



**MINUTES OF THE REGULAR MEETING OF THE
ENGLISHMAN RIVER WATER SERVICE (ERWS) MANAGEMENT BOARD
HELD ON TUESDAY, JANUARY 24, 2017 AT 9:30AM
CITY OF PARKSVILLE FORUM**

Present:	Director J. Stanhope, Chair Director B. Rogers M. Lefebvre S. Powell	Regional District of Nanaimo Regional District of Nanaimo City of Parksville City of Parksville
Also Present:	M. Squire L. Butterworth D. Comis V. Figueira D. Tardiff B. Weir B. Luchtmeijer P. Carlyle C. Midgley R. Alexander G. St. Pierre R. Graves	City of Parksville City of Parksville City of Parksville City of Parksville City of Parksville Town of Qualicum Beach Town of Qualicum Beach Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Regional District of Nanaimo Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 9:31 am.

DELEGATIONS

MINUTES

MOVED Director Lefebvre, SECONDED Director Rogers, that the minutes of the regular meeting of the Englishman River Water Service Management Board held November 1, 2016 be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES

COMMUNICATIONS/CORRESPONDENCE

UNFINISHED BUSINESS

REPORTS

Project Update.

M. Squire gave a brief update on the project.

Contract 1 – Intake, Water Treatment Plant, and Top Bridge Reservoir Transmission Main Tender Award.

1. MOVED Director Lefebvre, SECONDED Director Rogers that the report from the Englishman River Water Service Management Committee dated January 20, 2017 entitled ERWS Project Implementation, Phase 6 – Construction Services be received;

CARRIED

2. MOVED Director Lefebvre, SECONDED Director Rogers that staff be authorized to award Contract 1: Intake, Water Treatment Plant and Transmission Main to Top Bridge Reservoir to Knappett Projects Inc., in the amount of \$21,181,194 (plus GST),

CARRIED

3. MOVED Director Lefebvre, SECONDED Director Rogers that staff be authorized to award the supply of membrane filtration equipment to H₂O Innovations, in the amount of \$3,720,298 (plus GST),

CARRIED

4. MOVED Director Lefebvre, SECONDED Director Powell that staff be directed to further engage and negotiate construction services work with CH2M Hill for the project providing satisfactory performance of CH2M Hill providing sufficient funds are available in the identified Financial Plan,

CARRIED

5. MOVED Director Lefebvre, SECONDED Director Rogers that staff be directed to manage the project with identified contingencies and entertain optional contract items as required providing they are within sufficient budgets identified in the Financial Plan.

CARRIED

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

OTHER

QUESTIONS

The Chair opened the floor to questions and comments, none received.

NEXT MEETING

To be announced.

ADJOURNMENT

MOVED Director Powell, SECONDED Director Rogers, that the meeting be adjourned.

Joe Stanhope, CHAIRPERSON