

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, MARCH 14, 2017 AT 4:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H

Also in Attendance:

P. Carlyle	Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen. Mgr. Transportation & Emergency Planning Services
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Armet	Mgr. Building & Bylaw Services
J. Hill	Mgr. Administrative Services
J. Holm	Mgr. Current Planning
P. Thompson	Mgr. Long Range Planning
B. Ritter	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

ELECTORAL AREA SERVICES COMMITTEE MINUTES

Minutes of the Electoral Area Services Committee Meeting – February 14, 2017.

MOVED Director Veenhof, SECONDED Director Fell, that the minutes of the Electoral Area Services Committee meeting held February 14, 2017 be adopted.

CARRIED

PLANNING

DEVELOPMENT PERMIT

Development Permit Application No. PL2017-008 – 560 Wain Road, Electoral Area 'G'.

MOVED Director Rogers, SECONDED Director Veenhof, that the Board approve Development Permit No. PL2017-008 to permit the construction of a garage subject to the conditions outlined in Attachments 2 to 4.

CARRIED

Development Permit Application No. PL2016-182 – 3030 Graham Road and 2715 Yellow Point Road, Electoral Area 'A'.

MOVED Director McPherson, SECONDED Director Fell, that the Board approve Development Permit No. PL2016-182 to permit riparian restoration works subject to the conditions outlined in Attachments 2 and 3.

CARRIED

DEVELOPMENT PERMIT WITH VARIANCE

Development Permit with Variance Application No. PL2016-104 – 908 McFeely Drive, Electoral Area 'G'.

MOVED Director Veenhof, SECONDED Director Rogers, that the Board approve Development Permit with Variance No. PL2016-104 to address the placement of fill and permit the construction of a dwelling unit subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED

MOVED Director Veenhof, SECONDED Director Rogers, that the Board direct staff to complete the required notification for Development Permit with Variance No. PL2016-104.

CARRIED

Development Permit with Variance Application No. PL2017-019 – 1100 Pepper Place, Electoral Area 'G'.

MOVED Director Veenhof, SECONDED Director Rogers, that the Board approve Development Permit with Variance No. PL2017-019 to permit the construction of a dwelling unit subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED

MOVED Director Veenhof, SECONDED Director Rogers, that the Board direct staff to complete the required notification for Development Permit with Variance No. PL2017-019.

CARRIED

DEVELOPMENT VARIANCE PERMIT

Development Variance Permit Application No. PL2017-021 – 1067 Paradise Place, Electoral Area 'E'.

MOVED Director Rogers, SECONDED Director Fell, that the Board approve Development Variance Permit No. PL2017-021 to reduce the setback from the interior side lot line for a garage subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED

MOVED Director Rogers, SECONDED Director Fell, that the Board direct staff to complete the required notification for Development Variance Permit No. PL2017-021.

CARRIED

ZONING AMENDMENT APPLICATION

Zoning Amendment Application No. PL2016-110 – 1682 and 1686 Cedar Road, Electoral Area 'A' – Amendment Bylaw 500.408, 2017 – First and Second Reading.

MOVED Director McPherson, SECONDED Director Young, that the Board receive the Summary of the Public Information Meeting held on January 30, 2017.

CARRIED

MOVED Director McPherson, SECONDED Director Young, that the conditions set out in Attachment 2 of the staff report be completed prior to Amendment Bylaw No. 500.408 being considered for adoption.

CARRIED

MOVED Director McPherson, SECONDED Director Young, that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.408, 2017”, be introduced and read two times.

CARRIED

MOVED Director McPherson, SECONDED Director Young, that the Public Hearing on “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.408, 2017” be waived in accordance with Section 464(2) of the *Local Government Act*.

CARRIED

MOVED Director McPherson, SECONDED Director Young, that staff be directed to proceed with notification in accordance with Section 467 of the *Local Government Act* of the Board’s intent to consider third reading of “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.408, 2017” at a regular Board meeting to be held on April 25, 2017.

CARRIED

REQUEST FOR FRONTAGE RELAXTION IN RELATION TO A SUBDIVISION

Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2016-178 – 833 Reid Road, Electoral Area 'G'.

MOVED Director Veenhof, SECONDED Director Rogers, that the Board approve the request to relax the minimum 10% perimeter frontage requirements for proposed Lot 2 in relation to Subdivision Application No. PL2016-178 subject to the terms and conditions outlined in Attachments 2 and 3.

CARRIED

OTHER

Electoral Area 'H' Official Community Plan Review.

MOVED Director Veenhof, SECONDED Director Rogers, that the Electoral Area 'H' Official Community Plan Review report be received for information.

CARRIED

ADVISORY, SELECT COMMITTEE, AND COMMISSION MINUTES AND RECOMMENDATIONS

Electoral Area 'A' Parks, Recreation and Culture Commission.

Minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission Meeting - February 15, 2017.

MOVED Director McPherson, SECONDED Director Fell, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held February 15, 2017 be received for information.

CARRIED

RDN/VIHA Grant.

MOVED Director McPherson, SECONDED Director Young, that the use of Island Health Community Wellness Grant Electoral Area 'A' funds to purchase items for the Farm to School Program, Weight Room and Smoking Cessation Program be supported as requested by the Cedar School Coordinator.

CARRIED

Cedar Plaza.

MOVED Director McPherson, SECONDED Director Young, that staff review possible alternatives to potentially allow water service at Cedar Plaza from the North Cedar Improvement District and report back to the Electoral Area 'A' Parks, Recreation and Culture Commission.

CARRIED

Electoral Area 'E' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee Meeting - February 22, 2017.

MOVED Director Rogers, SECONDED Director Fell, that the minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held February 22, 2017 be received for information.

CARRIED

Jack Bagley Field.

MOVED Director Rogers, SECONDED Director Fell, that \$10,000 of Electoral Area 'E' Community Works Funds be allocated to School District 69 (Qualicum) for Jack Bagley field improvements.

CARRIED

Nanoose Playground Report.

MOVED Director Rogers, SECONDED Director Fell, that staff be directed to remove the play structure at Nanoose Road Community Park and in consultation with the Nanoose Parks and Open Space Advisory Committee determine an alternative park use for the site.

CARRIED

Parks and Open Space Plans.

MOVED Director Rogers, SECONDED Director Veenhof, that the Parks and Open Space Plan for Nanoose Bay (2001) be rescinded and the Community Parks and Trails Strategic Plan for Electoral Areas E, F, G & H (2014) be the guiding document for community parks in Electoral Area 'E'.

CARRIED

Electoral Area 'G' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'G' Parks and Open Space Advisory Committee Meeting - March 1, 2017.

MOVED Director Veenhof, SECONDED Director Young, that the minutes of the Electoral Area 'G' Parks and Open Space Advisory Committee meeting held March 1, 2017 be received for information.

CARRIED

Stanhope Trail Planning.

MOVED Director Veenhof, SECONDED Director Young, that park staff seek bids to construct a gravel trail to connect Wally's Way with Ackerman Road and forego the option to pave the trail in the near future.

CARRIED

Little Qualicum Hall.

MOVED Director Veenhof, SECONDED Director Rogers, that the Little Qualicum Hall be closed and the building site be incorporated into Dashwood Community Park.

CARRIED

Electoral Area 'H' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee Meeting - March 1, 2017.

MOVED Director Veenhof, SECONDED Director Young, that the minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held March 1, 2017 be received for information.

CARRIED

McColl Road Beach Access.

MOVED Director Veenhof, SECONDED Director Young, that staff not proceed with water access signage installation or public access development at the McColl Road water access.

CARRIED

DIRECTORS' FORUM

The Directors' Forum included discussions related to Electoral Area matters.

NEW BUSINESS

Electoral Area Services Committee Meetings in the Community.

MOVED Director Veenhof, SECONDED Director Rogers, that Electoral Area Services Committee meetings in the Electoral Areas will be by exception and when there is an identified need.

CARRIED

ADJOURNMENT

MOVED Director Veenhof, SECONDED Director Young, that this meeting be adjourned.

CARRIED

TIME: 4:49 PM

CHAIRPERSON

CORPORATE OFFICER