

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE FIRE SERVICES ADVISORY COMMITTEE
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
WEDNESDAY, APRIL 12, 2017 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director W. Veenhof	Chairperson
Director A. McPherson	Electoral Area A
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director J. Stanhope	Electoral Area G
S. Mynen	Bow Horn Bay VFD Treasurer
A. Poirier	Coombs-Hilliers VFD Chief
S. Stahley	Coombs-Hilliers VFD Director
G. Bing	Errington VFD Director
J. Hamel	Errington VFD Chair
K. Roberts	Errington VFD Director
A. Wilson	Errington VFD
T. Bater	Errington VFD
G. Bing	Errington VFD
G. Klemm	Errington VFD A/Deputy Chief
J. Jacobsen	Nanoose Bay Fire Protection Society Director
D. Penny	Nanoose Bay VFD Chief
N. Watson	Nanoose Bay VFD
J. Newall	Nanoose Bay VFD
G. Thompson	Nanoose Bay Fire Protection Society Director
K. Young	Extension VFD Chief

Also in Attendance:

P. Carlyle	Chief Administrative Officer
D. Trudeau	Gen. Mgr. Transportation & Emergency Services
D. Marshall	Manager, Projects, Fleet & Emergency Services
D. Gardiner	Fire Services Coordinator
N. Hewitt	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda of the Fire Services Advisory Committee be received.

CARRIED UNANIMOUSLY

ADOPTION OF THE MINUTES

Fire Services Advisory Committee - January 11, 2017.

It was moved and seconded that the minutes of the Fire Services Advisory Committee meeting held January 11, 2017 be adopted.

CARRIED UNANIMOUSLY

INVITED PRESENTATION

Kathleen Higgins, Norton Rose Fulbright Canada, re: Impact of the New Society Act on Pre-Existing Societies.

K. Huggins spoke about how the New Society Act impacts pre-existing societies including topics of reporting societies, significant changes, director liabilities, membership, annual general meeting.

Kathleen Higgins, Norton Rose Fulbright Canada, re: Privacy Concerns for Societies under Freedom of Information and Protection of Privacy Act.

K. Huggins spoke about privacy concerns for societies under freedom of information and protection of privacy act.

CORRESPONDENCE

Ministry of Transportation and Infrastructure, re: New Tax Credit Supports Search and Rescue and Firefighter Volunteers.

It was moved and seconded that the correspondence from the Ministry of Transportation and Infrastructure, re: New Tax Credit Supports Search and Rescue and Firefighter Volunteers be received.

CARRIED UNANIMOUSLY

REPORTS

Award of Proposal for Two Single-Axle, Four-Door Fire/Rescue Engines for Errington Volunteer Fire Department.

It was moved and seconded that staff be directed to award the purchase of two single-axle, four-door fire/rescue engines to Hub Fire Engines & Equipment Ltd for the estimated \$1,437,068 quoted price.

CARRIED UNANIMOUSLY

It was moved and seconded that staff be directed to release up to \$963,000 from the Errington Fire Service Vehicle and Equipment Reserve Fund for the purchase of two fire/rescue engines.

CARRIED UNANIMOUSLY

It was moved and seconded that staff be directed to revise the Errington Fire Service 10-year Financial Plan to ensure adequate capital funding is available for future capital requirements.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board approve borrowing of up to \$475,000 for the purchase of two fire/rescue engines under the Municipal Finance Authority short term equipment financing program with a five-year pay back plan.

CARRIED UNANIMOUSLY

RDN Fire Department & Improvement District Information (verbal report).

D. Gardiner provided Electoral Area Directors with information that summarized Fire Departments and Improvement District within the Regional District of Nanaimo.

NEW BUSINESS

Honour House.

P. Carlyle provided information to the Committee. Honour House provides a temporary home for Canadian Forces, Veterans, Emergency Services Personnel and their families while they travel to receive medical care and treatment in the Metro Vancouver area.

Fentanyl Workshop for First Responders (Nanaimo).

D. Trudeau provided information to the Committee regarding Fentanyl Workshop for First Responders (Nanaimo) being held on May 11th and 12th.

NEXT MEETING

Fire Services Advisory Committee Meeting.

The next meeting of the Fire Services Advisory Committee be held on July 12, 2017 at 7 pm.

IN CAMERA

It was moved and seconded that pursuant to Sections 90 (1) (c) and (g) of the Community Charter the Committee proceed to an In Camera Meeting for discussions related to employee relations and legal matters.

CARRIED UNANIMOUSLY

ADJOURNMENT

It was moved and seconded that this meeting be adjourned.

Time 9:00 pm

CARRIED UNANIMOUSLY

CHAIRPERSON