

REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING

Tuesday, March 27, 2018
7:07 P.M.
RDN Board Chambers

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director D. Brennan	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director K. Oates	City of Parksville
	Director B. Colclough	District of Lantzville
Director T. Westbroek	Town of Qualicum Beach	
Regrets:	Director J. Hong	City of Nanaimo
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	L. Gardner	A/Gen. Mgr. Regional & Community Utilities
	J. Holm	A/Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	W. Idema	Director of Finance
	D. Pearce	Director of Transportation & Emergency Services
	J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary	

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

18-080

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Regular Board Meeting - February 27, 2018

18-081

It was moved and seconded that the minutes of the Regular Board meeting held February 27, 2018, be adopted.

CARRIED UNANIMOUSLY

CORRESPONDENCE

18-082

It was moved and seconded that the following correspondence be received for information:

Owners of Strata Plan - VIS 5160, re Development Variance Permit Application No. PL2018-015 - 2668 East Side Road, Electoral Area 'H'

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

18-083

It was moved and seconded that the following minutes be received for information:

Electoral Area Services Committee - March 13, 2018

Committee of the Whole - March 13, 2018

Executive Committee - February 27, 2018

District 69 Community Justice Select Committee - February 15, 2018

Northern Community Economic Development Select Committee - February 15, 2018

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATIONS

Electoral Area Services Committee

Bonnington - Coventry Trail

18-084

It was moved and seconded that staff provide a preliminary 'high level' report on the costs and process involved with tree removal and stair construction in the park land corridor between Bonnington Drive and Coventry Place.

CARRIED UNANIMOUSLY

Brickyard Community Park – Conceptual Planning and Neighbourhood Meeting

18-085

It was moved and seconded that the Regional District of Nanaimo not move forward with the provision of toilets or off road parking at Brickyard Community Park at this time.

CARRIED UNANIMOUSLY

Stone Lake Drive Community Park - Natural Playground Project Planning

18-086

It was moved and seconded that a community focus group be set up to facilitate the design of the playground at Stone Lake Drive Community Park.

CARRIED UNANIMOUSLY

Jack Bagley Community Park

18-087

It was moved and seconded that a preliminary investigation be conducted of Jack Bagley Community Park for the potential siting of a tennis/pickle ball hard-surface court.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2018-010 - 1646 Brunt Road, Electoral Area 'E'

18-088

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-010 to increase the maximum height allowance of an accessory building from 6.0 m to 6.85 m subject to the conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2018-015 - 2668 East Side Road, Electoral Area 'H'

18-089

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-015 to increase the maximum allowable floor area for one accessory building, to reduce the allowable floor area for two accessory buildings and to vary the setbacks of two interior side lot lines for the siting of an accessory building subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

Gathering for an Event in the Agricultural Land Reserve – Proposed Zoning Amendments to Bylaw 500 and Bylaw 1285

18-090

It was moved and seconded that the Board receive the Gathering for an Event in the Agricultural Land Reserve – Proposed Zoning Amendments to Bylaw 500 and Bylaw 1285 report for information.

CARRIED UNANIMOUSLY

18-091

It was moved and seconded that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.413, 2018”, be introduced and read two times.

CARRIED UNANIMOUSLY

18-092

It was moved and seconded that the Public Hearing on “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.413, 2018”, be chaired by Chair Veenhof or his alternate.

CARRIED UNANIMOUSLY

18-093

It was moved and seconded that the “Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.29, 2018”, be introduced and read two times.

CARRIED UNANIMOUSLY

18-094

It was moved and seconded that the Public Hearing on “Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.29, 2018”, be chaired by Director Fell or his alternate.

CARRIED UNANIMOUSLY

18-095

It was moved and seconded that the use of a permitting system for gathering for an event in the Agricultural Land Reserve be investigated.

CARRIED UNANIMOUSLY

Non-medical Cannabis Retail Licence and Cannabis Production Related Planning Fees

18-096

It was moved and seconded that "Regional District of Nanaimo Planning Services Fees and Charges Amendment Bylaw No. 1259.12, 2018" be introduced and read three times.

CARRIED UNANIMOUSLY

18-097

It was moved and seconded that "Regional District of Nanaimo Planning Services Fees and Charges Amendment Bylaw No. 1259.12, 2018" be adopted.

CARRIED UNANIMOUSLY

Reception Centre License of Use Agreement Renewals

18-098

It was moved and seconded that the Regional District of Nanaimo renew agreements for Emergency Reception Centre License of Use Agreements for a five year term commencing April 1, 2018 and ending March 31, 2023, with:

- a. the Cedar Community Association
- b. the Cranberry Fire Protection District
- c. the Gabriola Senior Citizens Association
- d. the Nanoose Bay Activity & Recreation Society
- e. the Arrowsmith Agricultural Association
- f. the Lighthouse Community Centre Society; and
- g. the Bowser and District Branch (211) of the Royal Canadian Legion

CARRIED UNANIMOUSLY

Cranberry Fire Service Agreement

18-099

It was moved and seconded that the Cranberry Fire Service Agreement, for provision of fire protection services covering the Cassidy Waterloo Fire Service area in Electoral Areas 'A' and 'C', be approved for a three year term from April 1, 2017 - March 31, 2020, after which it may be extended upon mutual agreement of both parties, for two additional one year terms, ending on March 31, 2022.

CARRIED UNANIMOUSLY

Committee of the Whole

Ravensong Aquatic Club, re Reduction in Lane Fees

18-100

It was moved and seconded that no changes be made to the existing fees and charges bylaw and staff communicate to the Ravensong Aquatic Club about other funding options currently available to them.

Opposed (1): Director Westbrook

CARRIED

District 69 Youth Recreation Grants

18-101

It was moved and seconded that the following District 69 Youth Recreation Grant applications be approved:

- 893 Beaufort Squadron Air Cadets - training costs - \$2,000
- Arrowsmith Community Recreation Association - youth basketball event - \$500
- Arrowsmith Community Recreation Association - Growing Wild summer camp - \$324
- Ballenas Secondary School - Dry Grad - \$900
- Bowser Elementary School - outdoor education field trip - \$2,500
- Errington Elementary School - outdoor education field trip - \$2,500
- Errington War Memorial Hall Association - musical theatre production - \$1,500
- Ravensong Aquatic Club - pool rental, room rental, advertising, equipment - \$1,500

Total - \$11,724

CARRIED UNANIMOUSLY

District 69 Community Recreation Grants

18-102

It was moved and seconded that the following District 69 Community Recreation Grant applications be approved:

- Arrowsmith Community Recreation Association - Coombs Community Picnic - \$764
- Bowser Tennis Club - power washing and leaf blower - \$1,399
- District 69 Family Resource Association - special needs youth cooking and life skills program - \$1,200
- Errington Elementary School - grade 3 swim lessons - \$1,800
- Oceanside Building Learning Together - Maker Space equipment - \$2,000
- Town of Qualicum Beach - Select Committee on Beach Day Celebrations - \$1,000

Total - \$8,163

CARRIED UNANIMOUSLY

J. Waite, Oceanside Track and Field, re Ballenas Track Upgrade

18-103

It was moved and seconded that the Regional District of Nanaimo Board request School District 69 School Board to enter into discussions with staff about the feasibility of a track upgrade at Ballenas Secondary School.

CARRIED UNANIMOUSLY

District 69 Recreation Commission Bylaw Updates

18-104

It was moved and seconded that when the District 69 Recreation Commission Bylaw is updated that it provide for alternates and that the Regional District of Nanaimo, City of Parksville, Town of Qualicum Beach and School District 69 (Qualicum) appoint alternate representatives when making appointments to the District 69 Recreation Commission.

CARRIED UNANIMOUSLY

Contract Award – Coastal Floodplain Mapping Project – Phase 1

18-105

It was moved and seconded that the contract for developing coastal floodplain mapping be awarded to Ebbwater Consulting and Cascadia Coast Research Ltd. in the amount of \$202,000.

CARRIED UNANIMOUSLY

Lease Agreements for District 69 Arena

18-106

It was moved and seconded that the Regional District of Nanaimo renew the Lease Agreement with the City of Parksville for the lands and associated area on which the District 69 Arena is located.

CARRIED UNANIMOUSLY

18-107

It was moved and seconded that the Regional District of Nanaimo renew the Sublease Agreement with the Parksville Curling Club Society for the management and operation of the District 69 Arena as a curling facility.

CARRIED UNANIMOUSLY

18-108

It was moved and seconded that funds be allocated in the 2019 - 2023 Financial Plan for removal and site remediation of the District 69 Arena estimated at 1 million dollars.

CARRIED UNANIMOUSLY

Bylaw No. 1655.07 – Water User Rate Amendments 2018

18-109

It was moved and seconded that “Regional District of Nanaimo Water Services Fees & Charges Amendment Bylaw No. 1655.07, 2018” be introduced and read three times.

CARRIED UNANIMOUSLY

18-110

It was moved and seconded that “Regional District of Nanaimo Water Services Fees & Charges Amendment Bylaw No. 1655.07, 2018” be adopted.

CARRIED UNANIMOUSLY

North Cedar Improvement District – Grant Application – Electoral Area ‘A’ Community Works Fund

18-111

It was moved and seconded that pending approval from the Union of BC Municipalities, the Board enter into an agreement with the North Cedar Improvement District for up to \$1.13 million of the Electoral Area 'A' Community Works Fund allocation as a contribution towards the cost of building of a new reservoir and for water main construction.

CARRIED UNANIMOUSLY

Directors' Remuneration Policy

18-112

It was moved and seconded that the Board amend "Regional District of Nanaimo Board Remuneration, Expenses and Benefits Bylaw No. 1770, 2017" to authorize mileage payment for a Director attending a Standing or Select Committee meeting of which the Director is not a member.

Opposed (1): Director Kipp

CARRIED

District 69 Marine Search and Rescue Service Tax Requisition

18-113

It was moved and seconded that staff be directed to increase the District 69 Marine Search and Rescue Service tax requisition to \$7,600 and to increase the transfer to the Lighthouse Country Marine Rescue Society by a corresponding amount.

CARRIED UNANIMOUSLY

Gabriola Island Recreation Commission Tax Requisition

18-114

It was moved and seconded that staff be directed to increase the Gabriola Island Recreation Service tax requisition from \$118,690 to \$123,690, an increase of \$5,000, to be transferred to Gabriola Arts Council to be used as matching funding which is a requirement of eligibility for any funding from the British Columbia Arts Council.

CARRIED UNANIMOUSLY

Speculation Tax

18-115

It was moved and seconded:

1. That the Board send a resolution to the Association of Vancouver Island and Coastal Communities and Union of BC Municipalities regarding the Speculation Tax that is proposed in the 2018 BC Provincial budget.

WHEREAS the Province has proposed to implement a Speculation Tax to address housing affordability in selected Regional Districts and municipalities in British Columbia;

AND WHEREAS this tax has been identified by stakeholder groups and targeted local governments as having negative impacts where it is proposed, including creating an unequal playing field for real estate development and property investment between jurisdictions targeted by the Tax and those that are not;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities request that the Provincial Minister of Finance not implement the proposed Speculation Tax in the Regional District of Nanaimo.

2. That the Board:
 - a. support the contents of the Chair's briefing on the Speculation Tax;
 - b. recommend that the Speculation Tax be removed from the Regional District of Nanaimo; and
 - c. resolve, that if the Chair is invited to meet with the Minister of Finance, the Chair extend the invitation to the mayors of the member municipalities.

Opposed (1): Director Brennan

CARRIED

District 69 Community Justice Select Committee

Oceanside Policing

18-116

It was moved and seconded that staff report back to the D69 Community Justice Select Committee regarding options to decrease the Police to Population ratio in the rural areas for both traffic and crime prevention.

CARRIED UNANIMOUSLY

Northern Community Economic Development Select Committee

Northern Community Economic Development Program

18-117

It was moved and seconded that the Northern Community Economic Development Program continue.

CARRIED UNANIMOUSLY

18-118

It was moved and seconded that the Northern Community Economic Development Program funding request of a maximum of \$5,000 be removed.

CARRIED UNANIMOUSLY

18-119

It was moved and seconded that staff evaluate all Northern Community Economic Development Program applications and that all the applications be presented to the committee.

CARRIED UNANIMOUSLY

18-120

It was moved and seconded that the Northern Community Economic Development Select Committee hold two funding intakes per year.

CARRIED UNANIMOUSLY

18-121

It was moved and seconded that the applicants must align their proposed project to an economic benefit in the community.

CARRIED UNANIMOUSLY

18-122

It was moved and seconded that staff develop reporting criteria and that the grant recipient report back to the committee before being allowed to apply for further funding with the Northern Community Economic Development Program.

CARRIED UNANIMOUSLY

REPORTS

Amendment Bylaw 500.415, 2018 – Adoption Report

18-123

It was moved and seconded that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.415, 2018” be adopted.

CARRIED UNANIMOUSLY

Zoning Amendment Application No. PL2017-060 - 2347 & 2419 Cedar Road, Electoral Area ‘A’ - Amendment Bylaw No. 500.412, 2018 – Adoption

18-124

It was moved and seconded that the Board adopt “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.412, 2018”.

CARRIED UNANIMOUSLY

2018 to 2022 Financial Plan Revised Bylaw No. 1771

18-125

It was moved and seconded that third reading of “Regional District of Nanaimo Financial Plan 2018 to 2022 Bylaw No. 1771, 2018” be rescinded.

CARRIED UNANIMOUSLY

18-126

It was moved and seconded that “Regional District of Nanaimo Financial Plan 2018 to 2022 Bylaw No. 1771, 2018” be amended to replace Schedule A as shown on Attachment 1.

CARRIED UNANIMOUSLY

18-127

It was moved and seconded that “Regional District of Nanaimo Financial Plan 2018 to 2022 Bylaw No. 1771, 2018” be read a third time as amended and as outlined in Attachment 1.

CARRIED UNANIMOUSLY

18-128

It was moved and seconded that "Regional District of Nanaimo Financial Plan 2018 to 2022 Bylaw No. 1771, 2018" be adopted.

CARRIED UNANIMOUSLY

18-129

It was moved and seconded that "Drinking Water and Watershed Protection Service Amendment Bylaw No. 1556.03, 2018" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

CARRIED UNANIMOUSLY

18-130

It was moved and seconded that "Southern Community Economic Development Service Amendment Bylaw No. 1648.01, 2018" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

CARRIED UNANIMOUSLY

BYLAWS - WITH NO ACCOMPANYING REPORT

Regional District of Nanaimo Board Remuneration, Expenses and Benefits Amendment Bylaw No. 1770.01, 2018

18-131

It was moved and seconded that "Regional District of Nanaimo Board Remuneration, Expenses and Benefits Amendment Bylaw No. 1770.01, 2018" be introduced and read three times.

CARRIED UNANIMOUSLY

18-132

It was moved and seconded that "Regional District of Nanaimo Board Remuneration, Expenses and Benefits Amendment Bylaw No. 1770.01, 2018" be adopted.

CARRIED UNANIMOUSLY

NEW BUSINESS

Amendment Bylaw No. 1285.31, 2018 – Third Reading

18-133

It was moved and seconded that the Board give third reading to “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment Bylaw No. 1285.31, 2018”.

CARRIED UNANIMOUSLY

IN CAMERA

18-134

It was moved and seconded that pursuant to Sections 90 (1) (c), (i) and (j) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to labour relations or other employee relations, solicitor-client privilege and third party business interests.

CARRIED UNANIMOUSLY

TIME: 7:45 PM

ADJOURNMENT

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 7:56 PM

CHAIR

CORPORATE OFFICER