

**REGIONAL DISTRICT OF NANAIMO**  
**MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, June 27, 2017, 7:00 P.M.**  
**RDN Board Chambers**

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director B. Colclough	District of Lantzville
	Director T. Westbroek	Town of Qualicum Beach
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	J. Harrison	Director of Corporate Services
	T. Moore	A/Director of Finance
	J. Hill	Mgr. Administrative Services
	C. Golding	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair welcomed former Regional District of Nanaimo Director George Holme to the meeting.

**APPROVAL OF THE AGENDA**

17-305

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Regular Board Meeting - May 23, 2017**

17-306

It was moved and seconded that the minutes of the Regular Board meeting held May 23, 2017, be adopted.

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

**Helen Sims and Jamie Larson, Oceanside Development & Construction Association, re Development Permit Delegation Bylaw**

17-307

It was moved and seconded that the correspondence from Helen Sims and Jamie Larson, Oceanside Development & Construction Association, regarding Development Permit Delegation Bylaw be received.

CARRIED UNANIMOUSLY

**Owners of Strata Plan - VIS 5160, re Development Variance Permit Application No. PL2017-053 - 2794 Sunset Terrace, Electoral Area 'H'**

17-308

It was moved and seconded that the correspondence from the Owners of Strata Plan - VIS 5160, regarding Development Variance Permit Application No. PL2017-053 - 2794 Sunset Terrace, Electoral Area 'H' be received.

CARRIED UNANIMOUSLY

**COMMITTEE MINUTES AND RECOMMENDATIONS**

**Electoral Area Services Committee**

**Minutes of the Electoral Area Services Committee Meeting - June 13, 2017**

17-309

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held June 13, 2017, be received for information.

CARRIED UNANIMOUSLY

**Trail Project Updates**

17-310

It was moved and seconded that \$10,000 be allocated from the 2017 Electoral Area 'F' Community Parks Budget for the David Lundine Trail surfacing.

CARRIED UNANIMOUSLY

17-311

It was moved and seconded that the Electoral Area 'F' Community Works Fund be used to fund the completion of the Carrothers Trail.

CARRIED UNANIMOUSLY

**BMX/Mountain Bike Park – Errington Memorial Park**

17-312

It was moved and seconded that a Bike Skills Park be included in future development plans for the Errington Community Park.

CARRIED UNANIMOUSLY

**Development Permit Application No. PL2017-056 - 2519 Lasqueti Road, Electoral Area 'H'**

17-313

It was moved and seconded that the Board approve Development Permit No. PL2017-056 to permit the construction of a new wastewater system subject to the conditions outlined in Attachments 2 and 3.

CARRIED UNANIMOUSLY

**Development Permit Application No. PL2017-067 - 6919 Island Highway West, Electoral Area 'H'**

17-314

It was moved and seconded that the Board approve Development Permit No. PL2017-067 and Site Specific Floodplain Bylaw exemption to permit an addition to a detached hotel unit subject to the conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

**Development Permit Application No. PL2016-138 - 3100 and 3106 Jameson Road, Electoral Area 'C'**

17-315

It was moved and seconded that the Board approve Development Permit No. PL2016-138 to permit the installation of two culverts and access roads on the property subject to the conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

**Development Variance Permit Application No. PL2017-036 - 1420 Alberni Highway, Electoral Area 'F'**

17-316

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-036 to increase the number of freestanding signs on the parcel from 1 to 2 and to reduce the front lot line setback for a freestanding sign from 4.5 metres to 0.3 metres subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

**Development Variance Permit Application No. PL2017-053 - 2794 Sunset Terrace, Electoral Area 'H'**

17-317

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-053 to increase the maximum permitted floor area and height for recreational residence and to reduce the setback from the interior side and Other Lot Line for the construction of a retaining wall subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

**Liquor Licence Amendment Application No. PL2017-055 - 2310 Alberni Highway, Electoral Area 'F'**

17-318

It was moved and seconded that the Board consider submissions or comments from the public regarding Liquor Licence Amendment Application No. PL2017-055.

CARRIED UNANIMOUSLY

17-319

It was moved and seconded that the Board adopt the resolution pertaining to Liquor Licence Amendment Application No. PL2017-055 attached to this report as Attachment 2.

CARRIED UNANIMOUSLY

**Development Permit Delegation of Authority Bylaw**

17-320

It was moved and seconded that the Board give three readings to "Regional District of Nanaimo Delegation of Authority Bylaw No. 1759, 2017".

CARRIED UNANIMOUSLY

17-321

It was moved and seconded that the Board adopt "Regional District of Nanaimo Delegation of Authority Bylaw No. 1759, 2017".

CARRIED UNANIMOUSLY

**Committee of the Whole**

**Minutes of the Committee of the Whole Meeting - June 13, 2017**

17-322

It was moved and seconded that the minutes of the Committee of the Whole meeting held June 13, 2017, be received for information.

CARRIED UNANIMOUSLY

**Ted Girard, re Request for Letter of Support: Cedar Hall Accessibility Grant, Stage I**

17-323

It was moved and seconded that the Board provide a letter of support to the Cedar Hall Community Association regarding their application to the New Horizons for Seniors Program for funding towards the cost of upgrades at the Cedar Community Hall and that the letter be provided immediately to meet the June 23, 2017 application deadline.

CARRIED UNANIMOUSLY

**2016 Census Impact on Number of Directors and Voting Strength**

17-324

It was moved and seconded that the Board request an amendment to the Regional District of Nanaimo Letters Patent to change the voting unit to 2,750.

Opposed (5): Director McPherson, Director Houle, Director Rogers, Director Fell, and Director Westbroek

CARRIED

**Proposal to Host a Joint Workshop with the Province for Farmers**

17-325

It was moved and seconded that the Regional District of Nanaimo request that Provincial staff hold a workshop for farmers in the region regarding the new Provincial Groundwater licensing process and how to use the BC Agricultural Water Tool.

CARRIED UNANIMOUSLY

**District 68 Grant Approvals**

17-326

It was moved and seconded that the Board award District 68 Grants-in-Aid funds as follows:

Gabriola Agricultural Association – for the purchase of kitchen supplies and other supplies for the 2nd Annual Farm to Table Feast - \$1,000

Mudge Island Citizen’s Society – towards the purchase and delivery of a Sea Can for storage of firefighting and first aid gear - \$3,697

Total - \$4,697

CARRIED UNANIMOUSLY

**District 69 Grant Approvals**

17-327

It was moved and seconded that the Board award District 69 Grants-in-Aid funds as follows:

- Bowser Seniors Housing Society – towards the cost of advertising for the Society’s Development application - \$1,500
  - Inclusion Parksville Society – towards the purchase of concrete pads, picnic tables and a barbeque for Flagship Canada Day Community Celebration - \$3,000
  - Oceanside Building Learning Together Society – for the purchase of books for the Books for Babes Program - \$1,020
  - Oceanside Hospice Society – for the purchase of equipment and advertising for volunteers for Equipment Loan Program - \$4,832
  - Oceanside Volunteer Association – towards advertising and posters for the Wellness and Volunteer Fair - \$200
  - Royal Canadian Legion Branch #76 – towards the purchase of a food cooler - \$1,600
  - Royal Canadian Legion Bowser & Area Branch #211 – towards supplies and promotion for the Canada Day 150th Birthday Celebration - \$800
- Total - \$12,952

CARRIED UNANIMOUSLY

**District 69 Youth Recreation Grants**

17-328

It was moved and seconded that the following District 69 Youth Recreation Grant applications be approved:

- Ballenas Secondary School - Tribune Bay trip - \$2,500
  - Ballenas Whalers Football Support Society - helmets - \$2,000
  - Bard to Broadway - youth theatre workshop facility rental - \$460
  - Bard to Broadway - performing arts education series facility rental - \$1,200
  - Bow Horne Bay Community Club - Halloween party - \$1,200
  - District 69 Family Resource Association - summer youth program - \$900
  - Oceanside Community Arts Council - summer camp supplies and signage - \$1,435
  - Ravensong Aquatic Club - pool rental - \$1,000
- Total - \$10,695

CARRIED UNANIMOUSLY

**District 69 Community Recreation Grants**

17-329

It was moved and seconded that the following District 69 Community Recreation Grant applications be approved:

- Arrowsmith Community Recreation Association - Food Skills for Families - \$1,000
  - Arrowsmith Community Recreation Association - Coombs Candy Walk - \$1,000
  - Bowser Elementary School PAC - playground project - \$1,000
  - Corcan Meadowood Residents Association - Canada Day - \$1,000
  - Corcan Meadowood Residents Association - Halloween event - \$1,000
  - District 69 Family Resource Association - 2-week day camp - \$600
  - Errington Cooperative Preschool - art supplies - \$1,000
  - Errington Elementary School PAC - grade 3 swim program - \$1,000
  - Kidfest Society - equipment rental, event and site expenses - \$1,300
  - Oceanside Community Arts Council - seniors art program - \$1,000
  - Parkville Indoor Slow-pitch League - equipment - \$1,100
  - Parkville Oceanside Pickleball Society (formerly Parkville Qualicum Pickleball Club) - equipment - 1,000
  - Qualicum Community Education and Wellness - music program - \$1,250
  - Qualicum Woods Residents Association - neighborhood picnic - \$375
  - Van-Isle Walking Soccer - equipment - \$1,000
- Total - \$14,625

CARRIED UNANIMOUSLY

**2016 Development Cost Charge (DCC) Reserve Fund Uses and Bylaws for 2017 DCC Reserve Fund Releases**

17-330

It was moved and seconded that “Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1757, 2017” be introduced and read three times.

CARRIED UNANIMOUSLY

17-331

It was moved and seconded that “Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1757, 2017” be adopted.

CARRIED UNANIMOUSLY



17-332

It was moved and seconded that “Northern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1758, 2017” be introduced and read three times.

CARRIED UNANIMOUSLY

17-333

It was moved and seconded that “Northern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1758, 2017” be adopted.

CARRIED UNANIMOUSLY

**Port Theatre Society Contribution Agreement Renewal**

17-334

It was moved and seconded that the Contribution Agreement with the Port Theatre Society for a term from April 1, 2017 to March 31, 2022 be approved.

CARRIED UNANIMOUSLY

**2016 Annual Financial Report and Statement of Financial Information**

17-335

It was moved and seconded that the 2016 Annual Financial Report and the Statement of Financial Information be approved as presented.

CARRIED UNANIMOUSLY

**First Nations Art Installation Project**

17-336

It was moved and seconded that a request for an Expression of Interest document be issued for the creation of one to three pieces of Coast Salish First Nations art to a total value of \$30,000, or alternatively, for the purchase of one to three pieces of existing Coast Salish First Nations art to a total value of \$30,000 for installation at the Regional District of Nanaimo Administration Building.

CARRIED UNANIMOUSLY

17-337

It was moved and seconded that the Regional District of Nanaimo Chair and two Directors be appointed to an art selection committee and that Snuneymuxw First Nation, Snaw-Naw-As First Nation and Qualicum First Nation be invited to each appoint a representative to the committee.

CARRIED UNANIMOUSLY

17-338

It was moved and seconded that the Art Selection Committee make recommends to the Board of the Regional District of Nanaimo as to the art pieces to be created and/or purchased.

CARRIED UNANIMOUSLY

**Greater Nanaimo Pollution Control Centre Secondary Treatment Revised Engineering and Construction Services Fee Approval**

17-339

It was moved and seconded that the Board approve AECOM's revised Engineering and Construction Services fee for the Greater Nanaimo Pollution Control Centre Secondary Treatment Project for the total amount of \$6,351,028

CARRIED UNANIMOUSLY

**Departure Bay Forcemain Inspection and Condition Assessment Contract Award**

17-340

It was moved and seconded that the Board award the pipeline inspection and condition assessment of the Departure Bay Forcemain to Pure Technologies Ltd for \$290,000.

CARRIED UNANIMOUSLY

**Executive Committee**

**Minutes of the Executive Committee Meeting - May 23, 2017**

17-341

It was moved and seconded that the minutes of the Executive Committee meeting held May 23, 2017, be received for information.

CARRIED UNANIMOUSLY

**Board Policy Update**

17-342

It was moved and seconded that the following policies be repealed:

- A1.4 Counter Petition Process
- A1.12 Lease Agreements on RDN Owned or Leased Property
- A1.13 Freedom of Information & Protection of Privacy Principles
- A1.14 Appointments to RDN Advisory Committees and Commissions
- A1.22 Legal Services
- A1.25 Regional Services Review Guiding Principles
- A1.29 Bylaws Not Requiring Inspector Approval
- A2.3 Acceptance of Donations
- A2.10 Administration Fees
- A3.1 Statutory Holiday
- A3.13 Short & Long Term Sick Leave Plan - Management/Excluded Staff
- A4.1 AIDS (Acquired Immune Deficiency Syndrome)
- B1.1 Delegates to Public Hearings
- B1.2 Submission Requirements for Non-Serviced (Water) Development Applications
- B1.15 Expression of Parcel Areas in RDN Regulatory Bylaws
- B2.2 Inclusion of New Subdivisions Within Building Inspection Service Area
- B4.1 Use and Maintenance of Generators at Designated Emergency Reception Centres
- C1.1 RDN Tree Management in Parks
- C2.1 Recreation Fees & Charges

CARRIED UNANIMOUSLY

17-343

It was moved and seconded that the following policies be converted from Board Policy to CAO Policy and referred to staff:

- A1.2 Distribution of Agendas
- B1.17 Green Housekeeping Program
- B1.18 Plug-in Hybrid Electric Vehicles
- C3.1 Use of Buses for Special Events
- C3.2 Distribution of Complimentary & Reduced Fare Products
- C3.3 Use of RDN Buses During an Emergency or Disaster

CARRIED UNANIMOUSLY

17-344

It was moved and seconded that Board policies identified in Attachment 1 as requiring amendment be presented to the Board for consideration at future meetings.

CARRIED UNANIMOUSLY

**Committees Review**

17-345

It was moved and seconded:

That the Sustainability Select Committee be dissolved and such matters be considered by the Committee of the Whole.

That the Terms of Reference for the Drinking Water & Watershed Protection Technical Advisory Committee be amended to indicate that the Committee will “provide recommendations to the Board through the Committee of the Whole”.

That the Emergency Management Select Committee be dissolved and such matters be considered by the Electoral Area Services Committee.

That the Fire Services Advisory Committee be dissolved and such matters be considered by the Electoral Area Services Committee.

That in camera matters only be considered by a commission or an advisory body when referred to that body by the Board.

That Committee of the Whole meetings commence at 3:00 p.m.

That Board meetings commence at 4:00 p.m.

That web streaming meetings be considered for inclusion in the 2018 Operational Plan and Budget.

That staff be directed to draft the necessary amendments to the Board Procedure Bylaw to reflect these changes.

It was moved and seconded that the nine motions be considered seriatim.

Opposed (1): Director Stanhope

CARRIED

17-346

It was moved and seconded that the Sustainability Select Committee be dissolved and such matters be considered by the Committee of the Whole.

CARRIED UNANIMOUSLY

17-347

It was moved and seconded that the Terms of Reference for the Drinking Water & Watershed Protection Technical Advisory Committee be amended to indicate that the Committee will “provide recommendations to the Board through the Committee of the Whole”.

CARRIED UNANIMOUSLY

17-348

It was moved and seconded that the Emergency Management Select Committee be dissolved and such matters be considered by the Electoral Area Services Committee.

Opposed (2): Director Young, and Director Rogers

CARRIED

17-349

It was moved and seconded that the Fire Services Advisory Committee be dissolved and such matters be considered by the Electoral Area Services Committee.

It was moved and seconded that the motion be deferred until after a meeting has taken place with the fire societies to discuss the matter.

Opposed (6): Director McPherson, Director Houle, Director Stanhope, Director McKay, Director Bestwick, and Director Lefebvre

CARRIED

17-350

It was moved and seconded that in camera matters only be considered by a commission or an advisory body when referred to that body by the Board.

CARRIED UNANIMOUSLY

17-351

It was moved and seconded that Committee of the Whole meetings commence at 3:00 p.m.

Opposed (5): Director Young, Director Rogers, Director Fell, Director Fuller, and Director Kipp

CARRIED

17-352

It was moved and seconded that the Board Procedure Bylaw be amended to include provision that in the event that the Committee of the Whole or Board meeting exceeds four hours in length that a motion to extend the meeting would be required.

CARRIED UNANIMOUSLY

17-353

The Chair brought back the following matter for reconsideration:

That Committee of the Whole meetings commence at 3:00 p.m.

After debate on the matter the Chair called a vote.

Opposed (8): Director Young, Director Rogers, Director Fell, Director Bestwick, Director Fuller, Director Kipp, Director Yoachim, and Director Colclough

CARRIED

17-354

It was moved and seconded that Board meetings commence at 4:00 p.m.

Opposed (13): Director Veenhof, Director Thorpe, Director McPherson, Director Young, Director Rogers, Director Fell, Director Bestwick, Director Fuller, Director Hong, Director Kipp, Director Yoachim, Director Colclough, and Director Westbroek

DEFEATED

17-355

It was moved and seconded that web streaming meetings be considered for inclusion in the 2018 Operational Plan and Budget.

Opposed (1): Director Young

CARRIED

17-356

It was moved and seconded that staff be directed to draft the necessary amendments to the Board Procedure Bylaw to reflect these changes.

CARRIED UNANIMOUSLY

17-357

It was moved and seconded that Committee of the Whole meetings will commence at 3:00 pm beginning in September 2017.

Opposed (1): Director Kipp

CARRIED

**Solid Waste Management Select Committee**

**Minutes of the Solid Waste Management Select Committee Meeting - May 30, 2017**

17-358

It was moved and seconded that the minutes of the Solid Waste Management Select Committee meeting held May 30, 2017, be received for information.

CARRIED UNANIMOUSLY

**Solid Waste Management Plan Dispute Resolution**

17-359

It was moved and seconded that the Solid Waste Management Plan disputes be directed to the Board for decision; and that the Board consider mediation for non-regulatory or legislative decisions.

CARRIED UNANIMOUSLY

**2017 SWMP Stage 2 Report Adoption**

17-360

It was moved and seconded that the Board adopt the Stage 2 Solid Waste Management Plan report.

Opposed (1): Director Young

CARRIED

**Minutes of the Solid Waste Management Select Committee Meeting - June 14, 2017**

17-361

It was moved and seconded that the minutes of the Solid Waste Management Select Committee meeting held June 14, 2017, be received for information.

CARRIED UNANIMOUSLY

**Comox Valley Regional District Disposal Request for Asbestos Waste Disposal - Bylaw No. 1531 Revision**

17-362

It was moved and seconded that "Regional District of Nanaimo Solid Waste Management Regulation Amendment Bylaw No. 1531.08, 2017" be introduced and read three times.

Opposed (2): Director Young, and Director Kipp

CARRIED

17-363

It was moved and seconded that “Regional District of Nanaimo Solid Waste Management Regulation Amendment Bylaw No. 1531.08, 2017” be adopted.

Opposed (2): Director Young, and Director Kipp

CARRIED

### **Transit Select Committee**

#### **Minutes of the Transit Select Committee Meeting - May 25, 2017**

17-364

It was moved and seconded that the minutes of the Transit Select Committee meeting held May 25, 2017, be received for information.

CARRIED UNANIMOUSLY

#### **2017-2018 Conventional and Custom Transit Annual Operating Agreement**

17-365

It was moved and seconded that the Board approve the 2017/18 Conventional and Custom Transit Annual Operating Agreements with BC Transit.

CARRIED UNANIMOUSLY

### **Fare Review**

17-366

It was moved and seconded that the Board approve a Conventional and handyDART fare change as shown in Appendix ‘A’ Option 1, including the expanded ‘Kids Ride Free’ program, university monthly passes at \$50, and removal of the paper transfer system to be implemented on September 3, 2017.

CARRIED UNANIMOUSLY

17-367

It was moved and seconded that the Board direct staff to provide a report that looks at the financial and social consequences by service area of providing \$1.00 transit service.

CARRIED UNANIMOUSLY



17-368

It was moved and seconded that the Board direct staff to provide a report that looks at the financial and social consequences by service area of providing free transit service.

Opposed (6): Director Thorpe, Director Rogers, Director McKay, Director Hong, Director Yoachim, and Director Westbrook

CARRIED

**Transit Service to Duke Point**

17-369

It was moved and seconded that the Board direct staff to work with BC Transit to bring forward a detailed financial report regarding a 5,000 hour annual transit expansion and potential use of community shuttle buses for implementation in January 2018.

CARRIED UNANIMOUSLY

**Regional Parks and Trails Select Committee**

**Minutes of the Regional Parks and Trails Select Committee Meeting - May 19, 2017**

17-370

It was moved and seconded that the minutes of the Regional Parks and Trails Select Committee meeting held May 19, 2017, be received for information.

CARRIED UNANIMOUSLY

**Englishman River Water Service Management Board**

**Minutes of the Englishman River Water Service Management Board Meeting - May 25, 2017**

17-371

It was moved and seconded that the minutes of the Englishman River Water Service Management Board meeting held May 25, 2017, be received for information.

CARRIED UNANIMOUSLY

**REPORTS**

**Zoning Amendment Application No. PL2016-007 - 4660 & 4652 Anderson Ave, Electoral Area 'H' - Amendment Bylaw No. 500.405, 2016 - Adoption**

17-372

It was moved and seconded that the Board adopt "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.405, 2016".

CARRIED UNANIMOUSLY

**Zoning Amendment Application No. PL2017-015 - 2720 Benson View Road, Electoral Area 'C' - Amendment Bylaw 500.409, 2017 - Third Reading**

17-373

It was moved and seconded that the Board give third reading to "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.409, 2017".

CARRIED UNANIMOUSLY

**Provision of Tourism Promotion by the Gabriola Island Chamber of Commerce**

17-374

It was moved and seconded that the Regional District of Nanaimo enter into an agreement with the Gabriola Island Chamber of Commerce to provide tourism marketing for Gabriola Island during 2017 in the amount of \$18,525.

CARRIED UNANIMOUSLY

**BYLAWS - WITH NO ACCOMPANYING REPORT**

**Southern Community Sewer Local Service Secondary Treatment Capital Improvements Loan Authorization Bylaw No. 1756, 2017**

17-375

It was moved and seconded that "Southern Community Sewer Local Service Secondary Treatment Capital Improvements Loan Authorization Bylaw No. 1756, 2017" be adopted.

CARRIED UNANIMOUSLY

**Northern and Southern Communities Wastewater Development Cost Charges Amendment Bylaws**

17-376

It was moved and seconded that “Northern Community Sewer Service Area Development Cost Charges Amendment Bylaw No. 1442.03, 2016”, be adopted.

CARRIED UNANIMOUSLY

17-377

It was moved and seconded that “Southern Community Sewer Service Area Development Cost Charges Amendment Bylaw No. 1547.01, 2016”, be adopted.

CARRIED UNANIMOUSLY

**IN CAMERA**

17-378

It was moved and seconded that pursuant to Sections 90 (1) (c), (e), and (j) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to labour or other employee relations, land acquisition, and third-party business interests.

CARRIED UNANIMOUSLY

TIME: 8:49 PM

**ADJOURNMENT**

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 9:32 PM

---

CHAIR

---

CORPORATE OFFICER