

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, December 4, 2018  
7:21 P.M.  
Board Chambers**

In Attendance:	Director I. Thorpe	Chair
	Director B. Rogers	Vice Chair
	Director K. Wilson	Electoral Area A
	Director V. Craig	Electoral Area B
	Director M. Young	Electoral Area C
	Alternate	
	Director J. Fell	Electoral Area F
	Director C. Gourlay	Electoral Area G
	Director S. McLean	Electoral Area H
	Director L. Krog	City of Nanaimo
	Director S. Armstrong	City of Nanaimo
	Director D. Bonner	City of Nanaimo
	Director T. Brown	City of Nanaimo
	Director B. Geselbracht	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
	Director J. Turley	City of Nanaimo
	Director E. Mayne	City of Parksville
	Director A. Fras	City of Parksville
	Director M. Swain	District of Lantzville
	Director T. Westbroek	Town of Qualicum Beach
Regrets:	Director L. Salter	Electoral Area F
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	D. Pearce	Director of Transportation & Emergency Services
	J. Hill	Mgr. Administrative Services
	P. Thompson	Mgr. Current Planning
	C. Golding	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

## **APPROVAL OF THE AGENDA**

18-465

It was moved and seconded that the agenda be approved, as amended, to include the delegations and correspondence on the addendum, the recommendations from the December 4, 2018 Special Committee of the Whole meeting under Section 7.2, and to remove items 8.6(3) and 8.6(4).

CARRIED UNANIMOUSLY

## **ADOPTION OF MINUTES**

### **Inaugural Board Meeting - November 13, 2018**

18-466

It was moved and seconded that the minutes of the Inaugural Board meeting held November 13, 2018, be adopted.

CARRIED UNANIMOUSLY

## **DELEGATIONS - AGENDA ITEMS**

### **Kevin Monahan, re Regional Growth Strategy Amendment to Implement the Town of Qualicum Beach Official Community Plan**

Kevin Monahan spoke in opposition of the Regional Growth Strategy amendment to implement the Town of Qualicum Beach Official Community Plan stating lack of public consultation, inconsistency with the Qualicum Beach Official Community Plan, and asked the Board not to support the proposal.

### **Lance R. Nater, re Regional Growth Strategy Amendment to Implement the Town of Qualicum Beach Official Community Plan**

Lance Nater spoke in opposition to the Regional Growth Strategy amendment to implement the Town of Qualicum Beach Official Community Plan citing lack of public consultation and asked the Board to deny the approval of the amendment.

### **David A. Freeman, re Regional Growth Strategy Amendment to Implement the Town of Qualicum Beach Official Community Plan**

David Freeman voiced his concerns regarding the consultation process and cautioned the Board to consider the facts to ensure the review process and procedures leading up to the request were sufficient to proceed as a minor amendment.

### **Zweitse de Wit, re Regional Growth Strategy Amendment to Implement the Town of Qualicum Beach Official Community Plan**

Zweitse de Wit shared his views on the consultation process and noted that housing was a major item of interest throughout the Official Community Plan process and stated that like other municipalities, Qualicum Beach Council should be entrusted to manage their own land use matters.

**David Willie, re Regional Growth Strategy Amendment to Implement the Town of Qualicum Beach Official Community Plan**

David Willie shared his views regarding the review of the minor amendment process and requested the Board to accept the Qualicum Beach Official Community Plan Regional Context Statement as presented and to proceed with adoption of the amendment bylaw.

**CORRESPONDENCE**

18-467

It was moved and seconded that the following correspondence be received for information:

North Island 9-1-1 Corporation, re Annual Requisition Allocation Alternatives

Bill Marsh and Elizabeth Gowan, re Development Variance Permit Application No. PL2017-173 - 1352 Madrona Drive – Electoral Area E

Nine Submissions, re Regional Growth Strategy Amendment to Implement the Town of Qualicum Beach Official Community Plan

CARRIED UNANIMOUSLY

18-468

It was moved and seconded that the correspondence from North Island 9-1-1 Corporation, re Annual Requisition Allocation Alternatives be referred to staff for a future report.

CARRIED UNANIMOUSLY

**COMMITTEE MINUTES**

18-469

It was moved and seconded that the following minutes be received for information:

Electoral Area Services Committee - November 20, 2018

Committee of the Whole - November 20, 2018

Regional Parks and Trails Select Committee - October 9, 2018

Executive Committee - November 29, 2018

Transit Select Committee - November 29, 2018

CARRIED UNANIMOUSLY

**COMMITTEE RECOMMENDATIONS**

**Electoral Area Services Committee**

**Stone Lake Drive Community Park – Natural Play Space Update**

18-470

It was moved and seconded that the creation of concept plans for the Stone Lake Drive Community Park Natural Play Space project proceed with the assistance of the Focus Group.

CARRIED UNANIMOUSLY

**Joyce Lockwood Community Park Beach Access – Area B**

18-471

It was moved and seconded that the beach access stairs at Joyce Lockwood Community Park be removed, and a land use agreement for the existing beach access trail on the adjacent Federal Crown Lands be pursued.

CARRIED UNANIMOUSLY

**Development Permit with Variance Application and Site Specific Floodplain Bylaw Exemption No. PL2017-143 - 5516 Deep Bay Drive – Electoral Area H**

18-472

It was moved and seconded that the Board approve Development Permit with Variance No. PL2017-143 to permit the construction of a dwelling unit, accessory building, and associated landscaping subject to the terms and conditions outlined in Attachments 2 to 5.

CARRIED UNANIMOUSLY

18-473

It was moved and seconded that the Board exempt Lot 59, District Lot 1, Newcastle District, Plan 20442 from Section 13(c) of Bylaw 1469 to allow the placement of structural fill within 15 metres from the boundary of the sea.

CARRIED UNANIMOUSLY

**Development Permit with Variance Application No. PL2018-174 - 2130 and 2140 Schoolhouse Road – Electoral Area A**

18-474

It was moved and seconded that the Board approve Development Permit with Variance No. PL2018-174 to amend Development Permit with Variance No. PL2017-150 as it pertains to fascia signs subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

**Development Variance Permit Application No. PL2017-173 - 1352 Madrona Drive – Electoral Area E**

Helen Sims, agent for applicant, spoke in support of the application

Bill Marsh, neighbor, spoke in opposition of the application

18-475

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-173 to legalize the siting of an existing deck, portion of the house, stairs and to permit the construction of an addition by reducing the setback to the sea and interior side lot line subject to the terms and conditions outlined in Attachments 2 to 3.

CARRIED UNANIMOUSLY

**Development Variance Permit Application No. PL2018-125 - 2612 Sea Blush Drive – Electoral Area E**

18-476

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-125 to increase height for an accessory building subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

**Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2018-070 - 2110 Newcastle Lane and 2050 Minetown Road – Electoral Area A**

18-477

It was moved and seconded that the Board approve the request to relax the minimum ten percent perimeter frontage requirements for proposed Lot 2 in relation to Subdivision Application No. PL2018-070.

CARRIED UNANIMOUSLY

**Evacuation Route Planning Grant – Community Emergency Preparedness Fund**

18-478

It was moved and seconded that the grant application by the Regional District of Nanaimo for \$25,000 to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for the completion of Evacuation Route Planning for Electoral Area E be endorsed.

CARRIED UNANIMOUSLY

18-479

It was moved and seconded that the grant application by the Regional District of Nanaimo on behalf of the District of Lantzville for \$25,000 to the Union of British Columbia Municipalities Community Emergency Preparedness Fund for the completion Evacuation Route Planning for the District of Lantzville be endorsed.

CARRIED UNANIMOUSLY

### **Livestock Emergency Sheltering Agreement Renewals**

18-480

It was moved and seconded that the Livestock Emergency Sheltering Agreement Renewal between the Regional District of Nanaimo and Culverden Holdings Ltd. for a five year term commencing January 1, 2019 and ending December 31, 2023 be approved.

CARRIED UNANIMOUSLY

18-481

It was moved and seconded that the Livestock Emergency Sheltering Agreement Renewal between the Regional District of Nanaimo and the Arrowsmith Agricultural Association for a five year term commencing January 1, 2019 and ending December 31, 2023 be approved.

CARRIED UNANIMOUSLY

18-482

It was moved and seconded that the Livestock Emergency Sheltering Agreement Renewal between the Regional District of Nanaimo and the Coombs Hilliers Community Organization for a five year term commencing January 1, 2019 and ending December 31, 2023 be approved.

CARRIED UNANIMOUSLY

### **Special Committee of the Whole**

#### **2019 Proposed Budget Overview**

18-483

It was moved and seconded that the public consultation on the proposed 2019 budget proceed with the results of such consultation reported to the Board.

CARRIED UNANIMOUSLY

18-484

It was moved and seconded that during the public consultation feedback be sought on how to best obtain public input on future budgets.

CARRIED UNANIMOUSLY

18-485

It was moved and seconded that the proposed 2019 budget form the basis of public consultation.

CARRIED UNANIMOUSLY

**Committee of the Whole**

**District 69 Youth Recreation Grants**

18-486

It was moved and seconded that the following District 69 Youth Recreation Grant applications be approved:

- 893 Beaufort Cadet Squadron - equipment, ski lessons, transportation and lunch - \$2,500
- Errington War Memorial Hall Association - equipment, rent - \$1,590
- Family Resource Association - recreation passes, bus passes, snacks - \$2,500
- Oceanside Minor Lacrosse Association - field lacrosse equipment - \$2,000

Total - \$8,590

CARRIED UNANIMOUSLY

**District 69 Community Recreation Grants**

18-487

It was moved and seconded that the following District 69 Community Recreation Grant applications be approved:

- Arrowsmith Agricultural Association - Family Day - \$1,351
- Bow Horne Bay Community Club - Lighthouse Fall Fair - \$2,500
- Corcan Meadowood Residents Association - Halloween event 2019 - \$2,355
- Oceanside Women's Hockey Travel Team - jerseys - \$1,555
- Parksville Golden Oldies Sports Association - rental - \$500
- Parksville Indoor Slow-Pitch League - equipment - \$1,600
- Qualicum Beach Community Garden Society - raised beds - \$1,691
- Ravensong Masters Swim Club - pool rental - \$1,200

Total - \$12,752

CARRIED UNANIMOUSLY

**UBCM 2019 Age Friendly Communities Grant Application**

18-488

It was moved and seconded that the Board endorse the grant application to the Union of BC Municipalities (UBCM) for the Age Friendly Communities Grant (Stream 1) for the purposes of funding an active aging asset mapping project within the Northern Recreation Services area.

CARRIED UNANIMOUSLY

**Gabriola Recreation Society Increase Funding Request**

18-489

It was moved and seconded that the Regional District supplement annual grant funding received by Gabriola Recreation Society from the Canada Summer Jobs program for their Summer Student Coordinator position to a maximum combined total of eight thousand dollars (\$8,000) for the 2019 and 2020 fiscal years.

CARRIED UNANIMOUSLY

**EPCOR Hydrant Maintenance Contract Approval**

18-490

It was moved and seconded that the Board enter into a contract with EPCOR Water (West) Inc. to provide hydrant maintenance services in French Creek for the period January 1, 2018 to December 31, 2020 at a total cumulative cost of approximately \$300,000.

CARRIED UNANIMOUSLY

**Surface Water Quality Trend Analysis for RDN Community Watershed Monitoring Network Data (2011-2017)**

18-491

It was moved and seconded that the Board endorse presentations to the City of Nanaimo, the City of Parksville, the Town of Qualicum Beach and the District of Lantzville councils to provide the results of the report.

CARRIED UNANIMOUSLY

**Fire Services Automatic Response Agreement Renewal**

18-492

It was moved and seconded that the Automatic Response Agreement for a five-year term from March 1, 2018 to March 1, 2023 be approved.

CARRIED UNANIMOUSLY

**Regional Parks and Trails Select Committee**

**Mount Benson Regional Park – Parking Lot Project Update**

18-493

It was moved and seconded that following completion of the new parking lot, the existing parking lot and floating boardwalk at Witchcraft Lake remain open for one year and that a subsequent report to the Board be prepared on their use.

CARRIED UNANIMOUSLY



**Trans Canada Trail – Renewal of Island Timberlands Licence**

18-494

It was moved and seconded that the Regional District of Nanaimo enter into a licence renewal with Island Timberlands for the Trans Canada Trail from August 1, 2018 to July 31, 2020.

CARRIED UNANIMOUSLY

**Trans Canada Trail – Private Land Use Agreement**

18-495

It was moved and seconded that the Regional District of Nanaimo 2018 - 2020 land use agreement with Gayle and Peter Brase for the Trans Canada Trail be approved.

CARRIED UNANIMOUSLY

**Benson Creek Falls Regional Park – Access Improvements**

18-496

It was moved and seconded that detailed design and planning for the truss bridge across Benson Creek, including associated trail improvements, proceed.

CARRIED UNANIMOUSLY

18-497

It was moved and seconded that detailed design and planning for a combination of stairs and new trail to the base of Ammonite Falls proceed.

CARRIED UNANIMOUSLY

**Executive Committee**

**2019 Income Tax Act Changes Impacting Elected Officials**

18-498

It was moved and seconded that “Regional District of Nanaimo Board Remuneration, Expenses and Benefits Amendment Bylaw No. 1770.02” be introduced and read three times.

CARRIED UNANIMOUSLY

18-499

It was moved and seconded that “Regional District of Nanaimo Board Remuneration, Expenses and Benefits Amendment Bylaw No. 1770.02” be adopted.

CARRIED UNANIMOUSLY

**Transit Select Committee**

**AVICC Resolution Vancouver Island Transportation Master Plan**

18-500

It was moved and seconded that the following resolution be forwarded to the Association of Vancouver Island Coastal Communities for Consideration at their annual meeting:

WHEREAS a Vancouver Island Transportation Master Plan would outline Inter-Regional necessary improvement to the Island transportation network;

AND WHEREAS the Ministry of Transportation and Infrastructure has the ultimate responsibility for transportation planning on Vancouver Island;

THEREFORE BE IT RESOLVED that the Province of British Columbia prepare a Vancouver Island Transportation Master Plan.

CARRIED UNANIMOUSLY

**REPORTS**

**Solid Waste Recycling and Collection Service Reserve Fund Establishment Bylaw No. 1778; and Hazardous Properties Service Reserve Fund Establishment Bylaw No. 1779**

18-501

It was moved and seconded that “Solid Waste Recycling and Collection Service Reserve Fund Establishment Bylaw No. 1778, 2018” be introduced and read three times.

CARRIED UNANIMOUSLY

18-502

It was moved and seconded that “Solid Waste Recycling and Collection Service Reserve Fund Establishment Bylaw No. 1778, 2018” be adopted.

CARRIED UNANIMOUSLY

18-503

It was moved and seconded that “Hazardous Properties Service Reserve Fund Establishment Bylaw No. 1779, 2018” be introduced and read three times.

CARRIED UNANIMOUSLY

18-504

It was moved and seconded that “Hazardous Properties Service Reserve Fund Establishment Bylaw No. 1779, 2018” be adopted.

CARRIED UNANIMOUSLY

**French Creek Water Local Service Capital Improvements Loan Authorization Bylaw No. 1780, 2018**

18-505

It was moved and seconded that “French Creek Water Local Service Capital Improvements Loan Authorization Bylaw No. 1780, 2018” be introduced and read three times.

CARRIED UNANIMOUSLY

**Development Permit and Temporary Use Permit Areas Standardization Project Bylaws - Third Reading and Adoption**

18-506

It was moved and seconded that the Report of the Public Hearing held on October 23, 2018 for the nine amendment bylaws for the Development Permit and Temporary Use Permit Areas Standardization Project be received.

CARRIED UNANIMOUSLY

18-507

It was moved and seconded that proposed bylaws for the Development Permit and Temporary Use Permit Areas Standardization Project be amended as outlined in Attachment 1 of this report.

CARRIED UNANIMOUSLY

18-508

It was moved and seconded that the Board give third reading as amended to “Regional District of Nanaimo Electoral Area A Official Community Plan Amendment Bylaw No. 1620.05, 2018”.

CARRIED UNANIMOUSLY

18-509

It was moved and seconded that the Board give third reading as amended to “Regional District of Nanaimo Arrowsmith Benson-Cranberry Bright Official Community Plan Amendment Bylaw No. 1148.07, 2018”.

CARRIED UNANIMOUSLY

18-510

It was moved and seconded that the Board give third reading as amended to “Regional District of Nanaimo East Wellington – Pleasant Valley Official Community Plan Amendment Bylaw No. 1055.05, 2018”.

CARRIED UNANIMOUSLY

18-511

It was moved and seconded that the Board give third reading as amended to “Regional District of Nanaimo Nanoose Bay Official Community Plan Amendment Bylaw No. 1400.05, 2018”.

CARRIED UNANIMOUSLY

18-512

It was moved and seconded that the Board give third reading as amended to “Regional District of Nanaimo Electoral Area F Official Community Plan Amendment Bylaw No. 1152.05 2018”.

CARRIED UNANIMOUSLY

18-513

It was moved and seconded that the Board give third reading as amended to “Regional District of Nanaimo Electoral Area G Official Community Plan Amendment Bylaw No. 1540.02, 2018”.

CARRIED UNANIMOUSLY

18-514

It was moved and seconded that the Board give third reading as amended to “Regional District of Nanaimo Electoral Area H Official Community Plan Amendment Bylaw No. 1335.07, 2018”.

CARRIED UNANIMOUSLY

18-515

It was moved and seconded that the Board give third reading as amended to “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.422, 2018”.

CARRIED UNANIMOUSLY

18-516

It was moved and seconded that the Board give third reading to “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment Bylaw No. 1285.33, 2018”.

CARRIED UNANIMOUSLY

18-517

It was moved and seconded that the Board adopt “Regional District of Nanaimo Electoral Area A Official Community Plan Amendment Bylaw No. 1620.05, 2018”.

CARRIED UNANIMOUSLY

18-518

It was moved and seconded that the Board adopt “Regional District of Nanaimo Arrowsmith Benson-Cranberry Bright Official Community Plan Amendment Bylaw No. 1148.07, 2018”.

CARRIED UNANIMOUSLY

18-519

It was moved and seconded that the Board adopt “Regional District of Nanaimo East Wellington – Pleasant Valley Official Community Plan Amendment Bylaw No. 1055.05, 2018”.

CARRIED UNANIMOUSLY

18-520

It was moved and seconded that the Board adopt “Regional District of Nanaimo Nanoose Bay Official Community Plan Amendment Bylaw No. 1400.05, 2018”.

CARRIED UNANIMOUSLY

18-521

It was moved and seconded that the Board adopt “Regional District of Nanaimo Electoral Area F Official Community Plan Amendment Bylaw No. 1152.05 2018”.

CARRIED UNANIMOUSLY

18-522

It was moved and seconded that the Board adopt “Regional District of Nanaimo Electoral Area G Official Community Plan Amendment Bylaw No. 1540.02, 2018”.

CARRIED UNANIMOUSLY

18-523

It was moved and seconded that the Board adopt “Regional District of Nanaimo Electoral Area H Official Community Plan Amendment Bylaw No. 1335.07, 2018”.

CARRIED UNANIMOUSLY

18- 524

It was moved and seconded that the Board adopt “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.422, 2018”.

CARRIED UNANIMOUSLY

18-525

It was moved and seconded that the Board adopt “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment Bylaw No. 1285.33, 2018”.

CARRIED UNANIMOUSLY

**Zoning Amendment Application No. PL2017-202 - Pitt Road – Electoral Area H Amendment Bylaw No. 500.418, 2018 – Adoption**

18-526

It was moved and seconded that the Board adopt “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.418, 2018”.

CARRIED UNANIMOUSLY

**Official Community Plan and Zoning Amendment Application No. PL2018-043 - 1723 Cedar Road – Electoral Area A, OCP Amendment Bylaw No. 1620.04, 2018 - Adoption, Zoning Amendment Bylaw No. 500.419, 2018 - Adoption**

18-527

It was moved and seconded that the Board adopt “Regional District of Nanaimo Electoral Area ‘A’ Official Community Plan Amendment Bylaw No. 1620.04, 2018”.

CARRIED UNANIMOUSLY

18-528

It was moved and seconded that the Board adopt “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.419, 2018”.

CARRIED UNANIMOUSLY

**Floodplain Bylaw No. 1469.02 and Bylaw 500.417 to Modernize Flood Mitigation Requirements - Third Reading and Adoption**

18-529

It was moved and seconded that “Regional District of Nanaimo Floodplain Management Amendment Bylaw No. 1469.02, 2018” be read a third time, as amended.

CARRIED UNANIMOUSLY

18-530

It was moved and seconded that “Regional District of Nanaimo Floodplain Management Amendment Bylaw No. 1469.02, 2018” be adopted.

CARRIED UNANIMOUSLY

**Regional Growth Strategy Amendment to Implement the Town of Qualicum Beach Official Community Plan**

18-531

It was moved and seconded that the Board receive the response from affected local governments regarding "Regional District of Nanaimo Regional Growth Strategy Amendment Bylaw No.1615.03, 2018".

Opposed (1): Director Young

CARRIED

18-532

It was moved and seconded that "Regional District of Nanaimo Regional Growth Strategy Amendment Bylaw No.1615.03, 2018" be introduced and given first and second reading.

Opposed (5): Director Fras, Director Geselbracht, Director Krog, Director McLean, and Director Young

CARRIED

**Zoning Amendment Application No. PL2018-062 - 850, 860, 870 Spider Lake Road – Electoral Area H - Amendment Bylaw No. 500.421, 2018 – Adoption**

18-533

It was moved and seconded that the Board adopt "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.421, 2018".

CARRIED UNANIMOUSLY

**District of Lantzville Service Agreements 2019**

18-534

It was moved and seconded that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Animal Control beginning January 1, 2019 and ending December 31, 2019, be approved.

CARRIED UNANIMOUSLY

18-535

It was moved and seconded that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Building Inspection beginning January 1, 2019 and ending December 31, 2019, be approved.

CARRIED UNANIMOUSLY

18-536

It was moved and seconded that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Bylaw Enforcement beginning January 1, 2019 and ending December 31, 2019, be approved.

CARRIED UNANIMOUSLY

18-537

It was moved and seconded that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Emergency Planning beginning January 1, 2019 and ending December 31, 2019, be approved.

CARRIED UNANIMOUSLY

18-538

It was moved and seconded that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for GIS and Mapping Services beginning January 1, 2019 and ending December 31, 2019, be approved.

CARRIED UNANIMOUSLY

**Vancouver Island University Partnership for Odour Monitoring at French Creek Pollution Control Centre**

18-539

It was moved and seconded that the Board endorse the Vancouver Island University Partnership for Odour Monitoring at the French Creek Pollution Control Centre.

CARRIED UNANIMOUSLY

**Post 2018 Election Approval of Signing Authorities for General Banking and Investments**

18-540

It was moved and seconded that the signing authorities for general banking services and financial instruments reflect the following positions:

Chair	Ian Thorpe
Vice Chair	Robert Rogers
Chief Administrative Officer	Phyllis Carlyle
Director of Finance	Jeannie Bradburne
Manager, Accounting Services	Tiffany Moore
Manager, Capital & Financial Reporting	Manvir Manhas

CARRIED UNANIMOUSLY



18-541

It was moved and seconded that the foregoing authorizations extend to accounts in the name of the Regional District of Nanaimo.

CARRIED UNANIMOUSLY

**2019 Board Appointments to Advisory Committees and Commissions**

18-542

It was moved and seconded that the Board endorse the recommendations for appointments to the 2019 Regional District of Nanaimo Advisory Committees and Commissions.

CARRIED UNANIMOUSLY

**Waste Connections of Canada Contract Extension**

18-543

It was moved and seconded that "Solid Waste Department Agreement 2010-01 Garbage, Food Waste and Recycling Collection" between Waste Connections of Canada and the Regional District of Nanaimo, be extended for a six month term beyond the current contract expiry on March 31, 2020, for the period April 1, 2020 to September 30, 2020.

CARRIED UNANIMOUSLY

18-544

It was moved and seconded that the Chair and the Corporate Officer be authorized to execute the amended contract with Waste Connections of Canada based on the fee increase as set in this report.

CARRIED UNANIMOUSLY

**MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

**Bowser Village Centre Wastewater Project**

18-545

It was moved and seconded that staff be directed to bring back a report to the January 8, 2019 Committee of the Whole meeting, regarding the options and implications of undertaking further investigations of land disposal for the Bowser Village Centre Wastewater Project.

CARRIED UNANIMOUSLY

## **Routes 97 and 98**

18-546

It was moved and seconded that staff be directed to communicate with the Town of Qualicum Beach to review the service for Routes 97 and 98.

CARRIED UNANIMOUSLY

## **handyDART Service for those over the age of 65**

18-547

It was moved and seconded that staff be directed to provide a report to consider handyDART service for those over the age of 65 without medical reasons.

CARRIED UNANIMOUSLY

## **NEW BUSINESS**

### **Notice of Motion - Jonanco Hobby Workshop Association Society re Electoral Area C Community Works Funds**

Director Young served notice of the following motion:

That up to \$31,288.00 of Electoral Area C Community Works Funds be allocated to Jonanco Hobby Workshop Association Society, for improvements to their parking lot.

### **IN CAMERA**

18-548

It was moved and seconded that pursuant to Sections 90 (1) (a) and (c) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to Board appointments, and labour relations or other employee relations.

CARRIED UNANIMOUSLY

TIME: 9:10 PM

## **RISE AND REPORT**

### **Board Appointments**

18-549

It was moved and seconded that the Board approve the 2019 appointments to Advisory Committees and Commissions, and the Board of Variance, as follows:

1. That Bernard White and Kerri-Lynne Wilson be appointed to the Electoral Area A Parks, Recreation and Culture Commission for terms ending December 31, 2020.
2. That Robert Brockley and Tom Wojcik be appointed to the Electoral Area B Parks & Open Space Advisory Committee for terms ending December 31, 2020.
3. That Derek Kilbourn be appointed as the Gabriola Recreation Society Representative to the Electoral Area B Parks & Open Space Advisory Committee for a term ending December 31, 2020.

4. That Stan Cameron and Bernice Lind be appointed to the East Wellington/Pleasant Valley Parks & Open Space Advisory Committee for terms ending December 31, 2020.
5. That Heinz Dahn, Joseph Ringwald, and Vicki Swan be appointed to the Nanoose Bay Parks & Open Space Advisory Committee for terms ending December 31, 2020.
6. That Julian Fell and Kenneth Smith be appointed to the Electoral Area F Parks & Open Space Advisory Committee for terms ending December 31, 2020.
7. That Brian Coath and Duane Round be appointed to the Electoral Area G Parks & Open Space Advisory Committee for terms ending December 31, 2020.
8. That Luis Acosta and Catherine Browne be appointed to the Electoral Area H Parks & Open Space Advisory Committee for terms ending December 31, 2020.
9. That Randy White be appointed as the Electoral Area G member to the District 69 Recreation Commission for a term ending December 31, 2020.
10. That Linda Bucke be appointed as the Electoral Area H member to the District 69 Recreation Commission for a term ending December 31, 2020.
11. That Christopher Brown and Janet Thony be appointed as Regional Agricultural Organization representatives to the Agricultural Advisory Committee for terms ending December 31, 2020.
12. That Keith Reid be appointed as the Shellfish Aquaculture Organization representative to the Agricultural Advisory Committee for a term ending December 31, 2020.
13. That Douglas Holme be appointed to the Board of Variance for a term ending December 31, 2021.
14. That John Peirce and Viraat Thammanna be appointed as Business Community members to the Liquid Waste Management Plan Monitoring Committee for terms ending December 31, 2020.
15. That Bob Colclough and Peter Urquhart be appointed as General Public members to the Liquid Waste Management Plan Monitoring Committee for terms ending December 31, 2020.
16. That Ron Bolin, Bob Colclough, Craig Evans, Derek Haarsma, Jan Hastings, Denis Hughes, Dean Jones, Michelle MacEwen, Alec McPherson, Dr. J. D. McTaggart-Cowan, Ellen Ross, Fred Statham, Viraat Thammanna, Peter Urquhart, and Wally Wells, be appointed to the Solid Waste Management Plan Monitoring Advisory Committee for terms ending December 31, 2020.

CARRIED UNANIMOUSLY

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 9:40 PM

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CHAIR

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CORPORATE OFFICER