

REGIONAL DISTRICT OF NANAIMO**MINUTES OF ELECTORAL AREA 'A' PARKS, RECREATION AND CULTURE COMMISSION MEETING****Wednesday, September 20, 2017****7:00 P.M.****Cedar Heritage Centre**

In Attendance:	Director A. McPherson	Chair
	Commissioner A. Davies	Member at Large
	Commissioner J. Fiddick	Member at Large
	Commissioner B. White	Member at Large
	Commissioner J. O'Connor	Member at Large
Regrets:	Commissioner A. Thornton	Member at Large
	Commissioner G. Gidden	Member at Large
	Commissioner K. Wilson	Member at Large
Also in Attendance:	H. King	Superintendent of Recreation Program Services
	E. McCulloch	RDN Park Planner
	K. Cramer	RDN Park Planner
	A. Harvey	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged that the meeting was taking place on the traditional territory of the Coast Salish Nations.

The Chair also welcomed and introduced Kelsey Cramer as the Park Planner who is now assigned to Electoral Area 'A' community parks and thanked Elaine McCulloch for her work over the years.

APPROVAL OF THE AGENDA

It was moved and seconded that the Agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES**Electoral Area 'A' Parks, Recreation and Culture Commission Meeting - February 22, 2017**

It was moved and seconded that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held February 22, 2017, be adopted.

CARRIED UNANIMOUSLY

CORRESPONDENCE

K. St. Cyr, SD68 re Island Health Grant

It was moved and seconded that the correspondence from K. St. Cyr, School District 68 re: Island Health Grant be received.

CARRIED UNANIMOUSLY

M. Rowell, re Wooden Owls on Trees in Forest Trails

It was moved and seconded that the correspondence from M. Rowell, re: Wooden Owls on Trees in Forest Trails be received.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

Driftwood Beach Access Stairs – Community Information Meeting

K. Cramer provided the Commissioners with some dates available for the Driftwood Beach Access community information meeting. The Commissioners discussed what dates and times worked best and decided on Saturday, November 4th 10am-12pm at the access site. K. Cramer will send out letters to the neighborhood residents.

Cedar Skatepark Toilet

K. Cramer reminded the Commission of the flooding and vandalism that has occurred to the Cedar Skatepark toilet. She suggested some possible options such as a portable toilet for part of the year, moving or removing the toilet. The Committee felt it was important for the toilet to be open spring, summer, and fall. K. Cramer said she would provide more options at the next meeting

REPORTS

Parks Update Report –January-March 2017

K. Cramer gave some updates to EA 'A' items in the report.

Commissioner O'Connor asked how EA 'A' can get information about programs in D69. H. King said she could have some RDN Active Living Guides put at the Cedar Heritage Centre. The Commissioners discussed how they could post information at the new Tipple at Cedar Plaza. It had been requested previously that a locked notice board be installed so that items could be posted. It was discussed about who could do this for the RDN and other organizations and about how events/programs in general could be promoted in the area.

It was moved and seconded that the Parks Update Report - Jan-Mar be received.

CARRIED UNANIMOUSLY

Electoral Area 'A' September, 2017 Recreation Services Report

H. King gave a summary of the Electoral Area 'A' September 2017 Recreation Services Report.

It was moved and seconded that the Electoral Area 'A' September, 2017 Recreation Services report be received.

CARRIED UNANIMOUSLY

NEW BUSINESS

Cedar Skatepark – Viewing platform

K. Cramer described to the Commission that insurance for skateboarding events requires that spectators are at least 10' away from the skating activities. She said that a viewing platform or seating structure could be installed or that a space for a possible rented structure by event coordinators could be created.

It was moved and seconded that staff investigate the potential options of creating an area for a viewing platform for the Cedar Skatepark.

CARRIED UNANIMOUSLY

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME : 8:04PM

CHAIR