

REGIONAL DISTRICT OF NANAIMO
COMMUNITY GRANTS COMMITTEE
AGENDA

Tuesday, October 10, 2017
Immediately following the Committee of the Whole Meeting
Committee Room

This meeting will be recorded

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6. **NEW BUSINESS**
7. **ADJOURNMENT**

REGIONAL DISTRICT OF NANAIMO

**COMMUNITY GRANTS COMMITTEE
TERMS OF REFERENCE**

June 2017

PURPOSE:

The role of the Community Grants Committee is to review grant applications received from registered non-profit organizations in the Regional District of Nanaimo (RDN), once a year, and make recommendations to the RDN Board. (See RDN Board Policy No. A1.30)

COMMITTEE ROLES AND RESPONSIBILITIES:

The Community Grants Committee will meet to review and provide comments and recommendations to the RDN Board of Directors concerning individual Community Grant applications received from registered non-profit organizations that provide a social enrichment service to the community.

Applications are submitted for grants as per the approved RDN Community Grants Policy.

MEMBERSHIP:

- The Committee is comprised of three RDN directors from the RDN Board.
- The Committee members and Chair will be appointed annually by the RDN Board Chair.

MEETINGS:

- The Committee will meet annually in October.
- A quorum of two of the Committee membership is required to conduct Committee business.
- Staff will be assigned to support the Committee including the coordination of agendas, minutes and staff contacts for Committee members.

SUBJECT:	<i>Community Grants</i>	POLICY NO: A1.30 CROSS REF.:
EFFECTIVE DATE:	June 27, 2017	APPROVED BY: Board
REVISION DATE:		PAGE: 1 of 4

PURPOSE

To establish criteria for the Regional Board and the Community Grants Committee to evaluate community grant program requests.

POLICY

The Regional District of Nanaimo provides community grant funding in order to assist registered non-profit organizations to provide social programs and services that serve a local community or provide a regional benefit. The organization must provide a social enrichment service and demonstrate that the service fills a need in the community. It is the desire of the Regional District that organizations strive for financial independence, therefore financial need must be demonstrated and an application must be submitted in the form approved. Continuing support should not be anticipated.

A Community Grants Committee will be established to review applications for grants and make recommendations to the Board for applications to be considered in conjunction with the following year's budget. The Committee membership will be in accordance with the Community Grants Committee Terms of Reference.

GENERAL COMMUNITY GRANTS PROCEDURES

1. Grant applications are only considered from registered non-profit organizations.
2. Community Grants are supported for the following general uses:
 - (a) Requests showing a significant benefit to the Regional District or specific area within the Regional District including but not limited to:
 - promoting volunteer participation and citizen involvement;
 - the use of new approaches and techniques in the solution of community needs;
 - activities/programs that are accessible to a large portion of the community's residents such as special events;
 - (b) Start-up costs for new organizations or new programs;
 - (c) Volunteer training;
 - (d) Capital costs for equipment or improvements to organization owned facilities, this includes improvements that provide additional service to the community or that extend the life of the facility and may include permanent fixtures attached to the facility.

3. Community Grants are not available for:
 - (a) Annual operating expenses such as leases, rent, utility bills, insurance and office operating costs;
 - (b) Wages, salaries or other fees for service (remuneration);
 - (c) Capital improvements to rented or leased premises;
 - (d) Private enterprise.
4. The Regional District will advertise an opportunity to apply for Community Grants with a deadline of the last Friday in August. The Community Grants application form must be submitted in the form approved.
5. Applicants will be notified in writing as to whether or not their request has been successful and, if successful, the amount they will receive.
6. Successful recipients must notify the Regional District in writing once the grant monies have been spent and provide brief details on how the money was used. Future applications from recipients not fulfilling this requirement will be rejected.
7. Community Grant requests will be considered within the criteria under this policy and relative to the overall objectives of the programs and services provided by the Regional District.

Community Grants Criteria

The Regional District of Nanaimo awards grant funding to organizations to use for social programs and services in the Regional District. Grant applications are only considered from registered non-profit organizations that meet the following criteria.

1. Community Grants are for the following general uses:
 - (a) requests showing a significant benefit to the Regional District of Nanaimo or a specific area within the Regional District including, but not limited to:
 - the promotion of volunteer participation and citizen involvement;
 - the use of new approaches and techniques in the solution of community needs;
 - activities/programs which are accessible to a large portion of the community's residents such as special events;
 - (b) start-up costs for new organizations or new programs;
 - (c) one-time costs for a specific program or project such as supplies or equipment;
 - (d) volunteer training;
 - (e) capital costs for equipment or improvements to organization owned facilities, this includes improvements that provide additional service to the community or that extend the life of the facility and may include permanent fixtures attached to the facility.
2. To be eligible for grant funding the organization must:
 - (a) be a registered non-profit organization;
 - (b) be a local organization within the Regional District of Nanaimo;
 - (c) demonstrate that the grant request is for a specific service or use, and will provide a social enrichment service to the community;
 - (d) demonstrate that the service provided fills a need in the community.
3. In addition to the completed Community Grants application form, the applicant must also provide the following information for the organization with the application package:
 - (a) current year budget;
 - (b) full financial statements for its operation;
 - (c) details regarding the specific use for the grant funds requested, and a breakdown of all expenses for the use of the grant;
 - (d) information regarding other sources of funding and other grant applications that have been made.
4. The following services and/or functions are not eligible for community grant funding:
 - (a) annual operating expenses such as leases, rent, utility bills, insurance and office operating costs;
 - (b) wages, salaries or other fees for service (remuneration);
 - (c) capital improvements to rented or leased premises;
 - (d) private enterprise.
5. Applications received after the deadline will not be accepted and will be returned to the applicant.
6. Applications that do not meet the criteria will not be recommended for approval.

2018 Community Grants Intake Summary Table

Name of Society	Contact	Project	Budget	Financial Statement	Annual Report	Amount Requested	Previous funding from RDN programs
BC SPCA - Parksville-Qualicum Beach & District Branch	Nadine Durante	Low Cost Spay/Neuter Program	Y	Y	Y	\$500.00	\$3,105 (2009-2014)
Coastal Invasive Species Committee Society	Don Hare	"Knot on my Property" program	Y	Y	n/a	\$20,000.00	\$10,000 (2016) & \$16,500 (2017)
ECHO Players Society	Jim Windsor	replacement of HVAC system	Y	Y	n/a	\$7,500.00	\$4,500 (2016)
Errington War Memorial Hall Association	Lane Franklin	Construction of storage addition including survey work, permitting, excavating, electrical work, and plumbing	Y	Y	n/a	\$27,090.00	\$7,300 (2008-2011) + \$4,100 (2014 - 2017 through Northern Cmnty Rec)
Forward House Community Society	Sharon Welch	Phase II 'Moving Forward with Accessibility' - Bathroom renovation	Y	Y	Y	\$7,000.00	\$5,042 (2008-2012) + \$4,558 (2014-2015 through Northern Cmnty Rec)
Friends of Morden Mine	Sandra Larocque	Stabilize Tipple and Headframe		Y	n/a	\$50,000.00	2014/15 \$26,940 for engineering review & cost estimate for repair
Gabriola Agricultural Association	Lynn Bowerman	Kitchen supplies, other supplies, canopies and portable restrooms for Farm to Table Feast event	Y	Y	n/a	\$5,000.00	\$1,000 (2017)
Gabriola Arts Council	Michelle Benjamin	Marketing & promotion (off island markets), brochures, venue 7 technical rental costs and to offset the significant fees paid to the technical crew	Y	Y	Y	\$5,000.00	\$11,148 (2011 - 2017)
Gabriola Community Bus Foundation (Gertie)	Katharine Patterson	funds to purchase 2nd bus	Y	Y	Y	\$5,000.00	\$70,505 received previously through EA B CWF allocation
Habitat for Humanity Mid-Vancouver Island Society	Sarah Pachkowsky	print and stationery materials, projector and screen for homeownership program	Y	Y	Y	\$5,000.00	Nil
Inclusion Parksville Society	Krista Maddex	permanent picnic table with pad, food, beverage, marketing for Summer bbq and Community Inclusion Month Dance	Y	Y	Y	\$5,000.00	\$6,500 (2016-2017)

2018 Community Grants Intake Summary Table

Name of Society	Contact	Project	Budget	Financial Statement	Annual Report	Amount Requested	Previous funding from RDN programs
Island Futures	Fay Weller	Thermal imaging camera	Y	Y	n/a	\$2,000.00	IF has received funds for Gertie Bus Project which is listed on Gabriola Community Bus Foundation line above
Lighthouse Community Centre Society	John Fowler	Roof replacement	Y	Y	n/a	\$45,000.00	\$310,500 since 1999 through Community Parks Service & CWF
Lighthouse Country Marine Rescue Society	Hugh Jackson	Night vision binoculars	Y	Y	n/a	\$5,445.00	\$31,273 since 2003
Mount Arrowsmith Pipe Band Association	Susan Wismer	Phase I of band equipment and uniform replacement	Y	Y	Y	\$10,753.00	Nil
Mudge Island Citizens Society	John McDowell	Purchase of 6 VHF radios, charges, microphones and radio channels	Y	Y	Y	\$6,200.00	\$5,797 (2016-2017)
Nanaimo Disability Resource Centre	Christina Young	Seniors Resource Card	Y	Y	Y	\$2,600.00	Nil
Nanaimo Foodshare Society	Jen Cody	Food Security Assessment and Action Initiative - region wide project to assess food security in region		Y	Y	\$4,875.95	Nil
Nanaimo Unique Kids Organization (NUKO)	Teresa Nielsen	Down payment for purchase of property for new home for Society	Y	Y	N/A	\$200,000.00	Nil
Nanaimo Women's Resources Society	Lesley Clarke	"Small Ghosts" theatre production	Y	Y	Y	\$5,000.00	Nil
North Island Wildlife Recovery Association (NIWRA)	Jodi Young	rental of tents and mini-van for Mushroom Festival	Y	Y	Y	\$1,150.00	\$7,282 (2002-2014)
Oceanside Hospice	Shianne Carswell	Grief Counselling Program - To pay salaries of on-call grief counsellors	Y	Y	Y	\$5,000.00	\$14,333 (2012-2017)
People for a Healthy Community on Gabriola Island Society	Brenda Fowler	Staying in Touch Program	Y	Y		\$2,960.00	\$4,780 (2012-2015)
People in Pain Network Society	Heather Divine	Office Equipment and books for leaders and assistants	Y	Y	Y	\$10,000.00	
Qualicum Beach Streamkeepers Society	Dr. Peter Drummond	Faye Smith Memorial Interpretive Centre	Y	Y	Y	\$2,500.00	\$3,500 in Watershed Monitoring Volunteer Support (2011-2016)
Radio Malaspina Society	Greg Bodnarchuk	Enhance volunteer participation in operations & programming and replacing broadcast, production and administrative equipment	Y	Y		\$9,000.00	

2018 Community Grants Intake Summary Table

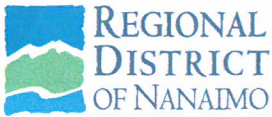
Name of Society	Contact	Project	Budget	Financial Statement	Annual Report	Amount Requested	Previous funding from RDN programs
Royal Canadian Legion Bowser & Area Branch #211	Missouria Fiddler	Canada Day Celebration	Y	Y	n/a	\$490.00	\$8,630 (Grants 2006 - 2017) \$4,100 to Ladies Auxiliary (2005-2007) \$58,150 to Ladies Auxiliary from EA H CWF 2016
Royal Canadian Legion Branch 76	Jack MacLean	Replace food cooler	Y	Y	n/a	\$2,176.45	\$1,600 (2017)
Royal Canadian Legion Mount Arrowsmith Branch #49	Danielle Snell	Purchase and installation of refrigerator	Y	Y	n/a	\$3,860.00	Nil
The Hope Centre	Alice Verstraete	Gymnastic mats	Y	Y	n/a	\$1,273.89	\$4,020 (2003-2011)
Tozan Cultural Society	Brad Temple	Improving and expanding small kiln	Y	Y	n/a	\$2,000.00	\$1,709 (2015)
Vancouver Island North Film Commission	Joan Miller	to support the attraction and facilitation of the film and television sector	Y	2015 included (2016 will follow once completed)	Y	\$50,000.00	
West Coast Society of Compassionate Friends	Gwen Linski-Dulmage	towards funding of Candle Lighting Memorial Service & summer Balloon Release & Family Picture	n/a	New society in 2016 have not prepared budget	Y	\$2,500.00	Nil

Total dollars requested

\$511,874.29

Cost per \$100,000 of grants by participant = to \$0.0028 per thousand of assessed value

City of Nanaimo	\$	53,922
District of Lantzville	\$	2,475
City of Parksville	\$	8,450
Town of Qualicum Beach	\$	6,822
Electoral Area A	\$	3,664
Electoral Area B	\$	3,430
Electoral Area C	\$	3,065
Electoral Area E	\$	5,907
Electoral Area F	\$	3,964
Electoral Area G	\$	5,174
Electoral Area H	\$	3,127
	\$	<u>100,000</u>



COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION BC SPCA - Parksville-Qualicum Beach & District Branch		GRANT AMOUNT REQUESTED \$500
MAILING ADDRESS Box 1407, 1565 Alberni Hwy Parksville, BC		
POSTAL CODE V9P 2H3	CONTACT PERSON Nadine Durante, <i>Branch Manager</i>	
EMAIL ADDRESS ndurante@spca.bc.ca	TELEPHONE NUMBER 250 248 3811	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

The BC SPCA provides care, housing, and medical services to neglected, unwanted, abandoned and abused animals in our community. At our branch we provide a pet adoption service, a "lost and found" service, humane education services, cruelty investigations, general animal welfare information to the general public and a memorial garden for deceased pets. In times of emergency, we also provide help to Emergency Social Services by collecting and housing rescued animals.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

The BC SPCA is almost entirely funded by direct donations from the members of the BC SPCA and the general public, and a wide variety of fund-raising activities/events which are organised by the volunteers and staff of the organisation. Third parties also hold events where some or all of the revenue is donated to the SPCA. In this community we generate revenue through many fund-raisers: coin boxes, tag days, book sales, flea markets, dinners and silent auctions, sponsored walks, calendar sales, adopt-a-cage campaigns, third party fund-raisers, and National Cupcake Day. These events take place every year and involve large numbers of our volunteers.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

Low-cost Spay/Neuter Program
The BC SPCA is a not-for-profit organisation dedicated to protecting and enhancing the quality of life of domestic, farm and wild animals in BC. In 2016 the P-QB & District Branch provided for the needs of 439 animals. Last year 50 animal guardians received financial assistance to help with the veterinary costs associated with spay/neutering and tattooing their pets and the funding we are looking for will go towards the continued implementation of this Low-cost Spay/Neuter Program. Pets sterilized under this program are those who have not been adopted from our shelter. All cats, dogs and small animals adopted from the BC SPCA are sterilized prior to adoption.

5. Provide the project start and end date.

Start Date: Jan 1, 2018

End Date: Dec 31, 2018

6. Describe the benefit of the project for the residents fo the Regional District.

The dates above represent the year for which we hope to receive funding, but the project itself is ongoing and has been in operation for a number of years.
The goal of the BC SPCA is to reduce the number of unwanted, abandoned, neglected and abused animals in our community. Your financial assistance allows us to continue to work toward this goal, by helping those who would otherwise not be able to afford the cost of sterilising their pets. Ultimately, by having fewer unwanted animals, we are creating a more caring, humane and healthy community for the both people and the animals who live in it. In communities such as ours, we are seeing first hand the impact of this program.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

50

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Although this project is not volunteer driven, volunteers can have a significant impact in spreading the word about this program. Volunteers may be called upon to give presentations to various groups on behalf of the SPCA, or they can talk about it when they are attending as participants in various community events, such as Farmers' Markets.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

The grant funding will be put towards the veterinary costs for the procedures previously mentioned. These costs are what make up the expenditure for this project. Fees are variable, but the following are a few approximates - dog neuter - \$168 - \$215; dog spay - \$200; cat neuter \$96; cat spay \$143 - \$165.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

Qualification as low income is determined using the Stats Canada Guidelines and eligible applicants are charged \$50.

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

The revenue we receive from the Thrifty's Smile Card Program is dedicated to the Low-cost Spay/Neuter Program. It is usually about \$1,000 per year. In 2016 we received \$250 from the City of Parksville GIA Program and we received \$500 from the Parksville-Qualicum Beach Community Foundation Grant. These were both applied to the program.

Budget Information – please provide the following information as separate attachments:

12. Provide a copy of your organization’s current year budget. Attached
13. Provide a copy of your organization’s latest financial statement. Attached
14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE 28, 08, 2017
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Please submit your organization’s completed application to:

Finance Department
 Regional District of Nanaimo
 6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
 Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
 Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.



E-MAILED

RECEIVED
SEP 01 2017
REGIONAL DISTRICT OF NANAIMO

COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Coastal Invasive Species Committee Society		GRANT AMOUNT REQUESTED \$20,000
MAILING ADDRESS PO Box 30039 Courtenay BC		
POSTAL CODE V9N 9H8	CONTACT PERSON Don Hare, Executive Director	
EMAIL ADDRESS donhare@coastalisc.com	TELEPHONE NUMBER 1-250-710-2010	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

The Coastal Invasive Species Committee Society (Coastal ISC), a local non-profit organization, who's mandate is to "support collaborative and ecologically sound invasive species management through efficient use of available resources" provide coordination and on-the-ground treatment expertise. The mission of the Coastal Invasive Species Committee is to take a leadership role to reduce the negative impacts of invasive alien species by:

- Outreach and education: Working with the community members, local governments, First Nations, industry, land managers, and others to exchange information and raise awareness about the impacts from, and management of, invasive alien species.
- Collaboration: Promoting efficient, cooperative management of invasive alien species.
- Advice: Providing advice and building capacity to manage invasive alien species.
- Management: Providing services to manage invasive alien species.
- Support: Seeking funding and other support to achieve the vision.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

As a not-for-profit organization, the Coastal Invasive Species Committee Society receives its funding from Government Ministries, Regional Districts, local governments, First Nations, private organizations, corporations and business, and donations from private individuals. Revenue is also generated from fee for service activities, including land plant surveys, site treatment, and monitoring of invasive species management activities. Additionally the Coastal ISC will host workshops and education and outreach events.

All revenues are raised to help support collaborative and ecologically sound invasive species management through efficient use of available resources, provide coordination and on-the-ground treatment expertise and to take a leadership role to reduce the negative impacts of invasive alien species in the Vancouver Island area.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

The "Knot on My Property" program includes identification of Knotweed and Giant Hogweed infestations in both public and private lands in the regional District of Nanaimo, the City of Nanaimo, Town of Qualicum Beach, and City of Parksville through a regional media campaign and reporting system. Coordination with home owners and landowners is provided to collect treatment permissions, verify sites prior to treatment and create a treatment and monitoring planning schedule with a Coastal ISC contractor. Control services are delivered by a Coastal ISC professional invasive plant technician (certified pesticide applicator), and includes data entry into the Invasive Alien Plant Program (IAPP) database, site monitoring, a final summary report and recommendations for a successful invasive plant eradication program for the region.

The program consists of a media campaign, to generate awareness of the negative impact of invasive species and to encourage landowners to report Knotweed species and Giant Hogweed on their property. Additionally, the program also provides a full cost subsidy to landowners dealing with these plants, provided by local government, and delivers professional treatment by the Coastal ISC's certified invasive plant technicians, which provides landowners incentive to participate in the program and receive high quality expertise in removal of invasive species on their property. Finally, the program delivers a complete summary, detailed state-of-the-art plant GIS site location and mapping, and effective monitoring to ensure coordinated and collaborative control of the invasive species at each site and throughout the entire regional district.

5. Provide the project start and end date.

Start Date: Jan 1, 2018

End Date: Dec 31, 2018

6. Describe the benefit of the project for the residents fo the Regional District.

The "Knot on My Property" program's aim is to create a highly coordinated regional reporting and responding system ensuring rapid response to newly introduced or existing priority invasive species impacting this region. Species targeted include invasive Knotweed species (Giant, Giant Fallopia schalinensis, Bohemian, Fallopia x bohemica and Japanese, Fallopia japonica) and toxic Giant Hogweed (Heracleum mantegazzianum).

As an Early Detection and Rapid Response (EDRR) program, The "Knot on My Property" program provides a complete package that guides the landowner from initial detection through full treatment, ensuring that any invasive species that are introduced are reported early and are responded to rapidly using the most effective treatment methods available.

The "Knot on My Property" program began in 2014 with the Town of Qualicum Beach and has since expanded to include Parksville and Nanaimo in 2015, and the Nanaimo Regional District in 2016, making this highly successful program a truly regionally coordinated program. Uptake and support of the program in the Nanaimo Regional District (RDN) in 2017 was overwhelming. Homeowners were highly motivated after receiving a full subsidy to tackle invasive Knotweed and Giant Hogweed on their properties. Additionally, the RDN area of French Creek had an excellent control program in 2017, with vast areas of the creek having Giant Hogweed removed by multiple stakeholders, including very significant efforts by Coastal ISC employees.

Overall, the "Knot on My Property" program delivers a highly coordinated and very cost effective program to combat the negative effects of invasive species for residents of the Nanaimo Region and Central Island communities.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

It is anticipated the regional program will reach over 3000 people through the social media / media education /outreach component, and direct treatment will engage over 150 individual landowners.

See attached

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

In order to facilitate volunteer participation and citizen involvement in invasive species detection, identification and motivation to act to remove the species, the Coastal ISC has taken years to develop and fine tune the Knot on my Property program. The elements of the program include multiple education and outreach methods and tools, including social media and behavior change programing to accommodate participation from all demographics of citizens.

From newspaper, radio, printed materials, to websites, report a weed apps, Facebook and live staffed hot-lines, there are numerous ways for any citizen to be comfortable in contacting the regional partners or the Coastal ISC to engage in dialogue regarding invasive species. By supplying subsidized treatments, which are free to the homeowner, the program has been developed and fine tuned to remove virtually all barriers that may prevent the general public from participating in invasive plant removal. Additionally, there is now an increasing number of citizens now able to identify invasive hogweed and knotweed plants, and they are detecting them on neighbors properties, public areas, parks, and natural areas.

As a result of the increase in citizen involvement, Coastal ISC is now able to slightly shift resources from the education and outreach component to the invasive plant treatment program. This allows the RDN to gain greater acceptance and more effective control in its invasive species programing and is seen a very proactive and progressive use of taxpayer dollars. Coastal ISC also encourages and provides training, education and outreach to support volunteer stake holder groups like the Arrowsmith Naturalists, the Broombusters, and the Friends of French Creek to continue their very effective control of invasive species in the Nanaimo region.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

The following details outline how the Regional District of Nanaimo funding would be allocated to the Knot on My Property Program.

TOTAL ESTIMATED PROJECT COST: \$20,000 ((including 15% administration) + GST)

Estimated Budget \$2450

Education and Awareness/Visibility and Promotion Invasive species reporting hotline (phone and email) Education, coordination and local area and regional communications, full social media and website communication tools.

Estimated Budget \$13,700

Project Coordination, Field Program and Disposal

- Coordination with landowners, permission and site preparation, plus travel and mileage
- Knotweed and Giant hogweed: Re-treat of sites (2016) and new sites (2017), including mileage, equipment and herbicide

Data entry into IAPP, report summarization.

Estimated budget \$3850

Administration, and GST taxes

15% administration on \$2850+ 5% GST \$1000

See attached

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

The public will not be charged anything for the "knot on my property" program delivery.

The RDN receives very positive recognition and full acknowledgment that they are providing this service (valued at \$300/site) at no cost to the homeowner.

Additionally, as more area residents sign on to the program, they create a gain in efficiency, allowing more treatments per given time period to occur, as the travel between sites treated per day costs are reduced.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

It is anticipated the regional program will reach over 3000 people through the social media/media education/outreach component, and direct treatment will engage over 150 individual landowners.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

The following details outline how the Regional District of Nanaimo funding would be allocated to the Knot on My Property Program.

TOTAL ESTIMATED PROJECT COST: \$20,000 ((including 15% administration) + GST)

Estimated Budget \$2450

Education and Awareness/visibility and Promotion Invasive species reporting hotline (phone and email)

Education, coordination and local area and regional communications, full social media and website communication tools.

Estimated Budget \$13,700

Project Coordination, Field Program and Disposal

- Coordination with landowners, permission and site preparation, plus travel and mileage
- Knotweed and Giant hogweed: Re-treat of sites (2016) and new sites (2017), including mileage, equipment and herbicide

Data entry into IAPP, report summarization.

Estimated budget \$3850

Administration, and GST taxes

15% administration on \$2850+ 5% GST \$1000

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

The Central Island Invasive Species Partnership - composed of the Town of Qualicum Beach, the City of Nanaimo, the City of Parksville and the Regional District of Nanaimo – have joined forces to combat the negative effects of invasive species on the Nanaimo Region. The partnership was formed based on a recommendation from local environmental NGO's and the recognition that invasive species issues know no borders and span administrative boundaries. The partners work in collaboration by pooling resources and seeking the guidance and expertise of professionals from the Coastal Invasive Species Committee.

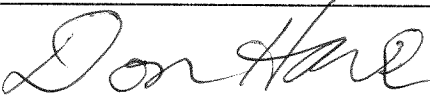
The 4 major partners will each be requested to provide funding to provide for program delivery of services within their own jurisdiction. Funding requests will be made to each of: The Town of Qualicum Beach, the City of Nanaimo, the City of Parksville and the Regional District of Nanaimo. Each partner will request a certain number of treatments (sites) to be performed for their residents in their jurisdictional area.

At this time, as the 2017 program is still in progress, it has not been determined how many sites will be required to be treated in 2018, but adding 15% more sites to each partner, due the the tremendous success of the 2017 program with homeowners, will result in funding requests of : City of Parksville (\$12,250), Qualicum Beach (\$ 10,650), City of Nanaimo (\$28,500) and Regional District of Nanaimo (\$20,000) for an estimated total of \$71,400. Summary reports of all 2017 program details including financial details for the partnership and for each individual partner, will be provided in November, 2017, when the program has been completed for 2017.

Budget Information – please provide the following information as separate attachments:

12. Provide a copy of your organization's current year budget. Attached
13. Provide a copy of your organization's latest financial statement. Attached
14. Provide an annual report for your organization, if applicable. Attached N/A

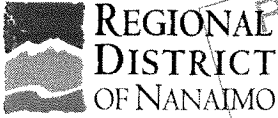
Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE Aug 31, 2017
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Please submit your organization's completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.



REGIONAL DISTRICT OF NANAIMO

RECEIVED
AUG 30 2017
REGIONAL DISTRICT OF NANAIMO

COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION ECHO Players Society		GRANT AMOUNT REQUESTED \$7,500
MAILING ADDRESS 110 West Second Ave. Qualicum Beach, BC		
POSTAL CODE V9K 1S8	CONTACT PERSON Jim Windsor	
EMAIL ADDRESS jimwindsor5@gmail.com	TELEPHONE NUMBER (250) 594-9091	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

Please see Note #1 attached

2. Provide information regarding your organization’s revenue generating activities and other sources of income.

Please see Note #2 attached

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

The project for which this application is being made is the needed replacement of our aging HVAC system – most importantly the roof- mounted heat pump (which provides both heat and air conditioning for the theatre building). In addition to the replacement of the heat pump (which is very old and increasingly difficult to maintain due to the problem of finding replacement parts), some alterations must be made to the ducting system in order to be compliant with the proposed new system.

5. Provide the project start and end date.

Start Date: Jan 1, 2018 End Date: Dec 31, 2018

6. Describe the benefit of the project for the residents fo the Regional District.

This project will benefit the region through improved air quality in the theatre, improved air quality in Qualicum Beach (due to reduced emissions (i.e. better filtration)), reduced noise levels and reduced energy consumption.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

Please see Note #3 attached

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Over the last several years, we have received an increasing number of complaints about the temperature/air quality in the theatre - not only from patrons but, also, from our own volunteers. It is anticipated that the replacement of the aging HVAC system (i.e. better air quality) will attract not only more theatre patrons but additional volunteers, especially to work the box office (ticket sales) and Front of House (ushers, etc.) during performances.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

The best estimate received so far for the upgrades to our HVAC system \$31,703.00 plus GST (for a total of \$33,288.15). The grant applied for in this application will be used to pay a portion of this cost. As stated in answer to Question #4 above, this cost involves the replacement of our aging HVAC system – most importantly the roof-mounted heat pump (which provides both heat and air conditioning for the theatre building) - plus the necessary alterations to the duct work in order to be compliant with the proposed new system.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

There will be no charge for this project specifically. Theatre patrons will continue to be charged the normal ticket price for attendance at plays but will experience a more pleasant air quality environment while enjoying live theatre.

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

We have applied for a grant from the "Building Healthier Communities Fund" through the Coastal Communities Credit Union. This application was for a grant to cover more than just this project (i.e. more than just the replacement of our HVAC system). The amount requested in respect of the HVAC replacement was \$10,000.00. We have not yet been informed of any decision made by the Credit Union.

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE Aug 26, 2017
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Please submit your organization’s completed application to:

Finance Department
 Regional District of Nanaimo
 6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
 Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
 Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.

NOTES

The information contained herein is provided in support of an application by the ECHO Players Society of Qualicum Beach, BC for a Community Grant for 2018 from the Regional District of Nanaimo.

1. *ECHO Players* (which is an acronym for: “*Errington, Coombs, Hilliers and Others*”) is a not-for-profit, volunteer theatre company based in Qualicum Beach, BC. It has been in existence since 1974 and mounted its first production in the Spring of 1975. Thus, we celebrated our 40th anniversary three years ago.

Echo Players provides a number of services not only to Qualicum Beach and the broader Oceanside community but much further afield, as well. Our activities include mounting a minimum of 4 major theatrical productions each year; renting our theatre (the “Village Theatre”) to other performing groups (including another theatre company: *Bard to Broadway*) and individuals for a variety of both commercial and charitable causes. We regularly allow our theatre to be used free of charge for charitable purposes.

We draw actors, directors, back stage crew folks as well as audiences from as far afield as Nanaimo, Port Alberni, Courtney and Campbell River. In addition, our theatre is a regular venue for the Annual Theatre BC North Island Zone Festival.

In addition, we host an annual Vancouver Island Juried One Act Play Festival which includes not only plays from our fellow theatre companies in Courtney, Port Alberni, Nanaimo, etc. but also (and as a direct result of our many years of encouragement) from area high school drama clubs.

Echo Players is also a regular participant in local events such as Family Day celebrations, Hallowe'en Celebrations and Moonlight Madness etc.

2. *ECHO Players'* principal revenue generating activity is the plays that it mounts each year. Please find enclosed a copy of our 2017 – 2018 Season brochure. In addition, we receive rental income for the use of our theatre each summer by *Bard to Broadway*. Finally, as a registered charity, *ECHO Players* receives a small amount of funds each year in donations. Recently, to formalize this last activity, the Board of Directors of *ECHO Players* established the *ECHO Players Arts Fund*. Please see included brochure.

ECHO Players owns, operates and maintains its own theatre, the “Village Theatre”, located at 110 W. 2nd Ave. in Qualicum Beach, BC. The theatre is an Art Deco structure dating from the 1940s and was originally a cinema. It is one of the oldest – and, in our view, one of the prettiest - buildings still in use in Qualicum Beach. It was recently officially designated as a Heritage Building. Given the age of the building (more than 70 years) it requires regular maintenance and upgrading.

The many activities of *ECHO Players* may be viewed on our website: www.echoplayers.ca.

3. The benefits of this project will accrue to all theatre goers over the next 25 or more years (at least). The Village Theatre is in use for more than 300 days out of each year. Given average attendance numbers (for both *ECHO Players* and *Bard to Broadway* productions), at least 10,000 theatre goers per year will benefit from improved air quality in the theatre.

Additional Notes

Start and End Dates. I am unable to determine specific start and end dates for the installation of the new Heat Pump for our HVAC system. This will depend on finances, the design of the new system and the ordering and delivery of the system components. I am able only to confirm only that it will take place in the 2018 calendar year.



COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Errington War Memorial Hall Association		GRANT AMOUNT REQUESTED \$27,090
MAILING ADDRESS PO Box 15 Errington Road Errington, BC		
POSTAL CODE V0R 1V0	CONTACT PERSON Lane Franklin	
EMAIL ADDRESS lane@freethoughtproject.com	TELEPHONE NUMBER 250 248-5724	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

Since 1923 the Errington War Memorial Hall Association has supported the social, recreational, and cultural needs of our rural community of 3,500 residents. Over time we have maintained and upgraded our facilities: the Errington War Memorial Hall, adjacent Old Fire Hall, and Errington Community Park across Vertrans Way. Activities that take place in these venues include weddings, birthdays, memorials, concerts, workshops, meetings, church activities, coffee houses, weekly farmers market, and fund raisers by individuals and organizations for worthy causes. Annual events are the Night at the Palace vaudeville/burlesque show, Hi Neighbour Day (now in its 49th year) and a Christmas Craft Faire and Community Concert. Various programs targeted for children and youth such as juice houses, annual plays, Hogwars Open House, and world music camps.

Current projects initiated by the hall association are a children's playground, a mountain bike park for all ages, and the formation of a world music band, Zazu, with youth ages 9 to 13. The band will rehearse at the hall and perform around Parksville Qualicum Beach and further afield.

The EWMHA is a designated Community Presenter and receives annual assistance funding from the BC Touring Council to offset performers' fees for our concert series. Concert proceeds benefit the local community by paying a graphic designer and sound engineer. We also obtain arts funding for upgrades to our sound system and other equipment like a projector and screen that is accessible to the community.

The nine EWMHA board members actively volunteer to provide services to the community by maintaining, initiating and carrying out programs, events, and activities..

2. Provide information regarding your organization's revenue generating activities and other sources of income.

Our revenue generating activities include concerts by touring artists, the annual fund raisers, Night at the Palace and Hi Neighbour Day, facility rentals, and gaming grants and other arts and grants. The Regional District of Nanaimo has generously supported the EWMHA in the past with grants-in-aid and youth recreation grants.

3. Does your organization own its own facility? YES

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

The Old Fire Hall, adjacent to the Errington War Memorial Hall, is owned and maintained by the Errington War Memorial Hall Association. Over the years it has been used for a variety of functions including meetings, author readings, films, workshops, a youth wildcraft program, a day care, and rehearsal space for productions by the Heartwood Home Learners Cooperative. To accommodate such uses, additional storage space has been identified as a need. Recently, we find that potential users have bypassed the opportunity to rent the facility for ongoing programs because of lack of storage. Because building storage space in the interior would encroach on the already limited floor area, we are proposing to add an addition to the exterior with an entrance door in the room. We estimate the addition will be approximately 132 square feet and utilize shelving, wall space, and floor space to house musical instruments and miscellaneous items.

The grant will be used for survey work, permitting, excavating, electrical work and plumbing associated with moving the heat pump, and construction of the storage addition.

5. Provide the project start and end date.

Start Date: April 1, 2018 End Date: June 1, 2018

6. Describe the benefit of the project for the residents fo the Regional District.

We foresee the Old Fire Hall becoming a valuable community resource having a wide variety of arts, cultural, and educational purposes. The addition will immediately allow storage of educational materials used by the Heartwood Home Learners Cooperative, which is currently the main user group. As an arts and cultural space, the the Old Fire Hall addition will house the marimbas and drums that are used in EWMHA's world music youth programs and ACRA's adult recreation classes. The Old Fire Hall will then become an intimate workshop space for instruction by local and touring musicians and rehearsal space for the youth performance ensemble, Zazu.

Now that the SoundGarden in Coombs has closed, the Old Fire Hall has the potential to become a prime rehearsal space for community arts and cultural groups in genral, particularly since a performance venue with a 140 seat capacity theatre is conveniently located in the main hall next door.

We hope to attract longer term users such as child care and pre school programs once we are able to offer storage capability.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

Hundreds of residents of all ages will be able to attend classes, workshops, and organize other activities that will be expedited by the storage project.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Hall board members with construction expertise will plan and design the storage facility and work with the contractor and other professionals to ensure the plans are executed to our standards.

Community volunteers may assist on the exterior of the addition with formwork, concrete pouring, framing, roofing, and siding; interior jobs may include building shelves, trim work, painting, and door installation. Judging by community involvement in other hall construction projects like the universal access ramp, we predict that volunteers will step up to contribute their time and expertise with this initiative.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

Please see attached estimate for construction costs of \$22,890. In the time allotted, we were only able to source one estimate.

There are additional costs to the project including moving of the Heat Pump from the side of the building to the back of the new addition (est. \$1200) and the Surveyors fee (est. up to \$3000) so we know how far we can build out from the existing building.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

The current rental fees for the Old Fire Hall are \$75 for a full day and \$20 per hour. Not for profit rates are half that amount. Long term users pay a negotiated rate with storage in the proposed addition to be provided at no extra cost.

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

We will seek donations of materials from local businesses and rely on volunteer help to keep costs down.

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE	DATE

Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

We will seek donations of materials from local businesses and rely on volunteer help to keep costs down.

Budget Information – please provide the following information as separate attachments:

12. Provide a copy of your organization's current year budget. Attached
13. Provide a copy of your organization's latest financial statement. Attached
14. Provide an annual report for your organization, if applicable. Attached N/A

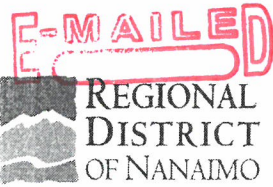
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SIGNATURE 	DATE 2017 / 08 / 28
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Please submit your organization's completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

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COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Forward House Community Society		GRANT AMOUNT REQUESTED \$7,000
MAILING ADDRESS PO Box 752, 136 East Hirst Ave., Parksville, BC		
POSTAL CODE V9P 2T9	CONTACT PERSON Sharon Welch, Executive Director	
EMAIL ADDRESS execdir@forwardhouse.com	TELEPHONE NUMBER 250-954-0785 (wk) or 250-668-8612 (cell)	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

Forward House Community Society provides day programs for adult clients with mental health issues, some with concurrent addiction issues, in District 69. We offer education, expressive therapies, recreation, and the Healthy Eating Meal Program (6 lunches and 3 dinners per week + nutrition education). We provide a strengths-based culture that focuses on individuals' talents and abilities. We create a safe, friendly, and family-like environment where we empower clients to develop and/or maintain independence and autonomy by giving them tools to enhance their skills. We also have vocational rehabilitation programs to encourage integration into the broader community and to promote financial stability. In addition, we provide support groups for caregivers, host community meetings (NA, Oceanside Mental Health) and special events (BBQs, socials), conduct community presentations on stigma and compassionate communication, and host 10-15 practicum students each year. Our main values include compassion, belonging, resilience, and respect.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

Our core funding comes from Island Health (approx. 77% of our total revenue). We have been very successful in obtaining a variety of grants from United Way (past 3 years), Parksville-Qualicum Foundation, RDN (recreation), BC Rehab, Pacific Blue Cross, Mid-Island Co-op, Chemainus Theatre, etc.... We obtain cash and in-kind donations from community members, agencies, and businesses. We also hold three annual fundraising events: the Spring Fling (new this year), the Annual BBQ, and the Dragonfly Dinner. Most of our services are free of charge for clients. However, we do charge \$2.50 for lunch, \$3.00 for dinner, and \$0.25 for coffee/tea, and \$2.00 per load of laundry. Our Lawn Crew, which is comprised of 5 client-employees, also generates income from their lawn services (provided to community members at a very reasonable fee).

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

This is Phase 2 of our 'Moving Forward with Accessibility' Project: making Forward House fully accessible for individuals with mobility issues and individuals who use wheelchairs. Phase 1 included external renovations: a flat pathway, a small deck, and French doors to ensure everyone could access our house. Phase 2 is a bathroom renovation to make the house fully accessible inside. This involves expanding the current bathroom, moving and replacing the bathroom door, removing a bathtub, drywalling, tiling, adding new fixtures and cabinets, and re-locating some plumbing and electrical wiring. We have received a quote of \$10,497.32 for materials and labour (enclosed, with drawings). Please see the attached letter of support from MLA Michelle Stilwell.

5. Provide the project start and end date.

Start Date: Sep 1, 2017

End Date: Jun 30, 2018

6. Describe the benefit of the project for the residents fo the Regional District.

As the only agency providing full-time programming for clients experiencing mental health issues in Oceanside, it is extremely important that we are accessible to anyone who needs us. Most of our clients live independently, with almost all of them living under the poverty line, so they depend heavily on our resources and supports to help them lead healthier lives and contribute positively to the Oceanside community.

We currently serve many older adults who are awaiting surgeries (hip/knee replacements) and using devices to assist their mobility - having a safe bathroom with appropriate grab bars, toilet height, etc... is increasingly important. We have met other potential clients who cannot yet access our house due to the lack of appropriate bathroom facilities. All areas of our house and outbuilding are currently accessible to wheelchair users, except for the bathroom, which is critical.

We also believe that raising awareness regarding the need for accessible services is important. We aim to be a leader in ensuring we embrace diversity and remove stigma from everyday activities for those with mental health and mobility issues.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

100+...current clients/volunteers/visitors & potential clients/staff/volunteers/practicum students/community groups/guests who have mobility issues.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Initially, our Board members, volunteers and staff will be using their personal networks (individuals, community organizations, and businesses) to help garner cash and in-kind donations for the project. We will continue to seek input from individuals using wheelchairs/devices and Life Support to ensure we have an appropriate design for the new bathroom. During the renovation, volunteers (who may include clients) will help with site prep and clean-up, as appropriate. Skilled volunteers (who again may include clients) will assist the contractors, as appropriate (for example, volunteers have helped us with jobs such as painting and installing cabinets/baseboards in the past).

We recently created a 2017-18 Forward House calendar to showcase client art work. Volunteers will help us sell calendars to raise money and awareness of this project. (Note: our 2015-16 calendar previously served as a successful fundraiser for our programs.)

At the end of the project, we will hold a small celebration with media coverage to launch our fully accessible facility. Your contribution would be recognized at this event and others, on our website, through social media, and by word of mouth. At Forward House, we value our supporters and ensure they receive significant publicity for their contributions.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

Total quote from contractor = \$10,497.32 (labour = \$5,240 & materials = \$5,257.32, including GST) - see enclosed quote/drawings for detailed job tasks. This cost is after a reduction of \$10.00/hr. on labour costs from the contractor (in-kind donation).

The construction permit from the City of Parksville is estimated to be \$300.00.

The Forward House project manager and administrative assistant will be providing oversight and support for the project. We estimate 40 hours of project management (40 x \$35.00 = \$1,400) and 40 hours of administrative support (40 x \$20.00 = \$800) for a total cost of \$2,200.00. This will be an in-kind donation from Forward House/Island Health.

We anticipate there may be another \$1,000 of unforeseen costs along the way.

So - the total expense is estimated at \$13,997.32.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

We plan to mitigate some of these expenses through in-kind donations of materials and some volunteer labour (as appropriate). We also have the option to reduce the number of cabinets and use drywall/paint as opposed to tile on the first 4 feet of the walls. These reductions would save approx. \$1,000.

Revenue will include this grant (hopefully), future donations, Forward House calendar sales, and other Forward House funds (as necessary).

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

In Phase One (the external work - pathway, deck, French doors), we received \$3,200 from Knox United Church and then leveraged this funding to obtain a BC Rehab grant for \$4,377 to complete this phase. Further, Life Support and the contractor provided us with discounts on their services.

already reflected in the quote. 8/5.


In Phase Two (the bathroom renovation), we have approached Knox United Church to provide funding to supplement the RDN funding (if successful), and we have approached Life Support to once again provide some relief for the expenses. Our contractor has already guaranteed us a \$10/hour reduction on labour costs. We will be seeking other cash donations and in-kind contributions from suppliers to assist with the project as necessary. Home Hardware, Davies Electric, and many others, have supported our projects in the past, so we hope to garner their support again. We will attempt to keep costs to a minimum to maximize the effect of the RDN Grant-in-Aid, if we are fortunate enough to receive one. Without your support, we will have to delay the project until we can secure another major funder.

Note: this is our first request for Grant-in-Aid funding from the RDN since I've been the Executive Director (3 1/2 years).

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

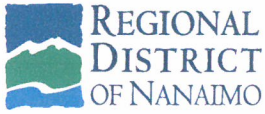
Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE Aug 30, 2017
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Please submit your organization’s completed application to:

Finance Department
 Regional District of Nanaimo
 6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
 Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
 Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.



COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Friends of the morden mine		GRANT AMOUNT REQUESTED \$50,000.00
MAILING ADDRESS 721 Haliburton st , Nanaimo		
POSTAL CODE v9r 4w8	CONTACT PERSON Sandra Larocque	
EMAIL ADDRESS javawook@shaw.ca	TELEPHONE NUMBER 250-753-1394	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

we offer guided tours of the mine site to classes and tourist to learn about the mine heritage. In Keeping these buildings standing we can see history which is very important to children. this is the last standing tipple and head frame in Canada.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

We have funding from Parks Canada and from the Heritage branch to do some stabilization of the collums that have erroded. \$25,000.00

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

WJ this grant would further stabilize the tiple and headframe as per the engeniring report .
per discussion with Sandrache Roc, they would like funding to do additional work on the stabilization. want to do as much remed ratson as possible .

5. Provide the project start and end date.

Start Date: Aug 23, 2017

End Date: ~~Aug 23, 2017~~ Oct 30 / 17

6. Describe the benefit of the project for the residents fo the Regional District.

the park and the mine tiple and headframe are a jewel of history for the are as mining was very important here and many residents had family who were miners and it is thier history also.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

20

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

as the mine is saved more people will be able to come to the site and talk about the history of the area , share stories and remember family.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

the grant will be given to Kinsol timber Systems as the contractor who is restoring the mine and this grant will add to the \$25,000.00 to \$75,000.00 which will restore the collums from further deterioration. KTS formerly Mackenzie Lawrence has been involed around the world in restoring historical projects. -see scope of work attached .

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

a detailed report will be available from KTS
-see Attached Report.

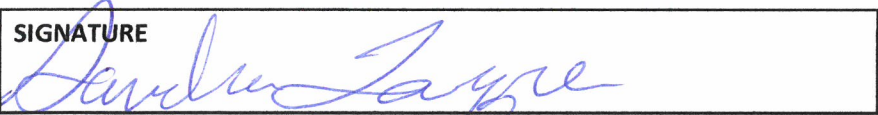
11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

\$5000.00 from Parks
\$20,000.00 from the Heritage Branch of the province

Budget Information – please provide the following information as separate attachments:

12. Provide a copy of your organization's current year budget. Attached
13. Provide a copy of your organization's latest financial statement. Attached
14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE Aug 30/17
---	--------------------------

Please submit your organization's completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.

E-MAILED

RECEIVED
AUG 28 2017
REGIONAL DISTRICT
of NANAIMO

COMMUNITY GRANTS PROGRAM APPLICATION 2018

NAME OF ORGANIZATION: Gabriola Agricultural Association	GRANT AMOUNT REQUESTED: \$5000
MAILING ADDRESS: P.O. Box 152 Gabriola, BC	
POSTAL CODE: V0R 1X0	CONTACT PERSON: Lynn Bowerman
EMAIL ADDRESS : lynndahb@gmail.com	TELEPHONE NUMBER: 250-247-7544
PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	
	YES

Are you a registered non-profit organization in good standing?	YES
Does your organization provide a social enrichment service to the community?	YES
Does the project fill a need in the community?	YES
Does the project promote volunteer participation and citizen involvement?	YES

1. Provide information about the programs and services offered to the community by your organization.

The Gabriola Agricultural Association operates four main services/events annually for our community. In the past twelve months we've provided the following community services:

a) We rent out our Agricultural Hall to local groups. Our hall is physically accessible to all and our rental rates are priced reasonably. In the past year the groups that have used our hall for their programming and events include:

- Seniors Exercise Group
- Taoist Tai Chi
- Gabriola Arts Council - Isle of the Arts
- Local 4-H

Cats Alive Gabriola
Gabriola Singers
Gabriola Ratepayers
Gabriola Ferry Advisory Committee
Jehovah Witnesses
Dog Training
Islands Trust

b) The Gabriola Farmers Market falls under the umbrella of the Gabriola Agricultural Association, with our board overseeing the operations and management of the market. Our mandate for the Farmers Market is to encourage and support local farmers and small home-based businesses of Gabriola and Mudge Island.

The Farmers Market is located on land owned by the Gabriola Agricultural Association, and runs from May long weekend until Thanksgiving weekend in October. Our Farmers Market vendor numbers have been growing greatly in the past 5 years. This season we are accommodating 95 regular Farmers Market Vendors. Our vendors include a great mix of growers/food producers, artisans and local community groups.

c) Every second weekend in December our Association puts together a Christmas Market for local vendors. Last year we had 38 vendors, and a kitchen vendor at our Christmas Market. It is quickly becoming a very well attended Christmas Market on Gabriola. It is also a good way to provide our community with a local option for Christmas shopping.

d) The second weekend in September brings our Farm to Table Feast Event. It is a local food event to celebrate our farmers and food producers and to celebrate our local food harvest. Please see more details below regarding this event.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

We generate revenue for our Association through our:

- 1) Hall Rentals
- 2) One-time membership fee of \$5.00
- 3) Farmers Market - vendor fees, Farmers Market t-shirts and bags and a weekly raffle
- 4) Christmas Market - vendor fees and a raffle
- 5) Farm to Table Feast event

3. Does your organization own its own facility? YES

4. Describe the project that this grant is intended to be used for.

Every September The Gabriola Agricultural Association holds its annual Farm to Table Feast. This event takes place at the Gabriola Commons and is a celebration of local food, local food producers and our community.

Gabriola farmers and food producers are a vibrant and growing part of our economy and community and they have all stepped up with open hearts and gardens to help support this event. Our event offers our community the opportunity to show our gratitude to all the hard work the farmers put in to raise our food as well as educate our community on our local food economy.

Each year our unique event welcomes 400 people of all ages to come and join us outdoors for a three-course meal, cooked onsite in the Commons Community Kitchen using all local food. All of our local restaurants join in to provide appetizers and desserts using locally sourced food.

We are asking for **\$5,000** in order to purchase kitchen supplies and other supplies, to purchase canopies and to rent portable restrooms for this event.

At the first Farm to Table Feast in 2016 we discovered, our community kitchen was missing key cooking, baking, food preparation, food storage supplies and serving dishes for an event of our size. We were gratefully able to purchase more equipment with the help of your grant in 2017. Now, we would like to continue to help grow our kitchen equipment inventory each year, and share it with the Commons Community Kitchen. This would ensure that the equipment is available to be used year-round by numerous community groups, organizations and individuals, and still be available for our use at future Farm to Table events. The entire community would benefit in the long-term, and too, our event would run more efficiently and productively.

We will purchase all our cleaning and other supplies from our local Arbutus Home Building Centre.

And, we also will be using the grant money in order to rent portable restrooms, as we learned from our first year that we did not have enough bathrooms on site for our event.

Our event has not yet arrived this year, but we were thrilled to have our 350 event tickets sell out in 2 weeks! All our farming and food producer community is well behind this event and our community has proven it is an event that is needed and anticipated each year.

5. Provide the project start and end date.

Our event is to be held on Saturday September 8, 2018 from 4pm to 11pm.

6. Describe the benefit of the project for the residents of the Regional District.

There are several benefits our Farm to Table Feast provides to our community:

Supports local farmers and food producers:

This event is a great way to support our local farmers and food producers and show them gratitude for their hard work. Farmers and food producers have very few venues on Gabriola to sell what they produce—the seasonal Farmers Market, through a Community Box Program or at their Farm Stands. At this event, we are not only purchasing food directly from the local producers, but also promoting and marketing their work, and creating long-term relationships.

This year we started our Sponsor a Farmer program in the community. Our local Royal LePage real estate agents stepped up and collectively purchased 40 tickets for farmers, food producers and their families. It's a great way to show our appreciation. We will be putting this out to our business community for our 2018 event in hopes that we can continue this program.

We also make sure to that the farmers participating in growing food for our dinner are acknowledged through signage at the event, through our menu located at each table and in our local newspaper.

Inspires the entire region:

By sharing the story of our Farm to Table Feast, we hope to be an example to other island and rural communities, and inspire them to create ways to support local food and their local food economies.

Educates the community on the importance of a sustainable local food economy:

The Farm to Table Feast is a great way to educate the community on local food opportunities as well as how to eat locally and seasonally. The Gabriola Agricultural Association is passionate about our local farmers and food producers and believes that the way forward for our island and our environment is to rely more on local food. In order to fulfill this passion, our community needs know where to find local food, learn to appreciate consuming local food, as well as learn more as to what is available to eat in what season. Last year we had twenty farms involved in providing food for our event and each year we desire to expand our reach to involve as many farmers and food producers as we can find on our island.

Supports the local economy:

Financially, our event helps to build our local economy. We gratefully accept donations from farms that have excess food for our event, however we also happily

pay a fair price for food sourced for our event. We are excited to purchase all our pork for the 2017 event from a local 15 year old that raises pigs on his grandfather's farm.

Another family of farmers does not have to go off island to sell their produce this season in order to make a living. This event helps in part make that a reality for them.

We will also purchase other supplies needed for our event from local stores including Arbutus Home Building Centre and our Village Foods Market who also contributes to the event through a gift card that goes towards purchasing items from their store. Ticket money from the event will go back towards helping our community through our Agricultural Association and the services we provide.

Creates a fun, safe, cross-generational event:

We are providing a community event for families. Our event in the afternoon on a Saturday, is located in a safe open space, and offers food and entertainment options fit for all ages. We provide a children's area prior to dinner, with games and crafts. Our ticket costs make our event more accessible to families, as children 6 and under are free, and children to 12 years old pay \$15 a ticket.

Creates an event that caters to special needs and diets:

Our event also carefully caters to special diets and the vegetarian and vegan diets. It can be quite difficult to eat out or attend food events when you have food sensitivities and food allergies. We offer a night out with a three-course meal that we know exactly what went into each dish. A list of ingredients and allergens are listed for all to see for each dish. We also cater to our vegetarian and vegan community by offering many options that are meat and animal free.

Provides opportunities for community engagement:

We are excited to be able to provide an accessible community building event for all ages. Seating for the event is open, with 45 tables of 8 people set up under tents on the Commons ground. We heard many stories of our last event where people sat down with strangers and enjoyed wonderful conversation alongside the meal. We want to continue to provide events for people to feel they belong here on Gabriola. It is an event people can come to with a group or alone and have a wonderful time.

Provides opportunities for volunteer engagement:

Over 100 volunteers so gratefully assisted us at our 2016 event. They helped in many different capacities behind the scenes and in the forefront. We were overwhelmed after the event by the number of people in our community who approached us to help volunteer with our 2017 Farm to Table Feast due to the feedback they heard from our 2016 event. This year, those involved in set up and kitchen preparation for the event have access to our volunteer area. They can take a break and enjoy refreshments and a quiet place to relax. We want to benefit our community by providing a fun, fulfilling way for local citizen's to participate in our event and we want them to feel our gratitude.

Attractive event for all age participation:

We are so proud that many of our farmers, food producers, chefs and musicians on Gabriola are between the ages 25 – 45 years old. This event provides a means of showcasing the talent of our younger generation. All of our kitchen staff for the event are under 40 years old, and a large portion of our volunteer base falls under that age group as well. Our 4H Club, consisting of children aged 9 -17 helps serve our meal as well.

Supports our Community Kitchen

More specifically for our grant request, the kitchen supplies will have a huge benefit for our kitchen efficiency for the event and also for other events to come. Those involved in the community kitchen are very excited to see their inventory increase and many items on their wish list that they cannot fund become a reality.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

We will sell 350 tickets for our event, as well as supply a meal to our volunteers assisting during the event and musicians, bringing our attendance number up to 400 people.

As stated above, we also anticipate having 100 volunteers helping behind the scenes prior to the event.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Our community and all the volunteers help make this event possible. There are many roles to fill both behind the scenes and at the event. We advertise for volunteers through our local paper, social media and most effectively word of mouth. We have a wide variety of volunteer roles for many different abilities and commitment levels.

Types of Roles for Volunteers:

In the kitchen volunteer roles include:

Food Preparation Organizer and food preparation volunteers to prep all the food prior to the event.

Clean Up Crew Organizer and crew to assist with all kitchen clean up during and after the event

Restaurant Liaison to connect with the restaurants regarding their appetizers and desserts for event.

Kitchen Manager to oversee all kitchen operations and work with VIHA for our event permit.

Server Organizer to manage our table servers and to make sure all food is expedited efficiently.

Expeditors and Servers to get all the food out to the tables efficiently.

All of our **chefs and line cooks** for the event volunteer their time for our event as well.

Site volunteer roles include:

Table/Chair/Tent Organizer who connects with other organizations on the island to borrow these items for our event.

Setup Crew Organizer and team who set up all tents, tables, chairs, tablecloths, and table numbers for the event.

Entertainment Organizer to connect with our band and organize the sound system and **sound system volunteer**, lighting and stage for the event.

Alcohol, Wine, Non-Alcoholic Beverage Organizer and team who source our local drinks, write our liquor license and find those to serve at our event.

Clean Up Crew Organizer and crew who will help take down all tents, tables, and chairs and deliver them back to the organizations we borrowed them from. Also do a sweep of the site for garbage and other items.

Flowers and Table Settings Organizers this year are growing all the flowers and arranging them for our tables.

Kids Area Organizers and team are setting up a safe children's area and overseeing all activities in the area including games and crafts prior to dinner.

Miscellaneous volunteer opportunities include:

Poster and Ticket Design by Nina Turczyn, a graphic designer who is supporting our event using volunteer hours.

Signage Organizer and their crew will create all signage for our event for tables and around the site.

Tickets Organizers will sell tickets at the Farmers Market and connect with our ticket outlets on a weekly basis. We are grateful for four businesses willing to sell tickets for our event.

Sponsor a Farmer Organizers who will be connecting with businesses to sponsor farmer tickets for the event.

Social Media Campaigner will be advertising and promoting our event through social media outlets.

Videographer / Photographer will help us document our event through film and pictures.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

How we plan to spend our grant monies:

To Purchase:

Gordon Food Service Canada

- 1 Green 12"x18" Cutting Board
- 1 red 12"x18" cutting board
- 1 white 12"x18" cutting board
- 1 green 18"x24" cutting board
- 1 red 18"x24" cutting board
- 1 white 18"x24" cutting board
- 4 13-quart Stainless Steel Bowls
- 6 8-quart food storage containers
- 6 8-quart food storage container lids
- 6 18"x26" Baking Sheets
- 1 40-quart Stock Pot

Canadian Tire

- 5 Shelter Logic Canopies 12'x20'x9'

Arbutus Home Hardware

- 1 Pkg. of Garbage Bags
- 2 Pkg. of Compost Bags
- Multi-Purpose Cleaning Cloths
- 1 12L Recycle Bin
- 1 77L Garbage Can
- 1 Pkg. Recycling Bags
- 4 Pkg. Aluminum Foil
- 3 Pkg. Parchment Paper
- 2 Pkg. Paper Towels
- 1 Pkg. Toilet Paper
- 5 Hand Sanitizers

To Rent:

Coast Environmental Ltd.

- 4 Portable Restrooms

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

Tickets for the Farm to Table Feast are \$35 for adults and \$15 for children aged 4 – 12 years old. We will sell 350 tickets, and donate 50 tickets to volunteers helping run the feast.

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

Our major form of funding for our event comes from in-kind donations for our Farm to Table Feast. Each year we anticipate continued generosity from our farmers and food producers. Businesses in our community are also quite willing to assist our event with in-kind donations including hardware items and grocery gift cards.

For our 2017 Farm to Table Feast, our local Royal Le Page Realtors purchased 40 tickets for our farmers and their families to attend the event as part of our first year of our Sponsor a Farmer Program. It is our aim to keep this program going each year to show our huge appreciation to our farmers and all the hard work they do to provide our island with fresh, local, natural food.

12. Provide a copy of your organization's current year budget. Please see attached

13. Provide a copy of your organization's latest financial statement. Please see attached

Please note two items:

1) Our chequing account has monies in it that we require for our operating costs this year, plus our tickets sales for our event this year, which does not include event expenditures at this point.

2) Our GIC Building Fund cannot be touched for 2 ½ years, and our GIC2 cannot be touched for 1 ½ years.

14. Provide an annual report for your organization, if applicable. N/A

Signature: Lynn Bowerman
Date: August 25, 2017

REGIONAL DISTRICT OF NANAIMO
COMMUNITY GRANTS PROGRAM APPLICATION
25 August 2017

Organization | Gabriola Arts Council

Grant Amount Requested | \$5,000

Mailing Address | PO Box 387, Gabriola Island, BC | V0R 1X0

Contact | Michelle Benjamin, Executive Director

Email: michelle@artsgabriola.ca | Telephone: 250-247-7409 | Website: www.artsgabriola.ca

Does your organization meet the criteria for this program? | yes

Is your organization registered as a non-profit society in BC? | yes

Does your organization provide a social enrichment service to the community? | yes

Does your organization fill a need in the community? | yes

Does the project promote volunteer participation and citizen involvement? | yes

1. Provide details about the people your organization serves and the types of programs and services offered to the community in the past twelve months.

The Gabriola Arts Council is an established, broadly based community arts council that encourages the enjoyment of and participation in the arts for all members of the community.

Vision of the Gabriola Arts Council:

A creative, engaged, and inclusive community sustaining Gabriola's vibrant island culture.

Mission of the Gabriola Arts Council:

The Gabriola Arts Council's mission is to activate, enhance and inspire the community's cultural vitality through collaboration, leadership, and service.

Mandate of the Gabriola Arts Council:

- Promote awareness of and participation in the arts.
- Mentor artist and arts organizations to achieve excellence and cultivate a sustainable cultural landscape.
- Build the foundation for public and private support for the arts.
- Serve as the cultural voice of the community.
- Be the go-to place for information and resources on arts and culture.
- Work in collaboration with community partners and arts organizations in delivering high-quality and diverse artistic programming.
- Facilitate culture-led economic and community development.
- Offer healing power of art programming for the health of all Gabriolans.
- Foster pride in the Isle of the Arts!

Gabriola Island is a vibrant rural community with a high proportion of active professional artists—a Hills Strategy Research study conducted on behalf of the Canada Council for the Arts indicates that Gabriola ranks sixth in Canada for concentration of artists in the local workforce—5.8% compared to the national average of 0.8%. There is also substantial participation in the arts from non-professionals.

The Gabriola Arts Council organize five key events and programs:

- **Isle of the Arts Festival** (April)
- **Gabriola Theatre Festival** (August)

- **Gabriola Music Festival** (September)
- **Thanksgiving Studio Tour and Festival** (October)
- **Healing Power of Art Program** (year-round, including a Terminal Illness Support Group, an Elders support group, a craft program for adults with special needs, and a transition program for children graduation from elementary school into high school)
- **Youth Engagement Project** (year-round)

We distribute a bi-weekly e-newsletter to our 750 members, sharing news and information about arts and other community events and programs. All community groups and members are invited to submit information to our newsletter at no charge. We also provide an online community events calendar, also for use by all community members, regardless of membership in GAC.

GAC is managed by a volunteer Board made up of community members with a variety of experience and backgrounds. GAC is managed by a full-time Executive Director with responsibilities for financial management, communications, general administration, program support, and fund development. We also have a part-time Events Manager, and part-time Administrative Assistant. We employ, on a contract basis, a graphic designer and a bookkeeper.

Besides the substantial work carried out by our volunteer Board, we rely on the contribution of community volunteers for all of our programs and events. Volunteers are at the heart of every event organized by the Arts Council, and the Board is fully supported by active community engagement.

2. Provide details regarding your organization’s revenue generating activities.

GAC generates revenue through ticket sales for performance events (e.g. at the Theatre Festival and evening events at the Isle of the Arts Festival), registration fees for workshops (e.g. at the Isle of the Arts Festival), membership fees, and program advertising (e.g. Studio Tour brochure). We also hold fundraising events and activities (e.g. raffles) for specific purposes. We occasionally receive cash donations from supportive members.

We also generate funds through applications to private and corporate foundations and organizations (e.g. the Hamber Foundation, Coastal Community Credit Union), the BC Arts Council, and various government programs including BC Gaming and the Department of Canadian Heritage’s Local Festivals Program.

3. Does your organization own its own facility?

Yes. In 2014, GAC received a donation of property and a building from the Gabriola Women’s Institute. We are close to completing major upgrades and renovations to this heritage building (the original one-room schoolhouse), now called the Gabriola Arts & Heritage Centre. The building is used as a venue for a variety of community purposes—meetings, workshops, classes, performances—and is also the administrative office for the Arts Council.

Grant Request Information

4. Describe the project that this grant is intended to be used for.

The requested grant will support the **10th Annual Gabriola Theatre Festival** in August 2018—a grand community celebration of local arts and culture. We’ll be celebrating 10 successful years of this magnificent event, and even though the 9th Festival ended just moments ago, we’re already looking forward to the biggest, most exciting festival yet.

The Gabriola Theatre Festival (GTF) is the marquee event of the Gabriola Arts Council and the highlight of the Gabriola summer. Embraced by the community and a popular destination for off-island visitors, this festival increases in popularity as the professionalism and variety of the work presented grows and develops. Hundreds of theatre-goers from Gabriola Island, Vancouver Island, and the Mainland took in theatre and related Festival events in 2017.

We create the Festival Hub at Folklife Village, the commercial and community centre of Gabriola. The rented, 280-seat Festival tent is erected in the Village parking lot (use of the space is donated by the owners of the

site), while associated events happen in nearby community spaces and restaurants.

How will we celebrate ten years?

- We'll add an extra day of programming and feature 10 (rather than the usual 8) high-quality performances by local and nearby theatre groups; this will involve close to 40 professional and/or amateur actors or performers. We project selling more than 2,000 tickets.
- We'll celebrate local musicians and entertainers with non-stop performances on the FREE Outdoor Stage;
- Street Art will be alive with local artists and artisans demonstrating and exhibiting their work;
- A special opening-night gala will feature local musicians and performers, as we celebrate ten years of bringing superb local arts, music, and theatre to the Gabriola community;
- The Opening Ceremonies will feature the presentation of the fifth annual Community Spirit Award, as well as the Ken Capon Memorial Marching Band and other musical performances and presentations;

Other elements include:

- a creativity workshop for performers and artists;
- a community pancake breakfast, sponsored by the Gabriola Lions Club;
- over 100 community volunteers providing over 1,000 hours of support, including in planning, promotion, logistics, front of house, evaluation, and more;
- an experienced technical crew enabling performers to achieve performance excellence;
- partnerships with more than 20 local businesses that purchase ads in the Festival program or provide in-kind support;
- collaboration with local not-for-profits—including Gabriola Players, Gabriola Chamber of Commerce, People for A Healthy Community, the Haven Foundation, the Gabriola Lions, and the Community Hall Society—offering planning, logistical and promotional support;
- the “Inclusivity Campaign” which enables community members and organizations to purchase tickets that we make available to families and individuals who otherwise would not be able to attend Festival shows. More than 50 tickets were shared through this campaign in 2017.

The Gabriola Arts Council ensures fiscal responsibility and sustainability through the following measures:

- long-term, advanced budgeting, monitoring income and expenses, acting on forecasts, and diligently reporting to the Board;
- a commitment to a diversified revenue base, including maximization of earned revenues;
- growing audiences through a robust marketing campaign that includes program distribution throughout Vancouver Island and the Gulf Islands, via regional newspapers, an engaging web presence, and a fruitful partnership with the Gabriola Island Chamber of Commerce;
- an ad and sponsorship sales campaign with enhanced benefits for supporters;

5. Project start and end date:

Start date: 16 August 2018 | **End Date:** 19 August 2018

6. Describe the benefits of the project for the residents of the Regional District.

Festival benefits for the Gabriola community and nearby communities in the region include:

- creating revenue-generating opportunities for local artists, and providing opportunities for local artists—including performers and visual artists—to reach an engaged audience;
- creating an environment that fosters and promotes the next generation of art enthusiasts, artists, artisans, performers, technicians, and supporters.
- creating opportunities for volunteer and community engagement in art and cultural events and activities.
- contributing to cultural tourism and culture-led economic development on Gabriola and in the Regional District. Local businesses benefit from the increased activity on the island.
- offering high-quality and diverse cultural entertainment for audiences of all ages and tastes;

7. How many people does your organization anticipate will attend, benefit or participate in the project.

We sold close to 2,000 seats for the 2017 Theatre Festival. This doesn't include the hundreds of locals and visitors who attended the free events.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Volunteers are involved at every level. The Festival Lead Director is a volunteer Board member, and the entire organizing committee is made up of volunteers. Volunteers help to review and select theatre shows, write marketing copy, distribute marketing materials, coordinate and manage ticket sales, manage site logistics and technical needs, manage front-of-house, set up and tear down the site, and much more.

Local artists and performers are the heart of this Festival—a beloved celebration of Island talent and energy that happens through the dedicated work of a fantastic team of volunteers and generous contributions from local partners. We invite Gabriolans of all ages to participate as audience members, performers, volunteers, and other contributors. Local businesses support the Festival through cash, sponsorship, and in-kind contributions. The Gabriola Lions host a popular Pancake Breakfast. Kids Corner is busy all weekend long with kids creating theatre-inspired crafts. The Library is sponsoring a free magic show, and much more.

The Community Spirit Award, that we award at the Opening Ceremonies, includes contributions from a variety of community groups and individuals.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

Funds requested from the RDN Grants-in-Aid Program will be used to 1. contribute to marketing and promotion, in particular to off-island markets, and including widespread distribution of brochures in Nanaimo and surrounding area; 2. contribute to venue and technical rental costs; and 3. to offset the significant fees paid to the technical crew. Specific costs include:

Tent rental—our main venue is a rented 280-seat tent. (The location for the tent is donated by the owners of the local mall—the main commercial centre on the Island.) The rental fee includes all necessary equipment, as well as chairs, stanchions, carpets etc.: **\$5,200, based on 2017 invoice from Special Occasions in Duncan, B.C.**

Lights rental—we rent the primary theatre lighting from Croy Lighting in Victoria, B.C. They give us a minimum 50% discount on their usual rates: **\$960**

Sound equipment rental—we rent the sound board and related sound equipment on Gabriola Island and from Long & McQuade in Nanaimo: **\$750**

Portapotties—we rent 3 portapotties for the Festival weekend, including cleaning and maintenance: **\$750**

Marketing, distribution, advertising—\$4,400 for brochure printing (7,500 copies); \$800 for off-island distribution; \$300 for website update; \$1,200 for print ads in local media; \$400 for poster printing: **\$7,100**

Other major Festival costs include fees to theatre companies (\$22,000) and musical performers (\$4,000), logistics expenses, staff, insurance, overhead.

Total Festival budget is \$58,500.

10. Provide information regarding revenues and fees that will be charged for the event:

Projected revenues for the 2018 Theatre Festival include:

Ticket Sales | \$30,000. Tickets are \$20 per show / 3 for \$50 / 5 for \$80. Under 16 years tickets are \$10.
Street Art Registration Fees | \$1,200. Registration is \$20, or \$35 for two days.
Advertising | we sell ad space in the festival program to local businesses | \$4,400.

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. governments or service organizations.

Grants received and/or applied for from other governments or service organizations for this project:

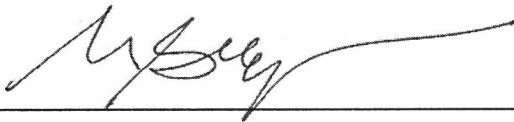
BC Gaming | \$9,000 | confirmed (based on previous years' grants)
Department of Canadian Heritage | \$4,000 | pending
Mid-Island Co-op | \$1,000 | pending
RDN | pending
BC Arts Council | \$3,500 est. | pending

Budget Information

12. Provide a copy of your organization's current year budget. | Attached

13. Provide a copy of your organization's latest financial statement. | Attached.

14. Provide an annual report for your organization, if available. | N/A

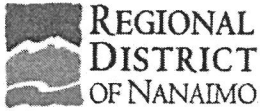


Michelle Benjamin, Executive Director

SIGNED 23 August 2017

Submitted via email to: corpsrv@rdn.bc.ca

Additional materials sent via Canada Post: GTF 2017 brochure



COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Gabriola Community Bus Foundation (GERTIE)		GRANT AMOUNT REQUESTED \$5000
MAILING ADDRESS P.O. Box 164, Gabriola, BC		
POSTAL CODE V0R 1X0	CONTACT PERSON Katharine Patterson	
EMAIL ADDRESS katpatte@mail.ubc.ca	TELEPHONE NUMBER 250-247-9940	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

- Provide information about the programs and services offered to the community by your organization.

Gabriola's Environmentally Responsible Trans Island Express (GERTIE) provides regularly scheduled community bus service six days a week on Gabriola island. Our objectives are to reduce carbon emissions from vehicle use and to promote social inclusion, community integration and economic resilience. Current ridership is over 1400 passengers a month. GERTIE also offers charters with reduced rates for local non-profit organizations and promotes wellness through brochures describing self-guided walking tours to local beauty spots and trails. GERTIE is considered to be the only community-run bus service in Canada.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

GERTIE's revenue comes from taxpayer support, passenger fares, grants and private donations. GERTIE is committed to maintaining taxpayer support at the lowest amount possible to provide bus service at current levels.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

GERTIE's fleet of four buses is old, costly to maintain and sometimes unreliable. To reduce our costs and provide consistent service, the fleet is in urgent need of upgrading. GERTIE received an Infrastructure grant to purchase two newer buses in April 2017 of \$77,600. To access these federal and provincial funds, GERTIE must contribute one third of this amount, \$38,800, for a total of \$116,400. We had sufficient funds to purchase one newer bus, a 2015 Ford Transit, for \$49,565 in May 2017 but we must raise \$15,300 to match the remaining funds for the second bus. Fundraising for this purpose has been ongoing since May and a major campaign is planned for October 2017. Although the grant is valid for two years, the need for a second newer bus is urgent.

5. Provide the project start and end date.

Start Date: ^{APR} ~~SEP~~ 1, 2017 End Date: ^{MAR} ~~SEP~~ 1, 2017

6. Describe the benefit of the project for the residents fo the Regional District.

Above all, public transit users require consistent and reliable service, particularly those who use the service to commute to and from work and appointments. Reliability is especially important when commuting off and on island by ferry. Our record is very good but on occasion the buses break down despite ongoing expensive maintenance. Residents from elsewhere in the district and visitors will not come to the island on foot if they cannot rely on the bus service.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

1400-1500 passengers a month currently

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

The Gabriola Community Bus Foundation runs GERTIE. It consists of seven directors, all volunteers. A Go Gertie Committee, consisting of some directors and other volunteers, manages marketing and fundraising. Some qualified volunteer bus drivers help us to provide service. Volunteer involvement is warmly welcomed. Many Gabriolans, even those who do not ride the bus regularly, are enthusiastic supporters and participate in projects such as choosing names for the buses or guessing when passenger load milestones will be achieved.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

To access the remaining funds from the Infrastructure grant (total value \$116,400), GERTIE must raise \$15,300. To date, just over \$2000 has been raised. A major campaign, Thirty for Gertie, will take place over the month of October to raise \$3,500. A donation of \$5,000 to the fleet renewal fund has been received. The grant funding would provide the remaining funds so that the bus can be purchased quickly. Donation \$5,000, fundraising \$5,500, and grant \$5,000 = \$15,500. Approximate cost of the bus: \$55,000 to \$60,000.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

Passenger fares are:
Tickets: youth \$1.50, seniors \$1.50 (subsidized), adults \$2.00
Cash: \$2.50
Monthly pass (adult): \$40.00

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

Infrastructure Grant: \$38,800 federal funds; \$38,800 provincial funds + \$38,800 matching funds.
Village Liquor Store, July 2017, \$911 (1% of monthly sales) to project funds.
Anonymous donation to fleet renewal fund, August 2017, \$5,000.
Fundraising mainly at the Saturday Farmers Market, \$1,100.

Budget Information – please provide the following information as separate attachments:

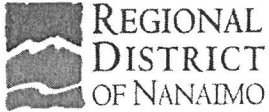
12. Provide a copy of your organization's current year budget. Attached
13. Provide a copy of your organization's latest financial statement. Attached
14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE Katharine Patterson	DATE September 1, 2017
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Please submit your organization's completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca



COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Habitat for Humanity Mid-Vancouver Island Society		GRANT AMOUNT REQUESTED \$5000.00
MAILING ADDRESS #1-4128 Mostar Road Nanaimo, British Columbia		
POSTAL CODE V9T-6C9	CONTACT PERSON Sarah Pachkowsky	
EMAIL ADDRESS s.pachkowsky@habitatmvi.org	TELEPHONE NUMBER 1-250-758-8078 ext 2	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

Habitat for Humanity Mid-Vancouver Island is a registered charity whose mission is to bring communities together to help families build strength, stability and independence through affordable homeownership. Habitat for Humanity sells homes they build with no down payment and an interest free mortgage for low-income families. Families in need of affordable housing partner with Habitat by contributing 500 volunteer "sweat equity" hours at our build site or the ReStore, before they become a Habitat homeowner.

Habitat for Humanity provides many volunteer opportunities for individuals, services groups, and has local and corporate partnerships. Habitat works with service groups such as John Howard Society, Edgewood, School District 68, Bill Place and many more. We offer onsite training, support and references for volunteers who participate with Habitat. We are also very proud of our relationship with Vancouver Island University students. Habitat works with trades students who work at the build site, providing a "living classroom" and on-site training. VIU Students contribute approximately 4,500 hours of student time on each house.

The Nanaimo ReStore is a retail outlet operated by Habitat, providing a wide variety of affordable new and used home furnishings, appliances, lighting, plumbing, hardware and building materials for sale to the general public. Proceeds generated assist in raising funds to help support our homebuilding program. The ReStore also helps keep thousands of tons of waste out of our landfill each year.

2. Provide information regarding your organization’s revenue generating activities and other sources of income.

Habitat for Humanity Mid-Vancouver Island generates funds through grants, local corporate sponsors, private donations as well as revenue from our ReStore.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

Habitat for Humanity Mid-Vancouver Island has developed a homeownership program that consists of four modules. Our goal is to open up our homeownership courses to the general public and learn alongside our future Habitat homeowners. The courses are designed to help individuals understand better practices as homeowners or to educate on future homeownership.

Our homeownership training consists of strata and dispute resolution, protecting your home, financial literacy, and home maintenance. These four modules are covered in 2-hour sessions over a four-week period and the participants will then gain a greater understanding of the responsibilities regarding homeownership.

5. Provide the project start and end date.

Start Date: Oct 2017 End Date: Nov 2017

6. Describe the benefit of the project for the residents for the Regional

As homeownership becomes more difficult to achieve and or continue for our community. We hope these free of charge workshops will help our future Habitat homeowners and the general public gain more knowledge of all aspects to do with homeownership. We have designed the courses to be easy to follow and informative. The goal is to have our community more prepared in all aspects of homeownership and continue their independence in the future. All courses will be held within the RDN in facilities like a community centre and as mentioned will be free of charge. We hope this will generate more interest for participation with residents in the RDN.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

We anticipate between 30-50 people to attend each course.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Our homeownership training will bring community members together to learn about homeownership. This program will be facilitated by volunteers from our local community with expertise in each of these four modules. These courses will bring members from different areas of the community to learn and discuss each topic.

Homeownership facilitators – The volunteer facilitators will be educated professionals from our local community and will facilitate a module in their areas of expertise. Local financial advisors will teach for the budgeting portion of the modules. Tradesman will teach for the home maintenance portion and lawyers who work with strata's will instruct on the strata portion of the modules.

Community participants – The participants will be from Nanaimo and the Greater Nanaimo area. They will be homeowners, future homeowners, families and young adults.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

Habitat for Humanity Mid-Vancouver Island will be using the funding to help with facilitating the modules. We are requesting financial support for the facilities where the workshops will take place, print and stationery materials for the facilitator and participants, and a projector and screen.

Please see the attached budget for reference.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

This program will be open to the public at no charge.


11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

Over the summer Habitat for Humanity Mid-Vancouver Island received a Summer Jobs Grant from the Federal Government for a university student. The student was hired to create the homeownership curriculum. They worked for 10 weeks creating each module, including a facilitators guide, and homeowner learning activities. This is the only financial contribution we have received for this project.

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE Aug 31 2017
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Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.



RECEIVED
 AUG 28 2017
 REGIONAL DISTRICT
 of NANAIMO

E-MAILED

COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Inclusion Parksville Society	GRANT AMOUNT REQUESTED \$5,000.00
MAILING ADDRESS PO Box 578, Parksville, B.C.	
POSTAL CODE V9P 2G6	CONTACT PERSON Krista Maddex
EMAIL ADDRESS bookkeeper@inclusionpv.org	TELEPHONE NUMBER (250) 905-0138

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

Inclusion Parksville Society (IPS) is a non-profit, charitable society that is dedicated to enhancing the quality of life of the individuals we support (adults with developmental disabilities) with dignity and respect.

As a CARF Accredited agency (industry standard), IPS programming will continue evolving with the needs of the persons served and of District 69. At this time, current programs offered include:

- * Discovery Program; persons served are supported to engage in a person-centred planning process with focus on employment & volunteering skills, practical & applied skills, recreation and fitness,
- * Self-Help Skills; focus on social skills and recreational activities. Persons served engage in person-centered planning to set goals, identifying activities to support achieving the goals with one-to-one support,
- * Semi-Independent Living; persons served either live independently or are working towards this goal & are supported in the community and their homes to build life skills,
- * Personalized Supports Initiative; programs support individuals with developmental disabilities and focuses on adults with either a diagnosis of Fetal Alcohol Spectrum Disorder or Autism Spectrum Disorder. Persons served are supported one-to-one in order to maintain or increase personal independence.
- * Oceanside Day Program; allows persons served the opportunity to create a calendar of activities with staff at IPS. Some chosen activities include art, cooking class, computers & tech, newspaper delivery, photography club, literacy & library, senior's centre, community exploration, fitness & exercise and so much more!
- * Community Career Connections is a customized employment service that follows a person-centered approach, assisting persons served to discover their employment interests, skills & abilities. Persons are assisted by a Vocational Counselor throughout the job-seeking process and are provided with individualized training and job support once they have secured employment.

see
Attached

1. Provide information about the programs and services offered to the community by your organization.

Inclusion Parkville Society (IPS) is a non-profit, charitable society that is dedicated to enhancing the quality of life of the individuals we support (adults with developmental disabilities) with dignity and respect.

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- Self-Help Skills; focus on social skills and recreational activities. Persons served engage in person-centered planning to set goals, identifying activities to support achieving the goals with one-to-one support,
- Semi-Independing Living; persons served either live independently or are working towards this goal & are supported in the community and their homes to build life skills,
- Personalized Supports Initiative; programs support individuals with developmental disabilities and focuses on adults with either a diagnosis of Fetal Alcohol Spectrum Disorder or Autism Spectrum Disorder. Persons served are supported one-to-one in order to maintain or increase personal independence.
- Oceanside Day Program; allows persons served the opportunity to create a calendar of activities with staff at IPS. Some chosen activities include art, cooking class, computers & tech, newspaper delivery, photography club, literacy & library, senior's centre, community exploration, fitness & exercise and so much more!

*Community Career Connections is a customized employment service that follows a person-centered approach, assisting persons served to discover their employment interests, skills & abilities.

Persons are assisted by a Vocational Counselor throughout the job-seeking process and are provided with individualized training and job support once they have secured employment.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

IPS is funded by the Ministry of Social Development and Social Innovation of B.C. which covers the very basics; wages, building utilities, and direct-service costs to the participants we serve.

Our committed volunteer Board of Directors and dedicated staff continuously seek community relationships and fundraising opportunities.

IPS hosted a Beer & Burger fundraiser in May 2017 and a 2nd annual golf tournament in September 2017. Both fundraising events are in their infancy stages in terms of how many events have been held by IPS with hopes of both becoming permanent annual events and growing exponentially with the community partnerships the society has cultivated.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

1.) Inclusion Parksville Summer Barbeque

IPS will host a community barbeque, providing an opportunity for staff and persons served with families and caregivers and the public to engage in activities and games.

With the help of Regional District of Nanaimo grant, IPS would like to purchase a permanent picnic table (as seen in provincial parks) which would serve the community barbeque and the public going forward as many community members frequent our area, strolling through to the town of Parksville, the beach or visiting surrounding community service buildings.

The grant would help also cover the cost of food and non-alcoholic beverage (barbeque fare) and IPS branded sunglasses and beach bag previously not afforded for the participants and attendees to promote IPS as a large service provider in the community.

2.) Community Inclusion Month Dance

The month of October is Community Living Month and to celebrate, IPS is hosting a community dance among other activities. The dance will feature a local band, prizes and low ticket costs in order for all members of our community to participate and celebrate Community Inclusion Month!

see attached

5. Provide the project start and end date.

Start Date: May 1, 2017

End Date: Oct 31, 2017

6. Describe the benefit of the project for the residents fo the Regional District.

The Community Barbeque and Community Dance will provide an opportunity for all members of the community to come together to celebrate and learn about Inclusion Parksville Society, and celebrate our diverse community and Community Inclusion Month.

Community inclusion is a priority for our organization as is building relationships within the community, whether it's with community partners, businesses and public education. Events such as the Community Barbeque and Community Inclusion Month Dance gives IPS an opportunity to share with our community who we (IPS) are by inviting people in to our social events. By interacting with community members in social settings, it allows our people with diverse-abilities to interact with others, and provides an awareness and inclusiveness to our community.

4. Describe the project that this grant is intended to be used for.

1.) Inclusion Parksville Summer Barbeque

IPS will host a community barbeque, providing an opportunity for staff and persons served with families and caregivers and the public to engage in activities and games.

With the help of Regional District of Nanaimo grant, IPS would like to purchase a permanent picnic table (as seen in provincial parks) which would serve the community barbeque and the public going forward as many community members frequent our area, strolling through to the town of Parksville, the beach or visiting surrounding community service buildings.

The grant would help also cover the cost of food and non-alcoholic beverage (barbeque fare) and IPS branded sunglasses and beach bag previously not afforded for the participants and attendees to promote IPS as a large service provider in the community.

2.) Community Inclusion Month Dance

The month of October is Community Living Month and to celebrate, IPS is hosting a community dance among other activities. The dance will feature a local band, prizes and low ticket costs in order for all members of our community to participate and celebrate Community Inclusion Month!

7. How many people does your organization anticipate will attend, benefit or participate in this project?

Community Barbeque is anticipated at 75-100, the Community Inclusion Dance anticipated at 120.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Volunteers at the two events will include Board of Directors, Ballenas Secondary students, and persons served at Inclusion Parksville. Roles will include (but not be limited to) promoting our events, running games and activities, serving food and beverages, helping with setting up and taking down the events.

Board and volunteer packages are available at our events, our Board of Directors (and staff) discuss volunteer opportunities with the general public and our positive disposition entices general membership!

9. Provide details of how the grant funding will be used and a breakdown of expenses.

Capital Expense:	
Concrete wheelchair accessible with cement installation & subsequent ground prep (1)	\$ 2,600
Other Expenses:	
Sunglasses with logo (250)	\$ 800
Beach bags with logos (288)	\$ 1,100
Balloons, decorations, plastic table cloths, napkins for both events	\$ 600
Food & beverage for both events	\$ 2,500
Entertainment costs (for dance)	\$ 900
Photocopying, marketing materials	\$ 600
Newspaper ads	\$ 400
Total expenses for both events:	\$ 6,900

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

The Community Barbeque is a free event for the public to attend.

The Community Inclusion Month Dance, tickets will be sold at price range between \$10.00 to \$25.00 per person. Ticket prices will be determined based on grant revenue received by RDN, golf tournament proceeds and entertainment expenses.

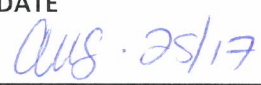
11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

Potential revenue from RDN	\$5,000
Potential available revenue from Golf Tournament	\$1,000
Total potential revenue:	\$6,000

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

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SIGNATURE 	DATE 
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Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

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COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Island Futures Society		GRANT AMOUNT REQUESTED \$2,000
MAILING ADDRESS 110 McConvey Road, Gabriola, B.C.		
POSTAL CODE V0R 1X1	CONTACT PERSON Fay Weller	
EMAIL ADDRESS info@islandfutures.ca	TELEPHONE NUMBER 250-616-9824	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

<p>Island Futures has provided the following programs and services:</p> <ul style="list-style-type: none"> a) Operated the 3 year pilot project for Gertie (the community bus) b) Provides funding support for Sustainable Gabriola meetings and community visioning forums c) Provides the heat pump social enterprise program (wholesale heat pumps managed by volunteers) - over 500 air to air heat pumps provided to Gabriola residents through this program. d) Provided the Island Connections program, in which residents of various Gulf islands travelled to a central meeting place on fossil fuel free boats, to share ideas about sustainable projects. e) Provides reports (for example the Gabriola Island Greenhouse Gas Inventory 2008).
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2. Provide information regarding your organization's revenue generating activities and other sources of income.

The primary source of revenue is from donations. Almost all residents that receive a heat pump provide a \$200 donation.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

The intention of this grant is to reduce energy use in Gabriola homes. To do that we intend to provide a thermal imaging camera to the local library so that residents of Gabriola can borrow the camera (as they would a book) and use it to determine heat loss in their homes. We would provide corresponding information (in the form of information forums as well as fact sheets) regarding how to use the camera as well as strategies to reduce heat loss once it has been detected by the camera.

5. Provide the project start and end date.

Start Date: October, 2017

End Date: Ongoing

6. Describe the benefit of the project for the residents fo the Regional District.

Access to the thermal imaging camera will provide Gabriola Island homeowners with the opportunity to assess any heat loss from their home. Workshops and written information will provide them with strategies to reduce the heat loss, thus reducing energy use and corresponding GHG emissions.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

We estimate approximately 500 people will benefit or participate in this project.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Volunteer participation:

Camera procurement

Liaison with Vancouver Island Library, Gabriola Branch

Provide workshops regarding use of camera and strategies to reduce heat loss

Provide fact sheets regarding use of camera and strategies to reduce heat loss

Citizen involvement:

Citizens will be able to borrow the thermal imaging camera from the library and use it to assess the heat loss in their home.

Citizens will attend the workshops to learn how to use the camera

Citizens will attend the workshops and be part of discussions regarding reducing energy use and greenhouse gas emissions.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

Purchase of thermal imaging camera plus shipping: \$2000

Proposed Model: Flir E5 (see attached model information)

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

There will be no revenue or fees for this program.

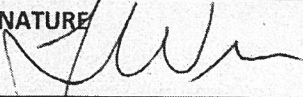
11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

A companion project is the provision of Kill-a-watt meters in the library. Island Futures will be providing two Kill-a-watt meters (one purchased from Island Futures funding and one donated by a Gabriola Islander). The Kill-a-watt meters allow citizens to measure the energy used by their appliances. The workshops will include discussions about the Kill-a-watt meters and strategies to reduce energy use from appliances.

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

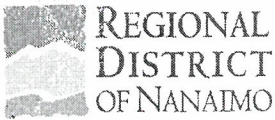
Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE August 29, 2017
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Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.



RECEIVED E-MAILED
AUG 30 2011
 REGIONAL DISTRICT
 of NANAIMO

COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION LIGHTHOUSE COMMUNITY CENTRE SOCIETY		GRANT AMOUNT REQUESTED \$45,000
MAILING ADDRESS 240 LIONS WAY, QUALICUM BEACH BC		
POSTAL CODE V9K 2E2	CONTACT PERSON JOHN FOWLER	
EMAIL ADDRESS johnfowlerqb@gmail.com	TELEPHONE NUMBER 250-757-9810 778-424-9900	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

The Lighthouse Community Centre serves as a venue for community gatherings, concerts, sports, recreation and cultural endeavours of the community. Some of our regular programs include

- The Second Sunday Market - a monthly market and pancake breakfast
- The Annual Fall Fair
- The OAP room for monthly meetings, luncheons and OAP involvement
- The RDN building inspection representative - weekly
- The Soupy Cafe - once monthly community lunch
- Badminton, Pickle Ball, Tae Kwon Do Kids and other recreational times.
- Spinners and weavers.
- Ballroom dance classes and festival
- The Lightkeepers - weekly AA meetings

2. Provide information regarding your organization's revenue generating activities and other sources of income.

Rental of facility
Monthly income from Second Sunday Market
Donations
(please see attached financial statements)

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

The aging roof needs replacement
20 years +.
DAMAGE FROM MOSS
TILE SHRINKAGE & CURLING.
EXCEEDED TILE LIFESPAN.

5. Provide the project start and end date.

Start Date: Aug 16, 2017 End Date: Aug 16, 2017

6. Describe the benefit of the project for the residents for the Regional District.

The new roof is required to maintain the community centre.
MOSS DEGRADATION.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

1,000

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

The Community Centre is volunteer run with many opportunities for volunteering within the many programs the hall runs. Maintaining the centre is vital for the continuation of these programs

9. Provide details of how the grant funding will be used and a breakdown of expenses.

The funding will be used for labour and materials for the replacement of the roof. Please see attached quotes.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

na

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

na

Budget Information – please provide the following information as separate attachments:

12. Provide a copy of your organization’s current year budget. Attached
13. Provide a copy of your organization’s latest financial statement. Attached
14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE August 28 / 2017
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Please submit your organization’s completed application to:

Finance Department
 Regional District of Nanaimo
 6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
 Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
 Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.

NAME OF ORGANIZATION LIGHTHOUSE COUNTRY MARINE RESCUE SOCIETY		GRANT AMOUNT REQUESTED \$5,445.00
MAILING ADDRESS 5058 LONEVIEW DRIVE / #20-5300 GAINSBURG RD. Bowser B.C. / Bowser B.C.		
POSTAL CODE V0R 1G0	CONTACT PERSON HUGH JACKSON	
EMAIL ADDRESS jhjackson@shaw.ca	TELEPHONE NUMBER 250-757-9332	

E-MAILED
RECEIVED
AUG 15 2017
REGIONAL DISTRICT
OF NANAIMO

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

WE PROVIDE MARINE SEARCH AND RESCUE FOR AN AREA OF BAYNES SOUND, DENMAN IS., HORNBY IS AND SURROUNDING WATERS.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

WE SUBMIT GRANT APPLICATION TO
B.C. GAMING COMMISSION. WE ACCEPT
DONATIONS (UNSOLICITED) FROM ANY
COMMUNITY MINDED ORGANIZATION

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

1 PAIR OF NIGHT VISION BINOCULARS
SEE QUOTATION ENCLOSED

5. Provide the project start and end date.

Start Date:

End Date:

6. Describe the benefit of the project for the residents fo the Regional District.

TO ASSIST IN NIGHT MARINE
SEARCHES AND SAVE LIVES.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

N/A ONGOING CALL OUTS.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

N/A

9. Provide details of how the grant funding will be used and a breakdown of expenses.

SEE ENCLOSED QUOTATION

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

N/A

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

NONE

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE 10/08/17
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Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

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COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Mount Arrowsmith Pipe Band Association		GRANT AMOUNT REQUESTED \$10,753
MAILING ADDRESS P.O. Box 1671 Parksville, BC		
POSTAL CODE V9P 2H5	CONTACT PERSON Susan Wismer	
EMAIL ADDRESS s.wismer@telus.net	TELEPHONE NUMBER 250 951-3117	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

See Addendum attached.

COMMUNITY GRANTS PROGRAM APPLICATION
REGIONAL DISTRICT OF NANAIMO

MOUNT ARROWSMITH PIPE BAND ASSOCIATION

ADDENDUM

1. *Provide information about the programs and services offered to the community by your organization.*

The Mount Arrowsmith Pipe Band is widely recognized as Parksville's/Oceanside's community pipe band. For over 42 years, we have been contributing to the community pride and spirit of Oceanside through our performances at numerous events, including the Parksville and Bowser Canada Day celebrations and Remembrance Day ceremonies, the Qualicum Beach Fire and Ice Festival, the Nanoose Teddy Bear Picnic, and the Lantzville Minetown Day parade.

We are committed to serving our community, and to that end, we provide free musical performances for seniors at local seniors' residences, entertain summer tourists at the Parksville Community Beach, pipe in dignitaries at civic events, and provide a rousing piping welcome to military and emergency workers as they make their way through Oceanside.

We will be performing at 26 community events in 2017, for a public audience total of 38,710. (Please refer to our 2017 performance schedule under Tab 1.)

We are also committed to the promotion of pipe music and traditions, and provide free musical instruction to individuals of all ages and abilities who wish to learn the pipes or drums. Currently, we are providing musical instruction to 4 pipers and 2 drummers.

We have implemented a membership recruitment strategy in 2017, with a goal of increasing our membership by 26.6% by the 2018 year-end. In particular, we are focusing on recruitment of local students and youth.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

We receive financial assistance from the Royal Canadian Legion (branches 49 and 111), the City of Parksville, BC Gaming, and private donations. We are actively pursuing corporate sponsorship opportunities.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

Our goal is to purchase new band equipment and uniforms over a 3-year period. Our uniforms are, on average, 10 years old, and are in need of replacement. Our bass, tenor and snare drums are approximately 12 years old, and are also in need of replacement. If our application is successful, our RDN grant funding will be used to assist us with phase 1 of our equipment and uniform replacement.

5. Provide the project start and end date.

Start Date: January 1, 2018 End Date: December 31, 2018

6. Describe the benefit of the project for the residents fo the Regional District.

As a community pipe band, we believe our performances contribute to a sense of community spirit and pride. Maintaining a high standard of musical performance, dress and deportment is important to us, and enables us to represent our community to the best of our ability.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

We will perform for 38,710 individuals in 2017. (Please refer to 2017 performance schedule, Tab 1.)

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

The Mount Arrowsmith Pipe Band is a purely volunteer organization. Our band members give freely of their time and talents to ensure the success and sustainability of our organization. Our members will provide a total of 2,784.5 volunteer hours in 2017. This includes band practice, performance, and instruction time. We expect these hours to increase in 2018, as we increase our band membership. (Please refer to our 2017 Members' In-Kind Contributions under Tab 2.)

9. Provide details of how the grant funding will be used and a breakdown of expenses.

A professional quote for 15 complete band uniforms and 8 new drums totals \$32,258.24. (Please refer to quote from Island Bagpipes under Tab 3.)

Over a 3-year period, our band equipment and uniform replacement will cost \$10,753 per year.

If our application is successful, our RDN grant funding will be used to cover the cost of Phase 1 (2018) of our band equipment and uniform replacement.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

N/A

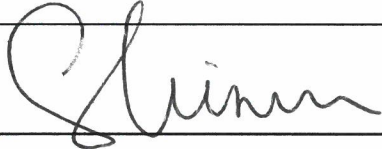
11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

Municipal grant:	\$550
Community Gaming grant:	\$2,500
Legion Donations:	\$3,000
Corporate donations (pending):	\$500
<hr/>	
Total:	\$6,550
Note: These funds are applied toward the band's administrative expenses, and will not be fully available to assist with equipment/uniform replacement. (Please refer to our 2017 Budget under Tab 4.)	

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE August 21, 2017
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Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

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COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION BRANCH # 49 MOUNT ARROWSMITH LEGION		GRANT AMOUNT REQUESTED \$ 3860.00
MAILING ADDRESS PO Box 820 PARKSVILLE BC		
POSTAL CODE V9P 2G8	CONTACT PERSON DANIELLE SNELL	
EMAIL ADDRESS RCL49@SHAW.CA	TELEPHONE NUMBER 250-248-5633	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

1) - OUR #1 PRIORITY IS TO PROVIDE WHATEVER ASSISTANCE IS NECESSARY TO VETERANS.

2) - WE PROVIDE A SAFE HAVEN FOR OUR MEMBERS AND THE GENERAL PUBLIC TO PARTICIPATE IN SOCIAL ACTIVITIES, BINGOS, CARD GAMES, POOL ETC.

3) - THROUGH THE GAMING + POPPY FUNDS WE DONATE IN THE NEIGHBOURHOOD OF \$50,000 DIRECTLY TO WORTHY COMMUNITY ORGANIZATIONS EVERY YEAR.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

WE GENERATE INCOME THROUGH OUR KITCHEN'S FOOD SERVICES, THE LOUNGE, HALL RENTALS, & SPORTS ACTIVITIES, IN ADDITION TO GAMING & POPPY WHICH IS RETURNED DIRECTLY TO THE COMMUNITY.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

THE PROJECT CONSISTS OF THE PURCHASE & INSTALLATION OF A REFRIGERATOR.
** WE ARE REQUESTING THIS GRANT UNDER 1.C OF THE COMMUNITY GRANTS CRITERIA - "ONE TIME COSTS FOR A SPECIFIC PROGRAM OR PROJECT SUCH AS SUPPLIES OR EQUIPMENT."

5. Provide the project start and end date.

Start Date: AS SOON AS GRANT IS RECEIVED End Date: AS SOON AS REFRIGERATOR IS AVAILABLE & INSTALLED.

6. Describe the benefit of the project for the residents fo the Regional District.

OUR KITCHEN IS A VITAL PART OF OUR LEGION'S GENERATED REVENUE. THE BENEFITS WE PROVIDE INCLUDE FOOD FOR MEMORIALS, REMEMBRANCE DAY, SPORTS & OTHER BANQUETS, BIRTHDAYS, ANNIVERSARIES, 3 WEEKLY BINGOS & OTHER SPECIAL EVENTS.

Community Grants Program Application
Page 3

7. How many people does your organization anticipate will attend, benefit or participate in this project?

WHOEVER NEEDS THE SERVICES OF THE KITCHEN WILL BENEFIT.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

100% OF ALL MEAL PREPARATION KITCHEN SERVICES ARE BY VOLUNTEERS,
THE KITCHEN IS OPEN TO MEMBERS & THE COMMUNITY @ LARGE.
FOR WHATEVER EVENTS THEY ARE INVOLVED IN.
PROPER REFRIGERATION IS VITAL IN ADHERING TO FOOD SAFETY REGULATIONS
THE VOLUNTEERS PREP FOOD, COOK, BAKE & SERVE; DISHES, POTS, UTENSILS ARE WASHED. FLOORS, COUNTERS ETC ARE CLEANED AS NECESSARY.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

GRANT FUNDING WILL BE USED FOR THE PURCHASE & INSTALLATION OF A NEW REFRIGERATOR.
THREE QUOTES ARE ATTACHED. THERE WILL BE NO ADDITIONAL EXPENSES.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

REVENUES CONSIST OF THE SALE OF THE FOOD PURCHASED.

Community Grants Program Application
Page 4

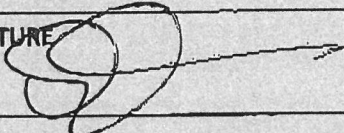
11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

NONE

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

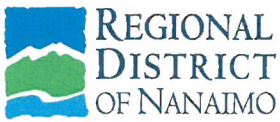
Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE
1ST VICE PRESIDENT	AUG 28, 2017

Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

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COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Mudge Island Citizen's Society		GRANT AMOUNT REQUESTED \$ 6,200.00
MAILING ADDRESS 4 - 590 North Road, Gabriola Island, BC		
POSTAL CODE V0R 1X3	CONTACT PERSON John McDowell	
EMAIL ADDRESS accounting@mudge.ca	TELEPHONE NUMBER 250 741 4095	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

Please see attached letter.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

Please see attached letter.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

Please see attached letter.

5. Provide the project start and end date.

Start Date:

End Date:

6. Describe the benefit of the project for the residents fo the Regional District.

Please see attached letter

7. How many people does your organization anticipate will attend, benefit or participate in this project?

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Please see attached letter

9. Provide details of how the grant funding will be used and a breakdown of expenses.

Please see attached letter.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

Please see attached letter.


11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

Please see attached letter

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE September 6, 2017
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Please submit your organization’s completed application to:

Finance Department
 Regional District of Nanaimo
 6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
 Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
 Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.

Grants in Aid application: Mudge Island Citizen's Society

August 2017

1. *Provide information about the programs and services offered to the community by your organization.*

Mudge Island Citizens Society (MICS) is a not-for-profit society registered in the province of British Columbia since September 8, 2003. Our constitution states that the purposes of the society are to provide support for fire prevention and firefighting activities and equipment and to assist with emergency medical services on Mudge Island.

Examples of recent activities of MICS are:

- May 2017: Abandoned burn pile. MICS volunteers extinguished fire.
- May 2017: Possible missing person. Mudge resident missed scheduled call in by several hours. MICS volunteers were present with first aid equipment and and AED.
- February 2017: Mudge Island resident needed to be removed from the island for medical reasons. Resident presented in extreme abdominal pain. MICS volunteers were present and the Nanaimo Harbour Authority boat picked the resident up from Mudge at Moonshine Cove boat dock. AED and med kit were transported to resident's house.
- July 2016: Medical evacuation. 24yr old lady fell down steep bank, had head laceration and sore back. MICS volunteers moved the person to the dock.

- July 2016: Mudge Island resident needed to be removed from the island because of a possible stroke. 2 MICS volunteers were present at the call out with MICS emergency first aid gear.
- May 2016: Fire. Visitors staying at a family member's house disposed of ashes from a wood-stove. The pile of ashes had embers that started a fire on a grassy slope close to the water. Vigilant neighbours alerted MICS and the BC Forest Service and the fire was brought under control and extinguished by MICS' fire trucks. The alertness of the neighbours and rapid deployment of MICS materiel prevented a much bigger fire that could have destroyed several dwellings.
- May 2016: Fire. After the clearing of a Mudge Island property a large pile of slash was burned during the rainy season (February 2016). The burn site was watered down and dirt and gravel was piled over it. After sunset on the last day of May smoke from a smouldering fire was observed on the property and it was determined that the ashes from the burning of slash in February had started a fire underground. MICS volunteers extinguished the fire and took turns pouring water on the site throughout the night.
- July, 2015: Broken arm. Patient transported by MICS volunteers to Gabriola Island for medical treatment.
- July, 2015: A fall, resulting in significant laceration on arm. Patient transported by MICS volunteers to Gabriola Island for medical treatment.

- May, 2014: An unattended garbage fire that had ignited the roots of an adjacent tree stump and was spreading was extinguished by MICS volunteers. This occurred days after the landowner had, she thought, extinguished the fire and left the island.
- May, 2014: A woman broke her ankle in steep, rugged terrain. She was moved by MICS volunteers in a basket stretcher to a boat at Moonshine Cove Marina, and taken to Gabriola for pick up by an ambulance.

2. *Provide information regarding your organization's revenue generating activities and other sources of income.*

Revenue for the MICS activities is generated through donations, island activities and the sale of promotional material. MICS is registered as a charity with Revenue Canada and can issue tax receipts. MICS routinely hosts a pancake breakfast every year in May, as well as an auction of donated materials on the August long weekend. These events are always well attended and well supported. A member of MICS has for more than ten years now produced and sold Mudge license plates, with all proceeds going to MICS.

3. *Does your organization own its own facility?*

MICS has three fire trucks which until recently have been parked beside the road in a central location on the island. We also have accessory firefighting equipment and hoses, and first aid equipment and stretchers, all stored in sheds, garages and back rooms around the island. In addition we own three AED's that are located in roadside boxes around the island. In August of 2015 we purchased land and completed initial clearing and development so that now we have two trucks in temporary canvas shelters off the road and have an insulated, heated metal storage building for the accessory equipment. Our goal is to build a building on the property to house all trucks and equipment.

4. *Describe the project that this grant is intended to be used for.*

Currently we depend on either public frequency radios or cell phones for communication during an emergency call out, and find that we often cannot depend on them. Either the distance is too great, the terrain is in the way, or there is interference from other public radio frequency users. Mudge Island is a difficult place for communications because cell phone coverage is poor on much of the island, and not existent on the rest. It is hilly and well treed, and public frequency radios are line of sight and can be blocked by trees. As a result of extensive research we have found that the radio system on the quote supplied as part of this application is what we need to solve these problems.

The radios to be purchased are VHF radios that will reliably work in all areas of Mudge, and are not subject to interference because we are assigned our own channel that no one else can use. If needed, repeaters can be set up for our radio system or we can use the repeater on Mount Benson. The radios will be supplied by Radio Works of Victoria, BC. The quote is for \$6,231.53 for six Motorola radios and associated chargers, microphones, and radio channels. A copy of the quote is attached to this application.

5. *Provide the project start and end date.*

These radios have been identified by the MICS board as the next needed acquisition. They will be purchased immediately upon receipt of this RDN grant, or soon thereafter as funding permits.

6. *Describe the benefit of the project for the residents of the Regional District.*

Mudge Island has no governmentally supplied firefighting services, and does not have enough full time residents to form an official Volunteer Firefighting Department. We truly fall between

the cracks, and MICS has been formed to fill this void. While we are limited in what we can do, many island residents and visitors have been helped when they have had a medical emergency, and several wildfires have been extinguished. This last May MICS equipment and volunteers put out a fire that could have, in BC Forestry Services' assessment, resulted in a major forest fire and the loss of many buildings on Mudge Island.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

Mudge Island has a year round population of about 65 people, and it is a cabin/house location for hundreds of summer and weekend residents. Our efforts can potentially benefit all of these people and property owners.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Many of the citizens of the island have volunteered and have readily donated their time and energies in attending firefighting training, general maintenance of our firefighting equipment, as well as site clearing and preparation for housing our emergency vehicles and equipment.

In addition many citizen volunteers have helped deal with fire and medical emergencies on Mudge Island.

The majority of our island residents and property owners have engaged in ongoing support of our fundraising activities including attendance at our annual pancake breakfast and auction fundraisers. They have generously contributed donations and purchased goods and services in support of our activities

9. *Provide details or how the grant funding will be used and a breakdown of expenses.*

Grant funds will be used to purchase the radios herein described.

10. *Provide information regarding revenues and fees that will be charged for the event, (if applicable).*

This question is not applicable.

11. *Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i. e. governments or service organizations.*

Almost all funding to date has been received as donations from members of the community of Mudge Island, and Mudge Island supporters. No funding has been received from any government or service organization except the RDN.

12. *Provide a copy of your organization's current year budget.*

Please see attached budget for the 2018 fiscal year.

13. *Provide a copy of your organization's latest financial statement.*

The 2016 fiscal year report, prepared by our accountant, Church Pickard, is attached. Please note that our fiscal year end is July 31; We have not yet received the 2017 fiscal year report from them. Included also, therefor, is a 2017 fiscal year printout from our accounting software.

14. *Provide an annual report for your organization, if applicable.*

Included are the minutes of the September 4th, 2016 AGM. Our next AGM is scheduled for September 3rd, 2017, and so the minutes of that meeting cannot be attached to this application.



RECEIVED **E-MAILED**
SEP 01 2017
 REGIONAL DISTRICT
 of NANAIMO

COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Nanaimo Disability Resource Centre		GRANT AMOUNT REQUESTED Option 1: \$2,030 (plus taxes) Option 2: \$2,600.00 (plus taxes) details in #9
MAILING ADDRESS 4166 Departure Bay Road Nanaimo, BC		
POSTAL CODE V9T 4B7	CONTACT PERSON Christina Young	
EMAIL ADDRESS christina@ndrc.info	TELEPHONE NUMBER 250-758-5547	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

Please see attached.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

See attached.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

See attached.

5. Provide the project start and end date.

Start Date: May 1, 2017 End Date: Sep 1, 2019

6. Describe the benefit of the project for the residents fo the Regional District.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

5,000+ seniors, caretakers/families, and organizations.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

See attached.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

See attached.

2020-2021 Budget
2021-2022 Budget

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

Not applicable.

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

See attached.

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

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SIGNATURE <i>R.K. Kaminski</i> <i>R. K. Kaminski, Exec DIR</i>	DATE Sep 1, 2017
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Please submit your organization’s completed application to:

Finance Department
 Regional District of Nanaimo
 6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
 Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
 Email: corpsrv@rdn.bc.ca

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Regional District 2017 Grant Application Nanaimo Disability Resource Centre

1. Provide information about the programs and services offered to the community by your organization

Nanaimo Disability Resource Centre is a registered non-profit charity serving seniors and persons with disabilities since 1990. We offer programs and services to promote greater participation in our community.

Parking Permits: We issue Accessible Parking Permits and maintain a database to track expiring permits, manage renewals, and keep updated client information.

Free Computer and Technology Training: We provide free computer and technology training. We serve approximately 200 clients per year, teaching them basic computer/smartphone/tablet use, back to work skills, and even some advanced skills such as website building. We offer group and one on one lessons, lessons specifically to people who are blind or hard of hearing, and outreach and at-home programs to serve populations who are unable to attend lessons at our centre.

Information and Referral: We provide information through our resource directory, our wall of brochures, and with the help of our informative volunteer Community Resource Coordinator and trained volunteers. Members of the public can call or email us with specific problems or for general information.

Community Involvement: We participate in community initiatives that develop plans to help people with disabilities and seniors and we provide interactive presentations to various community groups and organizations about our programs and services.

NDRC has one full-time staff, four part-time staff members, and 30 active volunteers.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

NDRC generates income from our parking permit program, via grants, including community gaming grants, municipal grants, grants from service clubs, etc. We also have a group of volunteers who participate in fundraising events.

4. Describe the project that this grant is intended to be used for.

Over the past year, the Nanaimo Disability Resource Centre (NDRC) has been working closely in partnership with Nanaimo Seniors Connect*, a collaborative initiative with five local partners focused on reducing the social isolation of older adults age 55+ in Nanaimo, on many initiatives, including regular participation on committees and action groups.

This proposed project, a **Seniors Resource Card**, is an outcome of a Seniors Connect action group which is focused on accessing information, which has been identified as a key barrier for seniors in Nanaimo. In addition to the NDRC and Seniors Connect, this action group includes representatives from Vancouver Island Health Authority, Nanaimo Family Life Association, and the Old Age Pensioners, along with senior volunteers.

Research, focus groups and interviews conducted by Seniors Connect have shown that seniors in Nanaimo find it very difficult to find information about everything from health services to social activities needed to stay

healthy and connected to their communities. The connection to social activities is a key piece of this, and it should be noted that many evidence-based research studies have shown that the impact on mental and physical health from social isolation is as detrimental to health as smoking and diabetes – it is the “new smoking” regarding negative impact to health.

Additionally, the Raising the Profile Project Community Consultations** recently completed also identifies access to information as a key barrier and their recommendations included: “Funding for hands-on community-based information, referral and advocacy services.”

Seniors Resource Card - Format is Key:

While there are several existing local directories, most are online and not accessible for many seniors. While there are some hard-copy printed directories, the formats are much larger than what we propose, and not specific to seniors. This resource card will be folded small enough to be carried in a purse or wallet, and would be used by seniors, caretakers, family members, home and community care workers, social agencies and organizations, and anyone who cares for seniors.

The idea and format of this type of resource card is not new; it is based on several very popular, similar resource cards which have been in use in the Lower Mainland for a long time. The best example is the Burnaby Community Services Society Seniors Resource Card:

http://www.bbyservices.ca/pdfs/242500_BCS_English_Resource%20Card_Rev.1.pdf

Because the format is small, the idea is to only show listings for the main ‘gateways’ to information and referrals. With this card, a senior could find any essential and health services and social activities. By keeping the number of the listings in the card high-level, and only listing phone numbers, it will allow the card to be printed in a font size large enough for seniors to easily read and navigate (such as the example link above).

Helping to Promote RDN Transit and Programs:

Additionally, Seniors Connect has recently started to work with the Regional District’s BC Transit staff (Daniel A/Director, Transportation and Emergency Services), to run group sessions for seniors: “How to Ride the Bus”, this valuable program, offered currently by the RDN, could be further promoted on this Resource Card (if desired by the RDN). This program is not currently well-promoted by the RDN (that we can see), and it really would help seniors to know that this is an option for them to learn and feel confident about riding the bus/public transport.

6. Describe the benefit of the project for the residents of the Regional District.

The goal of the Seniors Resource Card is to ensure that seniors, and those who care for seniors, have access to key essential information available quickly at their fingertips without hours of searching.

Our community’s aging demographics need such resources now, and well into the future as our population ages. According to the 2016 Census, Nanaimo’s population of 65+ currently makes up 27% of our total population. From 2006 to 2011, Nanaimo’s 65+ population grew by 18.5%; from 2011 to 2016, this same population grew by 22.7%.

We also have many older adults moving here from other places to retire in the community of Nanaimo. This means an increasing number of people who are new in town, and unsure of who to call or where to go.

Furthermore, many families in Nanaimo can be described as the ‘sandwich generation’ raising children and caring for their aging parents or other family members. This card would be very useful for families as well as seniors.

Leveraging in-kind resources and partners, this resource card could be cost-effectively distributed and promoted through the NDRC, Seniors Connect, and our other community partners – including social/non-profit agencies, Vancouver Island Health Authority, Nanaimo Division of Family Practice, City of Nanaimo, faith groups, and more.

We will aim to get maximum distribution to the places where seniors and their caretakers and families will be able to find and use this key information piece and effectively connect to the essential health care, services and programs they need.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

- An NDRC volunteer role will be created to maintain and update the card annually. This position will include the tasks of verifying the numbers and contacts on the card, as well as canvassing user groups for improvements to the content.
- Seniors Connect volunteers (who are seniors 55+) at the Seniors Connect Centre will provide the Seniors Resource Card to seniors who visit the Centre. These volunteers could also be trained to ask each senior if they need help with the phone calling, or in accessing the services or social activities found on the card. From there seniors could be also referred to Seniors Connect outreach services if needed.
- The “Better Together Champion” program is an existing workshop hosted by Seniors Connect and attended by members of the public and businesses such as library staff, postal workers, etc. It trains participants to be the ‘ears and eyes’ in the community on the lookout for seniors who may be at risk of social isolation, or having other challenges. This resource card will be given to all Better Together Champion volunteers so that in the event they see seniors at risk in the community, they can easily provide them with this information which is small enough to be carried in a purse or wallet.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

It is proposed to print up 5,000 cards per year to start. A quote from an online printer, Vista Print, is \$525 (plus tax), a local printer could print this piece for approximately \$900.00 (plus tax). It is preferable to use a local printer to design and create this piece, but both costs are show below:

Projected Costs:

Graphic Design: (\$5.00 for Vista Print, \$200 for local designer)

Printing and folding: 5,000 copies: \$525 - \$900 (Vista Print vs. Local Printer)

Advertising/Promotion of the Card:

- Print advertising campaign in Nanaimo Bulletin (many seniors regularly read this) - \$1500.00
- In Kind Advertising/Promotion – See details #11

Distribution: 0\$ (Covered by NDRC and Seniors Connect and community partners)

- **Total Option 1: Vista Print and advertising = \$2,030.00 (plus taxes)**
- **Total Option 2 – Local Printer and advertising = \$2,600.00 (plus taxes)**

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

There is currently no other funding for this project, or other applications in for grants. We can however provide necessary in-kind staff and resources to support this project such as NDRC Coordinator and volunteer hours, and Seniors Connect staff and volunteer hours.

Additional advertising in kind can be offered through our partnership with Seniors Connect. We can advertise and promote the card at no charge through their “Seniors Connections” (free, bright green bi-weekly which is distributed to over 70 locations in Nanaimo), Seniors Connect quarterly e-newsletter, Seniors Connect Centre, and well as on Senior Connect’s weekly SHAW TV segments. Our Action Group members will also help us to promote through their organization’s communication channels -- newsletters, Facebook pages, etc.

NDRC and Seniors Connect logos will appear on the card, and we would welcome the Regional District’s logo to be printed on this card as a supporter if desired.

~ Thank you for your consideration!

Notes:

***About Nanaimo Seniors Connect:** Funded in part by the Government of Canada’s New Horizons for Seniors Program, Nanaimo Seniors Connect is a 3-year collaborative-impact project focused on reducing the social isolation of older adults age 55+ in Nanaimo. Seniors Connect is 1 of 9 similar projects funded across Canada.

Through its five partners, the City of Nanaimo, HealthWell Educators & Consultants, Nanaimo Family Life Association, Nanaimo Lifeline, and the Nanaimo Women’s Resource Centre, Seniors Connect provides older adults meaningful opportunities for engagement including free culturally-safe and inclusive programming at the Seniors Connect Centre and out in the community. It also offers public education and workshops, outreach services, volunteer opportunities for seniors, and more.

**** Raising the Profile:** <http://www.seniorsraisingtheprofile.ca/wp-content/uploads/2017/08/RPP-Findings-and-Recommendations-from-the-Community-Consultations.pdf>



COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Nanaimo Foodshare Society		GRANT AMOUNT REQUESTED \$4875.95
MAILING ADDRESS 271 Pine Street, Nanaimo, BC		
POSTAL CODE V9R 2B7	CONTACT PERSON Jennifer Cody	
EMAIL ADDRESS ed@nanaimofoodshare.ca		TELEPHONE NUMBER 250-753-9393

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?

YES NO

IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

Foodshare's Resource Centre

- Community access to information regarding food programs and issues in the community. Referrals to community food programs. Access to certified community kitchen.
- Community support systems in place, including educational kitchen and meeting rooms. Facilitation of coordination related to community development with a food focus.

Networking:

- Nanaimo Food Security Roundtable is a coordinated network of organizations concerned with food security in the Nanaimo Region.

Programs increasing healthy food access:

- Summer Lunch Nutrition Needs Initiative in inner city parks during the summer season, where school is out and kids have less access to foods through their usual school program.
- School Meals provide with initiatives to address barriers to the classroom.
- Good Food Box is a healthy fruit and vegetable box for \$10. The value of the box is approx. \$47 of healthy foods, through the community purchasing program. (collaboration with Nanaimo Community Kitchen: Cooking Out of the Box Program)
- BC Premier Market Nutrition Program provides education and coupons for registered low income families to access the farmer's market.
- Farm to School (also known as the healthy eating options to schools for school food events)

Programs supporting food skills:

- Kids Eat Cooking/Schools Cooking classes for kids & youth
- Community Food School Gardens facilitated outdoor learning with a focus of growing food
- Healthy Harvest (with Strathcona Park Market) Indigenous food skills program

Programs supporting local food

- Ready Energy Initiative with Nanaimo Community Development day community event with attendance over 5000, education workshops about food saving and growing food, local vendors with information and products related to local food
- Montgomery Youth Employment Skills Program: 26 week program in which at least 30% are trained in agriculture and the food industry and employability skills, and supported in work placement opportunities
- Obtaining leadership teams of volunteers to pilot local (L) and organic surplus to the market, reducing food waste and maximizing skills and employability skills, and supported in work placement opportunities
- Foodshare Farm Share once a month food box of locally produced foods. The program supports a new farmer and introduces community members to what a local farm box looks like
- Pen-Acra Farm (collaborates with Organic Opportunities Farm Community Coop) engages the community (including people with challenges and disabilities) in agriculture. This is a market garden where people are trained to produce foods on a community scale. Volunteers bring home food in the harvest basket and also experience how to farm and market vegetables and fruit

see next page.

RDN application for the Food Security Report Card

1 Provide information about the programs and services offered to the community by your organization.

Foodshare Resource Centre

- Community access to information regarding food programs and issues in the community. Referral to community food programs. Access to certified community kitchen.
- Community support-access to facility, including commercial kitchen and meeting rooms; facilitation & coordination related to community development with a food focus

Networking:

- Nanaimo Food Security Roundtable is a coordinated network of organizations concerned with food security in the Nanaimo Region.

Programs increasing healthy food access:

- Summer Lunch Munch feeds children in inner city parks during the summer season, when school is out and kids have less access to foods through their usual school programs
- School Meals works with schools to address hunger in the classroom
- Good Food Box is a monthly fruit and vegetable box for \$10. The value of the box is approx. \$17 of healthy foods, through this community purchasing program. (collaboration with Nanaimo Community Kitchens: Cooking Out of the Box Program)
- BC Farmers Market Nutrition Coupon Program provides education and coupons for registered low income families to access the farmers market
- Farm to School (salad bars) bring healthy eating options to schools for school food events

Programs supporting food skills:

- Kids Get Cooking/Scratch Cooking classes for kids & youth
- Community Roots School Gardens facilitated outdoor learning with a focus of growing food
- Healthy Harvest (with Snuneymuxw First Nation) indigenous food skills program

Programs supporting local food

- Seedy Sunday (collaboration with Nanaimo Community Gardens)-one day community event with attendance over 1000, education workshops about seed saving and growing food, local vendors with information and products related to local food
- Homegrown Youth Employability Skills Program-a 25 week program in which at risk youth are trained in agriculture and the food industry and employability skills, and supported in work placement opportunities
- Gleaning coordinates teams of volunteers to pick local fruit and veggies surplus to the owners, reducing food waste and redistributing food to those in need and those that can process the foods
- Foodshare Farm Box once a month food box of locally produced foods. The program supported a new farmer and introduced community members to what a local farm box would be like
- Five Acre Farm (collaboration with Growing Opportunities Farm Community Coop) engages the community (including people with challenges and disabilities) in agriculture. This is a market garden where people are trained to produce

foods on a community scale. Volunteers bring home food in the harvest season and also experience how to farm and market vegetables and fruit

②

Provide information regarding your organization's revenue generating activities and other sources of income

Nanaimo Foodshare's main source of income is through government grants. Currently, we have funding from federal and provincial governments.

We also have received funding through the Nanaimo Foundation and have applications with other regional foundations.

Nanaimo Foodshare receives funding through donations from local organizations and individuals.

We also generate revenue through cost recovery fees. For example, we offer a Good Food Box program in the community. The fee for a box is \$10. ALL of the \$10 is used to purchase food for the box program. We receive funding for coordination and other expenses related to running the program through the provincial government. Other Foodshare programs also request fees for participation.

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations

a. Vancouver Foundation- \$9,675.00

b. VIHA HUB-\$5000.00

2. Provide information regarding your organization's revenue generating activities and other sources of income.

Nanaimo Foodshare's main source of income is through government grants. Currently, we have funding from federal and provincial governments.

We also have received funding through the Nanaimo Foundation and have applications with other regional foundations.

Nanaimo Foodshare receives funding through donations from local organizations and individuals.

We also generate revenue through cost recovery fees. For example, we offer a Good Food Box program in the community. The fee for a box is \$10. ALL of the \$10 is used to purchase food for the box program. We receive funding for coordination and other expenses related to running the program through the provincial government. Other Foodshare programs also request fees for participation.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

The Food Security Assessment and Action Initiative is a region-wide project intended to assess food security in our region. The project looks to engage in community information sessions and focus groups to recruit "food champions," individuals at the neighbourhood level interested in learning about and engaging in regional food security, to assist in assessing gaps and resources using a mix of online and offline surveys and questionnaires.

5. Provide the project start and end date.

Start Date: Oct 1, 2017

End Date: Mar 31, 2018

6. Describe the benefit of the project for the residents of the Regional District.

Individuals directly involved in the program as "food champions" will learn about food security and how it affects them and their community on all levels. They will have the chance to affect policy at the Municipal and regional level, and feel more connected to their own communities by participating in what is essentially a community-building project.

The greater regional benefit is a broad picture of how "food secure" our region is. Establishing these benchmarks with specificity at the neighbourhood level will have an impact on our region's health, economic, environmental, and social outlooks. This type of report is useful at all levels, in regional and municipal government, health regions, schools and universities, and economic development.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

Grant funding will be used to develop resources for volunteers to identify and collect information about food suppliers and producers, and to purchase tools required to gather information at the community level.

Facility rentals (10 meeting spaces over 6 months): \$750
Food and beverage costs for meetings and focus groups: \$750
Print fees: Questionnaires (25p. each, B/W): \$200
Print fees: Maps (large, \$5.00/sq. ft): \$450
Flip chart paper for community sessions: \$100
Pens for flip chart (scent free): \$50
Survey tools: \$515 (one year SurveyMonkey)
Print fees: Booklets containing final data presented to partners (20+ p. each, colour): \$500
10x10 tent for community outreach: \$100
2 x 4x8 collapsible tables: \$100
Sandwich boards: \$300
Toner: \$200
iPad stand: \$200
Otterbox: \$100

7. How many people does your organization anticipate will attend, benefit or participate in this project?

100s of volunteers. Program benefits entire RDN.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Volunteers will engage individuals, business, and organizations at the ground level in their region to help build an accurate picture of food security gaps and resources. They will help to shape future food policy at the municipal and regional level, gain greater understanding of food resources in their immediate neighbourhood and the greater region. They'll also develop a deeper understanding of how food security affects them, their neighbours, and the greater community.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

Grant funding will be used to develop resources for volunteers to identify and collect information about food suppliers and producers, and to purchase tools required to gather information at the community level.

Facility rentals (10 meeting spaces over 8 months): \$750
Food and beverage costs for meetings and focus groups: \$750
Print fees: Quasidennaire (25p. each, B/W): \$200
Print fees: Maps (large, \$5.00/eq. 1): \$450
Flip chart paper for community sessions: \$100
Fare for flip chart (sevent. fare): \$50
Survey tools: \$518 (one year SurveyMonkey)
Print fees: Booklets containing final data presented to partners (20+ p. each, colour): \$600
10x10 tent for community outreach: \$100
2 x 428 collapsible tables: \$100
Sandwich boards: \$300
Toner: \$200
iPad stand: \$200
Otterbox: \$100

see next pg.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

No fees.

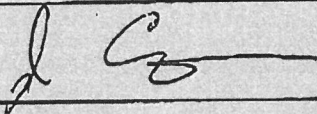
11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

- a. Vancouver Foundation- \$9,675.00
- b. VIHA HUB-\$5000.00

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached - sending by email
- 13. Provide a copy of your organization’s latest financial statement. Attached - by email
- 14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE Aug 31 / 2017
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Please submit your organization’s completed application to:

Finance Department
 Regional District of Nanaimo
 6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
 Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
 Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.



RECEIVED
AUG 30 2017
 REGIONAL DISTRICT
 of NANAIMO

E-MAILED

COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Nanaimo Unique Kids Organization		GRANT AMOUNT REQUESTED \$200,000.00
MAILING ADDRESS #2-5801 Turner Road, Nanaimo, BC		
POSTAL CODE V9T6L8	CONTACT PERSON Teresa Nielsen	
EMAIL ADDRESS uniquekidsoffice@shaw.ca	TELEPHONE NUMBER (250) 585-6856	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

Nanaimo Unique Kids Organization operates a learning center to provide support to children and youth with neuro-developmental differences so that they may be successful academically, recreationally, socially and behaviourally. NUKO offers three levels of support ranging from pre-school age to primary and school age. We meet the specific needs of our students by setting up programs that work with each child as an individual using a holistic approach. Our scholastic programs support their academic advancement using distance learning providers. Learners are supported by our programs with recreational activities and behavioural interventions all in a safe environment with low student to staff ratios.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

Our primary source of income is from North Island Distance Education School. These are transfer payments from School District 71 under who's authority NUKO is operating.
Our secondary source of income is from fees charged to parents of our students.
Our only other source of income is from applications to charitable foundations. To date, we have not been approved for any funding from any charitable foundation in 2017.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

Down payment for purchase of property at 60 Needham Street to be the new home of NUKO.

5. Provide the project start and end date.

Start Date: Sep 1, 2017

End Date: Sep 30, 2017

see attached for larger text

6. Describe the benefit of the project for the residents fo the Regional District.

NUKO is currently located at Longwood Station, off of the underground parkade underneath the Thrifty's Market. The location was formerly an ICBC claims center. ICBC occupied this location under a long-term lease which expires on February 28, 2018. When ICBC relocated to their current location on Applecross Road, they sublet the location to NUKO at very generous terms. While the current rate for retail space in this location is approximately \$13.48 per sqft, (\$5,330.22 per month for our location), ICBC has sublet our location to NUKO for \$3,500.00 per month (\$8.50 pre sqft). Unfortunately, the lease, and consequently our sub-lease, will expire on February 28, 2018. While the Vancouver based company which owns the property is prepared to extend the terms of our current lease to the end of the school year, they have informed us that we will then have to re-negotiate lease terms at the current market value.

There are also several shortcomings with our current location. We have almost no outdoor green space where the children can play and no playground. We also have no indoor athletics facility. We rent space from the Oliver Woods community center once a week and transport the children there in vans for their exercise. This lack of physical education facilities would be a hardship in any school, in a school for children with neurological disabilities, it is especially difficult. Many of our children have high energy issues. Physical activities are a part of these children's daily care plan as prescribed by their Behavioral Consultant. NUKO has limited abilities to deliver this program at our current location.

Our current location is 4,745 square feet. This is barely adequate room for our organization which offers pre-school and full K-12 education. In addition to the need to provide separate space for the primary, intermediate, and secondary students, our children often have special needs for individual space as well. In addition, NUKO offers a high rate of staff to students to ensure that each of our children receive the care and oversight they require. This results in a high number of staff, relative to our students, aggravating our space problems.

This location also has almost no natural light. The entire facility is semi-underground. The lighting is provided by florescent lights alone. Florescent lights produce a mild flicker which is not normal perceived, but which can be a serious distraction for children on the Autism Spectrum.

Currently our entrance is in the parkade underneath Longwood Station Thrifty's. There is considerable echo in this area and the noise level can be very disturbing to some children on the autism spectrum. This is aggravated by sound from vehicles and the air ventilation units there

7. How many people does your organization anticipate will attend, benefit or participate in this project?

50

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Volunteers are needed to assist in supervising the children at events and activities away from the school, such as swimming, bowling, therapeutic horseback riding, attending local events, and other activities off site.

Volunteers assist us in hosting our special events such as annual picnics as well as fundraising activities.

Volunteers are also needed to assist the instructors on a supervised basis. Because of the special needs of our students, much of the student activities must be overseen by our trained staff.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

Projected Purchase Price	
Asking Price: Initial offer	Anticipated Purchase Price
Purchase Price \$849,000.00	\$750,000.00 \$800,000.00
Down Payment (25%)	\$212,250.00 \$187,500.00 \$200,000.00
Mortgage amount	\$636,750.00 \$562,500.00 \$600,000.00
20 Year amortization period at 5%	\$4,194.24 \$2,698.29 \$3,942.75
Mortgage Payments for 2018	\$50,210.88 \$44,355.86 \$47,313.00
Total Housing Expenses for 2018	\$262,460.88 \$231,855.86 \$247,313.00
Budget	
2017-2018	
Parent Fees	\$84,000.00 \$84,000.00
Early Intervention	\$18,000.00 \$18,000.00
Tutoring	\$50,000.00 \$50,000.00
Primary Program	\$36,000.00 \$36,000.00
Donations/Funding	\$7,500.00 \$128,000.00
Gerring/United Way	\$8,700.00 \$10,000.00
North Island Distance Education School	\$174,000.00 \$174,000.00
Nursing Foundation	\$131,200.44
Total Income	\$377,000.00 \$827,925.00
Rent/Housing	\$36,750.00 \$387,490.88
All other expenses (see attached budget)	\$385,508.00 \$385,508.00
Total Expenses	\$402,258.00 \$627,966.68
Total Difference	-\$25,258.00 \$161.56

See attached for larger text

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

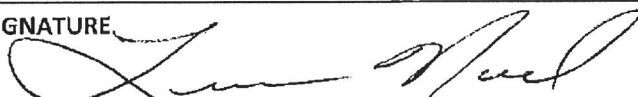
Not applicable.

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

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SIGNATURE 	DATE AUG 30/17
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Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

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Ritter, Bernadette

From: NUKO Teresa
Sent: Tuesday, September 05, 2017 2:41 PM
To: Ritter, Bernadette
Subject: Re: Grant Application

Hi Bernadette

Please see below the required information, and please contact me in you need anything else.

1. Provide information about the programs and services offered to the community by your organization.

Nanaimo Unique Kids Organization operates a learning center to provide support to children and youth with neuro-developmental differences so that they may be successful academically, recreationally, socially and behaviourally. NUKO offers three levels of support ranging from pre-school age to primary and school age. We meet the specific needs of our students by setting up programs that work with each child as an individual using a holistic approach. Our scholastic programs support their academic advancement using distance learning providers. Learners are supported by our programs with recreational activities and behavioural interventions all in a safe environment with low student to staff ratios.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

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Our secondary source of income is from fees charged to parents of our students.

Our only other source of income is from applications to charitable foundations. To date, we have not been approved for any funding from any charitable foundation in 2017.

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

Down payment for purchase of property at 60 Needham Street to be the new home of NUKO.

6. Describe the benefit of the project for the residents fo the Regional District.

NUKO is currently located at Longwood Station, off of the underground parkade underneath the Thrifty's Market. The location was formerly an ICBC claims center. ICBC occupied this location under a long-term lease which expires on February 28, 2018. When ICBC relocated to their current location on Applecross Road, they sublet the location to NUKO at very generous terms. While the current rate for retail space in this location is approximately \$13.48 per sqft, (\$5,330.22 per month for our location), ICBC has sublet our location to NUKO for \$3,500.00 per month (\$8.50 pre sqft). Unfortunately, the lease, and consequently our sub-lease, will expire on February 28, 2018. While the Vancouver based company which owns the property is prepared to extend the terms of our current lease to the end of the school year, they have informed us that we will then have to re-negotiate lease terms at the current market value.

There are also several shortcomings with our current location. We have almost no outdoor green space where the children can play and no playground. We also have no indoor athletics facility. We rent space from the Oliver Woods community center once a week and transport the children there in vans for their exercise. This lack of physical education facilities would be a hardship in any school, in a school for children with neurological disabilities, it is especially difficult. Many of our children have high energy issues. Physical activities are a part of these children's daily care plan as prescribed by their Behavioral Consultant. NUKO has limited abilities to deliver this program at our current location. Our current location is 4,745 square feet. This is barely adequate room for our organization which offers pre-school and full K-12 education. In addition to the need to provide separate space for the primary, intermediate, and secondary students, our children often have special needs for individual space as well. In addition, NUKO offers a high rate of staff to students to ensure that each of our children receive the care and oversight they require. This results in a high number of staff, relative to our students, aggravating our space problems.

This location also has almost no natural light. The entire facility is semi-underground. The lighting is provided by florescent lights alone. Florescent lights produce a mild flicker which is not normal perceived, but which can be a serious distraction for children on the Autism Spectrum.

Currently our entrance is in the parkade underneath Longwood Station Thrifty's. There is considerable echo in this area and the noise level can be very disturbing to some children on the autism spectrum. This is aggravated by sound from vehicles and the air ventilation units there

7. How many people does your organization anticipate will attend, benefit or participate in this project?

50

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Volunteers are needed to assist in supervising the children at events and activities away from the school, such as swimming, bowling, therapeutic horseback riding, attending local events, and other activities off site.

Volunteers assist us in hosting our special events such as annual picnics as well as fundraising activities.

Volunteers are also needed to assist the instructors on a supervised basis. Because of the special needs of our students, much of the student activities must be overseen by our trained staff.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

Projected Purchase Price

Asking Price	Initial offer	Anticipated Purchase Price	Purchase Price
	\$849,000.00	\$750,000.00	\$800,000.00
Down Payment (25%)	\$212,250.00	\$187,500.00	\$200,000.00
Mortgage amount	\$636,750.00	\$562,500.00	\$600,000.00
20 Year amortization period at 5%	\$4,184.24	\$3,696.33	\$3,942.75
Mortgage Payments for 2018	\$50,210.88	\$44,355.96	\$47,313.00
Total Housing Expenses for 2018	\$262,460.88	\$231,855.96	\$247,313.00

Budget

	2017	2018
Parent fees	\$84,000.00	\$84,000.00
Early intervention	\$16,800.00	\$16,800.00
Tutoring	\$50,000.00	\$50,000.00
Primary Program	\$36,000.00	\$36,000.00
Donations/Funding	\$7,500.00	\$126,000.00
Gaming/United Way	\$8,700.00	\$10,000.00
North Island Distance Education School	\$174,000.00	\$174,000.00
Nanaimo Foundation	\$131,230.44	
Total Income	\$377,000.00	\$627,925.00

Rent/Housing	\$36,750.00	\$262,460.88
All other expenses (see attached budget)	\$365,508.00	\$365,508.00
Total Expenses	\$402,258.00	\$627,968.88

Total Difference -\$25,258.00 \$61.56

Hope you are having a great day,



COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Nanaimo Women's Resources Society		GRANT AMOUNT REQUESTED 5,000
MAILING ADDRESS 150 Wallace Street, Nanaimo, BC		
POSTAL CODE V9R 5B1	CONTACT PERSON Lesley Clarke	
EMAIL ADDRESS director@nanaimowomen.com	TELEPHONE NUMBER 250-753-0633	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

The Nanaimo Women's Resources Society has a thirty six year history of providing direct social services to marginalized populations, while addressing systemic issues that contribute to marginalization and exclusion. We provide women tools, education and resource planning for women and families through the Nanaimo Women's Centre to expand their social, cultural, and economic opportunities. Our main areas of work involve connecting with at risk women, children, youth, and families who face challenges due to the conditions of , poverty, violence, poor health, isolation, and social, cultural and economic marginalization. We offer direct one to one support services for individuals facing crisis, or needing support with resource planning. Most recently we have been offering creative community programming that posits marginalized individuals in the role of the experts, and provides them a forum to speak to the community about their own needs and issues.

The NWRS recognizes the resiliency of many of the individuals seeking services and our approach is client-centred partnership. The NWRS holds that social change is fostered by providing those impacted by oppression the opportunity to be agents of change. All of our initiatives come from a recognized need that is guided by the participants themselves. Participant councils, focus groups, interviews, and a variety of other knowledge sharing activities guide the development of projects and services in collaboration with participants. It was based upon the request for more culturally based programming that the NWRS initiated innovative projects that used creative and social activities to reduce isolation, promote connection, and improve well-being.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

The Nanaimo Women's Resources Society is a registered not for profit society with charitable status. We generate revenue through program and project specific grants and contracts, community donations, and fundraising activities. Currently our funders include, Services Canada, Community Gaming, and Coast Capital Savings. The Nanaimo Women's Centre has a strong history of working with the community to enhance programs and services through in kind donations and volunteer professional support.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

"Small Ghosts" is a dynamic original piece of theatre that explores the issue of ageism from a local perspective. The community of Nanaimo has a valuable resource in the stories of our older adult population, yet many can attest to experiences of ageism. This form of discrimination is reductionist and many older residents with diverse stories and experiences can feel a sense of erasure from the community. The NWRS, Healthwell Consulting, and Western Edge Theatre collaborated to bring local older adults and a playwright together to create an original play titled Small Ghosts. The stories have been collected from diverse populations within the regional district of Nanaimo, with respect to culture and socio economic background. The goal is to support a local production of the play and have seniors lead a community engagement campaign regarding ageism and the impacts. From the earliest inspiration of the story to the production and promotion this play is both local and senior driven. This project is in line with the goal to make Nanaimo an ageing friendly city. Community engagement is key to achieving this goal so we look forward to promoting this open dialogue.

5. Provide the project start and end date.

Start Date: Nov 1, 2017

End Date: May 31, 2018

6. Describe the benefit of the project for the residents fo the Regional District.

This project is an original piece of theatre, inspired entirely by the stories of local residents who are ageing. The story will explore this issue from a local perspective. As part of the program, we will support a group of older adults who will promote the event through a series of community engagements that will invite people to consider the issues of ageism. This will include social media campaigns and culture jamming campaigns. There is a large ageing populations within the RDN. This program will invite the community at large to explore their own response to ageing through engaging performances. The ultimate intention is to inspire ongoing dialogue, and promote a positive vision of this ageing population. This project has the potential to be moved all around the district, in the future it could be a mobile show. This program will support a the older adults in the community by providing a forum for them to communicate about their issues, and it will support the broader population by providing a cultural engagement opportunity with local relevance, and educational value.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

600

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Volunteers were involved in the collection of the stories that informed the play. All the participants were local seniors, representing a variety of cultures and socio economic backgrounds. This participation allowed for the development of a rich piece of theatre, using the backgrounds of local citizens as the basis for the story. Volunteerism, particularly from the older populations, will be encouraged at multiple points of the process. Some of the work done by Western Edge Theatre members will be donated in kind. In addition to this, the community engagement portion of the program will be supported by volunteer efforts. Citizens will have the opportunity to engage with the social media and culture jamming campaigns as there will be posts on public forums and we will encourage community discussion on these forums by asking probing questions and using interesting imagery. Citizens will be the audience at all public viewings of this show, and will have the opportunity to consider the issues presented and provide feedback. Youth volunteers will be recruited to assist seniors with marketing efforts, box office sales, concessions sales, and acting as theatre ushers. This will assist them with building a marketable skill sets, and references for a resume. In short there are a variety of opportunities for residents in the RDN to participate in this project.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

We are applying for a grant to cover the costs of the production of the play, and supporting activities.

COSTS ASSOCIATED WITH PLAY
Set supplies 500
Costumes 250
Props 100
Transcription 800
Royalties 500
Printing 350

COSTS ASSOCIATED WITH COMMUNITY ENGAGEMENT
Volunteer Training \$2500.00

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

The following is a breakdown of our expected revenues and the sources of these;
Fundraising and special events to support the project will raise \$2000.00
Community Donations \$500.00
Corporate Sponsors \$1000.00
Advertising Sales \$1000.00
Ticket Sales \$2000.00 (Complimentary tickets will be reserved at each show for community members who are low income, and seniors)
Concession Sales \$500.00

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

This project will be partially funded from a grant by the City of Nanaimo Social Planning Committee. We have received 5000.00 to support the work of the project. Admission fees will be charged and this will also supplement some of the costs associated with this project. We will seek business sponsors and in kind support to supplement the financial needs of this project.

The quilters guild of Nanaimo will donate quilts to be auctioned off. We are expecting \$2000.00 in revenue from this initiative. In addition to this we have other fundraising activities to planned to raise a minimum of \$500.00. Other revenues as noted above will come from advertising.

We have secured in kind contributions which currently are valued at \$2000.00.

Budget Information – please provide the following information as separate attachments:

12. Provide a copy of your organization's current year budget. Attached
13. Provide a copy of your organization's latest financial statement. Attached
14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

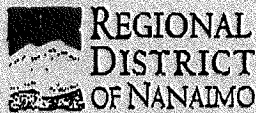
SIGNATURE 	DATE Aug 31, 2017
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Please submit your organization's completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.

AUG 28 2017



E-MAILED

REGIONAL DISTRICT

COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION North Island Wildlife Recovery Association (NIWRA)		GRANT AMOUNT REQUESTED \$1,150
MAILING ADDRESS P. O. Box 389, Errington, BC		
POSTAL CODE V0R 1V0	CONTACT PERSON Jodi Young, Office Administrator	
EMAIL ADDRESS wildlife@niwra.org	TELEPHONE NUMBER 250-248-1274 Ext 4.	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

NIWRA cares for orphaned, injured and ill wildlife, releasing them back into the wild whenever possible. We offer educational programs regarding wildlife and the need for protection of their habitats. Our volunteers go out to the local schools on Vancouver Island and provide educational programs for all grade levels. We also provide guided instruction for school visits at NIWRA as well as providing instructional guides for tour groups, seniors groups and other tourist operators. NIWRA has become a renowned tourist destination in the Oceanside area. NIWRA works in cooperation with the Provincial Conservation Department and has also been instrumental in assisting other Government agencies when required, such as clean up of waterfowl following oil spills and treatment of injured wildlife when required.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

NIWRA charges a minimal fee for admission in order to offset the costs of feeding and caring for wildlife at the centre. We have only six paid employees, all others working at the centre are volunteers. We work with corporate organizations to obtain funding for larger projects and for some of our educational endeavors. We do submit grant requests to various organizations to assist us with costs of raising bear cubs, purchasing tracking equipment for their release, and purchasing other items, such as vehicles. We are supported by local groups such as the Rotarians and we receive private donations from individuals, often with requests to have the donation targeted for a specific program.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

In 2015 NIWRA organized a one-day mushroom festival to educate the public about mushrooms, how to forage for them, and which ones should not be eaten. To our surprise, more than 800 people attended the festival, coming from as far away as the Lower Mainland, Victoria, and Port Hardy. In 2016 we tried to prepare better and arranged to secure a parking area some distance from NIWRA, rented two minivans, and with the help of Rotarians, transported people to the centre, alleviating the massive number of vehicles parking on the roadsides. We also rented a marquis tent from a local Parksville business in case of rainy weather. We did not charge for admission at these events but rather requested admission by donation. At the end of the event, taking into account that we did not make any admissions for the day, NIWRA did not break even, but the educational component was more important we felt. This year we plan to again rent the minivans and the marquis tent for the project

5. Provide the project start and end date.

Start Date: Aug 27, 2017

End Date: Aug 27, 2017

6. Describe the benefit of the project for the residents for the Regional District.

In the two previous years, the majority of our visitors came from outlying areas on Vancouver Island and from further south near Victoria and its outlying districts but we did see visitors from North Island as well as the Lower Mainland last year. With the obvious interest in foraging for mushrooms, it is important to educate the public as to which mushrooms can be eaten and which should not be eaten. We had several mushroom specialists present to identify mushrooms which the public brought to NIWRA as well as to demonstrate, using samples, which mushrooms can be dangerous and which are safe to eat. A great deal of educational material was also provided as handouts.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

We anticipate at least the same number as in 2016, i.e. 1,100, but as the festival will be better advertised this year, it could be more.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

In the previous two festivals we utilized many of NIWRA's volunteers to act as parking guides, to assist with gift shop questions, set up and take down displays, design and print signage, prepare handouts, etc. We also partnered with the Arrowsmith Naturalists and their volunteers worked alongside ours to make things run smoothly. A number of local vendors were also invited last year to send wares which had a mushroom-related theme and our volunteers assisted them with set up and take down.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

The requested funding is for the rental of the marquis tent. Last year the cost was \$801.93. We would also like to recoup some of the costs of the rental of the two minivans which last year amounted to approximately \$350.00, which included gasoline and insurance - drivers were volunteers with appropriate Class drivers' licenses.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

Again this year we plan to have admission by donation. For the first time we are going to add a suggested donation of \$5.00 per person although this doesn't always work out - several people attend who do not have funds to enter and they are not kept out of the festival because of this. The reason we decided to suggest a donation this year was that we did not break even considering the loss of income to NIWRA in the previous two years and we are trying to offset the loss.

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

NIWRA itself has budgeted \$5,000 for this project. We have submitted a grant request to Parksville Grants in Aid as well for assistance. Arrowsmith Naturalists will provide volunteer assistance and Rotary club is willing to drive the rental vans for us free of charge.

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE Aug 27, 2017
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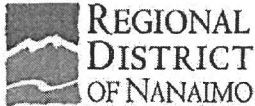
Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2

Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572

Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.



COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Oceanside Hospice Society	GRANT AMOUNT REQUESTED \$5,000.00
MAILING ADDRESS 210 Crescent Road West, Qualicum Beach, BC	
POSTAL CODE V9K 1J9	CONTACT PERSON Shianne Carswell
EMAIL ADDRESS shianne@oceansidehospice.com	TELEPHONE NUMBER 250-752-6227

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

Please see attached.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

Please see attached.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

Please see attached.

5. Provide the project start and end date.

Start Date: April 1, 2018 End Date: March 31, 2019

6. Describe the benefit of the project for the residents fo the Regional District.

Please see attached.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

Please see attached.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Please see attached.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

Please see attached.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

Please see attached.


11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

Please see attached.

Budget Information – please provide the following information as separate attachments:

12. Provide a copy of your organization's current year budget. Attached
13. Provide a copy of your organization's latest financial statement. Attached
14. Provide an annual report for your organization, if applicable. Attached N/A

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SIGNATURE 	DATE August 29, 2017
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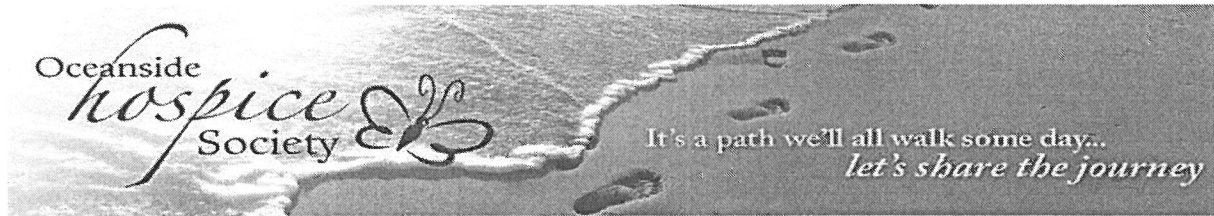
Please submit your organization's completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

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RDN Grants-in-Aid Application 2018

Grief Counselling Program



1. Provide details about the programs and services offered to the community by your organization.

Oceanside Hospice Society (OHS) is a non-profit organization located in Qualicum Beach. We are community-funded and volunteer-driven, currently with over 85 volunteers, 4 full-time staff, and 1 part-time staff involved in our program delivery. We support individuals, families and caregivers who are facing end-of-life issues including bereavement and grief, in the Oceanside communities of Parksville, Qualicum Beach, Nanoose Bay, Deep Bay, Bowser, Errington, Coombs, Hilliers and Whiskey Creek. Our volunteers also provide service in the Hospice at Trillium (Lodge) in Parksville.

OHS is an integral part of the interdisciplinary, end-of-life team within the Oceanside community. In a flexible and case-specific manner, we bridge gaps in the continuum of care by supporting caregiving at home, in hospital or palliative care units, and in community care facilities.

Complimentary Programs and services our organization offers include:

- On-Call Counselling - we offer the services of a clinical counsellor for people facing their own death; we also provide this service for family members, friends, groups and caregivers who are anticipating or have experienced the loss of a loved one.
- Equipment Loan Program - we deliver hospital beds, commodes, walkers and other devices which help palliative patients to stay at home longer, in comfort, and surrounded by loved ones. This Program helps alleviate the need for travel to Nanaimo Regional General Hospital (NRGH) or other hospitals.
- Self-Care Clinic – every Friday, volunteers with specialized training in Healing Touch & Reiki offer a free 45 minute treatment to palliative clients, caregivers, or the bereaved. This service is provided at ‘Valhalla’ - our base of operations; in a care facility; or in the client’s home.
- Meditation Program – OHS has begun to offer a new Meditation program for clients, volunteers, board members, and staff. Participants learn Mindful Meditation to help increase their ability to experience calm, learn to heal, and live in a world that may be difficult or challenging following the

loss of a loved one. Sessions are offered in 4-week blocks during the months of March, May, September, and November, with 1-week sessions provided during the summer months.

- One-to-One Client Support Services – volunteers are available on-call to provide support to palliative patients and caregivers.
- Caregiver Respite and Companionship – volunteers are available to provide practical and psychosocial supports to caregivers and to those individuals who have experienced a loss.
- Palliative Vigil Team – volunteers will sit with palliative patients, for those at end of life who are without a family, and for families who need relief.
- Grief Support Groups – meet weekly at Valhalla.
- Grief Walking Groups – meet weekly at Valhalla
- Speakers' Bureau – We offer talks and information about our services.
- Lending Library - An extensive and up to date selection of books and DVDs dealing with end of life issues, care giving, grief and loss are available on loan at 'Valhalla.'

2. Provide details regarding your organization's revenue generating activities and other sources of income.

We are a not-for-profit organization. As such, we seek to secure funding through all means available to us, principally:

- Grants – Gaming, United Way, Order of St. John, RDN
- VIHA – Contract for capacity building of End of Life Services
- Annual Fundraising Events – Annual Golf Tournament, Cycle for Life Tour, Memory Tree Campaign
- Third party fundraisers - service clubs, Silver Spur Riding Club, St. Mark's Fair, etc.
- Educational Events – Community sessions, Informational talks, "Meet the Author" events, etc.
- From April 2016 to March 2017, OHS volunteers contributed approximately 4690 hours of volunteer time and expertise to hospice/palliative care service delivery, with an in-kind value of almost \$94,000.

3. Does your organization own its own facility? YES NO

Our base of operations is at 210 Crescent Road West, Qualicum Beach. We lease this space at a subsidized rent from the town of Qualicum Beach. We rent separate space in Qualicum Beach for Equipment Loan Program storage.

4. Describe the project that this grant is intended to be used for.

Grief Counselling Program

The program for which we are seeking funding is our Grief Counselling Program. Our certified counsellors are available on an as-needs basis throughout the year to provide individual, couples, group and family counselling services to those of all ages who are facing end-of-life issues, including palliative patients, their caregivers, and those who have lost loved ones.

5. Provide the project start and end date

We offer counselling services on an ongoing basis but the current application is for funding for our 2018 fiscal year.

Start Date: April 1, 2018

End date: March 31, 2019

6. Describe the benefit of the project for the residents of the Regional District

As unresolved grief can lead to serious mental health issues including depression, anxiety, suicide, and even physical illness, the key benefit of this program is a move towards renewed hope, stronger community ties and an improved quality of life. Participants will learn how to process their emotions, re-frame inaccurate thought processes, and develop positive coping skills. Participants will develop stronger community connections through access to additional OHS and community resources resulting in a decrease in isolation and mental stress and an increase in support and overall wellness.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

We anticipate that between 50-75 people will directly participate in this program. However, each individual death is estimated to affect between 8-10 family members so the positive effects of this program extend to include and benefit a minimum of 400-600 individuals.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

OHS has a very dedicated volunteer base. In 2016, OHS volunteers contributed approximately 4690 hours of volunteer time and expertise to hospice/palliative care service delivery, with an in-kind value of almost \$94,000.

Although the one on one counselling program is administered by paid clinical counsellors, post counselling grief groups are also available to our clients and are run strictly by volunteers. We currently offer a weekly grief support group as well as a weekly grief walking group to help our clients work through the grieving process with the aid of their peers who have gone through the process themselves, and have received appropriate volunteer training. Our clients often choose to become Hospice volunteers

after they have participated in our grieving programs; this enables them to continue the healing process while at the same time, providing them an opportunity to connect and give back to the community.

This Grant will allow our existing and future volunteers to support members of the Oceanside community to the greatest extent possible.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

This grant will be used to pay the salaries of our certified counsellors who are available on an as-needs basis throughout the year. Typically people who could not otherwise afford a professional counsellor take advantage of this program, which is free of charge to participants. Counsellors charge a reduced rate of at least 50% below the BC association of Clinical counsellors' recommended fee schedule.

Estimated Expenses

Expense Category	Detailed Item Description	Total Cost	Amount Requested
Salaries	370 counselling hours	\$12,950	\$5,000
Materials	Program brochures	\$200	\$0
		\$13, 150	\$5,000

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

N/A

11. Provide details regarding all other sources of funding for the project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

Estimated Revenues

Sources of Funding	Type	Amount (C\$)	Status
United Way	Financial Support	\$4000	Confirmed
TELUS grant	Financial Support	\$5000	Applied/Unconfirmed
City of Parksville	Financial Support	\$1000	Applied/Unconfirmed

12. Provide a copy of your organization's current year budget. **Attached**

13. Provide a copy of your organization's latest financial statement. ****Attached****

14. Provide an annual report for your organization, if applicable. ****Attached****

COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION People for a Healthy Community on Gabriola Island Society		GRANT AMOUNT REQUESTED 2,960.00
MAILING ADDRESS Box 325 Gabriola Island BC		
POSTAL CODE V0R 1X0	CONTACT PERSON Brenda Fowler	
EMAIL ADDRESS brenda@phcgabriola.org	TELEPHONE NUMBER 250 247 7311	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

People for a Healthy Community (PHC) on Gabriola Island has been serving our community for over 20 years. Our programs target vulnerable populations in our community, and are designed to reduce social isolation, improve educational outcomes, and support those who are vulnerable resulting from a disability, low income, or age. PHC is Gabriola's only social service agency, our programs include a Food Bank and lunch socials, weekly activity day for isolated seniors, peer led exercise program and a garden and school lunch program. Our programs are coordinated by a small staff and over 100 volunteers and often done in collaboration with a community partner. Our programs are targetted to address the social determinants of health, and our aim is to enhance the social inclusion within our community.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

Our revenue base is donations and program specific grants. Approximately 67% of our revenue is from individual donors and fund-raising events; 48% is from the BC provincial Gaming grant, and the remainder is from other sources and self funding activities.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

Gabriola's population is primarily seniors and we have a significant number of seniors living alone. The health risks of social isolation for this group is high and increases as seniors reduce their driving, reduce their social engagements and volunteering efforts as they age. Our new project is called Staying in touch - every day and in an emergency. Under this project we would 1) develop a community wide daily telephone check-in phone tree. Any senior in the community could participate in this activity 2) prepare and distribute emergency kits for seniors who are low income and who would not otherwise have access to an emergency kit. 3) connect and visit with housebound seniors to deliver kits. Volunteers would be recruited and trained to do the phone calls, and volunteers would compile the emergency kits and make them available to the seniors either via a volunteer home visit or via an existing program such as the PHC monthly seniors luncheon or the weekly seniors activity day. Some kits might also be delivered in partnership with the volunteers of the Meals on Wheels program.

5. Provide the project start and end date.

Start Date: Jan 1, 2018

End Date: Sep 1, 2018

6. Describe the benefit of the project for the residents fo the Regional District.

Improving our community social networks builds stronger sense of belonging and spirit of community. This feeling contributes to a sense of self confidence and helps to maintain good mental health. Reduction of depression amongst elderly reduces demand on medical system within the region. Engaging and training volunteers builds local capacity within our community, which can be utilized across organizations, and contributes to the general well being of our community. In addition in a practical way, more of our seniors are living alone and we can decrease the stress of living alone by creating a system of daily checks, and increase a sense of preparedness by having a basic emergency kit in a number of households that could not otherwise afford them. Grant will start prior to Jan 1 2018 if funds are released prior to that.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

we would target 80 seniors and involve 10- 5 volunteers.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

This new project is an opportunity for a team of new volunteers to be recruited who might not be able to devote a large amount of time but who would be happy to call a few seniors each day. Engaging people in a small way can lead to further involvement in other volunteer activities. The recruitment, screening and training of these volunteers is a critical component to this project because of the vulnerable nature of the target group. We appreciate the due diligence required when working with this target group and so have sought funding and received approval from the BC Community Response Network which will be applied to a staff position which will coordinate this project. In addition the volunteers will have the roles of organizing the telephone tree, communicating with PHC staff, who will contact Island Health seniors resource staff or appropriate ambulance staff when calls are not completed. Volunteers will also be involved in the selection and purchase of emergency items, the packaging of the items and the delivery to the seniors home. In some cases volunteers will also be used to install or store some items. Finally volunteers will tabulate their calls and provide feedback to the PHC staff.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

purchase of emergency items (based on sample package from Robson Valley)	
\$20.00 x 80 participants	1,600.00
Volunteer travel to seniors homes (twice x .51/km x10x80	860.00
Advertisement (print and social media)	500.00

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

Not applicable If the project is successful, an assessment of how to fund the program going forward would be undertaken, and if necessary a fee could be involved. But currently, once the processes and procedures are established, we envision this as a community volunteer service.

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

People for a Healthy Community is the lead organization on Gabriola for the BC Community Response Network which is responsible for the education/implementation of provincial Adult abuse legislation. We have recently received some program funds (\$ 3,000.00) which will cover the staffing evaluation and stakeholder relations, requirements necessary for the protection of privacy and safety of this vulnerable group.

Budget Information – please provide the following information as separate attachments:

12. Provide a copy of your organization’s current year budget. Attached
13. Provide a copy of your organization’s latest financial statement. Attached
14. Provide an annual report for your organization, if applicable. Attached N/A

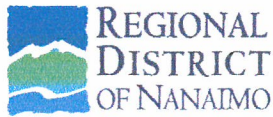
Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE Brenda Fowler (esignature)	DATE Sep 1, 2017
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Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.



COMMUNITY GRANTS PROGRAM APPLICATION

RECEIVED
 AUG 30 2017
 REGIONAL DISTRICT OF NANAIMO

NAME OF ORGANIZATION PEOPLE IN PAIN NETWORK SOCIETY	GRANT AMOUNT REQUESTED \$10,000.00
MAILING ADDRESS 	
POSTAL CODE	CONTACT PERSON HEATHER DIVINE - CEO
EMAIL ADDRESS	TELEPHONE NUMBER 1-844-747-7246

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

- Provide information about the programs and services offered to the community by your organization.

MONTHLY PEER LED MEETINGS.
 LEADERS TRAINING.
 SOLUTIONS TO BE APPLIED TO CHRONIC PAIN EITHER THROUGH VIDEOS OR GUEST SPEAKERS AT OUR MONTHLY MEETINGS
 WE HAVE ENTERED INTO A CONTRACT WITH THE VANCOUVER ISLAND HEALTH AUTHORITY TO SUPPLY EXERCISE PROGRAMS TO CHRONIC PAIN SUFFERERS THROUGH THE RDN ON A WEEKLY BASIS.
 OUR WEBSITE IS "PIPAIN.COM"

2. Provide information regarding your organization's revenue generating activities and other sources of income.

SOME FUNDERS ARE:
 - PHARMACEUTICAL FIRMS
 - GARAGE SALES
 - LEGION # 10 BEVERAGE + BURGER NIGHTS
 - SILENT AUCTIONS
 - 50/50 DRAWS
 - DONATIONS - WE ARE A FEDERALY REGISTERED CHARITY # 84471-7283 RR 0004

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

CHORE BOOKS - FB LEADERS + ASSISTANTS - 30 @ \$250.00		= \$7,500.00
PRINTER - OFFICE	- 1 only	= \$ 500.00
SERVER - OFFICE	- 1 only	= \$1,500.00
TAPE BACKUP - OFFICE	- 1 only	= \$ 500.00
	TOTAL	= \$ 10,000.00

5. Provide the project start and end date.

Start Date: JAN. 01, 2018 End Date: JAN. 30, 2018

6. Describe the benefit of the project for the residents fo the Regional District.

OUR EXISTING EQUIPMENT IS DATED AND INEFFICIENT. THIS GRANT WOULD ALLOW ARE SOCIETY TO DELIVER THE MUCH NEEDED PROGRAMS TO THE RDM BUT ALSO TO IMPROUE DELIVERY OF THE SERVICES.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

± 500 PARTICIPANT

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

WE ARE ALL VOLUNTEERS RIGHT FROM OUR BOARD OF DIRECTOR THROUGH OUR PEER GROUP LEADERS AND MEMBERSHIP.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

PLEASE SEE #4

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

NO FEES ARE CHARGES


11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

N/A

Budget Information – please provide the following information as separate attachments:

12. Provide a copy of your organization's current year budget. Attached
13. Provide a copy of your organization's latest financial statement. Attached
14. Provide an annual report for your organization, if applicable. Attached N/A

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SIGNATURE 	DATE AUGUST 29, 2017
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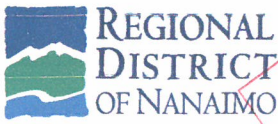
Please submit your organization's completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2

Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572

Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.



RECEIVED
AUG 30 2017
REGIONAL DISTRICT
OF NANAIMO

COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Qualicum Beach Streamkeepers Society	GRANT AMOUNT REQUESTED \$2500
MAILING ADDRESS 216 Saturna Drive, Qualicum Beach, B.C.	
POSTAL CODE V9K 2P5	CONTACT PERSON Dr. Peter Drummond
EMAIL ADDRESS pdrum92@gmail.com	TELEPHONE NUMBER 250-752-3337

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

The Qualicum Beach Streamkeepers have been a driver in community sustainability for 22 years. Their primary focus has been the protection of and development of the productivity of Beach and Grandon Creeks and that in the Little Qualicum River. The mandate of the organization includes all aspects of environmental protection and education relating to sustainability of the waterways. An emphasis has also been placed on education in school children and the preservation and planting of trees and shrubs within the district. To this end, the Society maintains a presence at many social and community events throughout the year. These events include Wellness Fairs, Earth Day, Family Day, Beach day, The Run of the River and similar activities. The Society has also sponsored Junior Streamkeeper programs coincident with the spring break and adult orientated stream life identification courses. The Society has been instrumental in a variety of major Town creek diversion projects which were necessary for the restoration of waning coho returns (reference: QBSK 1995-2017 report). The Streamkeepers Society has partnered for 7 years with the Regional District of Nanaimo in the Community Watershed Monitoring Program as well as providing hundreds of man hours of labour in shrub watering and in removing succulents from the Little Qualicum estuary (2014-2017). The estuary has been a common concern for both the Streamkeepers and the RDN and as a result a tree and shrub planting program was initiated for the coho smolt channels near the mouth of the spit. The Streamkeepers maintain an active web site for information and recruitment purposes (WWW.QBStreamkeepers.com).

2. Provide information regarding your organization's revenue generating activities and other sources of income.

The QBSK Society relies on grant monies for special projects. About 78% of its \$2436 revenue in the 2016-2017 fiscal year was generated from membership fees and private donations (refer to attached statement).

The special project identified below (4) has raised \$7298 to August, 2017 and a second round of fund raising will begin when the Interpretive Centre design has been finalized by September 30, 2017. The potential for corporate donations to the project beyond that suggested from the Pacific Salmon Foundation, is very strong.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

The grant monies are to be used exclusively on the "Faye Smith Memorial Interpretive Centre" at 3300 block Highway 19A in Qualicum on Qualicum Beach Town owned property. The centre will cover approximately 500 square feet on one level and will be situated at the present location of the Brant viewing platform. It will be incorporated into the waterfront trail system from the main beach and that leading to the Grandon Creek trail

5. Provide the project start and end date.

Start Date: *DECEMBER, 2017* End Date: *APRIL, 2018*

6. Describe the benefit of the project for the residents fo the Regional District.

The Interpretive Centre will provide an inviting view point of the Qualicum Beach waterfront for residents, tourists and local class room field trips. It will be equipped with appropriate signage relating to the importance of salmon and waterfowl migration through the area, the latter of which is a flyway for approximately 320 species of birds. The Centre will highlight our understanding of the complexity of the flora and fauna of Vancouver Island's eastern coastal ecosystem. The structure and its associated park (approximately 340 X 60 feet) will be at the terminus of the waterfront trail.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

The naturalists and the QBSK total about 50 active members

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

The project described has a very broad appeal in the Town. It is the intention of the organizing group to engage as many groups as possible to produce a first rate interpretive centre which would be a show piece and a much needed addition to the waterfront. At present, volunteers are engaged in the planning, the design (an architect) and the drafting of the final plans for the structure and the landscaping of the public area. At present there is no paid help. The roles taken by other volunteers will range from fund raising, to surface finishing, to revegetating the immediate area. QBSK members are veterans of native shrub planting and would be expected to provide assistance to the walking and picnic area. The bulk of the construction will likely be carried out through contracting but with assistance by knowledgeable volunteers.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

The funding monies would be used exclusively for the construction of the Interpretive Centre or for signage within the structure. The funding will not be used for landscaping or for the adjacent parking area. The cost of the structure is not expected to exceed \$60,000. It is not clear at this time if a structural engineer would be required. Development cost charges and fees are expected to be waived by the Town of Qualicum Beach. The preliminary cost breakdown is as follows:

Foundation	\$ 2000
Ramps and Flooring	10,000
Railings	3,000
Roof support	5,000
Roof structure and Covering	20,000
Signage	15,000

Total	\$ 55,000

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

No fees will be charged.

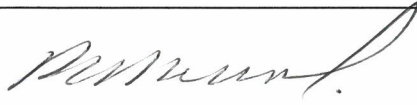
11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

To date, \$7298 has been given to the project by private donors. When the design is completed at the end of September, 2017, a canvas for corporate and further personal donations will begin. No other grant applications have been made. The Pacific Salmon Foundation has indicated a willingness to be a corporate donor to the project and an application to this organization will be made before the next deadline on October 16, 2017. The Town of Qualicum Beach will be a full partner in the project but it has not been established at this time what form their contribution will take. The Arrowsmith Naturalists and the Qualicum Beach Streamkeepers will both be making financial contributions. The regions Mount Arrowsmith Biosphere Research Foundation (MAABRI) has been invited to participate in the project. The local service organization such as the Rotary, Kinsmen and Lions will be solicited.

Budget Information – please provide the following information as separate attachments:

- | | | | |
|---|----------|-------------------------------------|--|
| 12. Provide a copy of your organization’s current year budget. | Attached | <input checked="" type="checkbox"/> | PAGE 1 |
| 13. Provide a copy of your organization’s latest financial statement. | Attached | <input checked="" type="checkbox"/> | PAGE 1 |
| 14. Provide an annual report for your organization, if applicable. | Attached | <input checked="" type="checkbox"/> | N/A <input type="checkbox"/> YEAR END REVIEW |

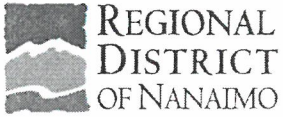
Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE August 28, 2017
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Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

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COMMUNITY GRANTS PROGRAM APPLICATION

RECEIVED
AUG 31 2017
REGIONAL DISTRICT
of NANAIMO

NAME OF ORGANIZATION RADIO MALASPINA SOCIETY		GRANT AMOUNT REQUESTED \$9,000
MAILING ADDRESS #2-34 VICTORIA CRESCENT NANAIMO, BC		
POSTAL CODE V9R 5B8	CONTACT PERSON GREG BODNARCHUK - VICE-PRESIDENT	
EMAIL ADDRESS vice.president@chly.ca	TELEPHONE NUMBER 250-716-3410	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

please refer to attachment

2. Provide information regarding your organization's revenue generating activities and other sources of income.

Primary revenue for station and organization operations is generated through a Vancouver Island University student levy, support from the Campus/Community Radio Foundation of Canada (CRFC), biannual fund drives and ongoing membership solicitation from our listening audience as well as on-air advertising/sponsorships. Occasionally, grants are received to augment specific programming as well as support short-term staffing requirements. However, these are neither consistent nor sufficient to allow any allocation of existing funds towards the requirements specified in this application.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

please refer to attachment

5. Provide the project start and end date.

Start Date: Dec 1, 2017

End Date: Apr 30, 2018

6. Describe the benefit of the project for the residents fo the Regional District.

The primary benefit in receiving support is that CHLY will be able to continue delivering relevant radio programming to the community. Funding assistance from the Regional District of Nanaimo will allow the continuation of promoting awareness local and regional arts, culture and social activities and issues that are not covered by other existing media outlets and to provide opportunities for public participation from citizens of Nanaimo and surrounding districts. Having a public access media outlet which gives voice to the diversity that exists within the community means that citizens are able to obtain locally-based information and entertainment beyond the current fare of available resources and to actively participate in the presentation and discussion of these relevant, local issues.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

please refer to attachment

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

With the creation of a comprehensive manual, barriers for participation at CHLY will be decreased allowing more voices to participate in the cultural landscape of campus/community radio. It will also reduce the amount of time that CHLY's limited staff members have to spend on training new volunteers allowing them to focus on improving the skills of current volunteers. Streamlining volunteer roles and implementing a comprehensive information document will greatly improve the level of training received and make the process of becoming a CHLY volunteer a better experience. It will also create a level of consistency in the training that new volunteers receive.

As a public access media outlet, CHLY is always seeking out and welcomes involvement from the community. The improvements in operations that will be realized by support from the RDN Community Grant will allow RMS/CHLY to continue offering this access, making it easier and simpler for community members to 'step into' varying roles. Some of the areas that will be covered within the orientation documents include radio program development, on-air programmer, audio library management, audio production and community outreach.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

\$5,000 Computers (x5)
- \$2,500 towers
- \$2,000 software (Microsoft Office Suite, RadioBoss)
- \$500 accessories (printer, routers, cabling)
\$2,500 Studio Equipment
- \$1500 Turntable (broadcast studio grade)
- \$1000 CD players (broadcast studio grade)
\$1,500 Volunteer Manual
- \$1,400 research, documentation, compiling
- \$100 printing, duplication

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

CHLY encourages public participation with the only requirement for volunteering/participation being a member of Radio Malaspina Society, which is a \$20 annual fee. All broadcast training, program development support, equipment usage and volunteer-related initiatives are provided at no cost to any community member who wishes to become an active member.

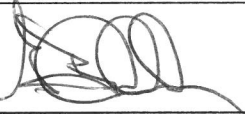
11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

Current operating budget allows for an allocation of funds for volunteer support and ongoing equipment repairs. However, the areas of operation noted under this grant application require more resources, both financial and personnel, than is currently available. No additional sources of funding for this project have been identified at this time. Labor costs related to the installation of technical equipment will be contributed by CHLY volunteers and out-of-office technical experts donating their personal time.

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE Aug 29, 2017
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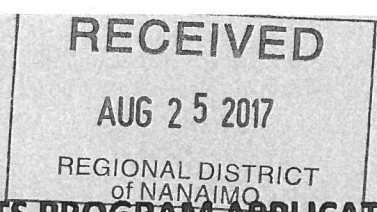
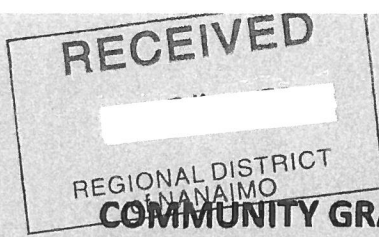
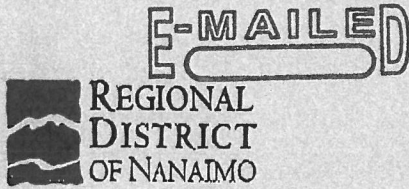
Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2

Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572

Email: corpsrv@rdn.bc.ca

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COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Royal Canadian legion, Branch 76		GRANT AMOUNT REQUESTED \$2176.45
MAILING ADDRESS 180 Veterans Way, Qualicum Beach BC		
POSTAL CODE V9K 1L8	CONTACT PERSON Jack MacLean	
EMAIL ADDRESS jackmaclean@shaw.ca	TELEPHONE NUMBER 250 752 0986	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

RCL Branch 76, qualicum Beach is a not for profit organization,run by voluneers. We offer a service to the community by making our facilities available to the public. Organizations which use our facilities include Bridge groups, Elks Club,Newcomers club and the Coronation Street Club. In addition, the members of our Branch which numbers over 700, use our facilities on a regular basis. We provide a service to the public by organizing Canada Day festivities which are open to the public, Remembrance Day observance which is open to the public, the January 1st Levee which is open to the public, a saturday morning pancake breakfast during the summer which is open to the public. The money raised through our fundraising efforts (entirely by volunteers) enabled us to donate in excess of \$42,000. back to community organizations such as the Salvation Army, SOS and local Cadet groups, just to name a few.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

Our revenue generating activities range from holding dinner/dances, pancake breakfasts and catering for events outside the Branch. Our lounge activities is also a source of revenue.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

The grant will be used to replace an obsolete food cooler. Estimate for the cooler is attached at Tab 1.

Installation of the cooler should take no longer than one month from the date of grant approval.

5. Provide the project start and end date.

Start Date: ~~Aug~~^{Sep} 21, 2017

End Date: ~~Aug~~^{Oct} 21, 2017

6. Describe the benefit of the project for the residents fo the Regional District.

The project will allow us to continue to support the programs listed above (question 1) which enables us to generate revenue much of which will be turned back to community organizations listed above.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

Over 700 Legion members and several hundred of the public

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

As noted elsewhere, our Branch fundraising activities are run completely by volunteers. Volunteers will supervise the installation of the cooler. The cooler will allow us to continue to our activities many of which are open to the public as noted in question 1.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

The details of how funding will be used is outlined in the attachment #2. It will include the purchase and installation of the cooler. No other expenses will be incurred.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

N/A

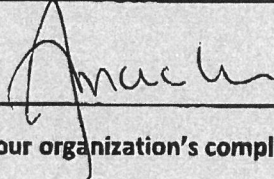
11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations,

The total cost of the project is \$3776.45. We have received a check from the RDN several months ago from a previous grant in aid application in the amount of \$1600.00. We are applying now for a grant to cover the remaining cost of the cooler instalation, which has yet to be done.

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization's current year budget. Attached
- 13. Provide a copy of your organization's latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

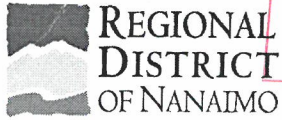
Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE Aug 25, 2017
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Please submit your organization's completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

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RECEIVED
AUG 21 2017
REGIONAL DISTRICT
of NANAIMO

E-MAILED

COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION The HOPE Centre		GRANT AMOUNT REQUESTED \$ 1273.89
MAILING ADDRESS 790 North Road, Gabriola Island		
POSTAL CODE V0R 1X3	CONTACT PERSON Alice Verstraete	
EMAIL ADDRESS hopecentre@shaw.ca	TELEPHONE NUMBER 250-247-8730	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

The HOPE Centre is the only family resource centre on the island. We provide services and support programs for the families on Gabriola Island for children (ages 0 - 19 years) and their parents and caregivers. All our programs are prevention based and focus on the resiliency of the individual to enable them to make positive lifestyle choices. Some of the programs are Mother Goose, Rughuggers, Immunization clinic, preschool and childcare for 2 1/2 - 5 year olds, after school care, peer helpers in training, HOPE for Grade Seven, Teen Peer Helpers program, Teen Drop-in, Triple P (Positive Parenting Program).

2. Provide information regarding your organization's revenue generating activities and other sources of income.

The HOPE Preschool, all day childcare, the after school licensed care and the Peer Helpers in Training program receives fee for service. All the other programs are free. We run a bottle depot (with volunteers) which produces revenue. We do apply for grant money when the opportunity arises.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

To purchase gymnastic mats. Our programs need gymnastic mats to provide a safe area to help keep up fitness and activity levels throughout the year. There is no other place in our community that provides this service.

5. Provide the project start and end date.

Start Date: Nov 1, 2017

End Date:

6. Describe the benefit of the project for the residents fo the Regional District.

We anticipate using these mats for our early year programs, our after school licensed care program, and our teen program to give them a safe area to channel all their energy in a safe area. Some anticipated activities are gymnastics, yoga, sitting area for watching community movies and more.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

up to 80 children per week.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

With the early years programs the parents are present as well as the facilitator. All our activities will be supervised by staff and volunteers when using the gymnastic mats.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

- see attached. Total cost of mats: $\$1137.40 + \136.49 (taxes) = $\$1273.89$

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

N/A


11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

N/A

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

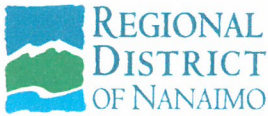
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SIGNATURE 	DATE Aug 18/17
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Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

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COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION The Royal Canadian Legion		GRANT AMOUNT REQUESTED \$490.00	
MAILING ADDRESS 7035 West Island Hyway, Post Box 115, Bowser, BC			
POSTAL CODE V0R 1G0		CONTACT PERSON Missouria Fiddler	
EMAIL ADDRESS rcl211@shaw.ca		TELEPHONE NUMBER 250 757 9222	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

The Royal Canadian Legion is a non profit community service provider. Our mission is to serve veterans, which includes serving military, RCMP, our community and our country. We encourage, promote, engage in all forms of provincial, municipal and community support. We engage in activities which credit and benefit the community and promote individuals and groups who offer service to the community.

The Legion is an intrical service provider in the rural townships of Bowser/Deep Bay. It provides a place where individuals can socialize, become involved in the community by way of volunteering, meet and make valuable and lasting friendships.

The Legion provides valuable support to individuals and thier families through programs offered on an ongoing basis.

2. Provide information regarding your organization's revenue generating activities and other sources of income.

The Legion is managed by an appointed elected team, all are volunteers and as such receive no remuneration for their time and effort. The Legion generates its operating costs and building up-keep through membership and lounge services. Programs such as the Poppy Fund is dedicated to helping Veterans and community service programs for them and their families.

Revenue for community programs is generated through donation and fund raising events held at the Legion. Funding activities and programs is dependant on individuals volunteering their time and resources. Without this commitment many of the community activities offered would not be possible.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

The Bowser Legion Branch #211 has over the years celebrated Canada Day, providing a venue for individuals and their families in the rural district to come together to celebrate Canada Day. It is one of the most attended programs offered at the Legion.

The event is organised and managed by volunteers from the community. Activities include all age groups and is promoted as a fun family day.

The grant is requested to financially support the Legion in offering music and a Canada Day Celebration cake. The cost for these two items is based on 2016 expenditure.

5. Provide the project start and end date.

Start Date: July 1st 2018

End Date: July 1st 2018

6. Describe the benefit of the project for the residents for the Regional District.

Residents of the Regional District appreciated past funding assistance to the Canada Day celebration.

Individuals, families and community groups attend events such as Canada Day at the Legion. Local community service groups are welcomed and promote their efforts in the community and the personal rewards of giving back. The Canada Day event brings them together to celebrate a common purpose which enhances community identity and common values. It is an opportunity to engage and promote volunteerism in the community, welcome new families and forge new friendships.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

Approximately 80 to 100

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

Activities and programs at the Legion would not be possible without the active support of the community.

Volunteers both organize and coordinate events. They use their skills to supervise games for children, such as races and skill challenging games. They use their creativity to find new and engaging activities to keep the Canada Day fresh and make it an enjoyable experience.

They provide assistance to individuals and promote families to meet, engage and enjoy a shared experience.

Volunteers come from all walks of life and bring life skills, experience and enthusiasm to everything they do.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

The grant will be used:

1. To provide music.	Based on 2017 this amounts to \$250.00
2. To provide a Complementary Community Canada Day celebration Cake	Based on 2017 this amounts to \$240.00
	Total = \$490.00

We are requesting your assistance to fund these two items.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

There are no charges to the community to attend the Canada Day Celebration at the Royal Canadian Legion Branch #211


11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

No alternative funding has been requested to assist with this event

Budget Information – please provide the following information as separate attachments:

12. Provide a copy of your organization’s current year budget. Attached
13. Provide a copy of your organization’s latest financial statement. Attached
14. Provide an annual report for your organization, if applicable. Attached N/A

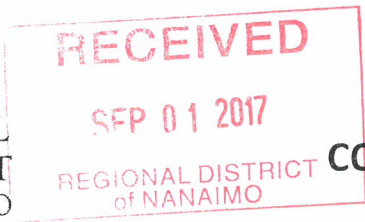
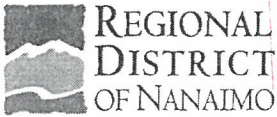
Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE 2017/08/15
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Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
Email: corpsrv@rdn.bc.ca

Please Note: The Regional District of Nanaimo is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and cannot guarantee that information provided can or will be held in confidence.



COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Tozan Cultural Society		GRANT AMOUNT REQUESTED \$2000
MAILING ADDRESS PO Box 307 Station A, Nanaimo, BC		
POSTAL CODE V9R 5L3	CONTACT PERSON Brad Temple	
EMAIL ADDRESS temple1@gmail.com	TELEPHONE NUMBER 250 751 1012	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

The Tozan Cultural Society (TCS) is a not-for-profit community organization that owns and operates wood-fired kilns in the Regional District of Nanaimo. The TCS kilns, located on the Tamagawa University Campus at 2677 Holden Corso Road, are open to the general public and the TCS regularly welcomes new members. Since most wood-fired kilns are privately owned, the TCS kilns present a unique opportunity for the community to experience the excitement and reward of wood-fired kilns. Members of the TCS can participate on a casual basis, or fully immerse themselves in all aspects of wood-firing. This inclusive way of operating has given the TCS and Nanaimo an international reputation in the ceramics and pottery community. The TCS is a registered B.C. Society (#S-32216, incorporated on July 11, 1994) and is also registered as a federal charitable organization (#88202 4697 RR0001).

2. Provide information regarding your organization's revenue generating activities and other sources of income.

The Tozan Cultural Society (TCS) generates revenue primarily from firing its kilns, with firing fees calculated on the basis of volume taken up in the kilns. Firings are collective efforts, and are entirely staffed and run by volunteers. Firing fees are kept as low as possible to ensure that our firings can include community members who may not have significant financial means. The TCS also has limited income from sales of member work at Art 10 Gallery and at our annual show at The Hive Emporium. Further income is received from annual membership dues.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

The requested grant is for improving and expanding the TCS's small kiln. The TCS would like to move and rebuild the kiln for better accessibility and utility. As some of our members have mobility issues, the TCS intends to move the kiln to a wheelchair accessible location, which requires pouring a concrete slab for the kiln. The TCS also intends to expand the size of the kiln's firing chamber for greater energy efficiency, and to improve the design of the kiln to better meet the needs of TCS members. To this end, we are planning to make the kiln chamber longer and lower so that it can be loaded and operated more easily by members with mobility issues. The requested grant is for supplies required to complete this project, and comprises concrete and materials to make forms, as well as the purchase of high duty firebrick for altering and expanding the small kiln's firing chamber.

5. Provide the project start and end date.

Start Date: Dec 1, 2017

End Date: Dec 17, 2017

6. Describe the benefit of the project for the residents for the Regional District.

The TCS provides a unique opportunity for all potters to fire a wood-fired kiln. Many potters are intrigued by wood-fired pottery but would not be able to have the occasion to fire in this manner without the TCS because of the infrastructure demands, the physicality of preparing wood, and the required knowledge. By firing as a community, sharing the workload, teaching new members about wood-firing, and supporting all members, the TCS makes this experience possible for people who would never otherwise have this opportunity. Our small kiln, generously funded in part by the RDN in the fall of 2015, has been very successful in further energizing the TCS and attracting more of the RDN community. Improvements to the accessibility and design of the small kiln will further enhance the collaborative approach taken by the TCS and allow us to reach even more of the community. Many of our members and visitors have mobility issues, and we expect these circumstances to continue in view of demographic trends, and so we have identified a need for greater accessibility, with a particular need for wheelchair accessibility. We hope by improving access to our kilns, the TCS can better serve the RDN community.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

Our present network is at 130 members and growing rapidly.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

The small kiln will be modified and operated with volunteer labor meaning that there are a number of ways that volunteers can be involved with this project: (1) Volunteers and members of the TCS have the opportunity to participate in the modification and reconstruction of the small kiln. Normally, learning about kiln construction requires paying for expensive workshops, but the TCS is encouraging volunteer participation in this project. This will allow volunteers to learn about kiln construction free of charge while being supervised by more experienced and knowledgeable volunteer members of the TCS; and (2) Volunteers will participate in the firing the small kiln and thereby be able to gain knowledge about wood-fired kilns. Learning how to fire a wood-fire kiln usually requires expensive workshops, but the TCS is able to offer this for free to volunteers. Finally, since the TCS is operated entirely on a volunteer basis, the costs of operating the small kiln can be kept low enough that the kiln will remain accessible for all community members, and we will continue to bring new members into our group and expand the reputation of the TCS and Nanaimo as a centre for community-based wood-firing.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

1 yard of concrete, \$150
 14 x 8' 2"x4" for building concrete form, \$55
 10 x 6' concrete reinforcing rods, \$95
 200 x France non-spall high duty firebrick, \$1700

Please note that kiln bricks are a specialty item designed for the high temperatures reached in wood-fired kilns (temperatures approach 1300 Celsius), and cost more than typical red brick which would become molten in these conditions. The firebricks we use are sourced only from local suppliers who purchase brick from Plainsman Clay, a Canadian company. Please also note that our concrete costs are expected to be low because TCS members can borrow a cement mixer and will provide free volunteer labour.

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

The TCS does not intend to charge members or community members for this project. Instead, the TCS will be offering members and volunteers the opportunity to work with our experienced kiln builders free of charge during the modification and reconstruction of the small kiln. Kiln building workshops typically require that attendees pay significant tuition, but the TCS is opting to offer this opportunity for free for the community and then continue with its regular firing fee revenue model subsequent to the small kiln's modification. While the TCS may forgo some immediate tuition-related income, we believe that our inclusive approach will be rewarded with more members, greater levels of participation, and a better contribution to the community as a whole.


11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

All funding for this project is being sought from the RDN Community Grants Program. All other project inputs will be made by members of the TCS who continue to have a strong record of donating volunteer time and materials. The TCS was the grateful recipient of a Community Grant in the fall of 2015, and that grant acted as a catalyst for member participation in TCS activities. We are confident based on this previous experience that any money received from the RDN Community Grants Program in 2017 will likewise be met with reciprocal donations of volunteer effort and material by present and new TCS members. Please note that the TCS is largely self-funded (our fiscal 2016-2017 showed a net loss only because of a one-time long term investment in wood supply) but the RDN Community Grant Program allows the TCS to complete bigger projects and reach membership milestones sooner than would otherwise be possible. The TCS members would be very happy to receive RDN support for this new project.

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached
- 13. Provide a copy of your organization’s latest financial statement. Attached
- 14. Provide an annual report for your organization, if applicable. Attached N/A

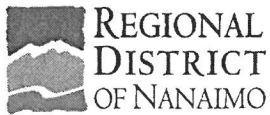
Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE Aug 31, 2017
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Please submit your organization’s completed application to:

Finance Department
 Regional District of Nanaimo
 6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
 Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
 Email: corpsrv@rdn.bc.ca

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COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION Vancouver Island North Film Commission		GRANT AMOUNT REQUESTED \$50,000
MAILING ADDRESS Currently - 900 Alder Street Campbell River BC V9W 2P6 Moving October 1st, new address will be - 401 11th Ave Campbell River BC V9W 4G2		
POSTAL CODE	CONTACT PERSON Joan Miller	
EMAIL ADDRESS joan.miller@infilm.ca	TELEPHONE NUMBER 250 287 2772	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer ‘yes’ to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

<p>Purpose of the Vancouver Island North Film Commission is to Attract and Facilitate Film, Television and Digital Media The Core Services of the Vancouver Island North Film Commission include:</p> <ol style="list-style-type: none"> 1) Serving as the initial regional contact for the film, television and new media industry; 2) Developing and maintaining an on-line location library (digital photographic files); 3) Location scouting, surveys and full industry standard services for production companies; 4) Developing and maintaining a regional focused web-site providing information to production companies; 5) Developing and maintaining local crew database, posting job opportunities for local labour; 6) Maintaining an active social media presence reflective of the industry and the region on Facebook, Twitter and Instagram 7) A liaison for local background extras casting; 8) Assisting with the permitting processes (e.g. Highways, Parks, City, Hydro); 9) Providing training and workshop opportunities; (development of local workforce) 10) Maintaining film industry statistical data on the economic benefits to mid and north Vancouver Island; 11) Marketing the Island and the Province via trade shows and industry events; 12) Partnering in Screen Tourism campaigns with Destinations BC, Tourism Vancouver Island and all the regional destination marketing organizations; 13) Partner and collaborate with Creative BC and the Regional Film Commissions of BC to expand and grow the industry throughout the Province;

2. Provide information regarding your organization's revenue generating activities and other sources of income.

To operate INfilm requires financial support from all levels of government and funding agencies. We have a provincial service contract for our region through Creative BC. We apply for local grants from the communities and or regional districts we serve. We also apply for project funding through organizations like Island Coastal Economic Trust.
The industry especially the larger production studios like 20th Century Fox, Disney, Warner Bros, Hallmark, HBO, Netflix and Amazon recognize the certification, professional accreditation and level of training required to be an Association of Film Commissions International (AFCI) film office. INfilm is an AFCI certified commission and is therefore prohibited from charging industry clients for its services.
Association of Film Commissions International: Membership Criteria:

IN ORDER TO BE A MEMBER OF THE AFCI YOUR FILM COMMISSION MUST OFFER THE FOLLOWING
PROVIDE CORE SERVICES, WITHOUT FEE INCLUDING
Location scouting assistance
Liaison services with industry facilities and services
Augmented research and
Liaison to and among community, production companies and government
Please note: the objective is to differentiate between film commissions and film service companies performing similar activities for a fee, which could gain unfair trade advantage in home markets by adopting the "film commission brand".
AVOIDANCE of conflicts of interest between the official duties and services of the film commission, film commissioner, Board and employees. The Commissioner and commission staff is prohibited from engaging in any commission actions for the purpose of personal gain or gain to any of their colleagues, family, employees or associates. Similarly, the film commission must not be controlled by a labour union, private for profit business organization or proprietary commercial entity, in such that the autonomous performance of duties is effected by political or personal / corporate gains.
PROVIDE full film liaison, locationservices and location couting upon request to the qualified and indigenus production community. Location services shall include augmentation of local research.

see attached.

3. Does your organization own its own facility? YES NO

Grant Request Information:

4. Describe the project that this grant is intended to be used for.

This grant is intended to support the attraction and facilitation of the film and television sector.

5. Provide the project start and end date.

Start Date: January 1, 2018 End Date: December 31, 2018

6. Describe the benefit of the project for the residents fo the Regional District.

Direct economic impact from accommodation, equipment, car and truck rentals, location fees, local service providers like restaurants, lumber yards, traffic control, laundry, printers, office rentals etc.

Ex: Godzilla NRD local spend \$2,155,600.00
Chesapeake Shores, Season 1 \$2,100,000.00 (official numbers for season 2 not in yet)

Job creation, background extras, local qualified tradespeople
Ex: Godzilla - 15 local production assistants / 400 local background extras days
Chesapeake Shores Season 1 - 155 local hires plus 650 background extra days
We are launching a pilot crew training program this year allowing us to build our capacity to meet the human resource demands of the industry.

Screen Tourism: Our goal is to develop a toolkit to encourage partnerships between production, the film commission and local tourism to promote tourists to visit the location and communities where film and television is being shot in our region

2. Provide information regarding your organization's revenue generating activities and other sources of income.

To operate INfilm requires financial support from all levels of government and funding agencies. We have a provincial service contract for our region through Creative BC. We apply for local grants from the communities and or regional districts we serve. We also apply for project funding through organizations like Island Coastal Economic Trust.

The industry especially the larger production studios like 20th Century Fox, Disney, Warner Bros, Hallmark, HBO, Netflix and Amazon recognize the certification, professional accreditation and level of training required to be an Association of Film Commissions International (AFCI) film office. INfilm is an AFCI certified commission and is therefore prohibited from charging industry clients for its services.

Association of Film Commissions International: Membership Criteria:

IN ORDER TO BE A MEMBER OF THE AFCI YOUR FILM COMMISSION MUST OFFER THE FOLLOWING PROVIDE CORE SERVICES, WITHOUT FEE INCLUDING

- Location scouting assistance
- Liaison services with industry facilities and services
- Augmented research and
- Liaison to and among community, production companies and government

Please note: the objective is to differentiate between film commissions and film service companies performing similar activities for a fee, which could gain unfair trade advantage in home markets by adopting the "film commission brand".

AVOIDANCE of conflicts of interest between the official duties and services of the film commission, film commissioner, Board and employees. The Commissioner and commission staff is prohibited from engaging in any commission actions for the purpose of personal gain or gain to any of their colleagues, family, employees or associates, Similarly, the film commission must not be controlled by a labour union, private for profit business organization or proprietary commercial entity, in such that the autonomous performance of duties is effected by political or personal / corporate gains.

PROVIDE full film liaison, location services and location couting upon request to the qualified and indigenious production community. Location services shall include augmentation of local research.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

see attached

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles the volunteers will undertake.

We do not ask people to volunteer. Other than our Board of Directors who volunteer but do not personally benefit from the work we do.

Infilm work supports local jobs and local job creation, as the industry grows in our region so does the opportunities for new businesses to develop to support the needs of this sector.

Examples within the RDN:

We have a new studio facility being developed within the regional district boundaries outside of Parksville. A new Background Extras Casting Agency opened in Nanaimo, a catering truck specific to film, television and commercials opened in Qualicum Beach. Film kit rentals for lighting, construction and rigging are now available in the region.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

The funding will go into cover costs of providing film production services to the NRD. Budget attached

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable).

We do not have any revenue generating activities, please refer to question #2

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

Core Funding 2017:
 Province of British Columbia \$30,000
 City of Campbell River \$50,000 / Qualicum Beach \$5,000 / Parksville \$5,000 / Nanaimo \$30,000
 Regional Districts: RDN \$5,000 / Mount Waddington \$3,000 / Comox Valley \$15,000 / Alberni-Clayquot \$7,500,

Projects 2017
 RD Cowichan (North) \$6,000 2017 onetime project
 BC Ferries In-kind \$1,200 regional travel
 Island Coastal Economic Trust \$5,000 website upgrade

Budget Information – please provide the following information as separate attachments:

12. Provide a copy of your organization’s current year budget. Attached
13. Provide a copy of your organization’s latest financial statement. Attached
14. Provide an annual report for your organization, if applicable. Attached N/A

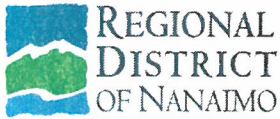
Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE 	DATE Aug 31, 2017
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Please submit your organization’s completed application to:

Finance Department
 Regional District of Nanaimo
 6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
 Telephone: 250-390-4111 or toll free 1-877-607-4111, Fax: 250-390-6572
 Email: corpsrv@rdn.bc.ca

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COMMUNITY GRANTS PROGRAM APPLICATION

NAME OF ORGANIZATION <i>West Coast Society of Compassionate Friends</i>		GRANT AMOUNT REQUESTED <i>2500.00</i>
MAILING ADDRESS <i>3153 Marion Way</i>		
POSTAL CODE <i>V9T 3Z8</i>	CONTACT PERSON <i>Gwen Hinski-DeLmage</i>	
EMAIL ADDRESS <i>WestCoastFriends@outlook.com</i>	TELEPHONE NUMBER <i>250 756 1842</i>	

PLEASE REVIEW THE COMMUNITY GRANTS CRITERIA OUTLINED ON THE LAST PAGE OF THIS FORM. DOES YOUR ORGANIZATION MEET THE CRITERIA FOR THIS PROGRAM?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
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IMPORTANT: If your organization meets the Community Grants criteria, and if you can answer 'yes' to the following four questions, please proceed to complete this application for submission.

Are you a registered non-profit organization in good standing?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does your organization provide a social enrichment service to the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project fill a need in the community?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
Does the project promote volunteer participation and citizen involvement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Application Submission Requirements

Please provide the following information. Items 1 through 14 are mandatory requirements for consideration of the application. Please attach additional pages with corresponding question numbers if more space is required.

1. Provide information about the programs and services offered to the community by your organization.

NOTE: Items 1 through 10 inclusive - attached.

I. **Provide information about the programs and services offered to the community by your organization.**

The **West Coast Society of Compassionate Friends** is a volunteer self-help, non-profit, organization offering understanding, friendship, grief education and *Hope* for the future, to all families who have experienced the death of a child, at any age, from any cause. This is a unique club that no one wants to belong to. All members are bereaved parents, grandparents or adult siblings. We have no membership fees; donations are voluntary.

- I. We provide **two** monthly meetings. The 2nd Wednesday of the month is a program called the *'The Lighter Side of Grief'*. This program may include; a movie night that focuses on the grief journey; invited guest speakers from the helping community; a work project or a grief education workshop (i.e.) *Myths and their Impact on Grief and Marriage*.
- II. The 4th Thursday of the month is our regular meeting night that is more structured. This is a time for parents, grandparents and adult siblings to come and share their stories, their pain, and receive support to help them work through their loss.
- III. *Annual Memorial Balloon Release*. Being mindful of the environment, we only use the best biodegradable helium balloons tied with raffia grass. This is an outreach program to the community, families and supportive friends. Our 1st Annual was held June 25, 2017 with over 50 in attendance.
- IV. *Candle Light Memorial Service* is held on the 2nd Sunday in December. This is a community event open to all who have suffered the death of a child, a grandchild or sibling. Others who have lost a loved one are also welcomed, but the program does focus on the death of a child.

The Candle Light Service is held in conjunction with *the World Wide Candle Lighting* when the first candle is lit in Australia at 7:00pm followed by others in their time zone...virtually creating a wave of light around the globe....*as we remember them*.

- V. *Health and Wellness Fairs.* Bringing awareness to the invaluable support provided to grieving families in the community. To date, we have provided information and an onsite booth twice in Nanaimo and once in Parksville.
- VI. *Public Awareness.* Members that are further along on their grief journey are available to give presentations about our organization and the grieving process to the professional community, social services, nursing students, schools, etc.
- VII. *Social Media.* Prior to the December Holiday Season, Shaw Community Service interviewed members of the group and produced a video about the West Coast Society of Compassionate Friends which also focused on *Handling the Holidays...the most painful holiday of all.*
- VIII. *Website.* Due to the lack of funds to have a professionally developed website, it has become a DIY project...far from perfect, incomplete, but presently live. www.westcoastsociety-compassionatefriends.ca Funding for the site was privately donated for the first year but will have to find other sources of revenue to support it.
- IX. *Face Book.* This is a closed group of 55 members.
- X. *Personal Support.* Group meetings are not for everyone. Therefore we offer one-on-one support. We are not counselors, but parents who have '*been there*' and we make every attempt to visit at a designated area or their home; we stay as long as needed and keep in close contact whether it be in person or via phone or email.

2. Provide information regarding your organization's revenues generating activities and other sources of income.

The West Coast Society of Compassionate Friends has no membership fees; all donations are voluntary. As a newly formed organization (2016) we are in the midst of planning simple fundraising endeavors; garage sale (Sept), silent auction, raffle tickets etc. Monies generated from these efforts will support the development of programs.

We are currently running in a deficit as the first year of operating expenses has been supported by a small grant (\$300.) from the Moose Lodge and out of pocket expenses by a member. We rely on Community Funding to help support this valuable service until such time that we can provide a strong foundation.

3. Does your organization own its own facility? No.

Currently our main office is in a private home-3153 Marion Way, Nanaimo. Meetings are held at the Nanaimo Volunteer Centre. We are in need of a facility to host a drop-in-service, house a lending library and provide continuing support. A 'someday' vision.

GRANT REQUEST INFORMATION:

4. Describe the project that the grant is intended to be used for.

The *West Coast Society of Compassionate Friends* is a **community project unto itself**. Portions of this grant from the NRD would be allocated primarily to fund our two major annual events: Candle Lighting Memorial Service (December) and the Summer Balloon Release and Family Picnic (June). A workable budget would be followed to cover some of the start-up costs; a small business printer and the consumables for the printing of brochures, booklets, handouts, contact packages and public awareness posters.

5. Provide the project start and end date.

Start Date: January 1, 2018 End Date: December 31, 2018

6. Describe the benefit of the project for the residents of the Regional District.

“A wife who loses a husband is called a widow. A husband who loses a wife is called a widower. A child who loses his parents is called an orphan. There is no word for a parent who loses a child. That’s how awful the loss is.”

Quote by Jay Neugeboren

The bereaved parents and their surviving families of the Nanaimo Regional District will benefit from the on-going support, understanding and friendship that we provide. No appointment necessary and available 24/7 when needed. Social Workers and Counselors use our organization as a referral when clients are suffering from this terrible loss. As the foundation of the WCS strengthens, the ripple effect of benefits to the NRD will as well.

7. How many people does your organization anticipate will attend, benefit or participate in this project?

Candle Light Memorial Service 2016 – 45 families and friends.

Balloon Release and Family Picnic 2017 – approx. 50 families and friends.

Considering that there is a population of nearly 200,000 within the NRD, we can anticipate that as awareness develops so will the number of attendees.

8. Describe how the project will promote volunteer participation and citizen involvement. Include a description of the types of roles and volunteers will undertake.

We call our volunteers, Friends of Compassionate Friends. At the Candle Light Event, we have those gifted with musical talents to partake in our program. We ask family members, friends and on a prior occasion, the VIU Culinary students to help with hospitality duties.

The Balloon Release had volunteers filling the balloons. One gentleman brought his 5th wheel to use as a home base for food prep, the use of a fridge and as a first-aid centre if needed. Praxair kindly donated the helium and Patti’s Party Palace donated 50 balloons.

9. Provide details of how the grant funding will be used and a breakdown of expenses.

Candle Light Memorial Service- 2018

- Bethlehem Centre Memorial Chapel	250.00
- Projector & Screen	25.00
- Candles & Cups (100 of each) set up fee & shipping	208.52 (inc. tax)
- Program Booklets (60 @ 2.00)	120.00
- Hospitality	<u>100.00</u>
Total (not including tax)	595.52

Balloon Release & Family Picnic- 2018

- City Park Rental for non-profit events	25.00
- Long & McQuade – Sound System	25.00
- Pattie’s Party Palace – 100 biodegradable balloons	40.00
- Praxair –	90.00
- Picnic Supplies -	150.00
- Misc	<u>50.00</u>
Total (not including tax)	380.00

Capital Costs -2018

- Brother Small Business Laser Printer HL-3170 CDW	389.96 (Staples)
- 2 (3 Combo) Generic Toner @ 383.95 ea.	767.90 “
- 5 cases of paper - @ 50 ea.	<u>250.00 “</u>
Total (not including tax)	1407.86

2018 Proposed Cost (not incl tax) 2383.38

10. Provide information regarding revenues and fees that will be charged for the event or program (if applicable)

See #9 for all fees and expenses incurred.
 Revenues are minimal, if any, and by voluntary donation only.
 No fees are charged

NOTE: See APPLICATION FORM FOR #11 -14

11. Provide details regarding all other sources of funding for this project including financial contributions and any grants received, or applied for, from other sources, i.e. other municipalities, levels of government or service organizations.

Currently, we have no other sources of income or financial assistance for 2018.

Budget Information – please provide the following information as separate attachments:

- 12. Provide a copy of your organization’s current year budget. Attached *N/A - No Funds*
- 13. Provide a copy of your organization’s latest financial statement. Attached ** N/A*
- 14. Provide an annual report for your organization, if applicable. Attached N/A

Applications received that are incomplete, that do not meet the criteria, or are received after the deadline will not be considered. Please check to ensure that you have provided all information and details as requested in this application prior to submission.

SIGNATURE <i>Greg Linski-Dulmage</i>	DATE <i>Aug. 22, 2017</i>
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Please submit your organization’s completed application to:

Finance Department
Regional District of Nanaimo
6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
Telephone: 250-390-4111 or toll free 1-877-607-4111
Email: corpsrv@rdn.bc.ca

Started in 2016
Received only \$300
9 funds are showing
in the bank account
2m
OK to proceed :)

** Only started in 2016. Receipts are showing in Bank Acct.*

Please Note: The Regional District of Nanaimo is subject to the provisions of the Freedom of Information and Protection of Privacy Act and cannot guarantee that information provided can or will be held in confidence.