

**REGIONAL DISTRICT OF NANAIMO**  
**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING**

**Tuesday, April 11, 2017**  
**7:00 P.M.**  
**RDN Board Chambers**

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Director M. Lefebvre	City of Parksville
Director B. Colclough	District of Lantzville	
Director T. Westbroek	Town of Qualicum Beach	
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Trudeau	Gen. Mgr. Transportation & Emergency Planning Services
	J. Harrison	Director of Corporate Services
	T. Moore	A/Director of Finance
	J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary	

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair welcomed Director Fuller to the meeting.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved, as amended, to include late items as outlined in the Addendum.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Regular Committee of the Whole Meeting - March 14, 2017.**

It was moved and seconded that the minutes of the Regular Committee of the Whole meeting held March 14, 2017 be adopted.

CARRIED UNANIMOUSLY

**DELEGATIONS**

**Les Anderson, Sherry Durnford, Wilf Worland, Friends of Rails to Trails Vancouver Island, re Request of Support for Trail Proposal.**

Les Anderson shared the vision of Friends of Rails to Trails Vancouver Island to convert the E&N Railbed to a non-motorized, multi-use recreational trail and asked for the Board's support for the initiative.

**Barbara Smith, Silver Spur Riding Club, re Motion #12 to Ban Horses from the Coombs to Parksville Trail and Accompanying Staff Report.**

Barbara Smith spoke in opposition to the recommendation to ban horses on the Coombs to Parksville Trail and asked the Board to consult with user groups to provide options and solutions that can accommodate all user groups.

**CORRESPONDENCE**

**Clark Somerville, Federation of Canadian Municipalities, re FCM Legal Defense Fund.**

It as moved and seconded that the correspondence from Clark Somerville, Federation of Canadian Municipalities, regarding the Federation of Canadian Municipalities' Legal Defense Fund be received.

CARRIED UNANIMOUSLY

**Todd Stone, Minister of Transporation and Infrastructure, re Follow-up to Meetings at 2016 UBCM Convention.**

It was moved and seconded that the correspondence from Todd Stone, Minister of Transportation and Infrastructure, regarding follow-up to meetings at the 2016 Union of BC Municipalities Convention be received.

CARRIED UNANIMOUSLY

**Carol Cannon, Bowser Seniors Housing Society, re Lease of Crown Land Lots DL36, PT 1 & 2, PL 2076.**

Chair Veenhof passed the Chair to Vice Chair Thorpe.

It was moved and seconded that the correspondence from Carol Cannon, Bowser Seniors Housing Society, regarding the Lease of Crown Land Lots DL36, PT 1 & 2, PL 2076 be received.

CARRIED UNANIMOUSLY

It was moved and seconded that staff be directed to prepare a letter to the Ministry of Forests, Lands and Natural Resource Operations requesting the revision of the Regional District of Nanaimo's Crown Lease No. 114348 to amend the boundaries of the lease area in order to allow the Bowser Seniors Housing Society to submit a Sponsored Crown Grant application for the northern portion of the site for the purposes of constructing a not-for-profit seniors housing complex.

CARRIED UNANIMOUSLY

It was moved and seconded that staff be directed to prepare a letter of support for the Bowser Seniors Housing Society's Sponsored Crown Grant application for the purposes of constructing a not-for-profit seniors housing complex.

CARRIED UNANIMOUSLY

Chair Veenhof assumed the Chair.

**Correspondence re Delegation by Friends of Rails to Trails Vancouver Island.**

It was moved and seconded that the correspondence regarding the proposal by Friends of Rails to Trails Vancouver Island to convert the E&N railway to trails be received.

CARRIED UNANIMOUSLY

**COMMITTEE MINUTES AND RECOMMENDATIONS**

**Liquid Waste Management Planning Monitoring Committee.**

**Minutes of the Liquid Waste Management Plan Monitoring Committee – March 17, 2017.**

It was moved and seconded that the minutes of the Liquid Waste Management Plan Monitoring Committee Meeting held March 17, 2017 be received for information.

CARRIED UNANIMOUSLY

**Agricultural Advisory Committee.**

**Minutes of the Agricultural Advisory Committee Meeting – March 17, 2017.**

It was moved and seconded that the minutes of the Agricultural Advisory Committee Meeting held March 17, 2017 be received for information.

CARRIED UNANIMOUSLY

**Agricultural Advisory Committee Comments Provided to the Agricultural Land Commission.**

It was moved and seconded that the following motion:

That staff be requested to send a letter to the Agricultural Land Commission to invite them to attend an Agricultural Advisory Committee meeting to discuss the value and impact that the Committee comments have on the Agricultural Land Commission decisions.

be referred to staff.

CARRIED UNANIMOUSLY

It was moved and seconded that Agricultural Advisory Committee members receive mileage reimbursement for site visits they are asked to attend.

CARRIED UNANIMOUSLY

**FINANCE**

**Preliminary Operating Results for the Period ending December 31, 2016.**

It was moved and seconded that the report on preliminary financial operating results as at December 31, 2016 be received for information.

CARRIED UNANIMOUSLY

**CORPORATE SERVICES**

**2016 Census Impact on Number of Directors and Voting Strength.**

It was moved and seconded that the Board delay consideration of the 2016 Census Impact on Number of Directors and Voting Strength Report until June so that member municipalities can have time to more closely examine the recommendations.

CARRIED UNANIMOUSLY

**STRATEGIC AND COMMUNITY DEVELOPMENT**

**Mount Arrowsmith Biosphere – Memorandum of Understanding.**

It was moved and seconded:

That the Board authorize the execution of a memorandum of understanding with Vancouver Island University for the purpose of establishing a foundation for regional cooperation in areas of mutual benefit that pertain to the Mount Arrowsmith Biosphere Region, and

That the Chair represent the Regional District of Nanaimo on the Mount Arrowsmith Biosphere Region Roundtable or appoint another Director to attend on his behalf.

It was moved and seconded that the Mount Arrowsmith Biosphere - Memorandum of Understanding report be referred back to staff.

Opposed (1): Director Houle

CARRIED

**Qualicum First Nation/Regional District of Nanaimo Collaboration Protocol Update.**

It was moved and seconded that the Regional District of Nanaimo submit a grant application to the Union of British Columbia Municipalities to support community-to-community activities with Qualicum First Nation.

CARRIED UNANIMOUSLY

**2016 Regional Growth Strategy Annual Report.**

It was moved and seconded that the Board receive the 2016 Regional Growth Strategy Annual Report.

CARRIED UNANIMOUSLY

**RECREATION AND PARKS**

**Horses on the Coombs to Parksville Rail Trail.**

It was moved and seconded that staff continue to pursue equestrian parking in relation to equestrian use of Highway 4A Crown Woodlot.

CARRIED UNANIMOUSLY

It was moved and seconded that the matter of finding suitable accommodation for equestrians on Regional Trails be referred to the Regional Parks and Trails Select Committee.

CARRIED UNANIMOUSLY

It was moved and seconded that horses be excluded temporarily from the Coombs to Parksville Trail for two months.

CARRIED UNANIMOUSLY

**REGIONAL AND COMMUNITY UTILITIES**

**Restricting the Use of Throw-away Plastics in the Regional District of Nanaimo.**

It was moved and seconded that the Board receive the report on Restricting the Use of Throw-away Plastics in the Regional District of Nanaimo for information.

CARRIED UNANIMOUSLY

**Bylaw Nos. 1049.09 and 867.08 - Nanoose Bay Peninsula Water Service Area Expansion, Electoral Area 'E'.**

It was moved and seconded that the Board give three readings to “Nanoose Bay Peninsula Water Service Area Amendment Bylaw No. 867.08, 2017”.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board give three readings to “Nanoose Bay Bulk Water Supply Local Service Area Amendment Bylaw No. 1049.09, 2017”.

CARRIED UNANIMOUSLY

**Northern and Southern Communities Wastewater Development Cost Charges.**

It was moved and seconded that the Board give third reading to “Northern Community Sewer Service Area Development Cost Charges Amendment Bylaw No. 1442.03, 2016”.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board give third reading to “Southern Community Sewer Service Area Development Cost Charges Amendment Bylaw No. 1547.01, 2016”.

CARRIED UNANIMOUSLY

It was moved and seconded that Bylaw Nos. 1442.03, 2016 and 1547.01, 2016 be forwarded to the Inspector of Municipalities for approval following third reading.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM DELEGATIONS**

**Friends of Rails to Trails Vancouver Island.**

It was moved and seconded that the Board send a letter to the Island Corridor Foundation in support of converting the railway to trails from Parksville to Courtenay, and that a copy of the letter be sent to the Friends of Rails to Trails Vancouver Island.

Opposed (5): Director Houle, Director Fell, Director Stanhope, Director McKay, and Director Lefebvre

CARRIED

**NEW BUSINESS**

**Electoral Area 'H' Community Works Funds.**

Chair Veenhof passed the Chair to Vice Chair Thorpe.

It was moved and seconded that up to \$100,000 of Community Works Funds designated for Electoral Area 'H' be allocated to the design and implementation plan for the proposed Bowser Sewer Service.

CARRIED UNANIMOUSLY

Chair Veenhof assumed the Chair.

**Directors' Roundtable.**

Directors provided updates to the Board.

**IN CAMERA**

It was moved and seconded that pursuant to Sections 90 (1) (e) and (m) of the *Community Charter* the Committee proceed to an In Camera Meeting for discussions related to land acquisition and intergovernmental relations.

CARRIED UNANIMOUSLY

TIME: 9:21 PM

**ADJOURNMENT**

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 9:30 PM

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CHAIRPERSON

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CORPORATE OFFICER