MEETING

ADJOURNMENT

IN CAMERA

That pursuant to Sections 90 (1)(e) of the Community Charter the Committee will proceed to an In Camera meeting for discussions related to Land Acquisitions.

Distribution: M. Lefebvre, J. Stanhope, B. Rogers, S. Powell, D. Trudeau, B. Luchtmeijer

For Information: M. Squire, B. Weir, R. Alexander, C. Midgley, W. Idema, L. Butterworth, J. Marsh, S. Ross



**MINUTES OF THE REGULAR MEETING OF THE
ARROWSMITH WATER SERVICE (AWS) MANAGEMENT BOARD
HELD ON TUESDAY, MAY 10, 2016 AT 10:00AM
CITY OF PARKSVILLE FORUM**

Present:	M. Lefebvre, Chair B. Luchtmeijer B. Rogers	City of Parksville Town of Qualicum Beach Regional District of Nanaimo
Also Present:	R. Alexander D. Comis M. Squire L. Butterworth V. Figueria B. Weir M. Donnelly W. Idema G. St.Pierre R. Graves	Regional District of Nanaimo City of Parksville City of Parksville City of Parksville City of Parksville Town of Qualicum Beach Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Recording Secretary
Regrets:	S. Powell	City of Parksville

CALL TO ORDER

The Designate, Randy Alexander, called the meeting to order at 10:03am.

ELECTION OF CHAIRPERSON

The Designate called for nominations for the position of Chairperson for 2016.

Director Rogers nominated Director Lefebvre.

There being no further nominations, the Designate, declared Director Lefebvre as Chairperson of the Board for 2016.

DELEGATIONS

MINUTES

MOVED Director Luchtmeijer, SECONDED Director Rogers, that the minutes of the regular meeting of the Arrowsmith Water Service Management Board held December 9, 2015 be adopted.

CARRIED

MOVED Director Luchtmeijer, SECONDED Director Rogers, that the minutes of the regular meeting of the Arrowsmith Water Service Management Board held December 17, 2015 be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES

COMMUNICATIONS/CORRESPONDENCE

UNFINISHED BUSINESS

REPORTS

AWS Joint Venture Financial Statements Year Ended December 31, 2015.

MOVED Director Rogers, SECONDED Director Luchtmeijer, that the AWS Joint Venture Draft Financial Statement be received and approved.

CARRIED

AWS Joint Venture Agreement Extension Report.

MOVED Director Rogers, SECONDED Director Luchtmeijer, that the Arrowsmith Water Service Management Board direct staff to prepare documents to renew the Arrowsmith Water Service Joint Venture Agreement and forward to the Joint Venture Partners for consideration.

CARRIED

Arrowsmith Dam and Reservoir Update.

M. Squire gave a brief update on the Arrowsmith Dam and Reservoir.

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

OTHER

QUESTIONS

The Chair opened the floor to questions and comments, none received.

NEXT MEETING

ADJOURNMENT

MOVED Director Rogers, SECONDED Director Luchtmeijer, that the meeting be adjourned.

CARRIED

Marc Lefebvre, CHAIRPERSON