

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING**

**Tuesday, January 8, 2019  
3:00 P.M.  
Board Chambers**

In Attendance:	Director I. Thorpe	Chair
	Director B. Rogers	Vice Chair
	Director K. Wilson	Electoral Area A
	Director V. Craig	Electoral Area B
	Director M. Young	Electoral Area C
	Alternate	
	Director J. Fell	Electoral Area F
	Director C. Gourlay	Electoral Area G
	Director S. McLean	Electoral Area H
	Director L. Krog	City of Nanaimo
	Director S. Armstrong	City of Nanaimo
	Director D. Bonner	City of Nanaimo
	Director T. Brown	City of Nanaimo
	Director B. Geselbracht	City of Nanaimo
	Director E. Hemmens	City of Nanaimo
	Director E. Mayne	City of Parksville
	Director A. Fras	City of Parksville
	Director M. Swain	Town of Qualicum Beach
	Director T. Westbroek	Town of Qualicum Beach
Regrets:	Director L. Salter	Electoral Area F
	Director J. Turley	City of Nanaimo
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	S. De Pol	Director of Water & Wastewater Services
	D. Pearce	Director of Transportation & Emergency Services
	T. Mayea	Legislative Coordinator
	C. Golding	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

## **APPROVAL OF THE AGENDA**

It was moved and seconded that in order to facilitate the 2019 budget approval, the Notice of Motion requirement per Section 21 of the Regional District of Nanaimo Board Procedure Bylaw be waived for this meeting for motions amending the proposed 2019 budget.

CARRIED UNANIMOUSLY

It was moved and seconded that the agenda be approved, as amended, to include the following items under Delegations:

- 5.4 Linda Addison, Chairperson and Joyce Mitchell, Director, Jonanco Hobby Workshop Association, re All about us..."Nanaimo's Best Kept Secret"
- 5.5 Bryan Holyk, Executive Director, Area H Rate Payers and Residents Association, re Land Based Effluent Disposal – Bowser Village Centre Wastewater Project
- 5.6 Thomas Gates, Director, Area H Rate Payers and Residents Association, re Land Based Effluent Disposal – Bowser Village Centre Wastewater Project

CARRIED UNANIMOUSLY

## **ADOPTION OF MINUTES**

### **Regular Committee of the Whole Meeting - November 20, 2018**

It was moved and seconded that the minutes of the Regular Committee of the Whole meeting held November 20, 2018, be adopted.

CARRIED UNANIMOUSLY

## **INVITED PRESENTATIONS**

### **Kwispaa LNG/Steelhead Natural Gas Pipelines, re Project Overview**

John Jack and Stewart Dill provided an overview and projected timeline of the proposed Kwispaa LNG/Steelhead Natural Gas Pipeline Project.

### **Larry Stevenson, CEO, and Andrea Thomas, Manager, Corridor Development, Island Corridor Foundation, re Introductions and Updates**

Larry Stevenson and Andrea Thomas introduced themselves and provided an overview and update on the Island Corridor Foundation.

## **DELEGATIONS**

### **Dale Harvey, Chair, Nanaimo Seniors Task Force, re Age Friendly City Plan as per Guidelines set out by the World Health Organization**

Dale Harvey presented the Age-Friendly City Plan on behalf of the Nanaimo Seniors Task Force.

**Gabriola Historical and Museum Association, re Request for Increase to Existing Regional District of Nanaimo Grant to the Gabriola Historical and Museum Society**

Lisa Griffith provided an update of the Gabriola Historical and Museum Society and requested an increase of \$4,000 to the annual contribution agreement.

**Steve Earle, Gabriola Community Bus Foundation, re Funding Increase for Gabriola Community Bus Foundation**

Steve Earle provided an overview of Gabriola's Environmentally Responsible Trans-Island Express and requested a cost of living increase, and a 1% increase of tax allocation for the operation of the service.

**Linda Addison, Chairperson and Joyce Mitchell, Director, Jonanco Hobby Workshop Association, re All about us.... "Nanaimo's Best Kept Secret"**

Linda Addison and Joyce Mitchell provided an overview of Jonanco Hobby Workshop Association and requested funding to pave a portion of their parking lot.

**Bryan Holyk, Executive Director, Area H Rate Payers and Residents Association, re Land Based Effluent Disposal – Bowser Village Centre Wastewater Project**

Bryan Holyk requested that the Regional District of Nanaimo proceed with a land based disposal system for the Bowser Wastewater Project.

**Thomas Gates, Director, Area H Rate Payers and Residents Association, re Land Based Effluent Disposal - Bowser Village Centre Wastewater Project**

Thomas Gates requested that the Regional District of Nanaimo proceed with a land based disposal system for the Bowser Wastewater project.

**CORRESPONDENCE**

It was moved and seconded that the following correspondence be received for information:

Town of Qualicum Beach, re Request for Letter of Support for Qualicum Beach Community Park All-Season Field Upgrade

MNP, re Regional District of Nanaimo Audit Service Plan - Year Ending December 31, 2018

CARRIED UNANIMOUSLY

It was moved and seconded that the Regional District of Nanaimo provide a letter of support to the Town of Qualicum Beach, for the Qualicum Beach Community Park All-Season Field Upgrade.

CARRIED UNANIMOUSLY

**COMMITTEE MINUTES**

It was moved and seconded that the following minutes be received for information:

Agricultural Advisory Committee - December 7, 2018

CARRIED UNANIMOUSLY

## **COMMITTEE RECOMMENDATIONS**

### **Agricultural Advisory Committee**

#### **Gathering for Events Brochure Update**

It was moved and seconded that the Committee recommend that Regional District of Nanaimo staff and Directors look into Special Events permits for smaller events than 500 people that would apply to gathering for events in the Agricultural Land Reserve.

Opposed (14): Director Thorpe, Director Young, Director Fell, Director Gourlay, Director McLean, Director Krog, Director Bonner, Director Brown, Director Geselbracht, Director Hemmens, Director Mayne, Director Fras, Director Swain, and Director Westbroek

DEFEATED

## **CORPORATE SERVICES**

### **Public Engagement Review of the 2019 Proposed Budget**

It was moved and seconded that the public consultation results be incorporated into the Board's deliberations on the proposed 2019 budget.

CARRIED UNANIMOUSLY

### **Web Map Request for Proposals**

It was moved and seconded that the contract for the Web Map Request for Proposals be awarded to ESRI Canada for \$151,810 (excluding GST), subject to Board approval of the 2019 budget.

CARRIED UNANIMOUSLY

## **RECREATION AND PARKS**

### **Grant Funding Applications for Huxley Community Park Improvements**

It was moved and seconded that an application for grant funding be submitted for the Huxley Community Park Improvements, Phase II through the ICIP - Community, Culture and Recreation Program.

CARRIED UNANIMOUSLY

It was moved and seconded that an application for grant funding be submitted for the Huxley Community Park Improvements, Phase II and Phase III through the ICIP - Northern and Rural Communities Program.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board supports the Huxley Park Community Improvements and commits its funding share of the project costs in the amount of \$206,346.

CARRIED UNANIMOUSLY

**Grant Funding Applications for Benson Creek Falls Regional Park Infrastructure**

It was moved and seconded that an application for grant funding be submitted for the Benson Creek Falls Regional Park Infrastructure Project through the ICIP - Community, Culture and Recreation Program.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board support the Benson Creek Falls Infrastructure Project and commit the Regional District's share of the project costs under the ICIP - Community, Culture and Recreation Program in the amount of \$146,685.

CARRIED UNANIMOUSLY

It was moved and seconded that an application for grant funding be submitted for the Benson Creek Falls Regional Park Infrastructure Project through the ICET - Economic Infrastructure and Innovation Program.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board support the Benson Creek Falls Regional Park Infrastructure Program and commit the Regional District's share of the project costs under the ICET - Economic Infrastructure and Innovation Program in the amount of \$412,500.

CARRIED UNANIMOUSLY

**Mount Benson Regional Park Parking Lot – Tender Award Approval**

It was moved and seconded that the tender award for the Mount Benson parking lot project be approved and that Notice of Award be issued to Milestone Equipment Contracting Inc. for a value of \$526,758.15 (plus GST).

CARRIED UNANIMOUSLY

It was moved and seconded that the Construction Contract between the Regional District of Nanaimo and Milestone Equipment Contracting Inc. for the Mount Benson parking lot project be executed.

CARRIED UNANIMOUSLY

It was moved and seconded that an additional 15% contingency in the amount of \$80,000.00 be carried for the Mount Benson parking lot project.

CARRIED UNANIMOUSLY

## **REGIONAL AND COMMUNITY UTILITIES**

### **Conditional Management Plan for French Creek Pollution Control Centre Pump Stations**

It was moved and seconded that the Board approve the 2019-2022 Conditional Management Plan agreement between the Regional District of Nanaimo, Canadian Food Inspection Agency, Environment and Climate Change Canada, Fisheries and Oceans Canada, and the BC Ministry of Environment and Climate Change Strategy.

CARRIED UNANIMOUSLY

### **San Pareil Water Supply Local Service Area Capital Charge Bylaw No. 1781, 2019**

It was moved and seconded that “San Pareil Water Supply Local Service Area Capital Charge Bylaw No. 1781, 2019” be introduced, read three times.

CARRIED UNANIMOUSLY

It was moved and seconded that “San Pareil Water Supply Local Service Area Capital Charge Bylaw No. 1781, 2019” be adopted.

CARRIED UNANIMOUSLY

### **Bylaw Nos. 813.55 and 889.73 – French Creek Sewer Service Area Amendment**

It was moved and seconded that “French Creek Sewerage Facilities Local Service Boundary Amendment Bylaw No. 813.55, 2018” be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

CARRIED UNANIMOUSLY

It was moved and seconded that “Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.73, 2018” be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

CARRIED UNANIMOUSLY

### **Hydrometric Monitoring Station Operational Agreement**

It was moved and seconded that the Board endorse and execute the Hydrometric Monitoring Station Operational Agreement with Fisheries and Oceans Canada (DFO) and BC Ministry of Forests Lands Natural Resource Operations and Rural Development (FLNR) in support of the operational partnership for multiple streamflow monitoring stations in the Regional District of Nanaimo.

CARRIED UNANIMOUSLY

## **TRANSPORTATION AND EMERGENCY PLANNING SERVICES**

### **Emergency Operations Centre Grant - UBCM Community Emergency Preparedness Fund Amendment**

It was moved and seconded that the Board endorse the amendment to the Emergency Operations Centre Union of British Columbia Municipalities Community Emergency Preparedness Fund Grant to purchase additional equipment to enhance the function of the Emergency Operations Centre by approving spending of \$9,000 remaining of the initial \$24,000 grant.

CARRIED UNANIMOUSLY

### **Nanaimo Search and Rescue Funding**

It was moved and seconded that the renewal of the Contribution Agreement with the Nanaimo Search and Rescue Society for a term commencing February 1, 2019 and ending on December 31, 2023 be endorsed.

CARRIED UNANIMOUSLY

### **White Heather Lane Interface Firewater Storage Tank – Construction Tender Award**

It was moved and seconded that the contract for the construction of the White Heather Lane Interface Firewater Storage Tank be awarded to David Stocker Excavating Ltd. for the tender price of \$166,351.15 (excluding GST).

CARRIED UNANIMOUSLY

## **BUSINESS ARISING FROM DELEGATIONS**

### **Gabriola Historical and Museum Association, re Request for Increase to Existing Regional District of Nanaimo Grant to the Gabriola Historical and Museum Society**

It was moved and seconded that the 2019 proposed budget, as presented on December 4, 2018, be amended so that the Regional District of Nanaimo funding for the Gabriola Museum be increased to \$16,000 and further that the Regional District of Nanaimo and the Gabriola Island Historical and Museum Society agreement be updated to reflect the funding increase.

CARRIED UNANIMOUSLY

### **Gabriola Community Bus Foundation, re Funding Increase for Gabriola Community Bus Foundation**

It was moved and seconded that the 2019 proposed budget, as presented on December 4, 2018, be amended so that the Regional District of Nanaimo funding for the Gabriola Transit Contribution be increased to \$134,106 and further that the Regional District of Nanaimo and the Gabriola Community Bus Foundation agreement be updated to reflect the funding increase.

CARRIED UNANIMOUSLY

**MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

**Jonanco Hobby Workshop Association Society, re Electoral Area C Community Works Funds**

It was moved and seconded that up to \$31,288.00 of Electoral Area C Community Works Funds be allocated to Jonanco Hobby Workshop Association Society, for improvements to their parking lot.

CARRIED UNANIMOUSLY

**2019 Budget Update, re Huxley Park Improvements Phase 2**

It was moved and seconded that the 2019 proposed budget, as presented on December 4, 2018, be amended so that the Regional District of Nanaimo funding for Huxley Park Improvements Phase 2 is split over a two-year period between 2019 and 2020 in the 5-year financial plan based on the final funding contributions collected by donation.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**2019 Budget (Community Parks in Area G and the Regional Parks Capital Reserve Fund)**

It was moved and seconded that the annual Regional Parks parcel tax be increased by \$2 effective January 1, 2019 and that the funds be placed in the Regional Parks Development Service Area Reserve Fund.

It was moved and seconded that the following motion be referred to the Regional Parks and Trails Select Committee:

That the annual Regional Parks parcel tax be increased by \$2 effective January 1, 2019 and that the funds be placed in the Regional Parks Development Service Area Reserve Fund.

Opposed (6): Director Gourlay, Director McLean, Director Krog, Director Bonner, Director Geselbracht, and Director Fras

CARRIED

It was moved and seconded that a review of the existing funding mechanism for Regional Parks be incorporated into the new Regional Parks and Trails Master Plan development.

It was moved and seconded that the following motion be referred to the Regional Parks and Trails Select Committee:

That a review of the existing funding mechanism for Regional Parks be incorporated into the new Regional Parks and Trails Master Plan development.

Opposed (1): Director Bonner

CARRIED



It was moved and seconded that a contribution to the Electoral Area G Community Parks Reserve Fund in the amount of \$25,000 annually and funding for an environmental assessment of potential parkland in the amount of \$8,000 in 2019 be added to the Area G Community Parks budget.

CARRIED UNANIMOUSLY

### **Notice of Motion - Electoral Area E 2019 Community Works Fund**

Director Rogers provided notice of the following motion:

That the following Community Works Fund items be included in the 2019 Financial Plan for Electoral Area E:

EA E Nanoose Bay Water Quality/Quantity Monitoring Program - \$25,000

EA E Stone Lake Natural Playground - \$50,000

EA E Jack Bagley Multi-Sport Site - \$30,000

EA E Nanoose Road Park Upgrade - \$5,000

EA E Nanoose Place Solar System and Landscaping - \$60,000

### **Northern Community Recreation Program Grant Surplus**

It was moved and seconded that the Northern Community Recreation Program Grants budget be increased by \$7,887 in 2019 and that the increase be funded by the 2018 surplus.

CARRIED UNANIMOUSLY

### **Gabriola Island Emergency Wharf**

It was moved and seconded that the 2019 proposed budget, as presented on December 4, 2018, be amended so that the Regional District of Nanaimo funding for the Gabriola Island Emergency Wharf be increased by \$10,000.

CARRIED UNANIMOUSLY

### **Community Parks Operational Fund**

It was moved and seconded that the 2019 proposed budget, as presented on December 4, 2018, be amended so that the Regional District of Nanaimo funding for the Community Parks Operational Fund be decreased by \$10,000

CARRIED UNANIMOUSLY

**Board Strategic Planning Sessions**

It was moved and seconded that the Regional District of Nanaimo 2019 Strategic Planning sessions and all annual update sessions be held as open Committee of the Whole meetings.

Opposed (16): Director Thorpe, Director Rogers, Director Wilson, Director Craig, Director Young, Director Fell, Director Gourlay, Director McLean, Director Krog, Director Armstrong, Director Geselbracht, Director Hemmens, Director Mayne, Director Fras, Director Swain, and Director Westbroek

DEFEATED

The meeting recessed at 5:44 PM

The meeting reconvened at 5:52 PM

**IN CAMERA**

It was moved and seconded that pursuant to Sections 90 (1) (e), (i), (k) and (m) of the *Community Charter* the Committee proceed to an In Camera meeting for discussions related to the acquisition, disposition or expropriation of land or improvements, the receipt of advice that is subject to solicitor-client privilege, the provision of a proposed service, and items related to issues of intergovernmental relationships.

CARRIED UNANIMOUSLY

TIME: 5:53 PM

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 5:57 PM

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CHAIR