

**REGIONAL DISTRICT OF NANAIMO****MINUTES OF THE NORTHERN COMMUNITY ECONOMIC DEVELOPMENT SELECT COMMITTEE MEETING****Thursday, February 15, 2018****11:30 A.M.****Oceanside Place**

|                     |                       |   |
|---------------------|-----------------------|---|
| In Attendance:      | Director B. Rogers    | Chair                                       |
|                     | Director J. Fell      | Electoral Area 'F'                          |
|                     | Director J. Stanhope  | Electoral Area 'G'                          |
|                     | Director B. Veenhof   | Electoral Area 'H'                          |
|                     | Director K. Oates     | City of Parksville                          |
| Regrets:            | Director T. Westbroek | Town of Qualicum Beach                      |
| Also in Attendance: | P. Carlyle            | Chief Administrative Officer                |
|                     | G. Garbutt            | Gen. Mgr. Strategic & Community Development |
|                     | P. Thompson           | Mgr. Long Range Planning                    |
|                     | S. Horsburgh          | Sustainability Coordinator                  |
|                     | P. Sherman            | Recording Secretary                         |

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES****Northern Community Economic Development Select Committee Meeting - April 20, 2017**

It was moved and seconded that the minutes of the Northern Community Economic Development Select Committee meeting held April 20, 2017, be adopted.

CARRIED UNANIMOUSLY

**REPORTS****Northern Community Economic Development Program**

It was moved and seconded that the Northern Community Economic Development Program continue.

CARRIED UNANIMOUSLY

It was moved and seconded that the Northern Community Economic Development Program funding request of a maximum of \$5,000 be removed.

CARRIED UNANIMOUSLY

It was moved and seconded that staff evaluate all Northern Community Economic Development Program applications and that all the applications be presented to the committee.

CARRIED UNANIMOUSLY

It was moved and seconded that the Northern Community Economic Development Select Committee hold two funding intakes per year.

CARRIED UNANIMOUSLY

It was moved and seconded that the applicants must align their proposed project to an economic benefit in the community.

CARRIED UNANIMOUSLY

It was moved and seconded that staff develop reporting criteria and that the grant recipient report back to the committee before being allowed to apply for further funding with the Northern Community Economic Development Program.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**Next Meeting**

A new meeting will be scheduled once the reporting criteria have been developed.

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 12:36 PM

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CHAIR