

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING**

**Tuesday, November 28, 2017**

**1:30 P.M.**

**RDN Board Chambers**

In Attendance:	Director J. Stanhope	Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director W. Veenhof	Electoral Area H

Also in Attendance:	P. Carlyle	Chief Administrative Officer
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	W. Idema	A/Gen. Mgr. Corporate Services
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Pearce	Director of Transportation & Emergency Services
	T. Armet	Mgr. Building and Bylaw Services
	J. Hill	Mgr. Administrative Services
	J. Holm	Mgr. Current Planning
	P. Thompson	Mgr. Long Range Planning
	B. Ritter	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved, as amended, to include the delegation on the addendum.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Electoral Area Services Committee Meeting - October 10, 2017**

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held October 10, 2017, be adopted.

CARRIED UNANIMOUSLY

**DELEGATIONS**

**Doug Thomasson, re Development Permit Application No. PL2016-013 - 1000 Gold Road, Electoral Area 'G'**

Doug Thomasson provided an overview of his efforts to meet the requirements for a Development Permit and requested the Committee members visit his property so they can make an informed decision about his application.

**COMMITTEE MINUTES**

It was moved and seconded that the following minutes be received for information:

Electoral Area 'G' Parks and Open Space Advisory Committee - November 1, 2017

East Wellington / Pleasant Valley Parks and Open Space Advisory Committee - October 23, 2017

Electoral Area 'F' Parks and Open Space Advisory Committee - October 11, 2017

CARRIED UNANIMOUSLY

Director Fell requested that the Electoral Area 'F' Parks & Open Space Advisory Committee minutes be amended to remove reference to Ammonite Falls as it is not part of Electoral Area 'F'.

**COMMITTEE RECOMMENDATIONS**

**Electoral Area 'G' Parks and Open Space Advisory Committee**

**Parks Update Report - Spring and Summer 2017**

It was moved and seconded that repairs to Little Qualicum Hall be considered following the completion and review of the engineering study on the facility that is being conducted by Herold Engineering, the integrity of the structure is confirmed and consultation with the local community has been conducted.

CARRIED UNANIMOUSLY

**Electoral Area 'F' Parks and Open Space Advisory Committee**

**Meadowood Community Park Washroom Vandalism**

It was moved and seconded that the washroom and surround be temporarily removed from Meadowood Community Park.

CARRIED UNANIMOUSLY

**PLANNING**

**Development Permit**

**Development Permit Application No. PL2017-058, Electoral Area 'E'**

It was moved and seconded that the Board approve Development Permit No. PL2017-058 to permit the construction of a 35 unit townhouse development subject to the conditions outlined in Attachments 2 to 5.

CARRIED UNANIMOUSLY

**Development Permit Application No. PL2016-013 - 1000 Gold Road, Electoral Area 'G'**

It was moved and seconded that the Board deny Development Permit No. PL2016-013 to permit the construction of a dwelling unit, land alteration, vegetation removal, and the construction of a number of accessory buildings as the application is not consistent with the applicable Development Permit Area guidelines as shown on Attachment 3.

CARRIED UNANIMOUSLY

**Development Variance Permit**

**Development Variance Permit Application No. PL2017-174 - 3036 Bay Road, Electoral Area 'H'**

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-174 to increase the maximum permitted floor area and increase the maximum permitted height to allow the construction of an accessory building subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2017-174.

CARRIED UNANIMOUSLY

**Request for Frontage Relaxation in Relation to a Subdivision**

**Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2017-134 - Columbia Drive and Viking Way, Electoral Area 'G'**

It was moved and seconded that the Board approve the request to relax the minimum 10% perimeter frontage requirement for proposed Lot B in relation to Subdivision Application No. PL2017-134.

CARRIED UNANIMOUSLY

**Other**

**Electoral Area 'F' Official Community Plan Review Project**

It was moved and seconded that the Board direct staff to include into the Electoral Area 'F' Official Community Plan Review process, scheduled to commence in 2018:

1. A land use analysis of parcels in Electoral Areas 'F' and 'G' in the vicinity of Church Road to prepare an electoral area boundary amendment assessment; and
2. Clarify Commercial/Industrial land use policies within the Bellevue - Church Road Rural Separation Area designation.

CARRIED UNANIMOUSLY

**Gathering for an Event in the Agricultural Land Reserve – Proposed Zoning Amendments**

It was moved and seconded that the Board receive the Gathering for an Event in the Agricultural Land Reserve – Proposed Zoning Amendments report for information.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to refer proposed amendments to “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500, 1987” and “Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285, 2002” to the Agricultural Advisory Committee and farming community for comment.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to develop an information brochure for “Gathering for an Event in the Agricultural Land Reserve”.

CARRIED UNANIMOUSLY

**Implications of Cannabis Legalization to the Regional District of Nanaimo**

Staff provided a presentation on the implications to the Regional District of Nanaimo in the advent of cannabis legalization in 2018.

It was moved and seconded that the Board of the Regional District of Nanaimo make the following recommendations to the Province of BC with respect to provincial regulation of non-medical cannabis:

- i. That the Province establish a hybrid government and private distribution and warehousing model for non-medical cannabis and permit local governments to regulate and/or prohibit cannabis warehousing, distribution and sale through zoning bylaws;
- ii. That the Province establish a retail model that consists of a hybrid government and private model and permit local governments to regulate the location and density of retailers through zoning bylaws;

- iii. That the minimum age to buy, grow and publicly possess non-medical cannabis in British Columbia be established at 19 years;
- iv. That the maximum public possession limit of dried cannabis for a person of legal age be established at 30 grams;
- v. That the personal possession limit of dried cannabis for youths without being criminally charged be established at 5 grams;
- vi. That public smoking of cannabis be restricted in the same manner as tobacco smoking and vaping;
- vii. That the Province launch a public education and awareness campaign to inform British Columbians about the risks and potential consequences of cannabis-impaired driving and set a zero-tolerance standard in respect of blood THC content for drivers in the Graduated Licensing Program with an “L” or “N” designation and/or drivers under a specific age threshold; and
- viii. That the maximum home cultivation of non-medical cannabis limit for an adult be established at 4 plants per household and prohibit outdoor cultivation and do not set restrictions regarding where and how non-medical cannabis can be grown and stored at home.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board request regular updates from the Province through the Union of BC Municipalities to ensure local governments are aware of any and all progress in the development of provincial regulations related to non-medical cannabis.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board request additional regional district representation on the Joint Provincial-Local Government Committee on Cannabis Regulation.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board request the provision of adequate provincial funding to cover any responsibilities and increase in administrative burden of any provincial framework that requires local government participation.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board request equitable sharing of tax revenues from cannabis between all orders of government.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to amend “Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987” and “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Bylaw No. 1285, 2002” to reflect federal legislation on production of cannabis and make further necessary amendments once a provincial regulatory framework for the legalization of non-medical cannabis is developed.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board request the Province to ensure that the rights of landlords are protected by having property owners able to choose whether to allow the personal cultivation of cannabis by tenants.

CARRIED UNANIMOUSLY

## **COMMUNITY PARKS**

### **Nanoose Place Lease Agreement Renewal**

It was moved and seconded that the Board approve the Lease Agreement between the Nanoose Bay Activities and Recreation Society and the Regional District of Nanaimo for the property legally described as: Lot 2, District Lot 6, Nanoose District, Plan 50996 for a ten year term expiring on December 15, 2027.

CARRIED UNANIMOUSLY

## **BYLAW ENFORCEMENT**

### **Animal Control Services Agreement**

It was moved and seconded that the Board approve the Animal Control Services Agreement between the Regional District of Nanaimo and Coastal Animal Control Services of BC Ltd. for a three (3) year term beginning January 1, 2018 and ending December 31, 2020, at an annual rate of \$121,800.

CARRIED UNANIMOUSLY

## **NEW BUSINESS**

### **Electoral Area ‘A’ Recreation and Culture Grant Approval**

It was moved and seconded that the Electoral Area ‘A’ Recreation and Culture grant application from the Yellow Point Drama Group, for theatre lighting replacement in the amount of \$4,800, be approved.

CARRIED UNANIMOUSLY

## **Directors' Forum**

The Directors’ Forum included discussions related to Electoral Area matters.

**ADJOURNMENT**

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 3:01 PM

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CHAIR

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CORPORATE OFFICER