

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING**

**Tuesday, June 13, 2017
7:00 P.M.
RDN Board Chambers**

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. Bestwick	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director T. Westbrook	Town of Qualicum Beach
Regrets:	Director B. McKay	City of Nanaimo
	Director B. Colclough	District of Lantzville
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Trudeau	Gen. Mgr. Transportation & Emergency Planning Services
	J. Harrison	Director of Corporate Services
	W. Idema	Director of Finance
	J. Hill	Mgr. Administrative Services
	C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved, as amended, to include the correspondence on the addendum and a motion to go In Camera for discussions related to intergovernmental relations.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Regular Committee of the Whole Meeting - May 9, 2017

It was moved and seconded that the minutes of the Regular Committee of the Whole meeting held May 9, 2017, be adopted.

CARRIED UNANIMOUSLY

DELEGATIONS

CORRESPONDENCE

Ted Girard, re Request for Letter of Support: Cedar Hall Accessibility Grant, Stage I

It was moved and seconded that the correspondence from Ted Girard regarding a request for a letter of support for the Cedar Hall Accessibility Grant, Stage 1 be received.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board provide a letter of support to the Cedar Hall Community Association regarding their application to the New Horizons for Seniors Program for funding towards the cost of upgrades at the Cedar Community Hall and that the letter be provided immediately to meet the June 23, 2017 application deadline.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

2016 Census Impact on Number of Directors and Voting Strength

It was moved and seconded that the Board request an amendment to the Regional District of Nanaimo Letters Patent to change the voting unit to 2,750.

It was moved and seconded that the main motion be amended by replacing 2,750 with 3,000.

Opposed (6): Director Young, Director Bestwick, Director Fuller, Director Hong, Director Kipp, and Director Joachim

CARRIED

The vote was taken on the main motion as amended as follows:

That the Board request an amendment to the Regional District of Nanaimo Letters Patent to change the voting unit to 3,000.

Opposed (6): Director Young, Director Bestwick, Director Fuller, Director Hong, Director Kipp, and Director Yoachim

CARRIED

COMMITTEE MINUTES AND RECOMMENDATIONS

Agricultural Advisory Committee

Minutes of the Agricultural Advisory Committee Meeting - May 26, 2017

It was moved and seconded that the minutes of the Agricultural Advisory Committee meeting held May 26, 2017, be received for information.

CARRIED UNANIMOUSLY

Proposal to Host a Joint Workshop with the Province for Farmers

It was moved and seconded that the Regional District of Nanaimo request that Provincial staff hold a workshop for farmers in the region regarding the new Provincial Groundwater licensing process and how to use the BC Agricultural Water Tool.

CARRIED UNANIMOUSLY

Grants-In-Aid Advisory Committee

Minutes of the Grants-in-Aid Advisory Committee Meeting - May 17, 2017

It was moved and seconded that the minutes of the Grants-in-Aid Advisory Committee meeting held May 17, 2017, be received for information.

CARRIED UNANIMOUSLY

District 68 Grant Approvals

It was moved and seconded that the Board award District 68 Grants-in-Aid funds as follows:

Gabriola Agricultural Association – for the purchase of kitchen supplies and other supplies for the 2nd Annual Farm to Table Feast - \$1,000

Mudge Island Citizen's Society – towards the purchase and delivery of a Sea Can for storage of firefighting and first aid gear - \$3,697

Total - \$4,697

CARRIED UNANIMOUSLY

District 69 Grant Approvals

It was moved and seconded that the Board award District 69 Grants-in-Aid funds as follows:

Bowser Seniors Housing Society – towards the cost of advertising for the Society’s Development application - \$1,500

Inclusion Parksville Society – towards the purchase of concrete pads, picnic tables and a barbeque for Flagship Canada Day Community Celebration - \$3,000

Oceanside Building Learning Together Society – for the purchase of books for the Books for Babes Program - \$1,020

Oceanside Hospice Society – for the purchase of equipment and advertising for volunteers for Equipment Loan Program - \$4,832

Oceanside Volunteer Association – towards advertising and posters for the Wellness and Volunteer Fair - \$200

Royal Canadian Legion Branch #76 – towards the purchase of a food cooler - \$1,600

Royal Canadian Legion Bowser & Area Branch #211 – towards supplies and promotion for the Canada Day 150th Birthday Celebration - \$800

Total - \$12,952

CARRIED UNANIMOUSLY

District 69 Recreation Commission

Minutes of the District 69 Recreation Commission Meeting - May 18, 2017

It was moved and seconded that the minutes of the District 69 Recreation Commission meeting held May 18, 2017, be received for information.

CARRIED UNANIMOUSLY

District 69 Youth Recreation Grants

It was moved and seconded that the following District 69 Youth Recreation Grant applications be approved:

Ballenas Secondary School - Tribune Bay trip - \$2,500

Ballenas Whalers Football Support Society - helmets - \$2,000

Bard to Broadway - youth theatre workshop facility rental - \$460

Bard to Broadway - performing arts education series facility rental - \$1,200

Bow Horne Bay Community Club - Halloween party - \$1,200

District 69 Family Resource Association - summer youth program - \$900

Oceanside Community Arts Council - summer camp supplies and signage - \$1,435

Ravensong Aquatic Club - pool rental - \$1,000

Total - \$10,695

CARRIED UNANIMOUSLY

District 69 Community Recreation Grants

It was moved and seconded that the following District 69 Community Recreation Grant applications be approved:

Arrowsmith Community Recreation Association - Food Skills for Families - \$1,000

Arrowsmith Community Recreation Association - Coombs Candy Walk - \$1,000

Bowser Elementary School PAC - playground project - \$1,000

Corcan Meadowood Residents Association - Canada Day - \$1,000

Corcan Meadowood Residents Association - Halloween event - \$1,000

District 69 Family Resource Association - 2-week day camp - \$600

Errington Cooperative Preschool - art supplies - \$1,000

Errington Elementary School PAC - grade 3 swim program - \$1,000

Kidfest Society - equipment rental, event and site expenses - \$1,300

Oceanside Community Arts Council - seniors art program - \$1,000

Parksville Indoor Slow-pitch League - equipment - \$1,100

Parksville Oceanside Pickleball Society (formerly Parksville Qualicum Pickleball Club) - equipment - 1,000

Qualicum Community Education and Wellness - music program - \$1,250

Qualicum Woods Residents Association - neighborhood picnic - \$375

Van-Isle Walking Soccer - equipment - \$1,000

Total - \$14,625

CARRIED UNANIMOUSLY

FINANCE

2016 Development Cost Charge (DCC) Reserve Fund Uses and Bylaws for 2017 DCC Reserve Fund Releases

It was moved and seconded that “Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1757, 2017” be introduced and read three times.

CARRIED UNANIMOUSLY

It was moved and seconded that “Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1757, 2017” be adopted.

CARRIED UNANIMOUSLY

It was moved and seconded that “Northern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1758, 2017” be introduced and read three times.

CARRIED UNANIMOUSLY

It was moved and seconded that “Northern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1758, 2017” be adopted.

CARRIED UNANIMOUSLY

Port Theatre Society Contribution Agreement Renewal

It was moved and seconded that the Contribution Agreement with the Port Theatre Society for a term from April 1, 2017 to March 31, 2022 be approved.

Opposed (1): Director Rogers

CARRIED

Quarterly Financial Report – First Quarter - 2017

It was moved and seconded that the quarterly financial report for the period January 1, 2017 to March 31, 2017 be received for information.

CARRIED UNANIMOUSLY

2016 Annual Financial Report and Statement of Financial Information

It was moved and seconded that the 2016 Annual Financial Report and the Statement of Financial Information be approved as presented.

CARRIED UNANIMOUSLY

STRATEGIC AND COMMUNITY DEVELOPMENT

First Nations Art Installation Project

It was moved and seconded that a request for an Expression of Interest process be issued for the creation of an art piece of up to \$30,000 symbolically representing and acknowledging coastal First Nations at the Regional District of Nanaimo Administration Building.

CARRIED UNANIMOUSLY

It was moved and seconded that the Regional District of Nanaimo Chair and two Directors be appointed to an art selection committee and that Snuneymuxw First Nation, Snaw-Naw-As First Nation and Qualicum First Nation be invited to each appoint a representative to the committee.

CARRIED UNANIMOUSLY

It was moved and seconded that the art selection committee recommend an artist to the Regional District of Nanaimo Board to be awarded a contract for the First Nations Art Installation Project.

CARRIED UNANIMOUSLY

Director Lefebvre left the meeting at 8:06 PM citing a conflict of interest with the next agenda item.

Mount Arrowsmith Biosphere – Memorandum of Understanding

It was moved and seconded that the Board authorize the execution of a memorandum of understanding with Vancouver Island University for the purpose of establishing a foundation for regional cooperation in areas of mutual benefit that pertain to the Mount Arrowsmith Biosphere Region.

Opposed (7): Director McPherson, Director Houle, Director Young, Director Fell, Director Fuller, Director Hong, and Director Yoachim

DEFEATED

Director Lefebvre returned to the meeting at 8:25 PM.

REGIONAL AND COMMUNITY UTILITIES

Greater Nanaimo Pollution Control Centre Secondary Treatment Revised Engineering and Construction Services Fee Approval

It was moved and seconded that the Board approve AECOM's revised Engineering and Construction Services fee for the Greater Nanaimo Pollution Control Centre Secondary Treatment Project for the total amount of \$6,351,028

CARRIED UNANIMOUSLY

Departure Bay Forcemain Inspection and Condition Assessment Contract Award

It was moved and seconded that the Board award the pipeline inspection and condition assessment of the Departure Bay Forcemain to Pure Technologies Ltd for \$290,000.

CARRIED UNANIMOUSLY

Directors' Roundtable

Directors provided updates to the Board.

IN CAMERA

It was moved and seconded that pursuant to Section 90 (1) (m) of the *Community Charter* the Committee proceed to an In Camera Meeting for discussions related to intergovernmental relations.

CARRIED UNANIMOUSLY

TIME: 8:39 PM

ADJOURNMENT

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 8:46 PM

CHAIR

CORPORATE OFFICER