

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, July 25, 2017, 7:00 P.M.  
RDN Board Chambers**

In Attendance:	Director W. Veenhof	Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director B. Colclough	District of Lantzville
	Director T. Westbroek	Town of Qualicum Beach
Regrets:	Director I. Thorpe	Vice Chair
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	M. Mauch	A/GM Regional & Community Utilities
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Trudeau	Gen. Mgr. Transportation & Emergency Planning Services
	J. Harrison	Director of Corporate Services
	W. Idema	Director of Finance
	J. Holm	Mgr. Current Planning
	M. O'Halloran	A/Mgr. Administrative Services
	C. Golding	Recording Secretary

**APPROVAL OF THE AGENDA**

17- 379

It was moved and seconded that the agenda be approved as amended, to include items of correspondence.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Regular Board Meeting - June 27, 2017**

17- 380

It was moved and seconded that the minutes of the Regular Board meeting held June 27, 2017, be adopted.

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

**Receipt of Correspondence**

17- 381

It was moved and seconded that the following correspondence be received:

Correspondence re Development Permit with Variance Application No. PL2016-188 and Lakes District and Schooner Cove Phased Development Agreement Amendment Agreement - 3521 Dolphin Drive, Electoral Area 'E'

Owners of Strata Plan - VIS 5160 re DVP Application No. PL2017-059 - 2226 South Lake Road, Electoral Area 'H'

Owners of Strata Plan - VIS 5160 re DVP Application No. PL2017 - 063 - 3036 Bay Road, Electoral Area 'H'

Jan Hastings, Nanaimo Recycling Exchange, re NRE need to relocate

Additional correspondence re Development Permit with Variance Application No. PL2016-188 and Lakes District and Schooner Cove Phased Development Agreement Amendment Agreement - 3521 Dolphin Drive, Electoral Area 'E'

CARRIED UNANIMOUSLY

**Business Arising from Correspondence**

17- 382

It was moved and seconded that the correspondence from Jan Hastings, Nanaimo Recycling Exchange, regarding Nanaimo Recycling Exchange need to relocate be referred to staff.

CARRIED UNANIMOUSLY

**REPORTS**

**Arrowsmith CPR Regional Trail – Island Timberlands Licence Renewal**

17- 383

It was moved and seconded that the Board accept Island Timberlands' offer to renew the 2000 Arrowsmith CPR Regional Trail non-exclusive licence for the period April, 1 2017 to March 31, 2019.

CARRIED UNANIMOUSLY

**Little Qualicum River Regional Park Bridge Upgrade Tender Award**

17- 384

It was moved and seconded that the Board cancel the tender without awarding a contract for the Little Qualicum River Regional Park Bridge Upgrade.

CARRIED UNANIMOUSLY

17- 385

It was moved and seconded that the Board direct staff to remove the existing Little Qualicum River Regional Park Bridge due to safety concerns.

CARRIED UNANIMOUSLY

17- 386

It was moved and seconded that the design and construction of a new bridge for the Little Qualicum River Regional Park be considered for inclusion in the 5-year Regional Parks Capital Plan.

CARRIED UNANIMOUSLY

**COMMITTEE MINUTES**

17- 387

It was moved and seconded that the following minutes be received for information:

Executive Committee Meeting - June 27, 2017

Committee of the Whole Meeting - July 11, 2017

Electoral Area Services Committee Meeting - July 11, 2017

Solid Waste Management Select Committee Meeting - July 17, 2017

CARRIED UNANIMOUSLY

**COMMITTEE RECOMMENDATIONS**

**Executive Committee**

**Community Grants Policy**

17- 388

It was moved and seconded that the Terms of Reference for the Community Grants Committee be approved.

CARRIED UNANIMOUSLY

17- 389

It was moved and seconded that the Community Grants Policy No. A1.30 be approved.

CARRIED UNANIMOUSLY

17- 390

It was moved and seconded that the Grants-in-Aid Advisory Committee be dissolved.

CARRIED UNANIMOUSLY

17- 391

It was moved and seconded that Grants-in-Aid Policy No. A1.28 be repealed.

CARRIED UNANIMOUSLY

17- 392

It was moved and seconded that an overall review of RDN Community Grant programs be included in the 2018 work plans.

CARRIED UNANIMOUSLY

**Directors' Remuneration**

17- 393

It was moved and seconded that the process and Terms of Reference for an independent review of the Regional District of Nanaimo's Directors' remuneration by a consultant be approved as amended to delete Cowichan Valley Regional District from the comparator group and add Comox Valley Regional District, and to include reference to remuneration for Alternate Directors.

CARRIED UNANIMOUSLY

17- 394

It was moved and seconded that the Executive Committee be appointed by the Board to review the consultant's report on remuneration and make a recommendation to the Board.

CARRIED UNANIMOUSLY

17- 395

It was moved and seconded that the Board direct that the applicable policies and bylaws be revised and updated following approval of the remuneration by the Board.

CARRIED UNANIMOUSLY

17- 396

It was moved and seconded that staff report back to the Executive Committee in November of this year.

CARRIED UNANIMOUSLY

### **Committee of the Whole**

#### **Southern Community Sewer Secondary Treatment Capital Improvements – Security Issuing Bylaw 1762 and Interim Financing Bylaw 1763**

17- 397

It was moved and seconded that “Southern Community Sewer Local Service Secondary Treatment Capital Improvements Security Issuing Bylaw No. 1762, 2017” be introduced and read three times.

CARRIED UNANIMOUSLY

17- 398

It was moved and seconded that “Southern Community Sewer Local Service Secondary Treatment Capital Improvements Interim Financing Bylaw No. 1763, 2017” be introduced and read three times.

CARRIED UNANIMOUSLY

#### **Draft State of Recreation in District 69 (Oceanside) Research Report**

17- 399

It was moved and seconded that the Draft State of Recreation in District 69 (Oceanside) Research Report be presented to the District 69 Recreation Commission and the Recreation Services Master Plan Advisory Committee for information and comment prior to inclusion in the Master Plan as a reference document.

CARRIED UNANIMOUSLY

#### **July 2017 Asset Management Update**

17- 400

It was moved and seconded that the Board endorse the July 2017 Asset Management Update.

CARRIED UNANIMOUSLY

**Community Grants - Tribal Journeys 2017**

17- 401

It was moved and seconded that:

Whereas on May 23, 2017 after consideration of a staff report on Tribal Journeys 2017 the Board resolved that "...Directors and staff be informed of any volunteer opportunities that may arise from the event."

Therefore be it resolved that the Regional District of Nanaimo's First Nations liaison budget be utilized to provide the following community grants to contribute towards the costs of Tribal Journeys 2017.

1. Qualicum First Nation \$1200
2. Snuneymuxw First Nation \$1200
3. Snaw-Naw-As \$1200

CARRIED UNANIMOUSLY

**Solid Waste Management Select Committee**

**Solid Waste Services Update**

17- 402

It was moved and seconded that staff prepare a report on the Regional Solid Waste Advisory Committee Zero Waste Recycling motion. The staff report is to be provided at the next Solid Waste Management Select Committee meeting for further consideration of the following Regional Solid Waste Advisory Committee motion:

The Regional Solid Waste Advisory Committee recommends that the Board fund a non-profit enterprise to act as a research/recycling hub for recycling items currently not commercially marketable. The research/recycling hub would develop methods, markets and collaborations for items not currently easily recyclable, investigate barriers to recycling these items, and develop recycling programs that would ultimately benefit the Regional District of Nanaimo as a whole. Funding for the research/recycling hub would be set at \$300,000 annually over a 5 year pilot project.

Opposed (5): Director Young, Director Bestwick, Director Fuller, Director Kipp, and Director Joachim

CARRIED

**Contract Award - Regional Landfill Scale and Scale House Replacement**

17- 403

It was moved and seconded that the contract for the construction of the Regional Landfill scale and scale house be awarded to Island West Coast Development in the amount of \$498,301 and a total project cost of \$572,801.

CARRIED UNANIMOUSLY

**Electoral Area Services Committee**

**Fireplace Stove from Anders and Dorrit's Community Park House**

17- 404

It was moved and seconded that Regional District of Nanaimo staff send a letter to the Chairman of the Mountain Fire Protection District Board of Trustees to request the possibility of the fireplace stove being stored in perpetuity at East Wellington Fire Hall as a community museum piece.

CARRIED UNANIMOUSLY

**Dashwood Community Hall**

17- 405

It was moved and seconded that the demolition of the Dashwood Community Park Hall be postponed until a review and consultation with the community can be done.

CARRIED UNANIMOUSLY

**Highway 19A Thames Creek Road Pullout Improvement Request**

17- 406

It was moved and seconded that no further action is to be taken regarding the request for the Regional District of Nanaimo to undertake improvements to the Thames Creek pullout on Highway 19A.

CARRIED UNANIMOUSLY

**McColl Rd. Beach Access**

17- 407

It was moved and seconded that staff be directed to contact Ministry of Transportation and Infrastructure regarding encroachment onto the McColl Rd undeveloped Right of Way.

CARRIED UNANIMOUSLY

**Natural Playgrounds**

17- 408

It was moved and seconded that staff be directed to provide a scoped concept report regarding natural playground equipment, budget and location around the Madrona area for the next Electoral Area 'E' Parks and Open Space Advisory Committee meeting.

CARRIED UNANIMOUSLY

**Nanoose Road Community Park**

17- 409

It was moved and seconded that staff be directed to submit a request to Crown Lands to expand the potential uses for the Nanoose Road Community Park to include a dog park.

CARRIED UNANIMOUSLY

**Snaw-Naw-As First Nation - Hul'q'umi'num Name New Community Park**

17- 410

It was moved and seconded that the Electoral Area 'E' Community Park on Oak Leaf Drive be named Es-hw Sme~nts Community Park. Pronunciation: Eshk-Sments.

CARRIED UNANIMOUSLY

**Zoning Amendment - File No. PL2017-089 - Electoral Areas 'A', 'C', 'E', 'G' and 'H' - Amendment Bylaw 500.410, 2017 - First and Second Reading; Amendment Bylaw 500.411, 2017 - First and Second Reading**

17- 411

It was moved and seconded that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.410, 2017" be introduced and read two times.

CARRIED UNANIMOUSLY

17- 412

It was moved and seconded that the public hearing for "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.410, 2017" be waived and notice in accordance with Section 467 of the *Local Government Act* be given.

CARRIED UNANIMOUSLY

17- 413

It was moved and seconded that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.411, 2017" be introduced and read two times.

CARRIED UNANIMOUSLY

17- 414

It was moved and seconded that the public hearing for "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.411, 2017" be waived and notice in accordance with Section 467 of the *Local Government Act* be given.

CARRIED UNANIMOUSLY



**Amendments to Bylaw No. 1285**

17- 415

It was moved and seconded that staff be directed to draft amendments to Bylaw No. 1285 (Section 1.4 and Section 5 "Lot"); so as to enable land strata subdivision in harmony with that enabled by Bylaw No. 500.

CARRIED UNANIMOUSLY

17- 416

It was moved and seconded that Bylaw No. 1285 be amended as follows: the maximum density requirement for Rural 1 (R-1) Zone be set at 2 Dwelling Units per lot; with the specification of 1 Dwelling Unit per hectare removed.

CARRIED UNANIMOUSLY

**Development Variance Permit Application No. PL2017-059 - 2226 South Lake Road, Electoral Area 'H'**

17- 417

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-059 to increase the maximum floor area on a single storey of a recreational residence from 70 m<sup>2</sup> to 105 m<sup>2</sup> subject to the terms and conditions outlined in Attachment 2 to 4.

CARRIED UNANIMOUSLY

**Development Variance Permit Application No. PL2017-063 - 3036 Bay Road, Electoral Area 'H'**

This item was withdrawn by the applicant.

**Development Variance Permit Application No. PL2016-123 - Brynmarl Road, Electoral Area 'E'**

17- 418

It was moved and seconded that the Board approve Development Variance Permit No. PL2016-123 to reduce the setback from the natural boundary of the sea for a swimming pool and patio and reduce the setback from the interior side lot line for a patio subject to the terms and conditions outlined in Attachment 2 to 4.

CARRIED UNANIMOUSLY

**Development Permit with Variance Application No. PL2016-188 and Lakes District and Schooner Cove Phased Development Agreement Amendment Agreement - 3521 Dolphin Drive, Electoral Area 'E'**

Gerry Thompson, local resident, spoke in favour of the application

John Taylor, local resident, spoke in favour of the application

Rick Bleiker, local resident, spoke in opposition of the application

Natalie Holloway, local resident, spoke in favour of the application

Peter Howells, Schooner Cove Yacht Club Commodore, spoke in favour of the application

Stephanie Francis, local resident, spoke in opposition of the application

Chris Jobb, local resident, spoke in favour of the application

Ian Broadfoot, local resident, spoke in favour of the application

Steve Leasing, local resident, spoke in opposition of the application

Dawana Taylor, local resident, spoke in favour of the application

Keith Thompson, local resident, spoke in favour of the application

17- 419

It was moved and seconded that the Summary of the Public Information Meeting held on May 30, 2017, be received.

CARRIED UNANIMOUSLY

17- 420

It was moved and seconded that the Board approve the Lakes District and Schooner Cove Phased Development Agreement Amendment Agreement to include changes primarily relating to the proposed waterfront boardwalk and pathway, maintenance of the multi-use pathway or sidewalk, timing and trigger mechanisms within the phased development agreement, the boat ramp, and fire protection as proposed in Attachment 13.

CARRIED UNANIMOUSLY

17- 421

It was moved and seconded that the Board approve Development Permit with Variance No. PL2016-188 to permit the construction of a multi-residential and mixed use commercial development subject to the terms and conditions outlined in Attachments 2 to 7 and the variances outlined in Attachment 2.

CARRIED UNANIMOUSLY

17- 422

It was moved and seconded that the Board direct staff to send a letter to the Ministry of Transportation and Infrastructure advising them that it is the Regional District of Nanaimo's expectation that Ministry of Transportation and Infrastructure will retain responsibility for new and existing sidewalks in the Lakes District and Schooner Cove as per Minister Stone's commitment of August 28, 2013.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**Federal Government Proposal to Remove 1/3 Tax Exemption for Local Government Elected Officials**

17- 423

It was moved and seconded that a resolution be sent to both the Union of BC Municipalities (UBCM) and the Federation of Canadian Municipalities (FCM) that asks both UBCM and FCM to lobby the Federal Government to rescind the government's proposal to remove the 1/3 tax exemption on compensation for local government elected officials and to communicate with the appropriate Federal Ministers and copy the local Members of Parliament and ask that the motion be considered by UBCM as a late submission.

CARRIED UNANIMOUSLY

**IN CAMERA**

17- 424

It was moved and seconded that pursuant to Sections 90 (1) (a), (c), (e), (g), and (m) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to Board appointments, labour relations, land acquisition, litigation and intergovernmental relations.

CARRIED UNANIMOUSLY

TIME: 8:29 PM

**ADJOURNMENT**

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 8:59 PM

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CHAIR

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CORPORATE OFFICER