

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, May 23, 2017, 7:00 P.M.
RDN Board Chambers**

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Alternate	
Director K. Oates	City of Parksville	
Director B. Colclough	District of Lantzville	
Director T. Westbroek	Town of Qualicum Beach	
Regrets:	Director B. Bestwick	City of Nanaimo
	Director M. Lefebvre	City of Parksville
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Trudeau	Gen. Mgr. Transportation & Emergency Planning Services
	J. Harrison	Director of Corporate Services
	W. Idema	Director of Finance
	M. O'Halloran	A/Mgr. Administrative Services
C. Golding	Recording Secretary	

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place

The Chair welcomed Alternate Director Oates to the meeting.

APPROVAL OF THE AGENDA

17- 263

It was moved and seconded that the agenda be approved, as amended, to include late items.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Regular Board Meeting - April 25, 2017

17- 264

It was moved and seconded that the minutes of the Regular Board meeting held April 25, 2017, be adopted.

CARRIED UNANIMOUSLY

CORRESPONDENCE

Ron Tillett, Sophia Rodgers, re Development Variance Permit Application No. PL2017-050 - 863 Cavin Road, Electoral Area 'G'.

17- 265

It was moved and seconded that the correspondence from Ron Tillett and Sophia Rodgers regarding Development Variance Permit Application No. PL2017-050 - 863 Cavin Road, Electoral Area 'G' be received.

CARRIED UNANIMOUSLY

Ron Tillett, Sophia Rodgers, re Rescind Letter regarding Development Variance Permit Application No. PL2017-050 - 863 Cavin Road, Electoral Area 'G';

17- 266

It was moved and seconded that the correspondence from Ron Tillett and Sophia Rodgers to rescind the letter regarding development Variance Permit Application No. PL2017-050 - 863 Cavin Road, Electoral Area 'G' be received.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES AND RECOMMENDATIONS

Electoral Area Services Committee

Minutes of the Electoral Area Services Committee Meeting - May 9, 2017

17- 267

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held May 9, 2017, be received for information.

CARRIED UNANIMOUSLY

Development Permit Application No. PL2017-033 - 6141 Island Highway West, Electoral Area 'H'

17- 268

It was moved and seconded that the Board approve Development Permit No. PL2017-033 to remove an existing lock block retaining wall and permit the construction of a foreshore revetment to protect the property from erosion subject to the conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

Development Permit Application No. PL2017-046 - 1683, 1691 and 1697 Admiral Tryon Boulevard, Electoral Area 'G'

17- 269

It was moved and seconded that the Board approve Development Permit No. PL2017-046 to permit the removal of an existing retaining wall and construction of a riprap revetment on the subject properties subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2017-050 - 863 Cavin Road, Electoral Area 'G'

17- 270

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-050 to increase the permitted parcel depth for proposed Lot 2 from 40% to 46% subject to the terms and conditions outlined in Attachments 2 to 3.

CARRIED UNANIMOUSLY

17- 271

It was moved and seconded that the Board approve the request to relax the minimum 10% perimeter frontage requirement for proposed Lot 1 and Lot 2 in relation to Subdivision Application No. PL2017-050.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2017-032 - 2338 Andover Road, Electoral Area 'E'

17- 272

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-032 to reduce the setbacks for a number of retaining walls required in relation to landscaping and the construction of a dwelling unit subject to the terms and conditions outlined in Attachments 2 to 5.

CARRIED UNANIMOUSLY

Zoning Amendment Application No. PL2017-015 - 2720 Benson View Road, Electoral Area 'C' - Amendment Bylaw 500.409, 2017 – First and Second Reading

17- 273

It was moved and seconded that the Board receive the Summary of the Public Information Meeting held on April 4, 2017.

CARRIED UNANIMOUSLY

17- 274

It was moved and seconded that the conditions set out in Attachment 2 of the staff report be completed prior to Amendment Bylaw No. 500.409, 2017 being considered for adoption.

CARRIED UNANIMOUSLY

17- 275

It was moved and seconded that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.409, 2017" be introduced and read two times.

CARRIED UNANIMOUSLY

17- 276

It was moved and seconded that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.409, 2017", be waived in accordance with Section 464(2) of the *Local Government Act*.

CARRIED UNANIMOUSLY

17- 277

It was moved and seconded that staff be directed to proceed with notification in accordance with Section 467 of the *Local Government Act* of the Board's intent to consider third reading of "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.409, 2017" at a regular Board meeting to be held on June 27, 2017.

CARRIED UNANIMOUSLY

Committee of the Whole

Minutes of the Committee of the Whole Meeting - May 9, 2017

17- 278

It was moved and seconded that the minutes of the Committee of the Whole meeting held May 9, 2017, be received for information.

CARRIED UNANIMOUSLY

2016 Financial Statements and Audit Findings Report

17- 279

It was moved and seconded that the consolidated financial statements of the Regional District of Nanaimo for the year ended December 31, 2016 be approved as presented.

CARRIED UNANIMOUSLY

Regional Services Review Update

17- 280

It was moved and seconded that the selection of the 2018 regional services to be reviewed occur at the Board's fall 2017 Strategic Plan review session.

CARRIED UNANIMOUSLY

2017 Gas Tax – Strategic Priorities Fund Grant Applications

17- 281

It was moved and seconded that the Board support the following projects for application by the Regional District of Nanaimo to the Gas Tax – Strategic Priorities Fund for the 2017 application intake:

Capital Stream:

Nanoose Bay Water Service Pump Station - \$2 million

Capacity Building Stream:

Asset Management Replacement Cost Study - \$150,000

CARRIED UNANIMOUSLY

Tribal Journeys 2017

17- 282

It was moved and seconded that the Tribal Journeys 2017 report be received for information and Regional District of Nanaimo Board of Directors and staff be informed of any volunteer opportunities that may arise from the event.

CARRIED UNANIMOUSLY

Renewal of Agreement for On-Call Electrical Maintenance and Repair for Wastewater Services

17- 283

It was moved and seconded that the Board renew an agreement for on-call electrical maintenance and repair to Shaw Electrical Services from June 1, 2017 to May 31, 2018, to a maximum expenditure of \$250,000.00. Electrical maintenance services are provided to the Southern Community, Northern Community, Nanoose and Duke Point Wastewater Service Areas.

CARRIED UNANIMOUSLY

Biosolids Management Program Agreements

17- 284

It was moved and seconded that the Regional District of Nanaimo (RDN) enter into a four-year agreement with TimberWest Forest Company (TimberWest) to enable biosolids forest fertilization activities.

CARRIED UNANIMOUSLY

17- 285

It was moved and seconded that the Regional District of Nanaimo enter into a four-year agreement with the Nanaimo Mountain Bike Club to coordinate shared land use.

CARRIED UNANIMOUSLY

17- 286

It was moved and seconded that the Regional District of Nanaimo award SYLVIS Environmental Services (SYLVIS) a four-month contract extension from June 1, 2017 to September 30, 2017 for \$162,000 to continue biosolids forest fertilization activities.

CARRIED UNANIMOUSLY

Community Works Funds - Electoral Area 'G'

17- 287

It was moved and seconded that up to \$25,000 of Community Works Funds designated for Electoral Area 'G' be allocated to the design of the San Pareil Water Service Area expansion.

CARRIED UNANIMOUSLY

17- 288

It was moved and seconded that up to \$10,000 of Community Works Funds designated for Electoral Area 'G' be allocated to Surfside Water Service Area well upgrades.

CARRIED UNANIMOUSLY

Northern Community Economic Development Select Committee

Minutes of the Northern Community Economic Development Select Committee Meeting - April 20, 2017

17- 289

It was moved and seconded that the minutes of the Northern Community Economic Development Select Committee held April 20, 2017, be received for information.

CARRIED UNANIMOUSLY

Northern Community Economic Development Committee Funding Request Amounts

17- 290

It was moved and seconded that Northern Community Economic Development Select Committee funding requests normally be capped at \$5,000.

CARRIED UNANIMOUSLY

Northern Community Economic Development – Spring 2017 Proposals

17- 291

It was moved and seconded that the Echo Players Society – Mural Project be awarded funding of \$5,000 from the Northern Community Economic Development program.

CARRIED UNANIMOUSLY

17- 292

It was moved and seconded that the Qualicum Beach Chamber of Commerce – Entrepreneur’s Toolkit Workshop be awarded funding of \$5,000 from the Northern Community Economic Development program.

CARRIED UNANIMOUSLY

17- 293

It was moved and seconded that the Town of Qualicum Beach – Renovating the Old Fire Hall for Regional Industry Growth be awarded funding of \$5,000 from the Northern Community Economic Development program.

CARRIED UNANIMOUSLY

17- 294

It was moved and seconded that the Mt. Arrowsmith Biosphere Region at Vancouver Island University – An Amazing Places Passport Program be awarded funding of \$3,000 from the Northern Community Economic Development program.

CARRIED UNANIMOUSLY

17- 295

It was moved and seconded that the Central Vancouver Island Job Opportunities Building Society – Blade Runners 2017-2018 be awarded funding of \$10,000 from the Northern Community Economic Development program.

CARRIED UNANIMOUSLY

17- 296

It was moved and seconded that the Parksville and District Chamber of Commerce – Mid Island Tech Forum not be funded from the Northern Community Economic Development program.

CARRIED UNANIMOUSLY

Englishman River Water Service Management Board

Minutes of the Englishman River Water Service Management Board Meeting - May 3, 2017

17- 297

It was moved and seconded that the minutes of the Englishman River Water Service Management Board meeting held May 3, 2017, be received for information.

CARRIED UNANIMOUSLY

ERWS Revised 2017-2021 Financial Plan

17- 298

It was moved and seconded that the Regional District of Nanaimo adopt its portion of the Revised 2017-2021 Financial Plan as outlined in Table 2 attached to the May 3, 2017 report.

CARRIED UNANIMOUSLY

Arrowsmith Water Service Management Board

Minutes of the Arrowsmith Water Service Management Board Meeting - May 3, 2017

17- 299

It was moved and seconded that the minutes of the Arrowsmith Water Service Management Board meeting held May 3, 2017, be received for information.

Opposed (1): Director Fell

CARRIED

REPORTS

Nanaimo Economic Development Strategic Planning Committee

17- 300

It was moved and seconded that the nomination of one of the Directors in the Southern Community Economic Development Service to serve on the Nanaimo Economic Development Strategic Planning Committee be deferred until the Board receive the staff report on economic development.

Opposed (13): Director Veenhof, Director Thorpe, Director Rogers, Director Fell, Director Stanhope, Director McKay, Director Fuller, Director Hong, Director Kipp, Director Yoachim, Director Oates, Director Colclough, and Director Westbroek

DEFEATED

It was moved that the motion to nominate one of the Directors in the Southern Community Economic Development Service to serve on the Nanaimo Economic Development Strategic Planning Committee be tabled until the Regional District of Nanaimo Board receive the staff report on economic development.

This motion was not considered by the Board due to lack of a seconder.

17- 301

It was moved and seconded that the Board nominate Director McPherson to serve as the Regional District Representative to the Nanaimo Economic Development Strategic Planning Committee and that Director Colclough be nominated to serve as the alternate representative.

Opposed (1): Director Yoachim

CARRIED

BYLAWS - WITH NO ACCOMPANYING REPORT

Bylaws No. 1049.09, and 867.08 - Nanoose Bay Peninsula Water Service Area Expansion, Electoral Area 'E'

17- 302

It was moved and seconded that "Nanoose Bay Bulk Water Supply Local Service Area Amendment Bylaw No. 1049.09, 2017" be adopted.

CARRIED UNANIMOUSLY

17- 303

It was moved and seconded that "Nanoose Bay Peninsula Water Service Area Amendment Bylaw No. 867.08, 2017" be adopted.

CARRIED UNANIMOUSLY

Bylaw No. 1490.03 - 2017 Service Area Tax Requisition Amendment

17- 304

It was moved and seconded that "Southern Community Restorative Justice Program Service Requisition Limit Amendment Bylaw No. 1490.03, 2017" be adopted.

CARRIED UNANIMOUSLY

ADJOURNMENT

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 7:38 PM

CHAIR

CORPORATE OFFICER