

**REGIONAL DISTRICT OF NANAIMO
REGIONAL PARKS AND TRAILS SELECT COMMITTEE
AGENDA**

Tuesday, October 17, 2017

12:00 P.M.

Committee Room

Pages

- 1. CALL TO ORDER**
- 2. APPROVAL OF THE AGENDA**
- 3. ADOPTION OF MINUTES**
 - 3.1 Regional Parks and Trails Select Committee Meeting - May 19, 2017** **3**

That the minutes of the Regional Parks and Trails Select Committee meeting held May 19, 2017, be adopted.
- 4. DELEGATIONS**
 - 4.1 Ceri Peacey, Chairperson, Friends of French Creek Conservation Society, Hamilton Marsh Committee, re Hamilton Marsh – Video and Presentation** **7**
- 5. CORRESPONDENCE**
 - 5.1 R. O'Donnell, Benson View Rd Resident, re Mount Benson Regional Park - Gate Installation** **8**
 - 5.2 S. Hobson, Access Oceanside Association, re Lighthouse Trail** **12**
 - 5.3 D. Podetz, President of Strata VIS 5826, re La Selva Place Trail** **13**
- 6. UNFINISHED BUSINESS**
- 7. REPORTS**
 - 7.1 Parks Update Report - Spring and Summer 2017** **22**

That the Park Update Report - Spring and Summer 2017 be received as information.
 - 7.2 Moorecroft Regional Park - Site Planning for New Amenities** **35**

That funding of remaining improvements identified at the planning workshop for Moorecroft Regional Park be considered for allocation in the Five Year Financial Plan.
- 8. BUSINESS ARISING FROM DELEGATIONS**

9. NEW BUSINESS

9.1 Beachcomber Regional Park Open House

50

10. IN CAMERA

That pursuant to Section 90(1) (e) of the *Community Charter* the Committee proceed to an In Camera Committee meeting to consider items related to land issues.

11. ADJOURNMENT

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE REGIONAL PARKS AND TRAILS SELECT COMMITTEE MEETING

FRIDAY, MAY 19, 2017

12:00 PM

RDN COMMITTEE ROOM

In Attendance:	Director H. Houle	Chair ,Electoral Area B
	Director A. McPherson	Electoral Area A
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director W. Veenhof	Electoral Area H
	Alternate Director N. Horner	Town of Qualicum Beach
	Director B. Yoachim	City of Nanaimo
	Director I. Thorpe	City of Nanaimo
	Director B. Colclough	District of Lantzville
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	T. Osborne	General Manager, Recreation & Parks
	W. Marshall	Manager of Park Services
	A. Harvey	Recording Secretary
Regrets:	Director T. Westbroek	Town of Qualicum Beach
	Director J. Hong	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director J. Stanhope	Electoral Area G

CALL TO ORDER

Chair Houle called the meeting to order at 12:00pm and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair welcomed Alternate Director Horner to the meeting.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

It was moved and seconded that the minutes of the Regular Regional Parks and Trails Select Committee meeting held February 7, 2017 be adopted.

CARRIED UNANIMOUSLY

DELEGATIONS

It was moved and seconded to receive the delegation.

CARRIED UNANIMOUSLY

Kathy Rowe - Silver Spur Riding Club – Re: Horses on Coombs to Parksville Rail Trail

Ms. Rowe provided the committee with a hand out of her presentation. She addressed the concerns of the riding community of the two month ban of horses on the Parksville to Coombs Rail Trail and the need for immediate equestrian access to horses at Station Rd along the trail to Virginia Rd., as well as, Shearme Rd. to the entrance to Woodlot 31.

Questions from the committee were answered.

COMMUNICATIONS/CORRESPONDENCE

Barb Baker, ACCVI, RE: Public Access to Parks on Private Lands

It was moved and seconded that the correspondence from Barb Baker, ACCVI regarding Public Access to Parks on Private Lands be received.

CARRIED UNANIMOUSLY

Dave Peterson, Ministry of Forests, Lands and Natural Resource Operations, RE: BC Rural Dividend Program Grant – Horne Lake Regional Trail

It was moved and seconded that the correspondence from Dave Peterson, Ministry of Forests, Lands and Natural Resource Operations regarding the BC Rural Dividend Program Grant for Horne Lake Regional Trail be received.

CARRIED UNANIMOUSLY

Dave Peterson, Ministry of Forests, Lands and Natural Resource Operations, RE: BC Rural Dividend Program Grant – Trans Canada Trail – Timberlands Rd.

It was moved and seconded that the correspondence from Dave Peterson, Ministry of Forests, Lands and Natural Resource Operations regarding BC Rural Dividend Program Grant for the Trans Canada Trail – Timberlands Rd be received.

CARRIED UNANIMOUSLY

Alfred Jablonski, Corcan-Meadowood Residents Association, RE: Bridge Repair – LQRP

It was moved and seconded that the correspondence from Alfred Jablonski, Corcan-Meadowood Residents Association regarding the Bridge Repair at Little Qualicum Regional Park be received.

CARRIED UNANIMOUSLY

Tom Osborne, RDN, RE: Little Qualicum River Regional Park Bridge

It was moved and seconded that the correspondence from Tom Osborne, RDN regarding Little Qualicum River Regional Park Bridge be received.

CARRIED UNANIMOUSLY

David Borth, Province of BC, BC Rural Dividend Results – Little Qualicum River Regional Park Bridge Repair and Rehabilitation

It was moved and seconded that the correspondence from David Borth, Province of BC regarding BC Rural Dividend Results for Little Qualicum River Regional Park Bridge Repair and Rehabilitation be received.

CARRIED UNANIMOUSLY

Jocelyn Wood, Nature Conservancy of Canada, RE: Moorecroft Regional Park Monitoring

It was moved and seconded that the correspondence from Jocelyn Wood, Nature Conservancy of Canada regarding Moorecroft Regional Park Monitoring be received.

CARRIED UNANIMOUSLY

REPORTS

Parks Quarterly Update Report Jan- Mar 2017

Ms. Marshall gave a summary of the Regional Parks projects from the Parks Update Report.

It was moved and seconded that the Parks Quarterly Update Report Jan- Mar 2017 be received as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

Accommodation for Equestrians on Regional Trails

Ms. Marshall gave an overview of the handouts she provided to the Committee summarizing Multi-use trail use and equestrian use.

The Committee discussed granting horses early access to the sites requested by the riding club. Mr. Osborne noted that they are already a month into the ban and two months to get the compacting to where it needs to be is already a tight deadline. Staff informed the Committee the need for proper compacting for the long term preservation of the trail. Staff will endeavour to work with the local equestrian community and the contractor on providing access to segments of the trail should they be ready prior to the lifting of the overall ban.

Committee members discussed their support for horse usage on the Coombs to Parksville trail and the need for education and signage.

Official Opening of Parksville to Coombs Rail Trail – October 14, 2017

Mr. Osborne gave an update of revised date for the opening plans.

IN CAMERA

It was moved and seconded that pursuant to Section 90(1) (e) of the Community Charter the Committee proceed to an In Camera Committee meeting to consider items related to land issues.

Time: 1:00pm

ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 1:50pm.

CARRIED UNANIMOUSLY

Chairperson

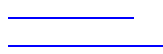
Delegation: Ceri Peacey, Chairperson, FFCCS Hamilton Marsh Committee, re Hamilton Marsh – Video and Presentation - Update.

Summary: Ceri Peacey and Lynne Brookes of the Hamilton Marsh Committee will present the new 2017 video "Hamilton Marsh The Whole 360" highlighting area resident's desire to preserve the entire 360 ha's for watershed, wildlife, and community values.

This video features local community members including school children describing why they value Hamilton Marsh and sharing compelling reasons to preserve the entire 360 hectares.

The 6 minute video will be followed by a brief update of the committees goals and activities.

Action Requested: We would like to present information to the RDN Board further encouraging them to preserve the entire 360 ha's surrounding Hamilton Marsh for watershed, wildlife and community values. We will also update them on recent activities by our committee.



From: Osborne, Tom
Sent: Tuesday, August 01, 2017 10:26 AM
To: 'Randy O'Donnell'
Cc: Marshall, Wendy; Dobbs, Mark; 'Patricia'; alpennington@shaw.ca; g-igow@shaw.ca; 'Taryn Klarner'; 'Tom Holmes'; Maureen Young
Subject: RE: Mount Benson Regional Park - Gate Installation

Mr. O'Donnell,

Thank you for your emails dated July 24 and 26. It is important that Parks Services is kept aware of the community's concerns and I appreciate you continuing to advocate for changes that your neighbourhood would like to see.

At this juncture, I can provide the following information with regard to the parking and trail head for Mount Benson Region Park.

In response to concerns that you raised about ATV / motorbike use, the barrier that was installed was placed at the trail head as this is the optimal point for such a barrier at this time. It is recognized that the design that was used is inadequate and does not prevent motorbikes from accessing the trail head. The gate is in the process of being changed which should be completed by early September.

Other changes that were made to the staging area, including the installation of the garbage can and regulation signage, were also done in response to related concerns raised by local residents and users of the park.

In regard to the provision of additional parking stalls to serve Mount Benson Regional Park, including the role of the existing stalls that have been constructed, no final decisions have been made at this point but staff are very much aware of the concerns and are working towards a solution.

RDN Park staff will consult with all residents in the area of the trail head for Mount Benson Regional Park prior to any further reconfigurations to parking amenities that serve the park. At this point, it is

anticipated consultation can commence later this fall.

Regards,

Tom Osborne

Tom Osborne
General Manager of Recreation and Parks Services

Regional District of Nanaimo Recreation and Parks Dept.

From: Randy O'Donnell [<mailto:rjodonnell@shaw.ca>]
Sent: Wednesday, July 26, 2017 6:02 PM
To: Maureen Young; Osborne, Tom
Cc: Marshall, Wendy; Dobbs, Mark; 'Patricia'; alpennington@shaw.ca; g-igow@shaw.ca; 'Taryn Klarner'; 'Tom Holmes'
Subject: RE: Mount Benson Regional Park - Gate Installation

Good day, Mr. Osborne;

Area Director Maureen Young was kind enough to speak with me at our home this morning. She was careful to couch any information within the 'in-camera' parameters, which meant she was able to provide virtually nothing regarding the parking planning.

She did ask what we wished to see done regarding the installation of a 'zig-zag' barrier. I indicated to her that if the current parking area is *likely* to be *de-commissioned*, then the installation of 'zig-zag' barrier (and I'm assuming removal of the current non-barrier) at this time, would be throwing good money after bad.

Regards
Randy O'Donnell

From: Maureen Young [mailto:maureen_young@shaw.ca]
Sent: July 25, 2017 4:35 PM
To: Randy O'Donnell
Subject: Re: Mount Benson Regional Park - Gate Installation

Hi Randy

Thank You, for the update - re the installation of this gate. I'm sorry that this type of gate has been installed; at the meeting this evening, I will speak to the Parks staff to see if this type of gate can be exchanged for the zigzag gate that was suggested. And, I will, emphasize the importance for the neighbourhood to be involved in discussion re any solution to be implemented re the parking problem at Mount Benson Regional Park.

Thank You, again, for your email, I do appreciate it.

Maureen Young

On 2017-07-25, at 3:42 PM, Randy O'Donnell wrote:

Hi Maureen;

I neglected to 'cc' you in on this.

Regards

Randy

From: Randy O'Donnell [<mailto:rjodonnell@shaw.ca>]

Sent: July 24, 2017 2:40 PM

To: 'Osborne, Tom'

Cc: 'Marshall, Wendy'; 'Cramer, Kelsey'; 'Dobbs, Mark'; 'Patricia'; 'Tom Holmes'; 'g-igow@shaw.ca'; 'alpennington@shaw.ca'; 'Taryn Klarner'

Subject: Mount Benson Regional Park - Gate Installation

Good afternoon, Mr. Osborne;

I was in communication with your colleague Wendy Marshall on Friday morning, informing her that a contractor was in process of installing a gate at Mt. Benson Regional Park's entrance at Witchcraft Lake. I had proposed a 'zig-zag' gate many months ago when I noted that off-road motorcycles were accessing the trails by riding down the steps and across the floating bridge. When I spoke with Ms. Marshall, she appeared to believe a 'zig-zag' gate was being installed. I said that the contractor was installing a steel gate – more properly an entrance-way – with a three foot gap between the 'gates'. Ms. Marshall said she would look into it, but as it was Friday nothing more could be done but that she would have staff check it and report back to her.

Below is a picture taken today, of said 'gates', following their completion today

<image003.jpg>Given that motorcycles can simply ride through the gap, ***what then was the purpose of the expenditure?*** ATVs on the rare occasion have accessed the trails, but certainly not over the floating bridge.

We are aware that an alternative location for permanent parking has been negotiated, awaiting final approval. Our neighbourhood is very concerned that expenditures on these on-going '*improvements*' (emergency vehicles sign, bear proof garbage receptacle and new gate) suggest that the current parking lot will remain in some form.

We have put up with an ever increasing problem for a full decade and believe that if the current parking area is not de-commissioned and closed to parking, it will remain a preferred parking area for many of the hundreds of regular park users.

We feel that some communication is in order between your department and the neighbourhood ratepayers affected by these decisions and changes. What are the plans for future parking and

when will they be implemented? Why is there no discussion with the neighbourhood in advance of any changes? Why is there an apparent need for secrecy, or non-disclosure?

I and my fellow Benson View Road neighbours will look forward to hearing from you at your earliest convenience.

Respectfully – Randy O'Donnell, 2920 Benson View Rd.

From: Sandra Hobson [<mailto:shobson@uwo.ca>]

Sent: Wednesday, May 31, 2017 12:37 PM

To: Bill Veenhof

Cc: Michel, Joan

Subject: Lighthouse Trail

I wanted to contact you, Director Veenhof, to express my personal appreciation and that of Access Oceanside Association for the leadership the Regional District on Nanimo with regard to enhancing accessibility to the outdoors for persons with disabilities. The recent trail walk several of our members took with Joan Michele and Chris van Ossenbruggen introduced me to the Lighthouse Trail, a marvelous example of a leading edge accessible trail. It is safe, accessible, and beautiful, and the tap rail for persons with visual impairment is a real innovation. The openness and consideration demonstrated by Ms. Michel and Mr. van Ossenbruggen in considering our opinions and recommendations were most welcome. We were also very pleased to hear about plans to include accessibility whenever new trails are developed. Should Access Oceanside Association be able to assist in any way, please do not hesitate to contact us (info@accessoceanside.ca).

Again, thank you for the attention of the Regional District and its employees, in the persons of Joan Michel and Chris van Ossenbruggen, to accessibility and inclusion.

Sandra Hobson, Chair,
Access Oceanside Association

September 1, 2017

Doug Podetz
President, Strata VIS 5826
2580 La Selva Place
Nanoose Bay, BC
V9P 9B4

Mr. Bob Rogers
Director, Electoral Area E
1578 Arbutus Lane
Nanoose Bay, BC
V9P 9B5

Dear Mr. Bob Rogers,

My wife and I live at 2580 La Selva Place ("La Selva") in Nanoose Bay. Three years ago we were looking for property in the central Vancouver Island area to maintain our privacy based on our lifestyle at our prior home in South Langley. We looked at many pieces of real estate on central Vancouver Island before making our decision. 2580 La Selva has a:

1. Private cul-de-sac. The privacy is also enhanced by a Common Property for Strata 5826 as part of the cul-de-sac.
2. Minimum amount of traffic.
3. Park nearby which represents a sense of wilderness when walking along the trails.
4. Common strata septic field.

2580 La Selva Place met our needs for our home. Unfortunately the discussion of a Regional District of Nanaimo (RDN) trail going through the Common Property – VIS 4626 at the La Selva cul-de-sac and joining the trail head of Moorecroft Park is diminishing our dream of continuing to have privacy and enjoy the property that currently has a low level of vehicle usage on the road – La Selva.

The Dorcas Point region has 19 lot owners located on Nuttal Drive who make up Strata VIS 4626, 6 lot owners located on La Selva who make up Strata VIS 5826. In addition there are 9 lot owners on Dorcas Point Road, 12 lot owners on Clayton Crescent, plus 4 lot owners on La Selva

that have their own individual septic disposal fields. The 4 lot owners on La Selva do have an option through an easement to connect to the sewer line and disperse effluent into the septic field.

The location of the Common Property VIS 4626 is on the western boundary of Moorecroft Park. Several years ago, as the Dorcas Point region developed, people in the community forged an unmarked trail through to Moorecroft Park when it was owned by the United Church Camp. The trail starts at the cul-de-sac on La Selva and continues across the septic disposal field to join into a dead end trail head which provides access to other trails in Moorecroft Park. The trail through the septic disposal field is generally used by lot owners in the region, but on occasion people in the Beachcomber area and other neighbourhoods do drive and park their vehicle on La Selva to walk the park trails. This unfortunately has from time to time caused parking issues resulting in an increase of people leaving garbage, cigarette butts, and dog excrement on the ground. The septic area also has long dry grass in the summer months, which can become an extreme fire hazard. The Nanoose Bay Fire Department is aware of this concern and agrees that the current conditions of the septic field are a fire hazard.

Dorcas Point region has two strata councils (VIS 4626 and VIS 5826), Common Property, easements, as well as a number of property owners who are not members of either strata council. The Common Property VIS 4626 contains a shared septic field with provisions designated for future expansion when needed. Each of the strata councils have a sewer plant pumping effluent into the septic disposal field system constructed on the Common Property VIS 4626. The Common Property VIS 4626 is a large lot allowing for future re-location of a septic disposal field and replaced piping if required. The lot owners of Strata VIS 4626 own the Common Property VIS 4626 and Strata VIS 5826 has legal documents stating members pay a shared cost of maintenance with Strata VIS 4626 when required. The current septic disposal area within the Common Property has been dispersing effluent into a ground area for the last 16 years. The lifespan of a septic disposal field generally ranges from 25 – 35 years. However the soil conditions in the Common Property are rocky and will reduce the lifespan of this septic field. Construction of a new septic field will likely need to be allocated to another area of the Common Property in the next 5 - 10 years.

More recently, property owners on La Selva only serendipitously discovered that the RDN is in negotiations with Strata VIS 4626 to construct and/or move the trail located at La Selva cul-de-sac which joins the trail head of Moorecroft Park. This realization was only due to a land owner witnessing a contractor surveying the Common Property VIS 4626 to determine which of the trees slated for removal did not contain bird nests. Unfortunately since no prior consultation

occurred with the La Selva property owners they were shocked to hear that the RDN would consider constructing a trail across the Common Property VIS 4626.

Upon the request of an adjacent landowner, Kelsey Cramer – RDN Parks Planner - organized and facilitated a neighbour street meeting on May 25, 2017 to share the RDN vision for Moorecroft Park. She discussed the possibility of having the RDN build a trail through the Common Property VIS 4626 and listened to/documentated the concerns of property owners. The La Selva property owners are now aware of a couple of approaches which the RDN has engaged in to start the planning process, however we still have no further detail as to the exact location of the proposed trail, potential start dates, timeline to completion or what is being agreed to between the RDN and Strata VIS 4626. We also do not know if our concerns will in fact be taken into consideration and how.

I would hope in the future when RDN considers changes within this region that discussions will occur with surrounding neighbours. Discussion and collaboration with adjacent lot owners is a more standard stakeholder engagement process.

The property owners on La Selva are opposed to the RDN building a trail across the Common Property VIS 4626.

Why is there opposition?

1. Strata Council legal documents state that there are restrictions which impede how the Common Property VIS 4626 should be used. Although Strata VIS 4626 owns the property there are existing restrictions and easements with property owners on La Selva.

The intended use of the Common Property VIS 4626 is for septic disposal for the 25 property owners of Strata VIS 4626 and Strata VIS 5826. Discussions with experts indicate the soil in the Common Property is very rocky and septic fields in this type of soil tend to fail after 15 years which presents a shorter lifespan of the septic field servicing both Strata property owners. The re-location of the septic field to the unused section of the Common Property may require pipes to be placed in raised soil to allow adequate disposal of effluent in the ground. The construction of piping and the addition of more soil that is not compacted will require a restriction of people walking over this area. The addition of fencing will also obstruct the re-location of the septic field as no septic field design plan has been created.

The thought of formalizing any form of trail on top, around the septic field or septic expansion area is going to reduce the lifespan of the septic field. Engineering septic field guidelines indicate that the compacting of soil around the pipes within the field reduces the lifespan of the septic field. The lifespan of a septic field is increased when good ventilation and adequate sunlight is provided in order to promote evaporation. Oxygen needs to be able to get into the soil to aid the bacteria responsible for digesting the wastewater.

2. Strata VIS 4626/RDN has not yet pursued agreement discussions to consider alternations of the Common Property VIS 4626 with La Selva property owners. Why would this be required? For example:
 - a) This Common Property is used by Strata VIS 5826 to dispose of effluent in the septic field. If a trail is to be constructed by the RDN then consultation must occur with Strata VIS 5826 members to agree on changes to the Common Property VIS 4626.
 - b) Land titles for Lot 3 & 4 indicate an easement area (VIP 83030) bordering Common Property VIS 4626. Both of these property owners need to agree with altering the easement for VIS 4626/RDN to cross Lot 3 property.
 - c) The Common Property VIS 5826 joins the Lot 3 property. Strata VIS 5826 would need to be consulted and agree to an easement or easement alternations for RDN to construct a trail on Common Property VIS 5826.

Land titles, Common Property searches, VIPs, VISs & EMs have been acquired through JE Anderson & Associates and passed on to Davis Avis Randall, Barristers & Solicitors. Consultation with the solicitor's office needs to occur to determine whether legal implications exist prior to continuing any plans of a VIS 4626/RDN agreement.

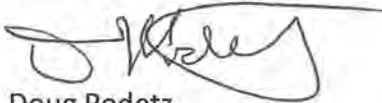
3. La Selva property owners bought in this region to maintain their privacy. A trail access published on the RDN website would increase the traffic on La Selva and the amount of parking required for vehicles.
4. Increasing the traffic flow on La Selva causes all kinds of potential problems which the property owners do not wish to engage in resolving. For example:
 - a) Restricted emergency vehicle access.
 - b) Added signage on roads reduces the current beauty of the street and makes the location look junky.
 - c) The Common Property is a field area which presents a fire hazard during the summer months and the neighbourhood does not want to chance a fire occurring and possibility having the fire affect tree foliage and homes in the region.

- d) Dealing with increased amounts of garbage, cigarette butts and dog excrement left by people walking through the Common Property VIS 4626.
- e) Potentially evening usage leading to drinking parties in the septic field.

I have also attached a petition representing La Selva property owners but the petition could be expanded to include other property owners in the Dorcas Point region if the RDN continues to consider constructing the trail. We ask that the RDN listen to the property owners on La Selva and discontinue any plans to build or construct a trail to Moorecroft Park via the cul-de-sac at La Selva through the Common Property VIS 4626.

If you have additional questions I would be pleased to discuss this with you, the RDN Superintendent, the RDN Managers and/or the planner in person.

Sincerely,



Doug Podetz,

President of Strata VIS 5826

Cc: Mark Dobbs, Superintendent of Park Operations & Capital Projects

Tom Osborne, General Manager of Recreation & Parks

Wendy Marshall, Manager of Parks & Services

Kelsey Cramer, Parks Planner

Neil Westmacott, President Strata VIS 4626

Keith Randell, Lawyer – Davis Avis Randell Barristers & Solicitors

Peter/Elvina Kouitzki, La Selva property owners

Eleanor Halcrow & Doug Podetz, La Selva property owner

Nick Tomei/Sandra Marling, La Selva property owners

Allen/Boon Blanke, La Selva property owners

John/Natasha Rogers, La Selva property owners

Mick/Helen Kilsby, La Selva property owners

Derek/Lisa Haupt, La Selva property owners


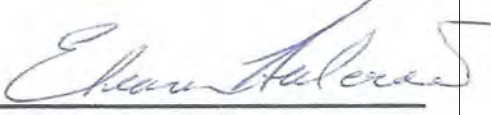

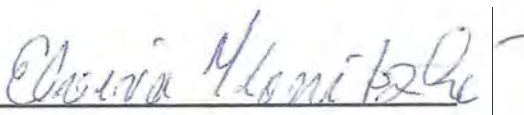
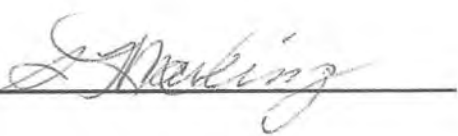
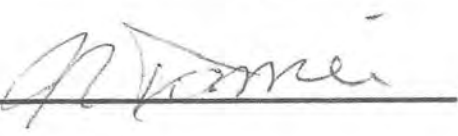

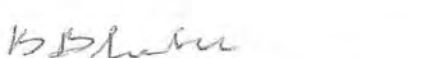
Oryst/Kathy Myroniuk, La Selva property owners

Fred Warriner & Michelle Hohn, La Selva property owners

Gary/Judy Kuramoto, La Selva property owners

Trail to Moorecroft Park via the cul-de-sac at La Selva Place through the Common Property VIS 4626

My signature below indicates I am opposed to the Regional District of Nanaimo building or constructing a trail starting at the cul-de-sac at La Selva Place in Nanoose Bay which would cross the Common Property – VIS 4626 and join into the trail head of Moorecroft Park.

Name (Print)	Address	Signature
<u>DOUG POTRIZ</u>	<u>2580 La Selva Place</u>	<u></u>
<u>ELBANDER HALCROW</u>	<u>2580 La Selva Place</u>	<u></u>
<u>Peter Kouthe</u>	<u>2590 La Selva Pl</u>	<u></u>
<u>Elyria Kouitzki</u>	<u>2590 La Selva Pl</u>	<u></u>
<u>SANDRA MARLING</u>	<u>3565 LA SELVA PL</u>	<u></u>
<u>Al Tommi</u>	<u>2565 La Selva</u>	<u></u>
<u>Allen Blanke</u>	<u>2610 La Selva</u>	<u></u>
<u>BOON BLANKE</u>	<u>2610 La Selva</u>	<u></u>

Trail to Moorecroft Park via the cul-de-sac at La Selva Place through the Common Property VIS 4626

My signature below indicates I am opposed to the Regional District of Nanaimo building or constructing a trail starting at the cul-de-sac at La Selva Place in Nanoose Bay which would cross the Common Property – VIS 4626 and join into the trail head of Moorecroft Park.

Name (Print)	Address	Signature
<u>Natasha Rogers</u>	<u>2575 La Selva Pl.</u>	<u>N. Rogers</u>
<u>John Rogers</u>	<u>2575 La Selva Pl.</u>	<u>J. Rogers</u>
<u>MICK KILSBY</u>	<u>2571 LA SELVA PL</u>	<u>M. Kilsby</u>
<u>M Kilsby</u>	<u>2571 la selva pl</u>	<u>M. Kilsby</u>
<u>K. MYRONIUK</u>	<u>2589 LA SELVA PL.</u>	<u>K. Myroniuk</u>
<u>ORYST MYRONIUK</u>	<u>2589 LA SELVA PL</u>	<u>O. Myroniuk</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

Trail to Moorecroft Park via the cul-de-sac at La Selva Place through the Common Property VIS 4626

My signature below indicates I am opposed to the Regional District of Nanaimo building or constructing a trail starting at the cul-de-sac at La Selva Place in Nanoose Bay which would cross the Common Property – VIS 4626 and join into the trail head of Moorecroft Park.

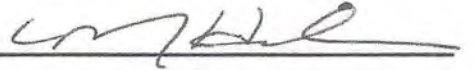
Name (Print)

Address

Signature

MICHELLE HOLL

2600 LA SELVA PL



Fred Warriner 2600 La Selva Pl.


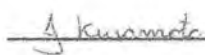


Trail.pdf

Open with

Trail to Moorecroft Park via the cul-de-sac at La Selva Place through the Common Property VIS 4626

My signature below indicates I am opposed to the Regional District of Nanaimo building or constructing a trail starting at the cul-de-sac at La Selva Place in Nanoose Bay which would cross the Common Property – VIS 4626 and join into the trail head of Moorecroft Park.

Name (Print)	Address	Signature
G. Kuramoto	Lot 5 La Selva	
J. Kuramoto	Lot 5 La Selva	
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TO: Parks Committees and Commissions **MEETING:** October 17, 2017

FROM: Wendy Marshall
Manager of Parks Services

SUBJECT: Parks Update Report - Spring and Summer 2017

RECOMMENDATION

That the parks update for the spring and summer 2017 be received as information.

SUMMARY

Parks staff continue to work on projects identified in the 2017 Parks Work Plan and the RDN 2017 Operational Plan. Two new staff positions were recently added to the parks team. A new Parks Planner started during the last week of June and is currently working on projects in Electoral Areas F and G in addition to designing new signs and kiosks throughout the RDN parks and trails system.

Planning and Capital Projects – Key Highlights

E & N Finishing and Opening Event R+P-100A-2014

Prime contractor, David Stalker Excavating, returned to site in April to complete works delayed by winter weather, and to address minor deficiencies identified in January by the project engineer. A final 'grate and roll' of the trail surface was also undertaken. Pedestrian controlled beacons have been designed and were installed during the summer. The temporary ban on horses, issued by the Board in April, was lifted June 2nd once primary trail development was finished. Work has begun on trail etiquette, way marking and kiosk signs.

The opening will now be held on Saturday, October 14, 2017 at 10:30 a.m.

Blueback Community Park Development

Park construction is complete with final planting scheduled for this fall. Improvements to this waterfront park in Electoral Area E included the removal of blackberries that covered 100% of the property; addressing the problematic drainage issues that were revealed; improvements to the parking lot to create two new parking spaces; two gravel paths to the beach to improve kayak/canoe launching capabilities; the installation of a cedar port-a-potty surround and change room; construction of a rock retaining wall with seating nooks; seating boulders in the lower lawn area; and cedar split rail fencing.

Huxley Park Projects R+P-34-2106

Playground

The construction of a new playground area is proceeding this fall, funded in part through grants from the Nanaimo Foundation and the Gabriola Lions Club. The works include site clearing and re-grading, the

installation of two new play structures, a bench and seating wall, a cedar port-a-potty surround, as well as improvements to an existing park path. The tender process for the project is complete and the contract has been awarded.

Sports Courts

Improvements to the existing sports courts are scheduled to be completed this fall, funded in part through a donation from the Gabriola Ball Hockey Association; additional grant funding is expected to be announced in the near future. The project includes tennis court resurfacing, which was completed by the end of August, and the installation of a new dasher board system surrounding the sport court which will be completed by the end of November.

Skatepark

Concept drawings and preliminary cost estimates are 95% complete and will be presented to the community for feedback at an open house on September 13, 2017.

Moorecroft Planning

A May 2017 planning workshop with key stakeholders to revisit some of the ideas presented in the 2012 Park Management Plan. At the conclusion the session, an updated concept was arrived at and over the next 5 years will help guide the future improvements in the park. Toilets, a picnic shelter, Ms. Moore's cabin removal, a First Nations gathering place, and the entry/parking area are among some of the projects that were discussed and sited during the workshop. A report will be prepared for the Fall 2017 Regional Parks and Trails Select Committee to prioritize the projects into the parks work plan. Following Board approval, the website will be updated and a sign posted in the park.

Horne Lake Regional Trail and Heritage Designation R+P-31-2016

Staff met with the Horne Lake Strata to review the regional and heritage trail concepts and to clarify agreements made in 2001 regarding access to Strata lands above the Caves Rd for the purpose of regional trail. Approval was received from the Strata to issue a geological engineering review and assessment of the Mount Mark rock fall area for trail purposes. The Strata notes that any trail on their lands would likely be open to off-road vehicles.

Little Qualicum River Park Bridge R+P-29-2017

West Bridge Corporation was awarded the work for removal of the Little Qualicum River Bridge following a public tender process. Site work will commence in early September and complete removal is expected by September 15th, coinciding with the fisheries window. Environmental oversight is being provided by D.R. Clough Consulting.

Benson Creek Falls Facilities R+P-33-2017

Herold Engineering was awarded the Feasibility and Conceptual Design project for the improved descent to Ammonite Falls and an improved crossing of Benson Creek in the park. Part of the project will include a public questionnaire this fall to solicit feedback on the proposed improvements in the park. These projects were recommended in the 2014 Park Management Plan. Survey and conceptual design work for a new parking lot on Weigles Road will be underway this fall.

Potlach Development

A staff report was presented to the July 24th, 2017 Area B Parks and Open Space Committee regarding the Gabriola Island Local Trust Committee's referral request to review the amended draft rezoning Bylaw Nos. 289 and 290 and indicate if the RDN would accept the proposed 16.4-hectare parkland

dedication and the four public trail Statutory Right-of-ways (SRW) which would result from the future subdivision of the rezoned lands. The proposed 16.4 hectares of parkland addition and public trail connections would connect the village center with the waterfront at Descanso Bay Regional Park and would expand Cox Community Park to 50 hectares (123.5 acres). The Committee's recommendation for acceptance of the lands has been forwarded to the October 3, 2017 Board meeting for consideration.

Whalebone Stairs

The public water access stairs at Blue Whale, Hummingbird and Joyce Lockwood located in the Whalebone Community Parks have been temporarily closed since mid-June due to safety concerns owing to erosion, damage, and other site challenges. The stairs at Queequeg Community Park were also temporarily closed for a few weeks while drainage improvements were undertaken. The stairs at Blue Whale Community Park were replaced with new, pre-fabricated aluminum stairs. The 2017 Community Parks budget will not accommodate the replacement of the stairs at Hummingbird CP this year but the installation of removable/adjustable stairs for this site has been placed on the 2018 Area B Parks work plan. The stairs at Joyce Lockwood Community Park have been closed based on a Municipal Insurance Association inspection recommendation. Stair construction will involve a new bottom landing which requires additional approvals for foreshore work. A Registered Professional Biologist has been retained to assist with the foreshore work. The development of a design and costing for the stairs will be completed this fall/winter.

ACT Trails

Braddock-Leffler Community Trail construction was completed mid-June. The project involved re-routing and widening an existing narrow, unofficial footpath which was not contained within the undeveloped road right-of-way and trespassed on private property in some locations. This new, natural surface, type-2 trail provides an important east-west link between Leffler and Errington Roads and completes another piece of the Arrowsmith Community Trails network.

Es-hw Sme~nts Community Park Community Park Development

In consultation with Snaw-Naw-As (Nanose First Nation) the RDN's newest community park on Oak Leaf Drive in Nanose Bay has been named Es-hw Sme~nts Community Park. This name translates to Seal Rock and is pronounced Eshk-Sments Community Park. Final improvements in the park are to be completed this fall. A park opening is scheduled for October 4th.

Inventory and Mapping

In partnership with GIS staff, the park portfolio is being documented, described and mapped for record keeping, operational and inter-departmental purposes including asset management and for communication with advisory committees and the general public. Different maps will be created for different purposes. There will be internal maps with civic numbers and legal and jurisdictional information. A geo-referenced internal operational map will be created for each park that shows all GIS GPSed improvements, along with current operational arrangements for the property. Updated electoral area planning maps, important to the advisory committees, are being created that will show all parks, trails and open spaces under management by the RDN in a given area. Finally, a map showing accessible Crown lands and known recreational assets on other non-RDN lands, including the full inventory of water accesses, will be produced for the public's information.

Service Calls

The spring and summer of 2017 has been a busy time for staff responding to concerns and requests for service from the public. Many service calls pertain directly to the increased number of park users during

the nice weather and the increased demand on park amenities. Common complaints include; dog and animal issues, garbage and littering, ATV and motorbikes on trails, vandalism, parking issues, and port-a-potties permits

Area B – A permit for concession use at Rollo McClay CP during ball season was issued to the Gabriola 4-H Club. A permit to conduct a program of free guided walks May to August at various Gabriola regional and community parks and trails was issued to the Gabriola Land and Trails Trust. A permit was issued to Sheila Malcolmson MP to promote a petition regarding abandoned boats at the Oceans Day event at Descanso Bay RP.

Area C – A permit was issued to NALT and VIU for vegetation plot monitoring as part of the covenant monitoring of Mount Benson Regional Park.

Area E – A permit was issued to Quality Foods for the 26th annual Teddy Bear Picnic at Jack Bagley Field. A permit was issued to Ecole Ballenas Secondary for inter-tidal snorkeling at Moorecroft Regional Park as part of the Outdoor Pursuits program.

Area F – A permit was issued to the Corcan-Meadowood Residents’ Association for a Canada Day family picnic lunch at Meadowood Community Park.

FINANCIAL IMPLICATIONS

The projects outlined in this report have funds identified in the 2017 Budget. Electoral Area projects are funded through the associated 2017 Community Parks Budget and in some cases are supplemented by Community Works Funds or grant funding. Regional Parks projects are funded through the 2017 Regional Parks Operational Budget or the Regional Parks Capital Budget.

STRATEGIC PLAN IMPLICATIONS

Projects in this report support the RDN's strategic priorities for Service and Organizational Excellence and Focus on the Environment:

- Delivering efficient, effective and economically viable services that meet the needs of the Region;
- We will fund infrastructure in support of our core services employing an asset management focus;
- As we invest in regional services we look at both costs and benefits — the RDN will be effective and efficient;
- We recognize community mobility and recreational amenities as core services; and
- We will have a strong focus on protecting and enhancing our environment in all decisions.



Wendy Marshall
wmarshall@rdn.bc.ca
September 29, 2017

Reviewed by:

- T. Osborne, General Manager of Recreation and Parks

Attachments

1. Parks Work Plan – *(Spring and Summer 2017)*

Parks Work Plan
August 2017 Update

PARK PROJECTS AND REQUESTS								
Service Area	Origin	Project #	Park	Description	Start Date	Completion	Progress	Comment
A	15-568	2016-001	Cedar Plaza	Tipple construction	2016	2017 Q1	Completed	Construction has started but is delayed due to weather. Project now complete.
A	15-568	2017-001	Cedar Plaza	Sign boards for the Tipple Structure	2017	2017 Q1	Underway	Draft designs have been produced. Final draft underway with installation planned for Fall.
A	16-785	2017-002	Beach Accesses	Driftwood Beach Access stair consultation and design	2017	2017 Q2	Not started	Now planned for Fall 2017
A	Staff	2017-003	Skatepark	Concrete headwalls	2017	2017 Q3	Not started	Planned for Fall of 2017
A		2018-001	Beach Accesses	Driftwood Beach Access stairs construction	2018		Not started	Planned for 2018
A	17-153	NEW 2017-053	Cedar Plaza	Review Possible Alternatives to allow water	2017	2017 Q4	Not started	Planned for Fall of 2017
B	15-369	2016-003	Huxley	Skate Park detail design	2016	2017 Q1	Underway	RFP has been awarded; first public workshop completed; concept and costing to 90% complete.
B	15-565	2016-005	Cox	Entry sign installation	2016	2017 Q1	Completed	Sign is ordered and will be installed in the coming weeks. Project now completed.
B	15-565	2016-006	Cox	Bench installation	2016	2017 Q1	Completed	Benches to be installed in next few weeks. Project now completed.
B	16-346	2016-007	McCullum Road Cash in Lieu	Work with Developer for processing the Cash in Lieu	2016	TBD	Underway	Waiting for developer to received his PLA and final approval.
B	Posac	2016-007	Whalebone	Various upgrades	2016	2017 Q3	Completed	Work to continue throughout 2017.
B	16-677	2016-008	Development	Density transfer/subdivision review and comment	2016	2017 Q2	Completed	Early referral report done for board and response sent to Islands Trust (IT). Received additional IT referral March 10, 2017. Report to go to POSAC and Board spring 2017. Staff examining referral and report underway for July POSAC.
B	Grant	2017-004	Huxley	Playground design and install	2017	2017 Q4	Underway	Construction drawings underway. To be constructed fall 2017. Tendering process complete. Contract awarded.
B	15-438	2017-005	Huxley	Sport Court upgrades	2017	2017 Q4	Underway	Construction to take place this fall. Tenders complete. Contract awarded for tennis courts and for the supply and install of dashboards.
B	16-348	2017-006	707	Signs review and update	2017	2017 Q4	Not Started	Fall of 2017
B	15-089	2017-007	Rollo	Dog Park design - work with community group	2017	2017 Q4	Not started	Planned for Fall of 2017
B	Staff	2017-008	Bluewhale and Queequeg	Rebuild Beach Access stairs	2017	2017 Q3	Underway	Planned for the summer of 2017
B	Staff	2017-009	Joyce Lockwood Stairs	Rebuild Beach Access stairs	2017	2017 Q3	Underway	Geotech assessment of Site underway.
B	Staff	2017-010	Malspina Galleries	Trail work/garbage can install	2017	2017 Q3	Completed	Planned for the summer of 2017. Garbage recepticle ordered. Project now complete.

Parks Work Plan
August 2017 Update

Service Area	Origin	Project #	Park	Description	Start Date	Completion	Progress	Comment
B	17-112	NEW 2017-054	Rollo	Determine Feasibility of Lion's Storage Shed			Completed	Determined that unfeasible due to Island Trust zoning restrictions.
B-CWrks	Board	2015-001	Village Way Path	Design/MOTI approval	2015	2017 Q1	Concluded as per Director instruction	Plan redesigned per MOTI response in 2016 and the new design (asphalt extension) presented to MOTI. MOTI approved moving forward to the permitting stage. Costing by engineering consultant received in March. Reviewed by Area Director; Director declines to pursue asphalt extension plan. Meetings to be held with MoTI.
B-CWrks		2017-011	Village Way Path	Construction	2017	2017 Q4	Suspended	To be determined once costing is obtained and direction provided by Area Director.
C EW/PV	Posac	2018-003	Anders Dorrit	Information sign design and install	2018		Not started	Planned for 2018
C EW/PV	Posac	2018-004	Anders Dorrit	Detailed design	2018		Not started	Planned for 2018
C Ext	Staff	2016-017	Park Improvements	General			Not started	TBD
C Ext - CWrks		2018-002	Extension School	Agreement/Reno	2018		Delayed	No agreement with SD 68 at this time. Planned for 2018
E	16-197	2016-009	Claudet	Utilities lot transfer	2016	TBD	Underway	Information was provided to Water Services. Water Services is working on the transfer.
E	Posac	2018-005	Trail Project	TBD	2018		Not started	Planned for 2018
E	17-155	NEW 2017-055	Nanoose Road Community Park	Remove Playground Structure and determine alternative use	2017	2017 Q4	Underway	Removal to be completed in the coming weeks. Discussions for alternation use to be undertaken with POSAC. Playground now removed.
E	17-156	NEW 2017-056	Open Space Plan	Recind plan and use CPTS	2017	2017 Q2	Completed	Plan has been removed from the website. Completed.
E	17-410	NEW 2017-062	Es-hw Sme~nts	Park be named Es-hw Sme~nts Community Park	2017	2017 Q3	Completed	Signs with name have been ordered and will be installed this September.
E	17-409	NEW 2017-065	Nanoose Road Community Park	Contact crown to expand use under the lease	2017	2017 Q4	Underway	Letter was sent to Crown, awaiting response.
E	17-408	NEW 2017-066	Natural Playground	Examine parks suitable for a natural playground and report back	2017	2017 Q4	Underway	Staff summary report prepared for POSAC consideration.
E		NEW 2017-067	Park Opening	Opening Ceremony for Es-hw Sme~nts	2017	2017 Q3	Underway	Opening scheduled for October 4.
E-CWrks	Board	2015-002	Blueback	Construction	2015	2017 Q2	Delayed	Construction complete; landscape planting will take place in the fall.
E-CWrks	16-564	2016-010	Es-hw Sme~nts	Development as per plan	2016	2017 Q1	Underway	Phase 1 complete, benches recently installed. Phase 2 - fencing, interpretive signs and final landscaping under for fall 2017 completion.
E-CWrks	17-154	NEW 2017-057	Jack Bagley	Agreement for CW funds for SD69	2017	2017 Q2	Completed	Agreement to be circulated shortly. Agreement concluded and money transferred.
F	Posac	2017-012	ACT Trails	Land Agreement for trail development	2017	2017 Q1	Changed to 2017-050	Route changed, land agreement no longer needed. See project number 2017-050.

Parks Work Plan
August 2017 Update

Service Area	Origin	Project #	Park	Description	Start Date	Completion	Progress	Comment
F	17-311	2017-050	ACT Trails	Carrothers trail development	2017	2017 Q1	Complete	MOTI permit received; construction complete.
F	Staff	2017-013	Meadowood	Parking lot improvements	2017	2017 Q3	Not started	Planned for Fall of 2017
F	Posac	2018-006	Errington	Playground design	2018		Not started	Planned for 2018. A base map has been produced in GIS in preparation for the site planning process. All adjacent trails have been GPS'd and added to the GIS database.
F	Staff	2018-007	Errington	Operator Agreement	2018		Not started	Planned for 2018
F	17-312	NEW 2017-064	Errington	Bike Skills Park to be included in development plans for the park	2018		Not started	Planned for 2018.
F	17-310	2018-009	ACT Trails	Surface David Lundine trail	2017	2017 Q4	Not started	Work assessed and planned for 2018
F-CWrks	Posac	2019-001	Errington Playground	Construction	2019		Not started	Planned for 2019
G	16-619, 17-157	2017-014	Stanhope Trail	Planning, construction	2017	2017 Q4	Underway	Detailed design of an asphalt paved connector trail from the end of Wally's Way to Ackerman Rd is complete. Detailed plans are being completed and tendering will happen in September. Invitation to Quote was delivered via email on Aug. 18, 2017 with responses to be provided by Sept. 8, 2017.
G	Staff	2017-015	Boulton	Replace playground borders	2017	2017 Q3	Not started	Delayed until 2018
G	Posac	2018-010	River's Edge Plan	Playground design	2018		Not started	Planned for 2018
G-CWrks	16-059	2016-012	Little Qualicum Hall	Assessment and report on condition of the building	2016	2017 Q1	Completed	Report being prepared for the March Area G POSAC meeting. Report sent to March meeting.
G-CWrks	17-158	2018-011	Little Qualicum Hall	Close and remove building	2018	2017 Q3	Delayed	Updated HazMat Report underway, Hall Bookings suspended beyond April 15th. Communications regarding closure underway with stakeholders/residents. Project now included in #2017-063
G-CWrks	17-405	NEW 2017-063	Little Qualicum Hall	Postpone demolition and undertake a new review and community consultation	2017	2017 Q4	Underway	After the June POSAC meeting, staff were directed not to close the building but to work with residents on other options. A new engineering assessment has been ordered.
G-CWrks	Posac	2019-002	French Creek Paths/Trails	TBD	2019		Not started	Planned for 2019
H	Board	2014-582	Grant - Lighthouse Community Centre Society	Blding upgrades as identified by the LCCS -Installment 4	2017	2017 Q2	Completed	Report for 2016 spending received. Funds for 2017 will be released once budget is approved and funding requests received from the LCCS. Agreement signing underway. Cheque to be released April 1.
H	Staff	2016-013	Lions Park	Operator Agreement	2016	2017 Q1	Underway	Meeting held mid-January with the Lions Club to review the Club's short and long-term interests, and a new tenure arrangement. SMS preparing draft lease; received mid-March and rejected. SMS directed to produce a license. Draft received early May and is under review by mgt.
H	Other	2016-014	Roadside Trails	OPC planning - work with Planning Department on their process	2016	2017 Q1	Underway	Response provided on the draft of the Active Transportation plan and OCP.

Parks Work Plan
August 2017 Update

Service Area	Origin	Project #	Park	Description	Start Date	Completion	Progress	Comment
H	Other	2016-015	Trails Initiative	Community Trails - GIS work and signs	2016	TBD	Underway	Signs installed at Hatchery. GIS captured trail data. Signs to be installed.
H	16-281	2016-017	Beach Accesses	Assess sites and install signs at sites identified by the POSAC	2016	2017 Q1	Completed	Planning work completed. New sign-posts and signs installed.
H	17-020	2017-016	Dunsmuir	Detail design	2017	2017 Q4	Not started	Planned for fall/winter of 2017.
H	Staff	2017-017	Thompson-clark	Stair repair	2017	2017 Q3	Not started	Planned for fall of 2017.
H		2018-012	Dunsmuir	Phase I construction	2018		Not started	Planned for 2018
H	Posac	2018-013	Wildwood	Kiosk development and install - split with Regional	2018		Not started	Planned for 2018
H	Posac	2019-003	Oakdowne	Licence on other crown parcels surrounding the park	2019		Not started	Planned for 2019
H	17-021	NEW 2017-058	Dunsmuir	Clear view corridor into park	2017	2017 Q3	Completed	Staff to review on-site works in March. Site work identified and Staff awaiting contractor quotes.
H	17-407	NEW 2017-062	Beach Accesses	Contact MOTI regarding the encroachment at McColl Road	2017	2017 Q3	Underway	MOTI contacted. Follow up required to determine next steps.
H-CWrks	Other	2020-001	Area H Roadside Trails	Work with MOTI on any development of trails along the road.	2020		Not started	Timing will depend on the Active Transportation Plan currently under development.
Other	Operational	2016-030	Maintenance Contracts	A, Ext, EW, E, F, H, E&N, VW	2016	2017 Q1	Completed	RFP Issued, Mandatory Site Meeting complete, Addendums (2) Issued. RFP Closed March 30th and 4 responses received. RFP evaluations underway. Strain Landscaping selected and contract is underway.
Other	Operational	2016-031	2017 Budget	Create	2016	2017 Q1	Completed	The preliminary 2017 budget is completed. During January, the budget will be amended based on the actual surplus and any changes requested by the Area Directors. 2017 budget approved.
Other	Operational	2017-058	2018 Budget and Workplan	Create and forward for approvals	2017	2018 Q1	Underway	Planning for workplan to start in June. Budgeting underway.
Other	Operational	2016-032	SharePoint system	Create and upload old files	2016	2020	Underway	Staff continue to move files from the old files to the new system
Other	Operational	2017-039	Staffing	Hire new Parks Planner	2017	2017 Q2	Completed	Position to be posted and interviews to take place early April. Position filled.
Other	Operational	2017-043	Worksafe BC	Update program	2017	2017 Q4	Underway	Work will continue throughout 2017.
Other	Operational	2017-044	Risk Management	Update Inspection Program	2017	2017 Q4	Underway	Work will continue throughout 2017.
Other	Operational	2017-045	Call and Work Tracking	Install system and train staff	2017	2017 Q2	Underway	Software ordered, Training dates set for April, IT working on wireless in-office capability. Staff now inputting data into the software.
Other	Operational	2017-046	Park Maintenance Plans	Create plans for parks	2017	2017 Q4	Completed	Co-inciding with RFP for developed C.P's. Completed.
Other	Operational	2018-022	Purchasing System	Create system for purchase	2018		Not started	Planned for 2018
Other	Staff	2019-005	Donation Program	Create program	2019		Not started	Planned for 2019

Parks Work Plan
August 2017 Update

Service Area	Origin	Project #	Park	Description	Start Date	Completion	Progress	Comment
Other	Staff	2019-006	Bylaw 1399	Update existing bylaw	2019		Not started	Planned for 2019
Other	Operational		GIS and Mapping	Ongoing mapping			On going	Ongoing
Other	Operational		Park Statistics	Acquisition registry, park records, mapping, statistics			On Going	Complete registry of parks and trails portfolio in final stages, with acquisition identification numbers devised. Internal, planning and promotion maps clarified and being created. All Parks Staff as well as GIS staff participating. Asset Management awaiting complete registry.
Other			Acquisitions	Assessment and report			Underway	Several properties under consideration.
Other	Operational		Budget and Workplans	Ongoing monitoring			On Going	Ongoing
Other - Comm	16-616	2016-018	Park Signage	Remove old and install simple signage	2016	2017 Q1	Underway	Majority of signs removed and replaced with park name signs. New sign designs underway.
Other - Comm	Other	2018-014	Bike Network Plan	Develop plans	2018		Not started	Planned for 2018
Other - Comm	Operational		Development	Subdivision/parkland - review, comments and POSAC input			On Going	Ongoing as required through planning
REG	Board	2015-003	Benson Creek Falls	Licence renewal	2015	2017 Q1	Completed	Completed
REG	17-227	NEW 2017-060	E&N -- Coombs to Parksville Rail Trail	Horse Parking - Wood lot	2017	2017 Q4	On hold	Being pursued in conjunction with a pending amenity contribution from industrial land rezoning.
REG		2017-069	E&N -- Coombs to Parksville Rail Trail	Opening Event	2017	2017 Q4	Underway	Opening scheduled for Saturday 14 October. Event plan drafted and being confirmed.
REG	Operational	2017-071	Witchcraft Lake RT	5 year licence expires 30 November 2017	2017	2017 Q4	Underway	City staff contacted in Spring; existing agreement contains a five-year renewal clause. To Board with report in November 2017.
REG	16-126	2016-024	Mount Benson	Race Event - work with event holders	2016	2017 Q1	Underway	Second running event planned for Sept. 23. Group has meet with RDN and NALT to confirm route through park and has applied for Parks Use Permit.
REG	Mngmnt Plan	2016-025	Moorecroft	Agreement - La Selva entry	2016	2017 Q1	Underway	Agreement required with a second landowner. Staff in communication with residents in the area.
REG	Staff	NEW 2017-052	Moorecroft	Planning Development Zone	2017	2017 Q3	Underway	Stakeholder planning workshop was held in May 2017 to review and establish a path forward for improvement in the park. A report is going to fall RPTSC.
REG	16-480	2016-026	Moorecroft	Planning with First Nations	2016	2017 Q4	Underway	Will continue discussions with FN regarding building in the park.
REG	Operational	2016-028	Beachcomber	Management Plan development	2016	2017 Q2	Underway	First round public consultation completed. Draft plan being written. Waiting for consultant work conclude before finalizing document. Draft plan written and out for public feedback.

Parks Work Plan
August 2017 Update

Service Area	Origin	Project #	Park	Description	Start Date	Completion	Progress	Comment
REG	Staff	2017-019	Ammonite Falls Trail	Bridge studies	2017	2017 Q4	Not started	Moved to 2018.
REG	Staff	2017-020	TCT	Timberlands Road trail head development	2016	2017 Q4	Underway	Rural Dividends Program \$30K development grant awarded 3 March. Meeting with landowner Island Timberlands held 16 March; request still under review by IsT. Interim Rural Div Prog report submitted end of May with request for grant deadline extension given lack of significant progress with IsT.
REG	17-383	NEW 2017-061	CPR Trail	Renew the trail licence	2017	2017 Q3	Completed	Board report written and board approval received. Paperwork sent back to Island Timberlands and fee paid.
REG	Mngmnt Plan	2017-021	La Selva	Construction	2017	2017 Q2	Not started	Will begin once agreement is signed by all parties.
REG	16-766	2017-023	Horne Lake Regional Trail	Planning	2016	2018 Q2	Underway	Rural Dividends Program \$10K planning grant awarded 21 February 2017. RFP for geological engineering review and assessment issued and awarded to Thurber Engineering. Meeting held with Strata, Port Alberni and ACRD to review potential trail route. A surveyer hired to clarify issues related to 2005 posting plan of part of 1911 Rd, in preparation for full survey of 1911 Rd from HLRP to ACRD border.
REG	16-767	2017-024	Horne Lake Heritage Trail	Historic designation	2017	2020	Underway	Work initiated to determine which FNs might be involved. Discussed heritage trail concept at meeting with ACRD and Port Alberni staff.
REG	Staff	2017-025	Horne Lake	Park upgrades	2017	2017 Q3	Underway	Work planned for the summer of 2017.
REG	Staff	2017-026	Horne Lake	Accessible toilets install	2017	2017 Q3	Underway	Work planned for the summer of 2017.
		2017-072	Horne Lake RT	Land use agreement with Strata	2017	2018 Q3	Not started	Familiarization with Strata lands, interests and concerns underway. Once geo-engineering review completed and east-side route firmed up, drafting land use agreement can begin.
REG	Operational	2017-073	Horne Lake	Operator RFP	2017	2018 Q1	Not started	Planned for winter 2017.
REG	Staff	2017-027	Descanso	Tractor purchase	2017	TBD	Delayed	Purchase decision of replacement tractor under review.
REG	Operational	2017-028	Descanso	Operator Agreement	2017	2017 Q3	Completed	RFP submissions received and new operator selected.
REG	Staff	2017-029	Englishman River	Geo technical study of the bank above the road	2017	2017 Q2	Not started	Work planned for Fall of 2017.
REG	Staff	2017-030	Englishman River	Repair road to Top Bridge	2017	2017 Q3	Completed	Work delayed due to weather. Work is anticipated to get underway at the beginning of May and complete by May 24th
REG	Mngmnt Plan	2017-033	Naniamo River	Interpretive signs design and install	2017	2017 Q3	Completed	Completed.

Parks Work Plan
August 2017 Update

Service Area	Origin	Project #	Park	Description	Start Date	Completion	Progress	Comment
REG	Mngmnt Plan	2017-034	Naniamo River	Install benches	2017	2017 Q2	Underway	To be installed once received from supplier.
REG	16-666	2017-036	Mount Benson	Parking solution	2017	TBD	Underway	Staff investigating parking improvements for Board Consideration.
REG	Operational	2017-070	Mount Benson	Volunteer Agreement	2017	2018 Q2	Underway	Volunteer Agreement for trail improvement work by Island Mtn. Ramblers.
REG	16-649	2017-038	Coats Marsh	Bat study	2017	2017 Q1	Underway	Consultant selected and study to take place in June. Report expected in September.
REG	Staff	2017-040	Moorecroft	Vault toilet install	2017	TBD	Not started	Location and type of toilet to be determined through planning for the development zone.
REG	16-669	2017-048	Benson Creek Falls	Parking feasibility study and design - Weigles entrance	2017	TBD	Underway	Survey and concept design underway this fall.
REG	16-668	2017-049	Benson Creek Falls	Parking - monitor and communicate with residents	2017	2017 Q4	Underway	Staff met with residents in mid-March to ensure open communication moving forward.
REG	Posac	2018-017	Wildwood/LHRT	Kiosk development and installtion - split with H	2018		Not started	Planned for 2018
REG	Staff	2018-018	Descanso	Septic field studies	2018		Underway	Existing system pumped and inspected by Enviromental Health Officer. Awaiting Report.
REG	Mngmnt Plan	2018-019	Benson Creek Falls	Kiosk	2018		Not started	Planned for 2018
REG	Staff	2018-020	Arboretum	Kiosk upgrade -design new sign with volunteers and install	2018		Not started	Planned for 2018
REG	Mngmnt Plan	2018-021	Moorecroft	Picnic shelter design/tender	2019		Not started	Report is going to fall RPTSC to prioritize project - proposed for 2019.
REG	Other	2019-004	Top Bridge	Reroute trail and parking lot in City of Parksville	2019		Not started	Planned for 2019. Timing depends on the City of Parksville.
REG		2020-003	Horne Lake Regional Trail	Construction	2019	2020	Not started	Construction planned to begin in 2019 and finish in 2020.
REG	Mngmnt Plan		Moorecroft	Toilets and Water line upgrade	2018		Not started	Report is going to fall RPTSC to prioritize project - proposed for 2018.
REG	Other		Fairwinds	Development - PDA		TBD	Completed	PDA amendments approved by Board.
REG - Other	Other	2016-019	Amazing Places: Top Bridge	Mount Arrowsmith Biosphere Region Research Institute (VIU)	2016	2017 Q4	Underway	Top Bridge made the list as top ten. Launch event held March 30 in Parksville. Amazing Places signage for Top Bridge installed at Top Bridge Crossing kiosk. Amazing Places brand now available for RDN use in promotion. Filming at Top Bridge to be undertaken before end of 2017 for use in Biosphere promotion.
REG- Other	Other		Tourism Vancouver Island Vancouver Island Trails Strategy	Phase 3 Exceptional Hiking Experiences Network (Vancouver Island Tourism)	2017		Underway	TVI putting together its Task Force to execute a Master Plan for Hiking Experiences on VI/Sunshine Coast.
REG - Other	16-654, 16-678, 17-019	2016-020	(Salish Sea Marine Trail) BC Marine Trail Network Association	Partnership agreement	2016	2017 Q4	Underway	Met with BC Marine Trail Association executive in March, partnership agreement drafted and agreement reached. Draft agreement to be presented to EASC in November.

Parks Work Plan
August 2017 Update

Service Area	Origin	Project #	Park	Description	Start Date	Completion	Progress	Comment
REG - Other	Staff	2017-018	Brochure	Reprint	2017	2017 Q4	Reprint Completed	Reprint ordered with redesign planned for fall of 2017 to incorporate new acquisitions and developments. See project number 2017-051.
REG-Other	Staff	2017-051	Brochure	Design New Brochure/Print	2017	2018 Q2	Not started	Design to start at the end of the 2017.
REG - Other	Operational	2017-042	RPT Plan	Develop RFP. Work with consultant on plan development	2017	2018 Q4	Delayed	RFP to be prepared during summer for Board report in the fall of 2018.
REG - Other	Operational	2018-015	Trail Counters	Expand program	2018		Not started	Planned for 2018.
REG - Other	Other	2018-016	Park Zoning	With Planning Department	2018		Not started	Planned for 2018.
REG - Other	Operational	2020-002	Parks Warden Program	Redesign the program. Work with existing volunteers	TBD		On Hold	On hold until staff time is available.
REG - Other	Operational		Operator agreements	Monitor			Ongoing	Ongoing
REG - Other	Operational		Partnerships	Meetings and on-going communication with partners			Ongoing	Ongoing
REG CAP	Board	2014-001	Morden Colliery	Lease upgrade	2014	TBD	Underway	Waiting to for processing update from Province.
REG CAP	Board	2016-022	E&N -- Coombs to Parksville Rail Trail	Construction	2016	2017 Q2	Underway	The trail opened for use in December. Deficiencies completed spring. Installation of beacons and parking controls completed in August.
REG CAP	Board	2017-022	E&N -- Coombs to Parksville Rail Trail	Amenities and signs install	2017	2017 Q3	Underway	Garbage cans and regulation signs installed, way marking signage to be installed by end of August. Kiosk signage in final drafting stage; to be ready for production and installation mid-September. Benches to planned and installed over fall-winter.
REG CAP	17-229	NEW 2017-059	E&N -- Coombs to Parksville Rail Trail	Closure of trail to horses for 2 months	2017	2017 Q2	Completed	Closure ended once compaction of trail was complete.
REG CAP	16-670	2017-031	Benson Creek Falls	Stair design, bridge design	2017	TBD	Underway	Consulting team in place, project kick-off meeting complete.
REG CAP	16-670	2017-032	Benson Creek Falls	Geo technical study of the slope for stair and bridge development	2017	TBD	Underway	Consulting team in place, project kick-off meeting complete.
REG CAP	15-201 384	17-2017-035	Little Qualicum	Bridge upgrades	2017	2017 Q4	Changed to 2107-069	Consulting team in place, design kick-off meeting complete. Surveying underway, Enviromental Permit applications underway.
REG CAP	17-386	NEW 2017-068	Little Qualicum	Design and Construction of a new bridge be included for consideration in the 5-year plan	2017	2017 Q4	Not started	Funding and timing will be included in the 2018 budgeting process.
REG CAP	17-385	NEW 2017-069	Little Qualicum	Removal of the bridge.	2017	2018 Q3	Underway	Completion planned for September.
REG CAP	Mngmnt Plan	2017-041	Moorecroft	Washroom -detailed design and construction	2017	TBD	Not started	Type of washroom and location to be determined through planning process for the development zone.
REG CAP	16-124,14-755,14-754	2017-047	Morden Colliery	Bridge and trail design and tender	2017	2018 Q2	Delayed	Project delayed because of ALC development application process.

TO: Regional Parks and Trails Select Committee
MEETING: October 17, 2017

FROM: Kelsey Cramer
Parks Planner
FILE:

SUBJECT: Moorecroft Regional Park - Site Planning for New Amenities

RECOMMENDATIONS

1. That \$72,500 be considered for inclusion in the 2018 Regional Parks Operations Budget for the construction of a double vault toilet, removal of Ms. Moore’s Cabin and installation of seating on the site at Moorecroft Regional Park.
2. That funding of remaining improvements identified at the planning workshop for Moorecroft Regional Park be considered for allocation in the Five Year Financial Plan.

SUMMARY

On May 15, 2017 a stakeholder workshop collected input on amenities for Moorecroft Regional Park, building upon the actions identified in the 2012 Park Management Plan and taking into account recent changes not noted in the Plan (e.g. removal of Kennedy Hall and the Caretaker’s House).

A revised concept plan has now been completed for the park’s Development Zone that captures the input of the workshop participants. The primary projects identified are new vault toilets in the Development Zone and in the Meadow; a picnic shelter on the Kennedy Hall site; the removal of Ms. Moore’s cabin with the installation of seating on the site; and improved entrance area and parking, including a designated bus drop-off zone. Improvements to the water line and service road are required prior to installing a vault toilet in the Meadow. These improvements have now been prioritized over 4-5 years reflecting the priorities noted by the workshop attendees. In total, \$333,500 is anticipated to achieve these projects.

BACKGROUND

The 2012 Park Management Plan outlines several action items, as well as a vision for the park. A Conservation Covenant, placed on 93% of the park’s 34.4 hectares, limits development to the remaining 7% of the park, referred to as the Development Zone. The Development Zone contains the Meadow and the central area that housed almost all of the demolished camp buildings. Cultural and archaeological protection is also of importance on the property, which is in the traditional territory of Snaw-Naw-As and Snuneymuxw First Nations.

Changes not anticipated in the Management Plan have occurred offering new opportunities for site planning. For example, the Caretaker's House and Kennedy Hall were both removed last year, whereas they were anticipated to remain in 2012.

A Stakeholder Planning Workshop, held on May 15, 2017, included representatives from Snaw-Naw-As First Nation, Nanoose Bay Elementary, RLC Naturalists, RDN Recreation and Parks, Moorecroft Stewards, the Nanoose Bay Parks and Open Spaces Committee and the RDN Regional Parks and Trails Select Committee. The goal was to examine current and future park uses and to collaboratively arrive at a site plan that considers various park amenities and future needs. Some of the main issues and recommendations are listed below.

Toilets

A portable toilet is located near the main trailhead/gateway into the park with a second toilet added over the summer months. This site is convenient for cleaning, but is not aesthetically pleasing, nor is it centrally located for park visitors. The present location of the toilets is a challenge for children's programs held in the Meadow and for visitors using the Vesper Point picnic area. The recommendation is to add four vault toilets: two in the Development Zone, one in the Meadow, and one near the water.

Parking

Parking is limited and expansion is an anticipated requirement. The design layout should maximize use while minimizing disturbance, acknowledging that some tree removal is expected. There is no designated bus drop-off area and, as a result, children exit the bus in the parking area. A properly designed parking lot that factors in vehicle and pedestrian circulation should be considered.

Picnic Shelter

A covered outdoor area in the park would be an asset for school groups, recreation programs as well as other events. Both the former Stringer Hall and Kennedy Hall sites were discussed as suitable areas for a picnic shelter. The preference is a picnic shelter at the Kennedy Hall site where the children's outdoor programming takes place.

Ms. Moore's Cabin

The Management Plan is inconclusive regarding the future use of Miss Moore's cabin. The structure has since deteriorated further and there is no identifiable use for the building. Removal of the building is recommended followed by the installation of benches on the building footprint.

Cultural Gathering Space

The concept of a First Nations building was revisited at a November 2016 meeting at the park with representatives of Snaw-Naw-As First Nation. This concept is still desired by Snaw-Naw-As, with clarification that it is referred to as a cultural gathering space. On-going planning and collaboration are required to determine feasibility, funding and operational detail of this amenity.

Other Items

The parking and entry area provide the first impression of the park. A reorganized entry pathway would provide a welcoming area with signs, seating, kiosk, and donor recognition.

There is an opportunity to integrate interpretive signage at various locations throughout the park, inviting children to further learn and explore.

A natural playground could be developed at the park; however, the park itself offers natural play experiences eliminating the need for a constructed “natural playground.”

The Boathouse is ideally suited for interpretive sessions and the walls and/or roof could be removed to create an open viewing area.

The results of the Workshop are presented in Attachment 1. A graphic representation of the proposed changes is included in Attachment 2.

ALTERNATIVES

1. That \$72,500 be considered for inclusion in the 2018 Regional Parks Operations Budget for a double vault toilet in the Development Zone, and the removal of Ms. Moore’s Cabin and installation of seating on this site. That budgeting allowances for subsequent improvements be considered for allocation within the 2019 – 2021 Five Year Financial Plan
2. That staff not proceed with the site planning and improvements as recommended from the stakeholder planning workshop and that alternative direction be provided.

FINANCIAL IMPLICATIONS

The table below outlines capital and operational costs for various amenities and improvements recommended over the next 4 years. Costs may change once detailed design is completed. It is expected that the costs will be revisited for those items proposed beyond year 2018. Funding for these amenities, both capital and operational, would be allocated through from the Regional Parks Operations Budget.

Year	Improvement	Capital Cost	Operational Cost
2018	Install two-vault toilets with storage centrally in Development Zone	\$ 45,000	\$ 3,000 (current annual cost)
2018	Remove Ms. Moore’s Cabin	\$ 25,000	---
	Install benches	\$ 2,500	infrequent repairs
2019	Realign and upgrade waterline into the park	\$ 35,000	annual flushing n/c
2019	Upgrade road to the Meadow	\$ 45,000	annual grading \$1,000
2019	Install vault toilet in Meadow	\$ 16,000	\$600
2020	Design & tender picnic shelter near former Kennedy Hall site	\$ 70,000	refinishing every 5 years infrequent repairs

2020	Entry Area design and improvements	\$ 35,000	infrequent repairs
2021	Parking lot design and improvements	\$ 45,000	annual grading \$1,500
2021	Interpretive Signage design and install	\$ 15,000	infrequent repairs
Estimated 2018-2021 Year Total		\$333,500	\$ 6,100

Current toilet servicing costs are \$3,000 annually; therefore the anticipated additional operational costs from these improvements will be in the order of \$3,100.

STRATEGIC PLAN IMPLICATIONS

Moorecroft Regional Park is a regional asset and an enhanced site design will contribute to the Board’s vision for delivering services that meet the needs of the Region by funding infrastructure in support of recreational core services. In addition, working with partners at Moorecroft Regional Park will support developing and encouraging meaningful relationships with First Nations, other stakeholders and the public.

Kelsey Cramer
 kcramer@rdn.bc.ca
 September 29, 2017

Reviewed by:

- W. Marshall, Manager, Park Services
- T. Osborne, General Manager, Recreation and Parks Services
- P. Carlyle, Chief Administrative Officer

Attachments

1. Moorecroft Regional Park Workshop Summary
2. Moorecroft Regional Park 2017 Concept Plan



WORKSHOP SUMMARY

MOORECROFT
REGIONAL PARK

MAY 15, 2017



**REGIONAL
DISTRICT
OF NANAIMO**

INTRODUCTION

Workshop Overview

- The planning workshop for Moorecroft Regional Park was held on Monday, May 15th at Nanoose Place Community Centre and included a group site visit and tour of the park.
- Invitations were sent to representatives of stakeholder groups and community representatives including: Nanoose First Nation, Nanoose Bay Elementary, Ecole Ballenas Secondary, RLC Interpreters, Moorecroft Stewards, Nanoose Bay Parks & Open Spaces Advisory Committee, RDN Recreation & Parks, and RDN Electoral Area Directors.
- **13** individuals participated in the day-long workshop, along with 2 facilitators.

Workshop Format

MORNING:

- Introductions & Project Background Presentation
- Guided Group Site Visit

AFTERNOON:

- **SESSION A:** Site Tour Debrief, Key Opportunities and Constraints
- **SESSION B:** Concept Plan Development (2 small working groups)
- **SESSION C:** Preferred Concept Plan (1 large working group)
- Workshop Review & Next Steps

Workshop Goals

- Review changes in the park from when the Park Management Plan was prepared in 2012;
- Establish a mutual understanding of the current Moorecroft Regional Park site conditions, opportunities, and constraints;
- Build on and confirm the vision for future amenities and facilities in the park;
- Work collaboratively to refine ideas and locate proposed amenities; and
- Generate a preferred site plan for the study area.



Workshop participants at Moorecroft Regional Park.

SESSION A:

Site Tour Debrief, Key Opportunities, Constraints, & Priorities

Key Priorities

- Children are key park users – School groups and day-camps use a wide variety of spaces in the park and are present in the park on a regular basis
- Consider the WHOLE park – work towards a cohesive park
- For the development areas of the park (outside the covenant area), consider overall themes that are complimentary to the park as a place of conservation and access to nature
- Provide facilities that support safe and desired park use, but that are appropriate for a regional park that is natural and rustic in character
- Balance programs and uses

CHALLENGES AND ISSUES	OPPORTUNITIES
<ul style="list-style-type: none"> ■ Weather/wind in certain areas of the park ■ Circulation in the parking area ■ Vandalism ■ Safety for bus drop off area for school groups ■ Risks with Ms. Moore’s Cabin condition ■ Dog walking on/off leash use ■ Currently, portable toilets are not in locations that are convenient for key park destinations ■ Portable toilets fill quickly and require frequent pumping 	<ul style="list-style-type: none"> ■ School programs are active and adaptive in the park ■ The meadow area is valuable dragonfly and insect habitat ■ The grassy knoll by the parking lot is accessible, protected from the wind, and receives considerable sun ■ Potential to celebrate local First Nations culture within the park: <ul style="list-style-type: none"> ■ Place names in Hul’q’umi’num ■ Native plants stories and uses ■ Stories from the land and Salish Sea in this area ■ Great views to water from Ms. Moore’s Cabin site ■ Provide a shared place for gathering ■ Provide access to washrooms in more than one location ■ The parking area is the entry and first impression for the park - consider how to incorporate current vegetation and character while planning for expansion

SESSION B:

Concept Plan Development

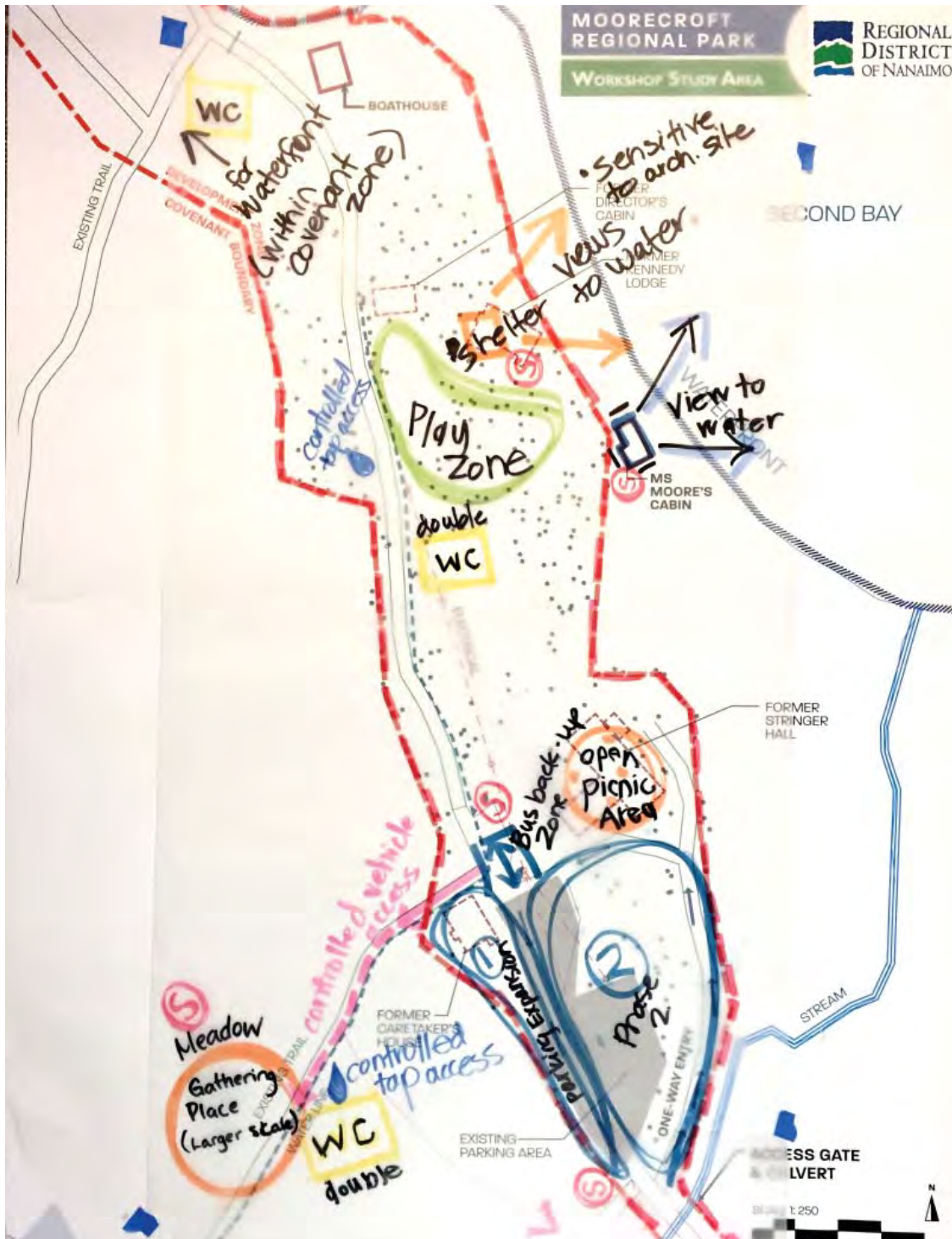
Group A | Concept Development Summary Points

KEY TOPICS	IDEAS
Gathering Places	<ul style="list-style-type: none">■ Consideration for vehicle access to enable special events■ Two Scales 1) Large gatherings 2) Daily/smaller/families■ Smaller gathering place at former Kennedy Lodge site with: small covered shelter and tables (with views to water), close proximity to play/toilet, and site sensitive design.
Meadow	<ul style="list-style-type: none">■ Larger gathering place location, to include: open air shelter, controlled vehicle access, controlled water tap access, and double vault toilet■ Also a place for education activities■ Requires change of water line location or upgrade to accommodate vehicle passage■ May require road upgrade around Skipsey wetland
Signage	<ul style="list-style-type: none">■ Kiosk sign and map information at entry■ Preference for interpretive signage to be distributed throughout park for storytelling of park history, natural assets, First Nations, etc.■ Interpretive signage to be “Kid Friendly” and interactive, as part of a play opportunity. Potential locations: Trailhead south of parking lot, trailhead at gate north of parking lot, in meadow, by Ms. Moore’s Cabin, and former Kennedy Lodge site
Ms. Moore’s Cabin	<ul style="list-style-type: none">■ Failed structure – but carrying the story forward is important to maintaining sense of place■ Contributes to history and roots of the park■ Take down cabin, but re-use some of the cabin materials (e.g. cedar, chimney brick) for other features in the park (e.g. benches)■ Create a story telling place with benches as a lookout■ Consider interpretation with signage or having a physical representation of the building footprint
Top of Knoll	<ul style="list-style-type: none">■ Sunny spot with good access to parking lot for elders or those with limited mobility■ Open area with picnic tables and benches
Play Area	<ul style="list-style-type: none">■ Dedicated area for ‘natural playground’ not needed■ Instead, have ‘sacrificial zone’ of forested area within the development area for play with close proximity to small picnic shelter and toilet

Toilets

- Vault toilets are the preferred style for the park (portable toilets fill too quickly, flush toilets are not necessary)
- Multiple locations:
 1. Central to development zone (double)
 2. Meadow (double)
 3. Near Waterfront, within development zone (single)

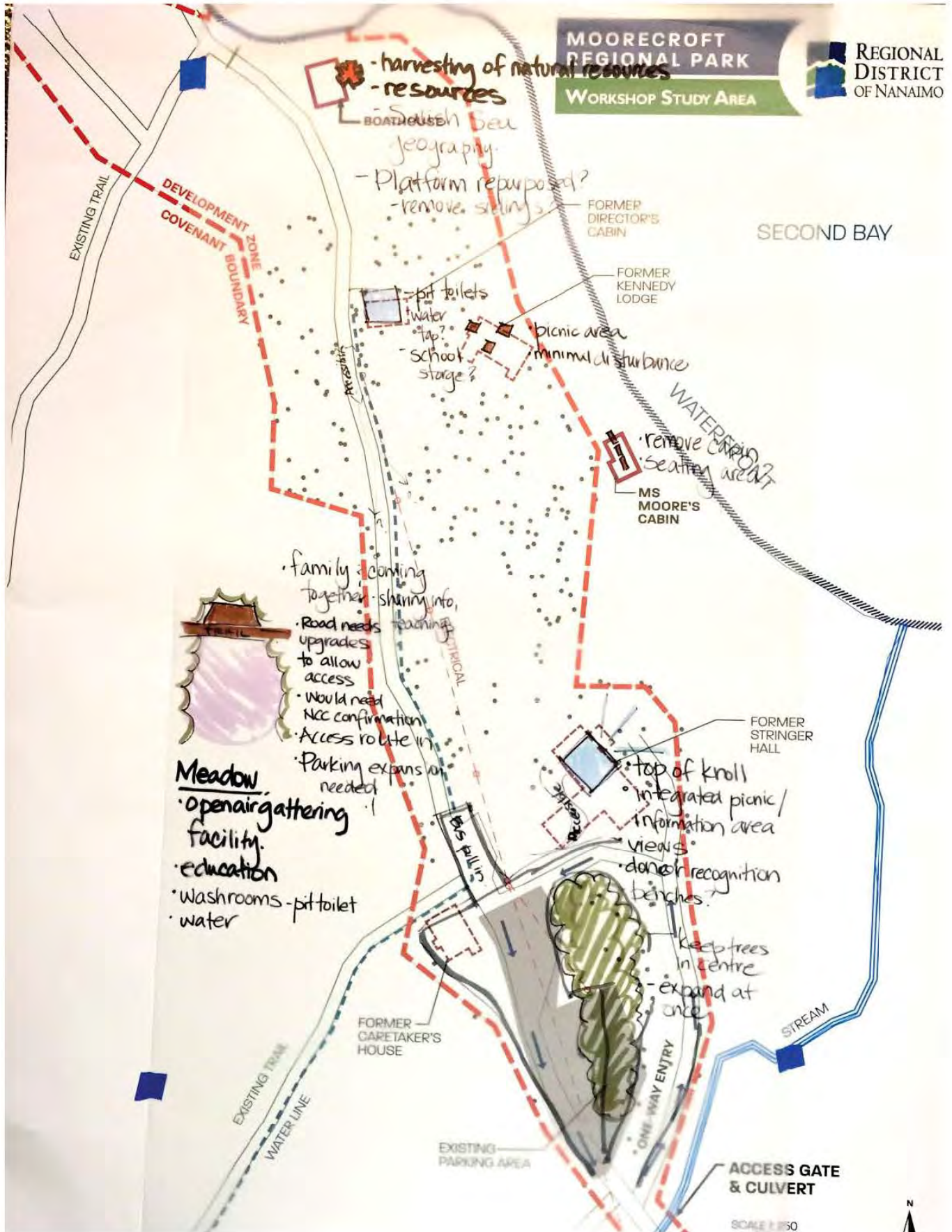
Group A | Concept Plan Sketch



Group B | Concept Development Summary Points

KEY TOPICS	IDEAS
Parking	<ul style="list-style-type: none">■ Need to accommodate more people■ Complete upgrades all at once (not phased)■ Retain treed area in centre■ Expand towards former Caretaker's house, and with bus pull-in area
Meadow Cultural Centre & Education	<ul style="list-style-type: none">■ Sensitive ecosystems■ Open air gathering facility with washrooms (vault toilet) and water■ For education uses, family gatherings, large community gatherings■ Road needs upgrade for vehicle access■ Parking expansion needed to support it
Top of Knoll	<ul style="list-style-type: none">■ Welcome spot for park■ Shelter structure with integrated picnic area, information area, donor recognition, and benches■ Views out to water■ Accessible path route up to top of knoll
Toilets	<ul style="list-style-type: none">■ Vault toilet (no need for daily closure)■ Two locations: Meadow, and down by former Director's cabin site■ For the toilet in the main park area, consider including a water tap, and a small school storage area
Seating	<ul style="list-style-type: none">■ Waterfront – more picnic tables■ Skipsey Marsh■ Ms. Moore's Cabin site
Ms. Moore's Cabin	<ul style="list-style-type: none">■ Remove cabin■ Replace with seating area with waterfront views
Open Picnic Area	<ul style="list-style-type: none">■ Open picnic area with tables by the former Kennedy Lodge site■ Minimal disturbance in this area due to archaeological potential
Natural Play Area	<ul style="list-style-type: none">■ Likely not needed■ Dedicated play zones could help manage damage to natural areas
Boathouse	<ul style="list-style-type: none">■ Opportunity for access and education about waterfront, Salish Sea, local geography, harvesting of natural resources■ Re-purpose platform and roof, remove siding, covered shelter at waterfront■ Requires feasibility review of structure

Group B | Concept Plan Sketch



SESSION C:

Preferred Concept Plan Development

KEY TOPICS	DESCRIPTION
Park Entry	<ul style="list-style-type: none">■ Remove toilets and enhance area to be welcoming■ Include park sign and map kiosk that is easily visible from parking lot■ Designate and sign bus drop-off zone (not for parking)■ Include donor recognition area■ Route entry pathway to park through the welcome area adjacent to the gate and bus drop-off area
Toilets	<ul style="list-style-type: none">■ Vault toilets, non-gender specific■ Multiple locations:<ol style="list-style-type: none">1. Central Development Area (double stall, uphill from former Director's Cabin, Integrate storage for school and program use.)2. Meadow Gathering Place (double stall)3. Waterfront Development Area (single stall)■ Consider ground conditions to determine final locations
Meadow Area & Large Gathering Place	<ul style="list-style-type: none">■ Gathering place – larger groups■ Focus development to edges and one end (maintain open area in centre)■ Provide vault toilets■ Provide controlled tap access■ Provide controlled vehicle access■ Changes and upgrades to road and waterline to site will be required
Smaller Scale Picnic Shelter	<ul style="list-style-type: none">■ Provide mid-size open air shelter and picnic tables■ Proximity to washroom and controlled water tap■ Views to water■ Sensitive to First Nations History on site
Grass Knoll Open Picnic Area	<ul style="list-style-type: none">■ Picnic tables and seating scattered and open to sun■ Accessible pathway between picnic area and parking■ Pathway connection to entry area

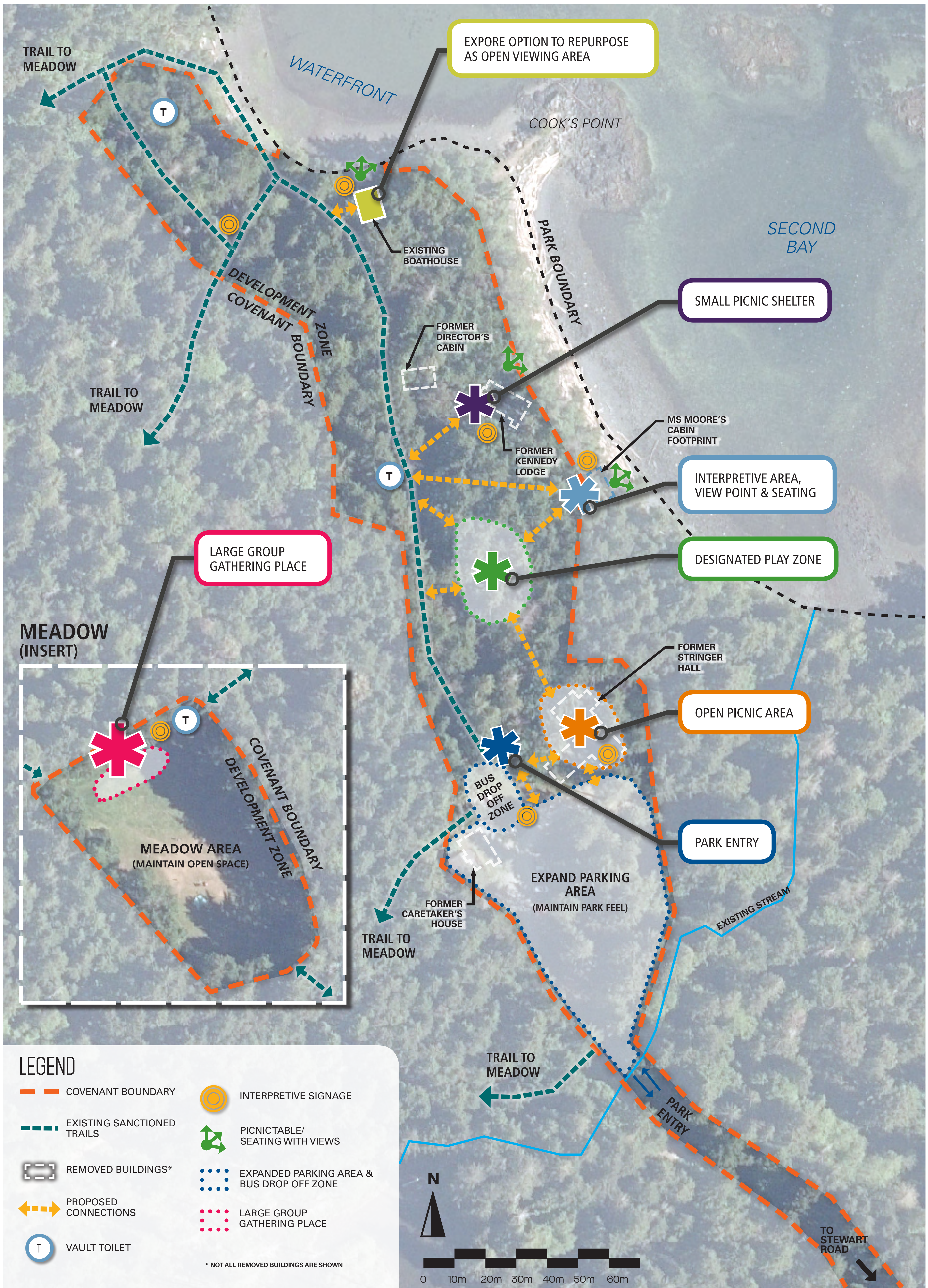
KEY TOPICS	DESCRIPTION
Parking	<ul style="list-style-type: none"> ■ Expansion needed ■ Consider whether to phase or do in stages ■ Managing tree removals/impacts for parking expansion ■ Layout to maximize use while minimizing disturbance ■ Consider gravel versus paving (winter maintenance and snow removal consideration for asphalt)
Interpretive Signage	<ul style="list-style-type: none"> ■ Disperse signs and interpretive features throughout park ■ Include interactive elements that are interesting for children and play ■ Integrate First Nation's language and stories
Play Area	<ul style="list-style-type: none"> ■ Designate an area central in the development area as "Play Zone" and communicate this on maps and signs so that wear/impacts are focused in one area ■ No formal or built 'natural playground'
Ms. Moore's Cabin	<ul style="list-style-type: none"> ■ Remove cabin structure, but carry forward with storytelling ■ Look for opportunities for material re-use from cabin (e.g. benches) ■ Include interpretative signs and features at site (e.g. building footprint) ■ Provide seating with views (build within already 'disturbed' site area)
Boathouse	<ul style="list-style-type: none"> ■ Look into feasibility of removing siding and using roof and structure as waterfront shelter ■ Site for Salish Sea and First Nation education

PREFERRED CONCEPT PRIORITIES:

1. Build Vault Toilet Central within Development Area (integrate storage).
2. Build Vault Toilet in Meadow (road and water line work required).
3. Remove Ms. Moore's Cabin (retain select materials for re-use).
4. Install Park Entry Sign and Map, and Improve Entry Area.
5. Construct Smaller Scale Picnic Shelter (by former Kennedy Lodge).
6. Design Parking Lot Layout to Improve Capacity and Circulation.

PREFERRED CONCEPT PLAN SKETCH

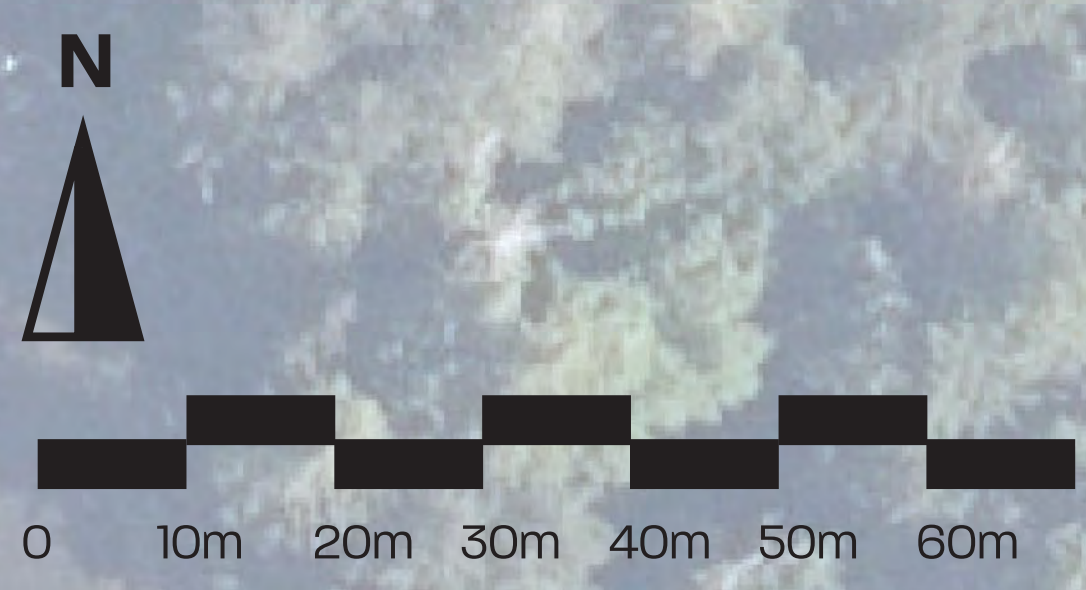




LEGEND

- COVENANT BOUNDARY
- EXISTING SANCTIONED TRAILS
- REMOVED BUILDINGS*
- PROPOSED CONNECTIONS
- T VAULT TOILET
- ◎ INTERPRETIVE SIGNAGE
- ↗ PICNIC TABLE/ SEATING WITH VIEWS
- EXPANDED PARKING AREA & BUS DROP OFF ZONE
- LARGE GROUP GATHERING PLACE

* NOT ALL REMOVED BUILDINGS ARE SHOWN



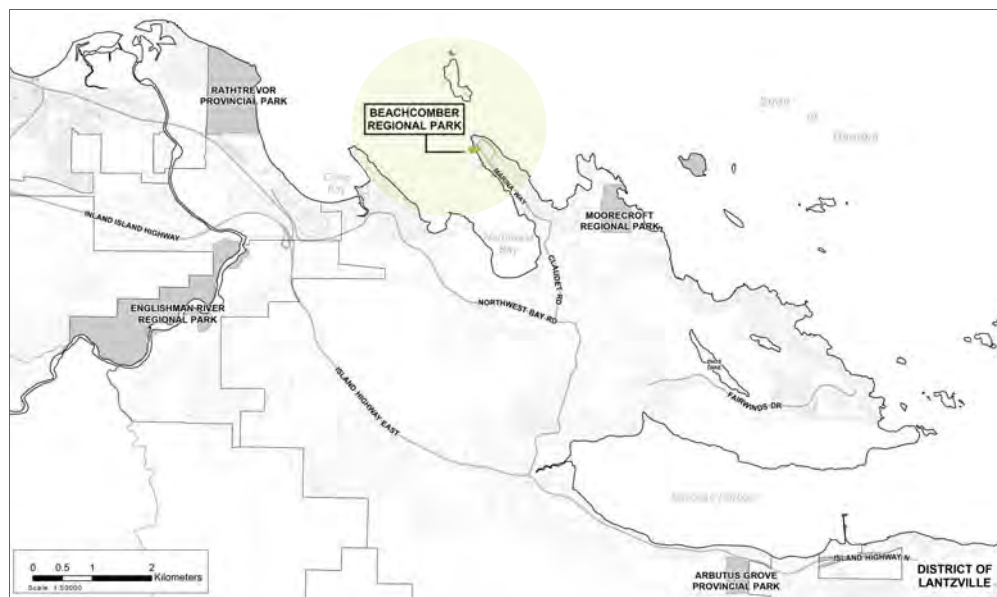
INTRODUCTION

Park Description

Located on Marina Way at the end of the Beachcomber Peninsula in Nanoose, Beachcomber Regional Park is a precious one-hectare oceanfront property that is cherished by neighborhood residents and visitors from throughout the RDN for its accessible woodland trails, bluffs and rocky outcrops, tidal pools, views across Northwest Bay to Mount Arrowsmith, and views across the Strait of Georgia to the mainland coastal mountains.



Arbutus trees at the shoreline



Location of Beachcomber Regional Park



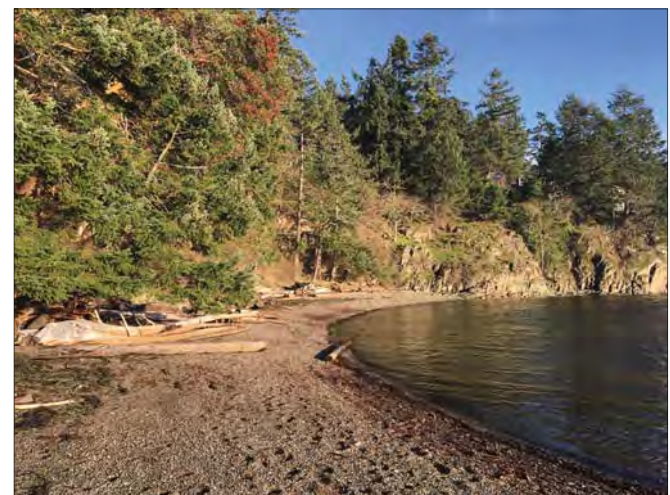
Park Site Plan



Garry oak and Arbutus on rocky bluffs



Views across Northwest Bay



Pebble beach on south side of park property

Park History

Established in 1955 by the Beachcomber Park Association, Beachcomber Regional Park was gifted to the Regional District of Nanaimo (RDN) by the residents' group in 1988, thereby becoming the RDN's first regional park.

The park is located within the traditional territory of the Snaw-Naw-As First Nation. Before European settlement, the park area was likely used by Snaw-Naw-As as a rest site or seasonal settlement while fishing, hunting and gathering plants.

PARK MANAGEMENT

Current Park Management and Issues

Management of Beachcomber Regional Park follows standard park guidelines and practices as outlined in the RDN Park Use Bylaw 1399 (2004), the RDN Parks and Trails Guidelines (2013), and the RDN Regional Parks and Trails Plan (2005-2015). The annual park maintenance cost for Beachcomber Regional Park, which includes items such as incidental repairs, vegetation management and contractor services, is approximately \$3000. Park operational costs are funded by all seven electoral areas and all four municipalities within the Regional District of Nanaimo through the Regional Parks and Trails Function.



Hazard tree management

Current Management Issues:

Beachcomber Regional Park has very few incidents of park use violations or vandalism. Only the following three management issues have been identified by park staff:



Beach fires during summer months

TRAIL ACCESS	<i>An unmaintained park access involving a scramble down a rock cliff is located at the south end of the park. The construction of stairs or closure of the south entrance are being considered. The closure of several secondary, informal trails throughout the park are also under consideration to minimize impact on park vegetation and wildlife.</i>
TREE CARE	<i>Because the park is surrounded on three sides by water, the mature stands of arbutus, Garry oak and Douglas-fir are exposed and vulnerable to breakage from wind, severe rains and snow. Extensive tree pruning and removal has been required in recent years and is anticipated as an ongoing safety and maintenance concern.</i>
CAMPFIRES	<i>Although campfires are prohibited in Beachcomber by Park Bylaw 1399, incidents of beach fires during summer months are becoming a growing concern for neighbouring residents. Because the beach fires are within the foreshore and outside the park boundary, enforcement falls outside the jurisdiction of the RDN.</i>



Steep descent at south end access



Possible closure of secondary trails

Future Management Plan: Purpose and Process



The RDN is currently developing the first 10-year Management Plan for the park (2017-2027). The purpose of the plan is to anticipate future park needs in terms of visitor safety and enjoyment, ecological protection, and annual maintenance costs. It is also an opportunity for park staff to check in with the community about the current management of the park, to answer questions and to receive your ideas on future park management.

Management Plan development begins in the fall of 2016 with public consultation (Open House and Survey) and will include ecological and archaeological assessments and consultation with Snaw-Naw-As First Nation. The project will wrap up in the spring of 2017 following a public review of the draft Management Plan which will be posted on the project website: www.rdn.bc.ca/Beachcomber.

ECOLOGY

Plant Communities

Beachcomber Regional Park is within the Coastal Douglas Fir moist maritime (CDFmm) biogeoclimatic zone (BGC). This CDFmm is limited to lower elevations (below 150m elevation) along the southeast coast of Vancouver Island, the Gulf Islands, and a narrow strip along the Sunshine Coast. Forests in this zone are dominated by Douglas fir, grand fir, and western red cedar. The typical understory in undisturbed areas such as Beachcomber Regional Park is salal, dull Oregon-grape and oceanspray. Garry oak, arbutus and several species of the lily family occur in dry areas of the park along the rocky shoreline.



Oceanspray



Arbutus



Sea Asparagus

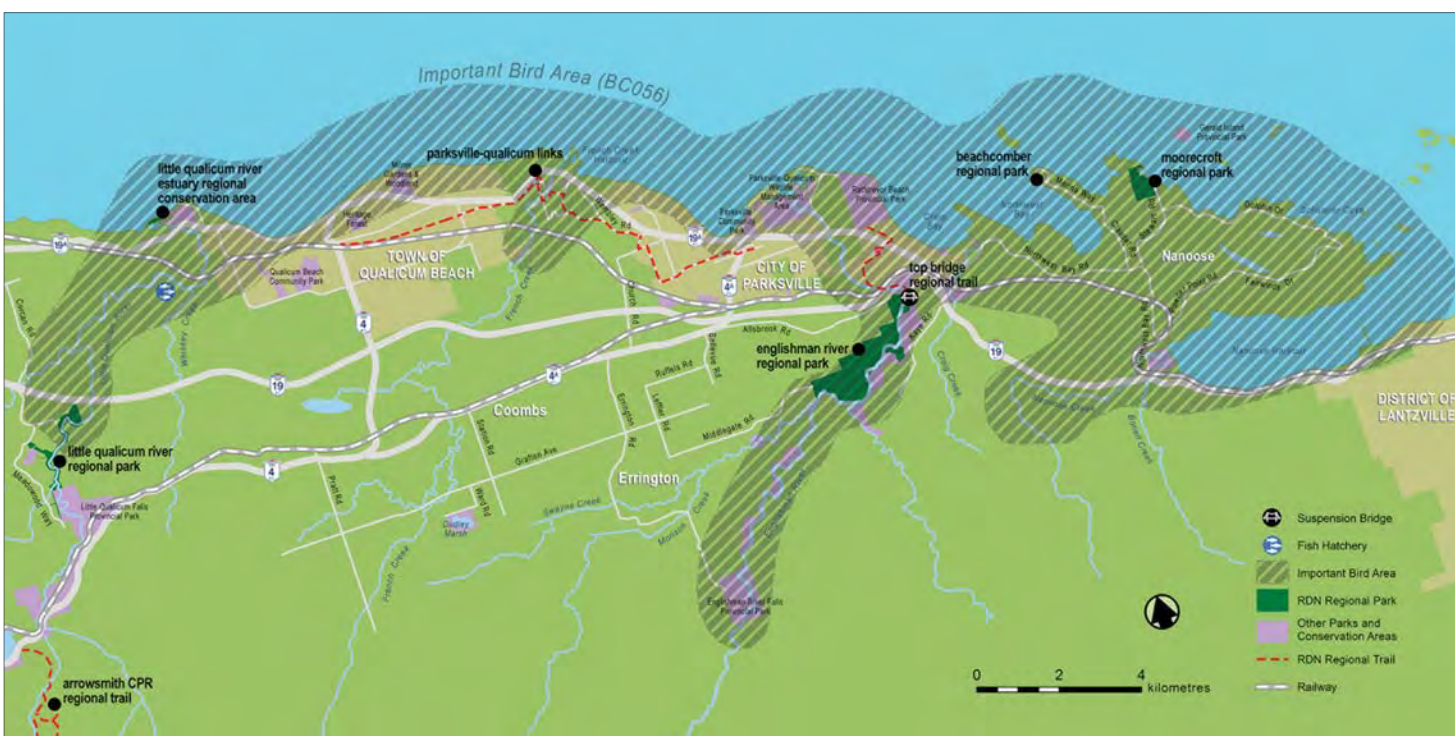


Stonecrop

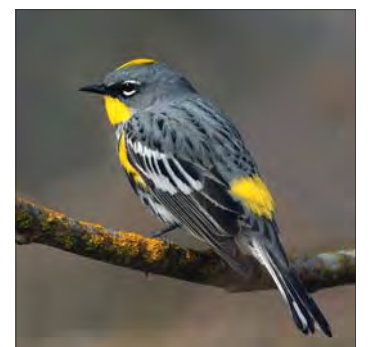
Park Wildlife

A preliminary background review completed by EDI Environmental identified a total of sixteen at-risk wildlife species that have the potential to occur within the park, including: Western Toad, Great Blue Heron, Olive-sided Flycatcher, Barn Swallow, Western Screech-Owl and Townsend's Big-eared Bat. During a site visit in October 2016, the project biologist observed twenty-nine bird species, an Eagle nest tree and two mammal species (Red Squirrel and White-Tailed Deer).

Important Bird Area



IBA BC056 - Little Qualicum Estuary to Nanoose Bay



Yellow-rumped Warbler



Harlequin Duck

Beachcomber is located within an internationally recognized Important Bird Area (IBA). The area between Little Qualicum Estuary and Nanoose Bay (shown on the map above) has been identified as one of 11,000 IBAs worldwide. Amongst the 250 species known to occur in the IBA, there are several marine and land birds commonly seen in Beachcomber, including Chestnut-backed Chickadees, Yellow-rumped Warblers and Harlequin Ducks.

RECREATION

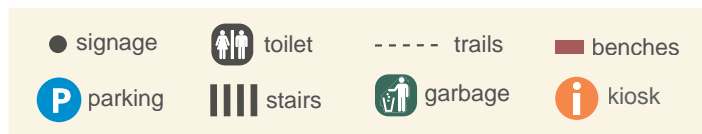
Existing Park Amenities

Beachcomber Regional Park is a sparsely developed park intended to provide safe, low-impact public access to the sensitive coastal ecosystems within the park. Existing park amenities include:

- ROADSIDE PARKING
- REGULATION SIGNAGE
- TOILET
- INFORMATION KIOSK
- ROUGH TRAILS
- GARBAGE CAN
- ENTRANCE SIGN
- STAIRS
- BENCHES



Beachcomber Regional Park Site Plan



Entrance sign



Benches



Information kiosk

Current Park Uses

Beachcomber Regional Park is a passive park intended for low-impact nature recreation. The park is popular with neighbourhood residents and visitors from throughout the Regional District of Nanaimo.

Current park activities include:

- WALKING
- BIRDWATCHING
- TIDAL POOL EXPLORATION
- SWIMMING
- RELAXING / ENJOYING VIEWS
- DOG WALKING



Beachcomber Regional Park Management Plan

The Regional District of Nanaimo is currently developing the first 10-year Management Plan for Beachcomber Regional Park (2017-2027). The purpose of the project is to anticipate future park needs in terms of visitor safety and enjoyment, ecological protection and maintenance plans.

On December 7, 2016, an Open House event was held at the Nanoose Place Community Centre to share information and answer questions about the project. A public survey was available at the Open House and online between December 7, 2016 and January 7, 2017. A total of 33 survey responses were received and incorporated into the Draft Plan, which was completed on August 14, 2017.

Please indicate your level of support, from 0-5, for the recommended management actions outlined in Section 4.2 (page 11) of the Draft Management Plan. (0 indicates no support and 5 indicates very strong

0 1 2 3 4 5

Please provide any comments or recommended changes / additions to the Draft Beachcomber Management Plan.

