

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF ELECTORAL AREA 'G' PARKS AND OPEN SPACES ADVISORY
REGULAR COMMITTEE MEETING HELD
WEDNESDAY MARCH 1, 2017
4:00 PM
(Oceanside Place)**

Attendance: Director Joe Stanhope - Chair
Ted Malyk
Roderick (Rick) Horte
Michael Foster
Duane Round
James Dean

Staff: Wendy Marshall, RDN Parks Manager
Mark Dobbs, RDN Superintendent of Operations and Capital Projects
Kelsey Cramer, RDN Parks Planner

Regrets: Robert Brian Coath

CALL TO ORDER

Director Stanhope called the meeting to order at 4:00 pm

INTRODUCE NEW MEMBERS

Director Stanhope introduced the two new members, D. Round and J. Dean and Committee and staff introductions were done around the table.

ELECTION OF SECRETARY

The Committee failed to elect a secretary. The role of secretary for this meeting was completed by staff.

ADOPTION OF AGENDA

MOVED M. Foster, SECONDED R. Horte that the agenda be adopted.

CARRIED

DELEGATIONS

MINUTES

MOVED M. Foster, SECONDED R. Horte that the Minutes of the Electoral Area "G" Parks and Open Spaces Advisory Committee meeting held on June 1, 2016 be adopted.

CARRIED

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

UNFINISHED BUSINESS

Stanhope Trail Planning

K. Cramer provided an update on project status. An engineered design was prepared for Phase 1 of the trail project (linking Ackerman Rd and Wally's Way). The design includes a 2.5m wide paved asphalt trail and associated drainage requirements in the corridor. Other design features included in the drawings are fencing, signage, bollards and vegetation screen and finishing. The cost estimate for this work was in the order of \$80,000. There is \$32,000 specifically allocated for this project from a zoning amendment of 691 Wembley Rd. Staff recommend moving forward with a Request for Proposals from local contracting firms to provide a gravel surfaced trail and drainage, based on the design drawings, and to forego the option of paving the trail now or in the near future. Other site amenities such as fencing, signage and vegetation could be completed by parks staff, in an effort to bring the cost of construction down closer to the amount available.

MOVED D. Round, SECONDED R. Horte that park staff seek bids to construct a gravel trail to connect Wally's Way with Ackerman Road and forego the option to pave the trail in the near future.

CARRIED

REPORTS

MOVED T. Malyk, SECONDED R. Horte that the Monthly Update Report for Regional and Community Parks and Trails Projects (June. 2016 to Aug. 2016) be received.

CARRIED

MOVED R. Horte, SECONDED M. Foster that the Parks Update Report –Fall 2016 be received.

CARRIED

Little Qualicum Hall

M. Dobbs provided a summary of the staff report and the recommendation to close the hall and incorporate the building site into the Dashwood Community Park. The committee thoroughly discussed the report, the costs and the process for deciding the fate of the Hall over the last several years.

M. Foster expressed a strong sentiment for the replacement of the hall, possibly with a steel frame building and had a quote of \$93,000 for this type of shell. He also reiterated its importance to the community. M. Dobbs suggested that by the time the costs of finishing are included, as well as other costs that were factored into the numbers in the report (planning costs, septic improvements, etc.) that the value would be much higher. R. Horte noted that based on the numbers in the engineer's assessment, swapping a steel frame for a wood frame may bring the costs closer to \$390,000 (\$450,000 noted in report). J. Stanhope noted that taxes could be as much as \$100 per home across all of Area G to fund this, which he would not support. Community Works Funds are allocated to other major projects in Area G, such as water services.

MOVED R. Horte, SECONDED D. Round that the Little Qualicum Hall be closed and the building site be incorporated into Dashwood Community Park.

CARRIED

Dashwood Playground

K. Cramer relayed to the committee that funds have been raised by the Dashwood Recreation Society for a tetherball, picnic table and bench. Parks staff will assist with the installation in the spring. D. Round noted playground standards to be aware of when installing equipment to ensure insurance requirements are met.

Oceanside Elementary Outdoor Classroom

K. Cramer distributed before and after photo of site on school ground. \$10,000 of Area G funds was contributed to this project in 2015. M. Marshall noted that the school did not request funds in 2016, and that we are expecting them to request \$20,000 in 2017 for the next phase of the project, which includes a gravel trail around the perimeter of the field.

Update on proposed Subdivision of Lot 4, District Lot 76, Newcastle District, Plan 2619 Except Parts in Plan 26594 (1150 Ganske Rd), Electoral Area "G"

K. Cramer informed the committee that the developer has reconfigured the subdivision plan to fewer lots and now does not require any parkland dedication. The previous consideration for a trail connection through the site will not be going ahead.

Amenity contribution in conjunction with Proposed Rezoning of 846 Island Highway West, Electoral Area "G"

K. Cramer informed the committee of the development proposal and the developer's intent to install a trail along Ackerman Rd, which would carry on in the undeveloped road allowance through to the Island Hwy. The trail would be provided by amenity contribution. The Planning Department is waiting further information from the developer and then will be in touch with parks staff about the specifics of the trail.

MOVED D. Round, SECONDED T. Malyk that the reports be received.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

5 Year Plan Parks Plan (2017-2021)

The Area G Planning worksheet was presented. Members were asked to consider Community Park project priorities so that this plan can be updated at the next meeting in June.

Little Qualicum Hall

MOVED M. Foster, SECONDED D. Round that staff look at options to provide a new Hall for the Dashwood community.

DEFEATED

COMMITTEE ROUND TABLE

ADJOURNMENT

MOVED R. Horte, SECONDED M. Foster that the meeting be adjourned at 5:15pm.

CARRIED

Chairperson